



Broward County HIV Health Services Planning Council

Broward Regional Health Planning Council, Inc.
200 Oakwood Lane, Suite 100
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Priority Setting Resource Allocations (PSRA) Committee Meeting Agenda

March 21, 2012 at 12:30

Carla Taylor-Bennett, Part A Co-Chair

Kathleen Cannon, Part B Co-Chair

- 1. Call to Order** (*Please sign-in*)
- 2. Welcome and Introductions**
 - a. Review Meeting Ground Rules, Sunshine
 - b. Review Public Comment (Sign-in at Front of Room)
 - c. Committee Member and Guest Introductions
- 3. Moment of Silence**
- 4. Approve Today's Agenda**
- 5. Approve 02/15/12 Meeting Minutes**
- 6. Grantee Reports**
 - a. Part A
 - b. Part B, ADAP
- 7. Continuum of Care Discussion**
- 8. Old Business/New Business**
 - a. PSRA Timeline and 2012 Meeting Calendar
 - b. Identify PSRA Documents
 - c. Provider Survey, Funding Survey, and Reporting by Funders
- 9. Public Comment**
- 10. Agenda Items for Next Meeting: 4/18/12 at 12:30 Venue: BRHPC**
- 11. Adjournment**

IMPORTANT NOTICE

Please be aware this meeting and all information stated thereof is a matter of public record under FL's Government in the Sunshine Law ([FL Statute, Chapter 119.01](#)). Acknowledgement of HIV status is not required, and if disclosed becomes a part of the public record.



**Joint Priorities Committee
Meeting Minutes**
200 Oakwood Lane, Suite 100, Hollywood FL 33020
February 15, 2012 at 12:30 p.m.



#	Members	Present	Absent	Guests
1	Carla Taylor-Bennett, Part A Co-Chair	X		Kristopher Kenny
2	Kathleen Cannon, Part B Co-Chair	X		Rita Volpitta
3	Andrew Bush	X		Kara Schickowski
4	Brad Gammell	X		Bonnie Majcher
5	Claudette Grant	X		Mauricio Ferrer
6	H. Bradley Katz		X	
7	Jean Starkey	X		Grantee Staff
8	Jeri Pryor	X		Leonard Jones (Part A)
9	Joey Wynn		X	Valentino Clarke (Part A)
10	Marie Hayes	X		Ann Mercer (Part B)
11	Paul A. Moore		X	
12	Regine Lefevre		X	HIVPC Support Staff
13	Rick Siclari	X		Ariela Eshel
14	Seth Leverage		X	Gladria Desa
15	Yolonda Reed	X		Michele Rosiere
	Quorum = 9	10	5	Nekisha Smith

1. Call to Order (Government in the Sunshine)

The Part B Co-Chair called the meeting to order at 12:44 p.m.

2. Welcome and Introductions

The Part B Co-Chair welcomed everyone. Self-introductions and conflicts were announced. Attendees were notified of information regarding the Government in the Sunshine Law and meeting reporting requirements, which includes the recording of minutes. In addition, the attendees were advised that the acknowledgement of HIV status is not required but is subject to public record if it is disclosed.

3. Moment of Silence

A moment of silence was observed.

4. Approve Today's Agenda

Motion #1	To "approve the 02/15/12 Meeting Agenda"
Proposed by	Kathleen Cannon
Seconded by	Yolonda Reed
Action	Passed Unanimously

5. Approve 01/18/12 Meeting Minutes

Motion #2	To "approve 01/18/12 Meeting Minutes."
Proposed by	Andrew Bush
Seconded by	Yolonda Reed
Action	Passed Unanimously

6. Grantee Reports

A. Part A Report

The Part A Grantee reported that HRSA is expecting an on time Grant Award. There will be a conference on March 6, 2012, which typically occurs prior to the distribution of grant funding. The Grantee is hopeful that this is not an indicator that the funds will arrive late. It was noted that a reduction in funding was anticipated. Contract renewal letters are set to go out by February 17, 2012. The MAI RFP is expected to be released on February 27, 2012 and will include Peer Case Management, Substance Abuse, Mental Health, and Outpatient/Ambulatory Medical Care. The Grantee reported on the January trip to Washington D.C. to meet with Congressional and HRSA staffers, the Senate Health

Committee, and the Energy and Commerce Committee. The topics discussed included: request for additional Ryan White Part A funding for the EMA, the impact of the late Grant Award, reduction of service gaps during the implementation of the Affordable Care Act (ACA), maintaining responsibility and oversight during and post ACA implementation. The Grantee was informed that reauthorization would be placed on hold until the Supreme Court ruled regarding Affordable Care Act..

B. Part B Report

The Part B grantee reported on expenditures through December 2011: 53% of funding has been utilized and a cost avoidance of \$138,333 from the Medication Co Payment Program. The Grantee noted that deductibles and co-pays have increased; however, the costs can be covered due to the savings accumulated this year. The State notified the Part B Grantee that Home Health Services will likely no longer be covered. This will have an impact on a small number of clients however those clients, (e.g., undocumented) utilize the service as they have no other recourse. Non-Medical Case Management conducted 353 eligibility interviews in December of which 102 were new clients. Medication Co Payment served 316 clients in December in which 15 were new to the program. 308 Clients were served in December for Medication Co Payment Cards and 8 Clients were served in December for Mail Orders.

C. ADAP Report

The ADAP Grantee reported from 01/13/12 through 02/15/12: Total ADAP "Open" Enrollment: 2,110; Total ADAP Clients Served in Last 30 Days*:1,326; Total ADAP Waitlist Enrollment: 301; Category A: 6; Category B: 119; Category C: 167; Category D: 9; Total ADAP/Medicare Part D Enrollment: 187; Number of Appointments in January: 736; Number of Missed Appointment in January: 416; Percentage of January Appointments Missed: 57%. The Grantee was notified by the State that 74 people in Broward County were removed from the waiting list. Once the clients are contacted and they submit a prescription, they will be placed into the Pharmacy system. "Clients Served" are defined as having at least one "pickup" in the period. The category definitions are as follows:

Category A

- Diagnosis of AIDS and/or CD4 < 200 cells/mm3 and/or CD4% < 14%
- Diagnosis of active opportunistic infection
- Diagnosis of HIV-associated nephropathy (HIVAN)

Category B

- Persons who are currently on ARV therapy
- Persons who were previously on ARV therapy but therapy was interrupted
- Treatment naïve clients with CD4 cell count between 201-350 cells/ mm3

Category C

- Treatment naïve clients with CD4 cell count > 350 cells/mm3

Category D

- Unknown/Other

Clients are removed from the Wait List by medical category in the order they were placed on it.

This serves as a reminder to people that if they are on the wait list they MUST recertify at 6 months or they will lose their position on the Wait List.

7. Sweeps and Reallocations

The Ryan White Part A FY 12/13 Grantee Recommended Allocations were as follows:

Ryan White Part A FY 12/13 Grantee Recommended Allocations			
	FY 12/13 Service Category Allocation	Recommened Allocation Changes	FY 12/13 Grantee Service Category Allocation
CORE MEDICAL SERVICES			
Outpatient/Ambulatory	\$5,667,381	\$600,000	\$6,267,381
AIDS Pharmaceuticals (Local)	\$411,109		\$411,109
Medical Case Management	\$1,134,105		\$1,134,105
Oral Health	\$2,623,653		\$2,623,653
HICP	\$400,000	-\$400,000	\$0
Mental Health	\$274,099		\$274,099
Substance Abuse	\$355,389		\$355,389
Core Total	\$10,865,736	\$200,000	\$11,065,736
SUPPORT SERVICES			
Food Services	\$277,111		\$277,111
Food Bank	\$168,103		\$168,103
Vouchers	\$109,008		\$109,008
Transportation Total	\$200,000	-\$200,000	\$0
Legal Assistance	\$112,426		\$112,426
Outreach	\$67,000		\$67,000
Centralized Intake (CIED)	\$290,957		\$290,957
Support Total	\$947,494	-\$200,000	\$747,494
Part A Totals	\$11,813,230	\$0	\$11,813,230

Historically the final utilization for the prior year became the initial utilization for the following year. A recommendation was made to reallocate \$600,000 to Outpatient/Ambulatory. \$400,000 budgeted for HICP and \$200,000 for Transportation would be removed. Part A Co-chair explained that Policies and Procedures needed to be adjusted to approve the recommendation. It was noted that the AICP waitlist no longer existed; therefore AICP no longer requires funding. Medical Transportation is now managed by Part B and no longer requires funding. Additional adjustments may be needed if grant funding is less than anticipated. There was a question of where the AICP clients were currently located. It was explained that the HICP waitlist dissipated and those clients were now on AICP which is managed by Part B. There was a question of the number of current outreach providers. There is currently one Outreach provider. The following motion was made:

Motion #3	To “begin next fiscal year allocations as presented (sweep \$400,000 from HICP and \$200,000 from Transportation totaling \$600,000 reallocated into the OAMC service category) thereby deviating from the Joint Priorities Policies and Procedures.”
Proposed by	Rick Siclari
Seconded by	Andrew Bush
Action	Passed Unanimously

8. Reviews Policies and Procedures (Handout A)

The Policies and Procedures were referred to in the making of Motion #3.

9. Old Business / New Business

- HIVPC Approved Motions:**

The motion(s) approved by HIVPC were noted by the committee.

- The Part B Co-Chair proposed changing the name of the committee to Priority Setting and Resource Allocation Committee to summarize the main goal the committee is tasked with, thus the following motion was made:

Motion #4	To “change the committee name from Joint Priorities to Joint Priority Setting Resource Allocation (JPSRA) Committee to summarize the main goal the committee is tasked with”
Proposed by	Marie Hayes
Seconded by	Andrew Bush
Amendment	To “change the committee name from Joint Priorities to <i>Priority Setting Resource Allocation (PSRA) Committee.</i> ”
Action	Passed Unanimously

- Mauricio Ferrer, a regular guest at Joint Priorities expressed interest in becoming a member of the committee and the following motion was made:

Motion #5	To “appoint Mauricio Ferrer as a Part B member to the Joint Priorities Committee”
Proposed by	Yolonda Reed
Seconded by	Jean Starkey
Action	Passed Unanimously

- Road to AIDS event on February 16, 2012 at the African American Cultural Library at 6:00 p.m. was announced.

10. Public Comment

There was no public comment.

11. Agenda Items for Next Meeting

- Standing Agenda Items
- Provider and Consumer Survey
- PSRA Process

12. Meeting Evaluation

Members and guests were reminded to complete meeting evaluations.

13. Next Meeting Date

Wednesday, March 21, 2012 at 12:30 p.m. at BRHPC, 200 Oakwood Lane, Suite 100, Hollywood 33020

14. Adjournment

The meeting was adjourned at 1:39 p.m.

DRAFT

FY 2013 Priority Setting and Resource Allocation Timeline

TASK	RESPONSIBLE PARTY	DATE - 2012
PSRA Data Requests	Joint Planning, Joint Priorities	March – April
Data Collection (3-year trends when available) • Parts A-F and HOPWA Utilization & Demographic Data • Assessment • Allocations, Expenditures & Utilization Data • Epidemiology Data • EIIHA Data • Unmet Need (End of July) • Quality Management Data • Additional Data (Data Requests)	Grantees, Support Staff, Providers	March – May
Recommendations on How Best To Meet Need	Joint Planning Committee	May
PSRA Data Review and How Best to Meet Need Language	Joint Priorities Committee	June 13 th
Priority Setting & FY 13/14 (Part A, B, MAI) Allocations	Joint Priorities Committee	June 20 th
Allocations - Part A, B and MAI Service Categories	Joint Priorities Committee	July 11 th
Part A PSRA Process Approval	HIV Planning Council	August

FY 2012-2013 Ryan White Part A Eligibility Criteria

CORE SERVICE CATEGORIES

Local AIDS Pharmaceutical Assistance

Outpatient/Ambulatory Medical Care

Oral Health Care

Medical Case Management

Mental Health Services

Substance Abuse Services (Outpatient)

HIV+

Broward County Resident

Proof of Income, 300% FPL

SUPPORT SERVICE CATEGORIES

Food Bank

HIV+

Broward County Resident

Proof of Income, 150% FPL

Case Manager Referral Every 12 months

Application status for food stamps and/or WIC (undocumented residents exempt)

One box per month, with a maximum of 12 boxes per year

Food Vouchers

HIV+

Broward County Resident

Proof of Income, 151-300% FPL

Case Manager Referral Every 12 months

Application status for food stamps and/or WIC (undocumented residents exempt)

Maximum 3 vouchers per year.

Must demonstrate an emergency need and a plan to meet their need.

“Emergency” defined as a verified loss of, or reduction in income due to unexpected or unbudgeted expense or event beyond client’s control. Emergency must be documented in Progress Log and Plan of Care.

Legal Assistance

HIV+

Broward County Resident

Proof of Income, 300% FPL

Outreach

HIV +

Broward County Resident

Proof of Income

At Risk Populations HIV+ and not in medical care or who have fallen out of care

**Ryan White Part B
Expenditure Report
January 2012**

Service Category	Part B 2011-2012 Allocated	Part B 2011-2012 (January Spent / Encumbered)	Part B 2011-2012 Monthly Average Left	Part B 2011-2012 (YTD Spent / Encumbered)	Part B 2011-2012 (% Left)	Part B 2011-2012 (Balance)
Home Delivered Meals	\$ 2,479	\$ -	\$ 581	\$ 735	70%	\$ 1,744
Home Health Care Services	\$ 13,018	\$ -	\$ 3,276	\$ 3,189	76%	\$ 9,829
Medication Co Pay	\$ 697,218	\$ 26,070	\$ 91,542	\$ 422,591	39%	\$ 274,627
Case Management (non-medical)	\$ 179,001	\$ 11,109	\$ 23,441	\$ 108,677	39%	\$ 70,324
Medical Transportation	\$ 100,021	\$ 49,992	\$ 16,676	\$ 49,992	0%	\$ 50,029
Administration	\$ 110,192	\$ 8,177	\$ 5,691	\$ 93,120	15%	\$ 17,072
TOTALS	\$ 1,101,929	\$ 95,349	\$ 211,813	\$ 678,304	38%	\$ 423,625

62%

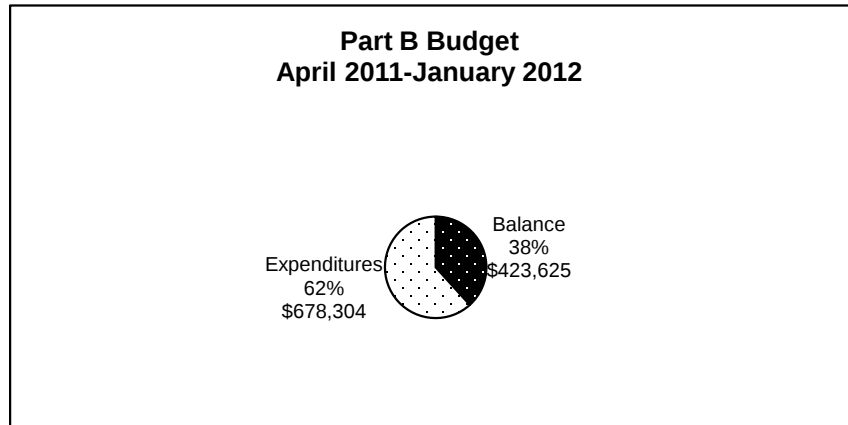
Non-Medical Case Management conducted 399 eligibility interviews in January of which 104 were new clients.

Medication Co Payment served 279 clients in January in which 7 were new to the program.

265* Clients served in January Med Co Pay *number of clients served is low due to 3 providers not submitting January invoice.

14 Clients served in January Mail Order

Cost Avoidance for Medication Co Payment Program for January is \$35,744.14. Total cost avoidance from April-January is \$174,077.



This report reflects all invoices received and paid as of 1/31/12

Broward County Health Department ADAP Report as of 2/29/12

Total ADAP "Open" Enrollment	2,227
Total ADAP Clients Served in Last 30 Days*	1,436
Total ADAP Waitlist Enrollment**	228
Category A	2
Category B	45
Category C	172
Category D	9
Total ADAP/Medicare Part D Enrollment	187
Number of Appointments in January	676
Number of Missed Appointment in January	258
Percentage of January Appointments Missed	38%

*"Clients Served" defined as having at least one "pickup" in the period.

** Category Definitions:

CATEGORY A

Diagnosis of AIDS and/or CD4 < 200 cells/mm3 and/or CD4% < 14%

Diagnosis of active opportunistic infection

Diagnosis of HIV-associated nephropathy (HIVAN)

CATEGORY B

Persons who are currently on ARV therapy

Persons who were previously on ARV therapy but therapy was interrupted

Treatment naïve clients with CD4 cell count between 201-350 cells/ mm3

CATEGORY C

Treatment naïve clients with CD4 cell count > 350 cells/mm3

CATEGORY D

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