Fort Lauderdale / Broward County EMA
Broward County HIV Health Services Planning Council
An Advisory Board of the Broward County Board of County Commissioners
200 Oakwood Lane, Suite 100, Hollywood, FL, 33020 - Tel: 954-561-9681 / www.BRHPC.org

MEETING AGENDA

Committee: Priority Setting & Resource Allocation (PSRA)
Date/Time: Thursday, October 19, 2017, 9:00 a.m.
Location: Government Center Room A-337
Chair: Will Spencer **Vice Chair:** Rick Siclari

1. **CALL TO ORDER:** *Welcome, Ground Rules, Sunshine, Introductions, Moment of Silence, & Public Comment*
2. **APPROVALS:** 10/19/17 Agenda and 8/17/17 Meeting Minutes
3. **UNFINISHED BUSINESS**
4. **STANDARD COMMITTEE ITEMS**
   a. Monthly expenditure/utilization report by service category
   b. Reallocations "Sweeps"- Recommend reallocations ("Sweeps") to ensure sufficient core funding and the distribution of additional funds.
5. **MEETING ACTIVITIES**

Goal/Work Plan Objective #:	*Accomplishments*
Food Bank Eligibility	ACTION ITEM: Discuss HIVPC changes to Food Bank/Food Voucher eligibility criteria, discuss the need for further changes or recommendations

6. **PUBLIC COMMENT**
7. **AGENDA ITEMS/TASKS FOR NEXT MEETING:** November16, 2017 **Time:** 9:00 a.m. **Venue:** Gov. Center A-337

Goal/Work Plan Objective #:	*Accomplishments*

8. **ANNOUNCEMENTS**
9. **ADJOURNMENT**

PLEASE COMPLETE YOUR MEETING EVALUATIONS

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MEETING MINUTES
Committee: Priority Setting & Resource Allocation (PSRA)
Date/Time: Thursday, August 17, 2017, 9:00 a.m.
Location: Government Center A-337
Chair: Will Spencer **Vice Chair:** Rick Siclari

ATTENDANCE					
#	**Members**	**Present**	**Absent**		**Guests**
1	Barrientos, Y.	X			Pietrogallo, T.
2	DeSantis, M.	X			
3	Barnes, B.	X			**HIVPC Staff**
4	Grant, C.	X			Johnson, B.
5	Hayes, M.		A		Ewart, L.
6	Katz, H. B.	X			Oratien, V.
7	King, J.	X			Holloman, K.
8	Lopes, R.	X			
9	Schickowski, K.	X			**Grantee Staff**
10	Shamer, D.	X			Fender, T.
11	Siclari, R., *Vice Chair*		A		Jones, L.
12	Spencer, W., *Chair*	X			Anderson, T.
	Quorum = 7	**10**			Drummond, K.

1. CALL TO ORDER:

The Chair called the meeting to order at 9:12 a.m. The Chair welcomed all present. Attendees were notified of information regarding the Government in the Sunshine Law and meeting reporting requirements, which includes the recording of minutes. Attendees were advised that the meeting ground rules are present, for reference. In addition, attendees were advised that the acknowledgement of HIV status is not required but is subject to public record if it is disclosed. Chairs, committee members, guests, Grantee staff and HIVPC staff self-introductions were made.

2. APPROVALS:

Motion #1: To approve 8/17/17 meeting agenda
Proposed by: Barnes, B. **Seconded by:** Katz, H.B.
Action: Passed Unanimously

Motion #2: To approve meeting minutes of 7/20/17.
Proposed by: Lopes, R. **Seconded by:** Shamer, D.
Action: Passed Unanimously

3. STANDARD COMMITTEE ITEMS:

a. Monthly Expenditures Report: The Recipient reviewed the current service category expenditures to date, with the expectation that some of those data points will play a role in recommendations for "Sweeps" in October. The Recipient informed the Committee of the recent 2016 HIV Incidence report, which showed a 20% rise in new HIV infections, from 640 to 770 diagnosed cases in 2016. The report is concerning, and will have implications on the number of clients accessing Ryan White services.
OAMC is underutilized, and $600,000 will be swept from the service into other needed categories. Pharmacy will have increased expenditures due to the impact of Test and Treat, which has seen 221 clients since May (55% with new infections, 45% reengaged). Mental Health services are underutilized, and may have been impacted by integration of OAMC/BH as clients are having MH needs through their OAMC provider. Substance Abuse utilization has increase

more than the last couple of years. Case Management is expected to have unexpended funds, as well as HICP due to clients transitioning to ADAP plans.

4. MEETING ACTIVITIES

a. Food Bank/Voucher Eligibility Criteria (handout on file): The Recipient gave an overview of Food Bank eligibility criteria since 2012, and told the Committee that the criteria should be reexamined as expenditures are outpacing initial allocations. At the current rate, the service is set to expend $1.1-1.3 million dollars this FY. Trends in utilization and expenditures very each year depending on cost containment strategies or expanded eligibility. However, while client utilization has gone down by 11% between FY15-17, units and expenditures have increase 69% and 83% respectively. Units are either 1 box of food or 1 $45 food voucher to Publix. Each unit provides 1 week of food, and is meant to be used as a supplement, not as a primary source of food. Units do not vary based on family size, and are meant for the HIV+ client only. The Food Bank representative suggested that food vouchers have less value than the food boxes, and that people who come in just for the food vouchers may need it less than those who request boxes. The members discussed the stigma surrounding food bank assistance, the benefits of vouchers vs. boxes, and the cultural variances in diet for clients.
The group discussed how the varying trends can't be fixed with temporary cost containment strategies, and must be addressed by changes to the eligibility criteria. The Recipient made 2 recommendations: reduce clients making 100-250% FPL from 24 units to 12 units/year, or only reduce clients making 151-250% FPL from 24 units to 12 units/year. Members had concerns about decreasing food units for clients 100-150%, as those clients may make up to $18,000 a year. They discussed capping eligibility at 150% (2013 criteria), and adjusting emergency assistance eligibility from 151-300% FPL. The Committee recognized that any changes would affect clients, and that there were no easy fixes.

Motion #3: To cap Food Bank/Food Voucher eligibility at clients making 150% FPL, with 2 allowable units per month, and a maximum of 6 Food Vouchers per year. To change Emergency Food Bank eligibility to 151-300% FPL, receiving 3 units per year, with the same definition of "Emergency" as previously provided by the food bank.
Proposed by: King, J. **Seconded by:** DeSantis, M.
Action: Passed Unanimously

5. GRANTEE REPORT

a. The Part A Recipient informed the Committee that the State has asked for program proposals for rebate money they receive each month. Broward has asked for funding for both housing initiatives ($500,000) and funding for the development of a Peer Certification Program ($100,000).

6. PUBLIC COMMENT

None.

7. AGENDA ITEMS/TASKS FOR NEXT MEETING: October 19, 2017 Time: 9:00a.m., Venue: A-337

Goal/Work Plan Objective #:	*Accomplishments*
Reallocations ("Sweeps")	ACTION ITEM: Recommend reallocations ("Sweeps") to ensure sufficient core funding and the distribution of additional funds.

8. ANNOUNCEMENTS

a. On the second Tuesday in November HOPWA will present their housing cascade. More information on the subject to follow, and the presentation \will hopefully be recorded and posted online. They will also have HOPWA 101 presentation in October.

9. ADJOURNMENT

The meeting was adjourned at 10:33 a.m.

PSRA Attendance CY2017

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Consumer	PLWHA	Absences	Count	Meeting Month:	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Attendance Letters
				Meeting Date:	CX	15	CX	20	25	14	20	17					
		1		Bell, J.	NQX	X	NQA	Z- 3/13									
		0	1	Barrientos, Y.	N- 3/23			X	X	X	X	X					
		2	2	DeSantis, M.	NQA	A	NQX	X	X	E	X	X					W-2/16
1		2	3	Barnes, B.	NQA	X	NQA	X	X	X	X	X					
		2	4	Grant, C.	NQX	X	NQX	A	X	X	A	X					
		2	5	Hayes, M.	NQX	A	NQX	X	X	X	X	A					
1		0	6	Katz, H.B.	NQE	X	NQE	X	X	X	X	X					
		3	7	King, J.	NQX	A	NQA	X	X	A	X	X					W- 3/17, 6/15
		2	8	Lopes, R.	NQA	X	NQA	X	X	X	X	X					
		0	9	Schickowski, K.	NQX	X	NQX	X	X	X	X	X					
1		2	10	Shamer, D.	NQA	X	NQX	X	X	A	X	X					
		3	11	Siclari, R., *V. Chair*	NQA	X	NQA	X	X	X	X	A					W-8/22
		0	12	Spencer, W. *Chair*	NQX	X	NQX	X	X	X	X	X					
				Quorum = 7	6	9	6	11	12	9	11	10					

Legend:
X - present
A - absent
E - excused
NQA - no quorum absent
NQX - no quorum present
NQE - no quorum excused
N - newly appointed
Z - resigned
C - cancelled
W - warning letter
R - removal letter

Food Services

PSRA -October 2017

Food Services

- Overview/ History -Eligibility throughout the years
- Growths Trends
- Proposal/Recommendation

Overview/History

March 2012

Food Bank:

- One box per month, with a maximum of **12** boxes per year.
- 150% FPL

Food Vouchers:

- Maximum **3** vouchers per year (emergency only).
- 151- 300% FPL

August 2012

Food Bank/Food Vouchers:

- **12** Food Bank allotments per year; may choose food boxes or vouchers *(Maximum of 3 vouchers per year).*
- 150% FPL

Emergency Provision:

- Maximum of **3** food bank allotments per year (food box or food voucher).
- 151- 300% FPL

Overview/History

January 2013

Food Bank/Food Vouchers:

- **15** Food Bank allotments per year. A maximum of **3** allotments may be vouchers. A single voucher can be provided simultaneously with a box.
- 150% FPL

Emergency Provision:

- Maximum of **3** food bank allotments per year (food box **or** food voucher).
- 151- 300% FPL

July 2013

Food Bank/Food Vouchers:

- **24** Food Bank allotments per year. A maximum of **3** allotments may be vouchers. A single voucher can be provided simultaneously with a box.
- 150% FPL

Emergency Provision:

- Maximum of **3** food bank allotments per year (food box or food voucher).
- 151- 300% FPL

Overview/History

December 2013

Food Bank/Food Vouchers:

- **30** Food Service units per year. Only **2** can be dispensed per visit. A unit of food is either a food box or a food voucher.
- 250% FPL

Emergency Provision:

- Maximum of **3** food bank allotments per year (food box or food voucher).
- 251-300% FPL

May 2014

Food Bank/Food Vouchers:

- **2** Food Service units per month (24 food service units per year). Only **2** can be dispensed per visit. One unit must be a food box, and one unit may be a food voucher (only 1 voucher per month). A unit of food is either a food box or a food voucher.
- 250% FPL

Emergency Provision:

- Maximum of 3 food bank allotments per year (food box or food voucher).
- 251-300% FPL

Client Utilization Trends

Federal Poverty Level	Annual Income	Clients 2015	Clients 2016	% Change 15-16	Clients 2017	% Change 16-17	% Change 15-17
0 - 50%	$0-$6,030	634	532	-16%	679	28%	7%
51 - 100%	$6,031-12,060	907	749	-17%	790	0.5%	-13%
101 - 150%	$12,061-$18,090	524	394	-25%	446	13%	-15%
151 - 250%	$18,091-$30,150	369	298	-19%	348	17%	-6%
251-300%	$30,151-$36,180	31	23	-26%	16	-30%	-48%
Totals		**2,500**	**1,953**		**2,288**		**-8.5%**

***Utilization based on March 1st through August 31th of each FY**

Trends in Client Utilization:

- Client utilization from **FY15-16 decreased** for all FPLs
- Client utilization for **FY16-17 increased** for all FPLs except 251-300%
- Overall client utilization from **FY15-17 decreased, including clients 151-300%**

Unit Trends

Federal Poverty Level	Annual Income	Units 2015	Units 2016	% Change 15-16	Units 2017	% Change 16-17	%Change 15-17
0 - 50%	$0-$6,030	2,022	1,937	-4%	4,130	113.2%	104.3%
51 - 100%	$6,031-12,060	3,463	3,168	-8.5%	5,935	87.3%	71.4%
101 - 150%	$12,061-$18,090	1,915	1,784	-6.8%	3,459	94%	80.6%
151 - 250%	$18,091-$30,150	1,292	1,242	-3.9%	2,777	123.6%	114.9%
251 - 300%	$30,151-$36,180	100	81	-1.9%	84	3.7%	-16%
Totals		**8,897**	**8,283**		**16,460**		**85%**

*****Units based on March 1st through August 31th of each FY

Unit Trends:

- While overall client utilization from FY15-17 has decreased by 8.5%, the **amount of units has increased by a total of 85%**
- While clients from **0-50% FPL had a slight increase (7%) from FY15-17**, the amount of expended units **increased significantly by 104%**
- **Trends show decreased utilization and significantly increased units in all FPL categories expect Emergency Food Bank**

Expenditure Trends

Federal Poverty Level	Annual Income	Cost 2015	Cost 2016	% Change 15-16	Cost 2017	% Change 16-17	%Change 15-17
0 - 50%	$0-$6,030	$74,396.00	$72,611.00	-2.4%	$160,750.00	121.4%	116.1%
51 - 100%	$6,031-12,060	$127,827.00	$119,014.00	-6.9%	$233,425.00	96.1%	82.6%
101 - 150%	$12,061-$18,090	$70,455.00	$66,220.00	-6%	$136,371.00	105.9%	93.6%
151 – 250%	$18,091-$30,150	$46,928.00	$45,388.00	-3%	$109,542.00	141.3%	133.4%
251-300%	$30,151-$36,180	$3,787.00	$2,569.00	-32.2%	$3,360.00	30.8%	-11.3%
Totals		**$327,103.00**	**$262,010.00**		**$646,480.00**		**97.6%**

***Expenditures based on March 1st through August 31th of each FY**

Expenditure Trends:

- While overall client utilization from FY15-17 has decreased by 8.5%, the **amount of expenditures have increased by a total of 97.6%**
- While clients from **0-50% FPL have increased by 7% from FY15-17**, the overall expenditures have **increased significantly by 116%**
- **Trends show decreased utilization and significantly increased expenditures in all almost FPL categories**

August HIVPC Approved Changes

Federal Poverty Level	**Annual Income**	**Current Units/Year**	**August PSRA Proposed Units/Year**	**HIVPC Revised Units/Year**
0 - 50%	$0-$6,030	24	24 (Maximum 6 Vouchers)	18 (Maximum 6 Vouchers)
51 - 100%	$6,031-$12,060	24	24 (Maximum 6 Vouchers)	18 (Maximum 6 Vouchers)
101 - 150%	$12,061-$18,090	24	24 (Maximum 6 Vouchers)	18 (Maximum 6 Vouchers)
151 - 250%	$18,091-$30,150	24	3	12 (Maximum 6 Vouchers)
251 - 300%	$30,151-$36,180	3	3	3

Questions?

Food Bank Eligibility Trends and Recommendations