



**FORT LAUDERDALE/BROWARD EMA  
BROWARD HIV HEALTH SERVICES PLANNING  
COUNCIL**

AN ADVISORY BOARD OF THE BROWARD COUNTY BOARD OF COUNTY COMMISSIONERS  
200 OAKWOOD LANE, SUITE 100, HOLLYWOOD, FL 33020  
(954) 561-9681 • FAX (954) 561-9685

MAI Ad-Hoc Committee Meeting

**Wednesday, August 13, 2025 - 2:00PM to 4:00 PM**

**Meeting at Broward Regional Health Planning Council and via Microsoft Teams**

Chair: Mark Schweizer • Vice Chair: Shawn Tinsley

**Join the meeting now**

[https://teams.microsoft.com/join/19%3ameeting\\_Y2QzYmFkNTctYTEyYi00MTkyLWExYmYtOTgxNzU0YjU2MmRk%40thread.v2/0?context=%7b%22Tid%22%3a%220dd42165-bf27-4e00-9f50-1f4dff8a73f8%22%2c%22Oid%22%3a%22df400b73-e09f-4638-a7b6-0750be4ecb25%22%7d](https://teams.microsoft.com/join/19%3ameeting_Y2QzYmFkNTctYTEyYi00MTkyLWExYmYtOTgxNzU0YjU2MmRk%40thread.v2/0?context=%7b%22Tid%22%3a%220dd42165-bf27-4e00-9f50-1f4dff8a73f8%22%2c%22Oid%22%3a%22df400b73-e09f-4638-a7b6-0750be4ecb25%22%7d)

Meeting ID: 249 748 306 813

Passcode: Zvw54u

***This meeting is audio and video recorded.***

Quorum for this meeting is 4

## **DRAFT AGENDA**

### **ORDER OF BUSINESS**

- I. Call to Order/Establishment of Quorum
  - a. Welcome from the Chair
  - b. Meeting Ground Rules
  - c. Statement of Sunshine
  - d. Introductions & Abstentions
- II. Moment of Silence
- III. ACTION: Approval of August 13, 2025, Agenda
- IV. ACTION: Approval of July 9, 2025, Minutes (**Handout A**)
- V. Public Comment
- VI. Discussion Items
- VII. Old Business
  - a. None
- VIII. New Business

- a. **Data Presentation:** Review of Funded Services & Client Data Analysis to Identify Gaps in Care Across Part A, EHE, and MAI; *Recipient Office* ([Handout B1, B2](#))
- IX. Recipient Report
- X. Public Comment
- XI. Agenda Items for Next Meeting
  - a. TBD
- XII. Next Meeting Date: TBD, Location: BRHPC and via Microsoft Teams Video Conference
- XIII. Announcements
- XIV. Adjournment

*For a detailed discussion on any of the above items, please refer to the minutes available at: [HIV Planning Council Website](#)*

***Please complete your [meeting evaluation](#).***

***Three Guiding Principles of the Broward County HIV Health Services Planning Council***

***• Linkage to Care • Retention in Care • Viral Load Suppression •***

**Vision:** To ensure the delivery of high-quality, comprehensive HIV/AIDS services to low-income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care.

**Mission:** We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high-quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: (1) Foster the substantive involvement of the HIV-affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care, (2) Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments, (3) Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment.

Broward County Board of County Commissioners  
Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Robert McKinzie • Nan  
H. Rich • Tim Ryan • Hazelle P. Rogers • Michael Udine [Broward County Website](#)





# August 2025

## Broward HIV Health Services Planning Council Calendar



| Sunday                                                                                                                                                                                                                                                                                                                         | Monday                                                                                    | Tuesday                                                                                                                          | Wednesday                                                                                                                                                        | Thursday                                                                                                                                                                                           | Friday                                                                  | Saturday |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|----------|
| <p>All events listed on this calendar are free and open to the public. Meeting dates and times are subject to change.</p> <p>Please contact support staff at <a href="mailto:hivpc@brhpc.org">hivpc@brhpc.org</a> or (954) 561-9681 ext. 1244/1343. Visit <a href="#">HIV Health Service Planning Council</a> for updates.</p> |                                                                                           |                                                                                                                                  |                                                                                                                                                                  |                                                                                                                                                                                                    |                                                                         |          |
|                                                                                                                                                                                                                                                                                                                                |                                                                                           |                                                                                                                                  |                                                                                                                                                                  |                                                                                                                                                                                                    | 1 <b>Medical Case Management Network Meeting (CQM)</b><br>2:30PM-3:45PM | 2        |
| 3                                                                                                                                                                                                                                                                                                                              | 4                                                                                         | 5 <b>Community Empowerment Committee Meeting (CEC)</b><br>3:00PM- 5:00PM<br>Location: BRHPC/MS Teams                             | 6                                                                                                                                                                | 7 <b>System of Care Committee Meeting (SOC)</b><br>9:30AM – 11:30AM<br>Location: BRHPC/MS Teams                                                                                                    | 8                                                                       | 9        |
| 10                                                                                                                                                                                                                                                                                                                             | 11                                                                                        | 12 <b>PSRA/SOC Listening Tour Session #2</b><br>6:00PM-8:00PM<br>Location: African American Research Library and Cultural Center | 13 <b>Quality Network Meeting (CQM)</b><br>9:00AM-10:15AM<br><u>Minority AIDS Initiative Subcommittee Meeting</u><br>2:00PM – 4:00PM<br>Location: BRHPC/MS Teams | 14                                                                                                                                                                                                 | 15                                                                      | 16       |
| 17                                                                                                                                                                                                                                                                                                                             | 18 <b>Quality Management Meeting (QMC)</b><br>12:30PM- 2:30PM<br>Location: BRHPC/MS Teams | 19                                                                                                                               | 20 <b>CHANGE THE PATTERN</b><br>Southern HIV/AIDS Awareness Day                                                                                                  | 21 <b>Priority Setting and Resource Allocation Committee</b><br>9:30AM – 11:30AM<br>Location: BRHPC/MS Teams<br><b>Executive Committee Meeting</b><br>12:45PM – 2:45PM<br>Location: BRHPC/MS Teams | 22                                                                      | 23       |
| 24                                                                                                                                                                                                                                                                                                                             | 25                                                                                        | 26                                                                                                                               | 27                                                                                                                                                               | 28 <b>HIV Planning Council Meeting</b><br>9:30AM – 11:30AM<br>Locations: BRHPC/MS Teams                                                                                                            | 29                                                                      | 30       |

Version 04/28/21 Information on this calendar is subject to change.



# August 2025



## Broward HIV Health Services Planning Council Calendar

All events listed on this calendar are free and open to the public. Meeting dates and times are subject to change. Unless otherwise noted, meetings will be held via WebEx. Please contact support staff at [hivpc@brhpc.org](mailto:hivpc@brhpc.org) or (954) 561-9681 ext. 1292 or 1343. Visit [HIV Health Service Planning Council](https://www.browardhivpc.org) for updates.

| TODOS ESTAN BIENVENIDOS!                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | ALL ARE WELCOME!                                                                                                                                                                                                                                                                                                                                                                                                                                                  | BON VINI!                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>A menos que se anote de forma diferente en el calendario, todas las reuniones se realizarán en:</p> <p>Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020</p> <p>Para confirmar información acerca de la reunión de Consejo de Planeación HIV, o confirmar la reserva de servicios especiales tales como: Traducción Inglés a Español o a Criollo (Haitiano), servicios para discapacitados en visión o audición, por favor llame con 48 horas de antelación para que puedan hacerse los arreglos necesarios.</p> | <p>Unless otherwise noted on the calendar, all meetings are held at:</p> <p>Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020</p> <p>To confirm HIV Planning Council meeting information, or reserve special needs services such as Translation from English to Spanish or Creole, or are hearing or visually impaired, please call 48 hours in advance so that arrangements can be made for you.</p> | <p>Sòf si yo ta ekri yon lòt bagay nan almanak-la, tout rankont-yo ap fèt:</p> <p>Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020</p> <p>Pou konfime enfòmasyon ou resewva sou rankont Konsèy Planifikasyon HIV-a, oswa pou rezève sèvis pou bezwen Espesyal tankou: Tradiksyon angle an panyòl oswa kreyòl; oswa, si ou gen pwoblèm wè oswa tande, rele 48 tè alavans pou yo ka fè aranjman pou ou.</p> |

### HIVPC Committee Descriptions

HIV Health Services Planning Council (HIVPC) - Monitors, evaluates, and continuously improves systematically the quality and appropriateness of HIV care and services provided to all patients receiving Part A and MAI-funded services.

Executive Committee - Sets agenda for Council meetings, addresses conflict of interest issues, reviews attendance reports, oversees the planning activities established in the Comprehensive Plan, oversees committee work plans, reviews committee recommendations, ratifies recommendations for removal for cause, and addresses unresolved grievance issues.

Priority Setting Resource Allocation (PSRA) Committee - Recommends priorities and allocation of Ryan White Part A funds. Facilitates the Priority Setting and Resource Allocation Process to include the review of appropriate data (service utilization, epidemiological data). Develops, reviews, and monitors eligibility, service definitions, as well as language on 'how best to meet the need.

Quality Management Committee (QMC) - Ensures highest quality HIV medical care and support services for PLWHA by developing client and system-based outcomes and indicators. Provides oversight of standards of care, develops scopes of service for program evaluation studies, assesses client satisfaction, and provides QM staff/client training/education.

Membership/Council Development Committee (MCDC) - Recruits and screens applications based on objective criteria for appointment to the Council in order to ensure demographic requirements of the Council are maintained according to the Ryan White Treatment and Modernization Act. Presents recommendations to the Council. Institutes orientation and training programs for new and incumbent members.

Community Empowerment Committee (CEC) - Encourages the participation of individuals infected and affected with HIV/AIDS in the planning, priority-setting and resource-allocation processes. Function as a primary level of appeal for unresolved grievances relative to the Council's decisions regarding Ryan White Part A funding.

System of Care (SOC) Committee - Evaluates the system of care and analyzes the impact of local, state, and federal policy and legislative issues impacting PLWHA in the Broward County EMA. Plans and addresses coordinated care across diverse groups by engaging community resources to eliminate disparities in access to services.



**FORT LAUDERDALE/BROWARD EMA BROWARD HIV HEALTH SERVICES PLANNING COUNCIL**  
AN ADVISORY BOARD OF THE BROWARD COUNTY BOARD OF COUNTY COMMISSIONERS  
200 OAKWOOD LANE, SUITE 100, HOLLYWOOD, FL 33020  
(954) 561-9681 • FAX (954) 561-9685

## **MAI Ad-Hoc Committee**

**Wednesday, July 9, 2025 - 2:00 PM**

**LOCATION: Broward Regional Health Planning Council Meeting via Microsoft Teams**

Chair: Dr. Mark Schweizer • Vice Chair: Shawn Tinsley

**Join the meeting via phone: +1 469-998-5921 US Toll (access code: 378 156 152)**

***This meeting is audio and video recorded.***

### **DRAFT MINUTES**

**MAI Members Present:** K. Hayes, J. Rodriguez, M. Schweizer, S. Tinsley, A. Machado

**Members Absent:** A. Machado, B. Mester

**Ryan White Part A Recipient Staff Present:** T. Thompson, B. Spaulding

**Planning Council & CQM Support Staff Present:** G. Berkley-Martinez, M. Lacroix, S. Isidore, D. Liao, D. Cestaro-Seifer

**Guests Present:** O. Desinor, H. Bahi, D. Robertson, M. Anyan

Call to Order, Welcome from the Chair & Public Record Requirements

The MAI Chair called the meeting to order at **2:05 P.M.** The MAI Chair welcomed all meeting attendees who were present. Attendees were notified that the MAI meeting is based on Florida's "Government-in-the-Sunshine Law and meeting reporting requirements, including recording minutes. In addition, it was stated that the acknowledgment of HIV status is not required but is subject to public record if it is disclosed. Introductions were made by the MAI Chair, Committee members, Recipient staff, PCS & CQM staff, and guests by roll call, and a moment of silence was observed.

#### **1. Public Comment**

The Public Comment portion of the meeting is intended to allow the public to express opinions about items on the meeting agenda or to discuss other matters about HIV/AIDS services in Broward County.

There were no public comments.

#### **2. Meeting Approvals**

The approval for the agenda of the July 9, 2025 MAI Ad-Hoc Committee meeting was proposed by **B. Mester**, seconded by **K. Hayes** and passed unanimously.

**Motion #1: B. Mester, on behalf of the MAI Ad-Hoc Committee, made a motion to**

**approve the July 9, 2025, MAI Ad-Hoc Committee agenda as presented. The motion was seconded by K. Hayes and adopted unanimously.**

The approval of the minutes of the May 13, 2025, meeting was proposed by **B. Mester**, seconded by **K. Hayes** and approved with no further corrections.

**Motion #2: B. Mester, on behalf of the MAI Ad-Hoc Committee, made a motion to approve the May 13, 2025, MAI Ad-Hoc Committee minutes as presented. The motion was seconded by K. Hayes and adopted unanimously.**

3. Standard Committee Item

None.

4. Discussion Items

None.

5. Unfinished Business

None.

6. Old Business

None.

7. New Business

a. **Presentation:** Effective Strategies for utilizing MAI funding by other EMAs

T. Thompson explained the difficulties in obtaining the information for this presentation and how it affected the voracity of the information.

B. Spaulding discussed how MAI funding is used by other EMAs. She explained how the MAI program functions and the intended purpose of the funding. She listed the services that are currently funded by MAI in Broward County, FL.

She continued by listing the services funded by MAI in Orange County, FL. She noted that EMAs may choose which services they wish to fund. B. Mester noted that Early Intervention Services (EIS) may require spending funds on non-consumers. She then moved on to Fulton County, GA and compared their services to the equivalent services in Broward County. The Fulton County EMA must be very strategic in how their subrecipients provide services because their population is very large and diverse. B. Spaulding continued by discussing the services in Palm Beach County, FL and Miami-Dade County, FL.

S. Tinsley asked how the Miami-Dade County Outreach services function. B. Mester explained that clients were typically referred to the University of Miami. It is for clients that have fallen out of care.

B. Spaulding made the following recommendations on behalf of the Part A Office:

- Don't just focus on service categories. Help subrecipients receive training to target specific populations and build capacity.
- Get into the personnel and see if it is suitable for the population they service.
- Analyze social determinants of health and how they form health disparities. Create a plan to address those health disparities.

T. Thompspon noted if a provider receives both MAI and Part A funding, services get billed to MAI first.

B. Mester made note of the operational concerns of Broward County EMA. He suggested giving much of the MAI funding to CIED and transferring CIED's Part A funding to other service categories. T. Thompson reminded the committee that the EMA now has more MAI providers this fiscal year (five rather than one), which complicates matters.

S. Tinsley stated that black women have the highest HIV-related health disparities in Broward County. S. Isidore later noted in the minutes that they only specified the Black community. S. Tinsley asked if outreach would be a good avenue for addressing these health disparities. B. Spaulding and T. Thompson explained that Disease Intervention Specialists (DIS) are permitted to do outreach with clients who have fallen out of care. S. Tinsley asked if those are allowable expenses under MAI. T. Thompspon answered that outreach is currently funded by Part B and such a change would require a new RFP. T. Thompspon also said that they could recommend new service categories to be funded under MAI to PSRA.

S. Tinsley noted that piloting programs for services are not yet funded in the RFP. T. Thompson answered that he does not know how quickly the county could do this. S. Tinsley asked for a report comparing all the services provided by Ryan White to identify gaps in care and develop an innovative use of MAI funding. B. Mester expressed concern that outreach is not the most effective use of funding and that it may be more productive to push the state to send Disease Intervention Specialists (DIS) to do outreach.

D. Cestaro-Seifer recommended looking at the MAI-funded services that are not being received by clients who are not virally suppressed. T. Thompson recommended doing a sample size of 15-20 consumers to examine why they are not keeping up with appointments.

The committee drafted the following data request:

*The MAI Subcommittee requests a list of all the currently funded services of Part A, EHE, and MAI to compare and contrast the different categories with the purpose to fill in the gaps for clients in our EMA.*

*Find a sample size of 15 to 20 clients with a viral load greater than or equal to 6 months in the system. Broken down by age, race, ethnicity, zip code, and services received.*

**Motion #3: B. Mester, on behalf of the MAI Ad-Hoc Committee, made a motion to approve the data request as presented. The motion was seconded by K. Hayes and adopted unanimously.**

- b. **Presentation:** Best practices by other EMAs for Engaging Black, African American, and Haitian Communities.

T. Thompson explained that the Part A representative who is most knowledgeable about

this issue is not available, and therefore there is no handout.

#### 8. Recipient's Report

None.

#### 9. Public Comment

The Public Comment portion of the meeting is intended to allow the public to express opinions about items on the meeting agenda or to raise other matters about HIV/AIDS services in Broward County.

There were no public comments.

#### 10. Agenda Items for Next Meeting

- a. Best practices by other EMAs for Engaging Black, African American, and Haitian Communities
- b. Data Request Presentation: Review of Funded Services & Client Data Analysis to Identify Gaps in Care Across Part A, EHE, and MAI

Next Meeting Date: To be determined. PCS staff will send a Doodle poll to schedule the date of the next meeting.

#### 11. Announcements

None.

#### 12. Adjournment

There being no further business, the meeting was adjourned at **3:10 P.M.**

#### MAI Sub-Committee Attendance for CY 2025

| Count | Absences | Meeting Month              | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Attendance Letters |
|-------|----------|----------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--------------------|
|       |          | Meeting Date               | 6   | 13  |     |     | 13  |     | 9   |     |     |     |     |     |                    |
| 0     | 1        | Kendra Hayes               | X   | X   |     |     | X   |     | X   |     |     |     |     |     |                    |
| 0     | 2        | Joshua Rodriguez           | X   | X   |     |     | X   |     | X   |     |     |     |     |     |                    |
| 3     | 3        | Alondra Machado            | E   | A   |     |     | A   |     | A   |     |     |     |     |     |                    |
| 0     | 4        | Mark Schweizer (Chair)     | X   | X   |     |     | X   |     | X   |     |     |     |     |     |                    |
| 0     | 5        | Shawn Tinsley (Vice-Chair) | X   | E   |     |     | X   |     | X   |     |     |     |     |     |                    |
| 2     | 6        | Brad Mester                | A   | X   |     |     | X   |     | A   |     |     |     |     |     |                    |
|       |          | <b>Quorum = 4</b>          | 4   | 4   |     |     | 5   |     | 5   |     |     |     |     |     |                    |

#### Legend:

|                                  |                     |
|----------------------------------|---------------------|
| X - present                      | N - newly appointed |
| A - absent                       | Z - resigned        |
| E - excused                      | C - cancelled       |
| NQA - no quorum absent           | W - warning letter  |
| NQX - no quorum present          | R - removal letter  |
| CX - meeting canceled for quorum |                     |

# Minority AIDS Initiative Subcommittee Data Request: Ryan White Part A, MAI, EHE Service Category Handout B1

| Funding Source                |                       | Service Category                                                               |
|-------------------------------|-----------------------|--------------------------------------------------------------------------------|
| Ryan White Part A             | Core Medical Services | Ambulatory (Outpatient)/Integrated Primary Care and Behavioral Health Services |
|                               |                       | AIDS Pharmaceutical Assistance                                                 |
|                               |                       | Oral Health Care (Routine and Specialty)                                       |
|                               |                       | Mental Health (Trauma-Informed)                                                |
|                               |                       | Health Insurance Premium and Cost Sharing Assistance                           |
|                               |                       | Medical Nutrition Therapy                                                      |
|                               |                       | Substance Abuse (Outpatient)                                                   |
|                               | Support Services      | Non-Medical Case Management                                                    |
|                               |                       | Food Services (Food Bank and Food Vouchers)                                    |
|                               |                       | Legal Assistance                                                               |
|                               |                       | Emergency Financial Assistance                                                 |
| Ryan White Part A MAI         | Core Medical Services | MAI Ambulatory (Outpatient)                                                    |
|                               |                       | MAI Mental Health                                                              |
|                               |                       | MAI Substance Abuse (Outpatient)                                               |
|                               | Support Services      | MAI Non-Medical Case Management                                                |
| Ending the HIV Epidemic (EHE) |                       | EHE Medical Case Management                                                    |
|                               |                       | EHE Medical Transportation                                                     |
|                               |                       | EHE Non-Medical Case Management                                                |
|                               |                       | EHE Housing and Care Support Services                                          |
|                               |                       | EHE Food Bank                                                                  |
|                               |                       | EHE Food Voucher                                                               |
|                               |                       | EHE Peer Counseling Services                                                   |
|                               |                       | EHE Evaluation and Assessment                                                  |
|                               |                       | EHE Disease Intervention Specialists                                           |

**Total: 26**

# Broward Ryan White Part A Program

**Minority AIDS Initiative Data Request**

---

**MAI Sub-Committee**

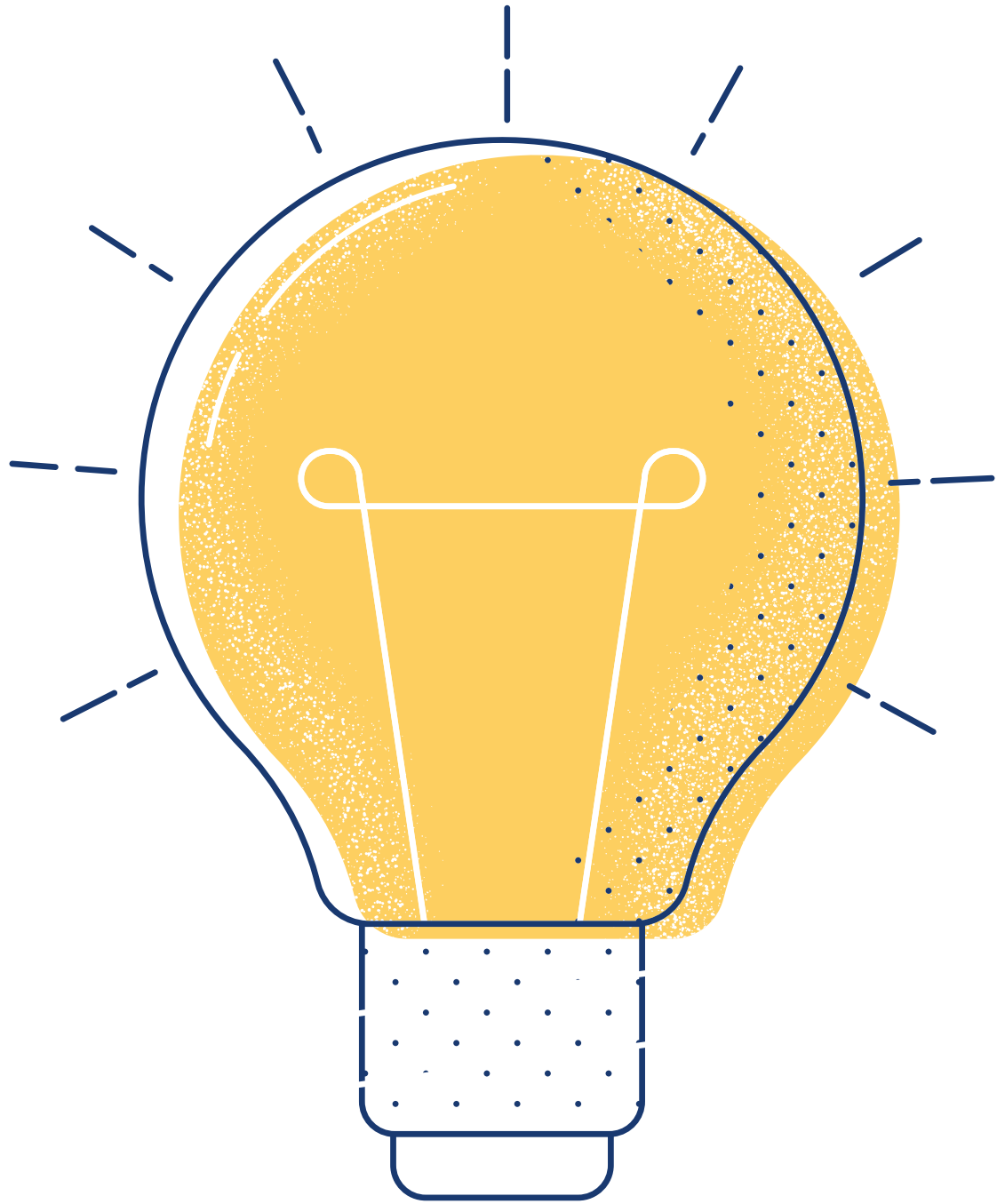
August 13, 2025

Presented by: Ryan White Part A Recipient Office



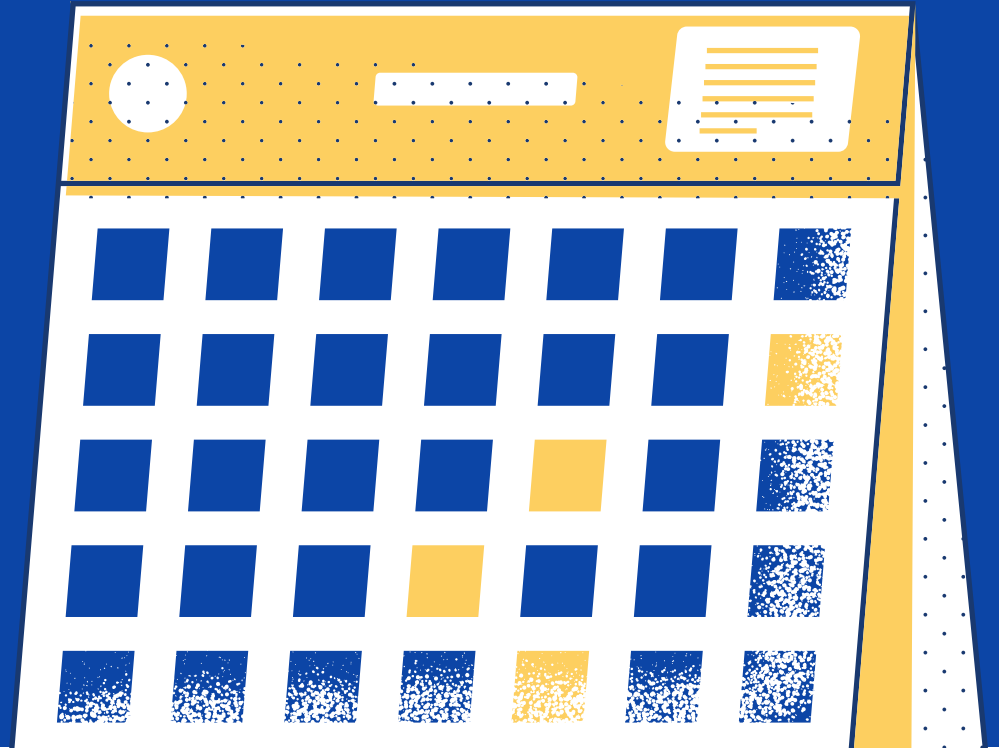
# Minority AIDS Initiative

## Subcommittee Data Request



**The purpose of this presentation is to analyze a sample size of 15 clients and discuss the correlation of their viral suppression, health outcomes, and Ryan White Part A services utilized.**

# MAI SUBCOMMITTEE DATA REQUEST



Data Request: *“Find a sample size of 15-20 clients with a viral load greater than or equal to 6 months in the system. Broken down by age, race, ethnicity, zip code, and services received.”*

- Data Source: Provide Enterprise Care Continuum Report
- Reporting Period: Fiscal Year 2024-2025 (March 1, 2024 - February 28, 2025)
- Data is based off of client information that has been entered and have already been billed in Provide Enterprise system

# Fiscal Year 2024-2025 Ryan White Part A Clients

|   | Race/Ethnicity               | Age | Gender | Eligibility Status | Eligible Services                                              | Services Utilized                                                                                                          | In Care | Retained in Care | Last Appointment                                                                                      | Viral Load        | Last Lab Test | Reason For Out of Care                            | Zip Code |
|---|------------------------------|-----|--------|--------------------|----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|---------|------------------|-------------------------------------------------------------------------------------------------------|-------------------|---------------|---------------------------------------------------|----------|
| 1 | Black (Non-Hispanic)         | 28  | Female | Jul 18, 2026       | All RWHAP Services <i>but</i> Insurance Support Services       | AIDS Pharmaceutical Assistance, Ambulatory Outpatient, Medical Case Management, Non-Medical Case Management, Mental Health | Yes     | No               | 9/2/2025 - Scheduled Medical Appointment                                                              | 297,000 copies/mL | Jun 10, 2025  | N/A                                               | 33311    |
| 2 | Black (Non-Hispanic) Haitian | 24  | Female | Nov 28, 2025       | All RWHAP Services <i>but</i> Insurance Support Services       | Food Bank and Non-Medical Case Management                                                                                  | Yes     | No               | 1/2/2025 Scheduled - Client Did Not Attend                                                            | 911,000 copies/mL | Nov 7, 2024   | Missed Medical Appointment                        | 33442    |
| 3 | Black (Non-Hispanic)         | 24  | Male   | Expired - 4/7/2024 | All RWHAP Services <i>but</i> Insurance Support Services       | Ambulatory Outpatient, Medical Case Management                                                                             | Yes     | No               | 7/19/2024 - Scheduled Medical Appointment                                                             | 5,720 copies/mL   | Feb 28, 2024  | Client relocated to Georgia after PROACT referral | 33312    |
| 4 | Black (Non-Hispanic)         | 34  | Male   | Mar 11, 2026       | All RWHAP Services <i>but</i> Insurance Support Services       | Ambulatory Outpatient, Non-Medical Case Management, Food Bank                                                              | Yes     | Yes              | 6/11/2025 - Scheduled Medical Appointment                                                             | 21,300 copies/mL  | Mar 10, 2025  | N/A                                               | 33024    |
| 5 | Black (Non-Hispanic)         | 27  | Female | Aug 26, 2025       | Case Management, Oral Health, Food Bank, Legal Services, HOPWA | Non-Medical Case Management, Medical Case Management, Ambulatory Outpatient                                                | Yes     | No               | Missed 10/16/2024 - CM called emergency contact and found out that client is incarcerated and in care | 11,200 copies/mL  | Aug 27, 2024  | N/A                                               | 33060    |

Source: Provide Enterprise Care Continuum, FY2024-2025, 3/1/2024-2/28/2025

# Fiscal Year 2024-2025 Ryan White Part A Clients

|    | Race/Ethnicity          | Age | Gender | Eligibility Status  | Eligible Services                                                  | Services Utilized                                                                       | In Care | Retained in Care | Last Appointment                                                                                                                            | Viral Load          | Last Lab Test | Reason For Out of Care                                                                                                   | Zip Code |
|----|-------------------------|-----|--------|---------------------|--------------------------------------------------------------------|-----------------------------------------------------------------------------------------|---------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------|--------------------------------------------------------------------------------------------------------------------------|----------|
| 6  | Black (Non-Hispanic)    | 29  | Female | Expired - 6/6/2024  | All RWHAP Services <i>but</i> Insurance Support Services           | Non-Medical Case Management and Medical Case Management                                 | Yes     | Yes              | 10/7/2023 - Last Kept Appointment. Multiple Call Attempts by MCM before RWHAP eligibility expired in June 2024.                             | 4,390 copies/mL     | Dec 10, 2024  | MCM attempted to reach out to client, however, telephone on record is disconnected. Mailbox was full to leave a message. | 33023    |
| 7  | White (Hispanic/Latino) | 23  | Female | Expired - 1/30/2025 | Case Management, Ambulatory Outpatient, AIDS Pharmaceutical, HOPWA | Ambulatory Outpatient                                                                   | Yes     | No               | 12/30/2024 - Kept Medical Appointment                                                                                                       | 25,000 copies/mL    | Dec 30, 2024  | T&T Client has temporary RWHAP coverage and did not renew RWHAP to full eligibility.                                     | 33319    |
| 8  | White (Non-Hispanic)    | 51  | Male   | Expired - 6/6/2025  | All RWHAP Services <i>but</i> Insurance Support Services           | Ambulatory Outpatient, Medical Case Management, Non-Medical Case Management, Food Bank. | Yes     | Yes              | 2/28/2025 & 2/10/2025 - Missed Medical Appointments                                                                                         | 50,500 copies/mL    | Jan 10, 2025  | Client was referred to PROACT on 3/3/2025.                                                                               | 33312    |
| 9  | Black (Non-Hispanic)    | 49  | Female | Expired - 2/28/2025 | All RWHAP Services <i>but</i> Insurance Support Services           | Ambulatory Outpatient and Oral Health                                                   | Yes     | Yes              | 11/22/2024 - Kept Medical Appointment                                                                                                       | 4,820 copies/mL     | Oct 21, 2024  | Inactive for RWHAP but utilizes EHE.                                                                                     | 33313    |
| 10 | White (Hispanic/Latino) | 62  | Female | Expired - 9/9/2023  | Case Management, Ambulatory Outpatient, AIDS Pharmaceutical, HOPWA | Medical Case Management                                                                 | Yes     | No               | 8/9/23 - Kept Medical Appointment   6/10/2024 - Missed Medical Appointment   9/10/2024 - Client started CIED appointment but did not finish | 3,300,000 copies/mL | Jul 7, 2024   | T&T client that was unreachable by CM team.                                                                              | 33004    |

Source: Provide Enterprise Care Continuum, FY2024-2025, 3/1/2024-2/28/2025

# Fiscal Year 2024-2025 Ryan White Part A Clients

|    | Race/Ethnicity          | Age | Gender | Eligibility Status  | Eligible Services                                                             | Services Utilized                                                                                               | In Care | Retained in Care | Last Appointment                                                                           | Viral Load        | Last Lab Test | Reason For Out of Care                                                        | Zip Code |
|----|-------------------------|-----|--------|---------------------|-------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|---------|------------------|--------------------------------------------------------------------------------------------|-------------------|---------------|-------------------------------------------------------------------------------|----------|
| 11 | Black (Non-Hispanic)    | 62  | Male   | Expired - 3/18/2025 | All RWHAP Services <i>but</i> Insurance Support Services                      | Ambulatory Outpatient                                                                                           | Yes     | Yes              | 2/5/2025 - Kept Appointment. The asked to reschedule next appointment and never came back. | 268,000 copies/mL | Feb 5, 2025   | RWHAP recertification appointment was scheduled by client did not show        | 33312    |
| 12 | White (Non-Hispanic)    | 71  | Female | Nov 2, 2025         | Case Management, Oral Health, Food Bank, Legal Services, HOPWA                | Non-Medical Case Management                                                                                     | Yes     | No               | 3/18/2025 - Kept Medical Appointment                                                       | 1,330 copies/mL   | Mar 18, 2025  | N/A                                                                           | 33311    |
| 13 | Black (Non-Hispanic)    | 73  | Male   | Expired - 5/5/2024  | Case Management, Oral Health, Food Bank, Legal Services, HOPWA                | None, besides CIED services                                                                                     | Yes     | No               | 1/17/2024 - Scheduled Medical Appointment                                                  | 836 copies/mL     | Jun 6, 2024   | Client did not show for medical appointment and not active in case management | 33441    |
| 14 | White (Hispanic/Latino) | 67  | Male   | Expired - 4/17/2025 | All RWHAP Services <i>but</i> Insurance Support Services                      | AIDS Pharmaceutical, Ambulatory Outpatient, Medical Case Management, Non-Medical Case Management                | Yes     | No               | 4/22/2024 - Kept Medical Care Appointment                                                  | 56,969 copies/mL  | Mar 15, 2024  | Patient was not answering to calls and referred to PROACT by CM-9/18/2024     | 33311    |
| 15 | Black (Non-Hispanic)    | 62  | Male   | Expired - 7/12/2024 | Case Management, Ambulatory Outpatient, AIDS Pharmaceutical Assistance, HOPWA | AIDS Pharmaceutical, Ambulatory Outpatient, Medical Case Management, Non-Medical Case Management, Mental Health | Yes     | No               | 6/26/2024 - Kept Mental Health Appointment   8/7/2024 - Missed Medical Appointment         | 75,200 copies/mL  | Jun 12, 2024  | Patient became unhoused and was unreachable due to no phone.                  | 33311    |

Source: Provide Enterprise Care Continuum, FY2024-2025, 3/1/2024-2/28/2025



ANY  
QUESTIONS?  
THANK YOU!



# HIV HEALTH SERVICES PLANNING COUNCIL MEETING GROUND RULES

1. The Council, its members, and the public recognize and respect the committee process adopted by this Council. The Council, its members, and the public recognize that full discussion and analysis of issues occurs at the committee level rather than at Council meetings.
2. Before a member can make a motion or speak in debate, the member must be recognized by the Chair as having the exclusive right to be heard at that time.
3. All speakers are expected to address the Council in a respectful manner to respect time limits, to speak briefly and to the point, and to stay on agenda. All other persons in attendance should not interrupt the speaker who is recognized by the Chair as having the floor.
4. If the member who made the motion claims the floor and has not already spoken on the question, that member is entitled to be recognized in preference to other members.
5. No person is entitled to the floor a second time in debate on the same item as long as any other person who desires the floor has not spoken on the item.
6. Speakers should restrict comments and debate to the pending question or motion. Speakers must address their remarks to the Chair and maintain a courteous tone. The Chair may impose time limits on debate or discussion to ensure efficient conduct of Council business.
7. Members should not name service providers and/or persons during any discussion unless the service provider or person is identified in the subject of the motion or agenda item. Specific concerns regarding service providers should be directed towards the Grantee, outside of the meeting.
8. Members of the public may only address the Council upon recognition by the Chair. They are subject to the same rules of conduct expected of Council members.
9. No alcohol or drug use (unless prescribed by a licensed physician), is permitted at Council meetings, grantee or support staff offices.
10. No abusive language, threats of violence, or possession of weapons are permitted in Council meetings, grantee or staff offices.
11. Repeated violation of these meeting rules may result in no further recognition of the offending member or attendee by the Chair at that meeting. Any serious breach of conduct which disrupts the Council's meeting may subject the offender to removal from the meeting, administrative or legal process.



# CONSEJO DE PLANEACIÓN DE SERVICIOS DE SALUD VIH

## REGLAS BÁSICAS DE LA REUNIÓN

1. Los miembros deberán aceptar y respetar el proceso de comité adoptado por este Consejo. Las discusiones y el análisis en pleno de los temas tendrán lugar a nivel de comité y no en las reuniones plenarias del Consejo.
2. Antes de que un miembro pueda iniciar una moción o de que una persona pueda hablar en un debate, el Presidente de la reunión deberá reconocer que él o ella tienen el derecho exclusivo de hablar en ese momento dado.
3. Se espera que todos los ponentes se dirijan al Consejo de una manera respetuosa, que no se interrumpa al ponente con derecho al habla en el momento, que cuando se hable se haga de forma clara y concisa, y que se mantenga la agenda.
4. Si el miembro que inicia una moción no ha hablado todavía y reclama su derecho a hablar sobre un asunto, él/ella tendrán el derecho a que con preferencia se les reconozca.
5. Nadie tendrá derecho a reclamar el habla por una segunda vez, en un debate sobre el mismo tema, cuando otra persona que no ha hablado todavía, desea hacerlo.
6. Los debates deben ceñirse a los asuntos o mociones que estén pendientes. Al hablar, los ponentes deben referirse al Presidente, y mantener un tono cortés.
7. Los miembros del público solo podrán dirigirse al Consejo cuando hayan sido reconocidos por el Presidente de la reunión. Estarán sujetos a las mismas reglas de conducta que se esperan de los miembros del Consejo. Se establecerán límites de tiempo según sea necesario para garantizar que los asuntos del Consejo cursen de manera eficiente.
8. Miembros del público sólo podrán dirigir el Consejo a partir del reconocimiento por el Presidente. Están sujetos a las mismas reglas de conducta que se espera de los miembros del Consejo.
9. No estará permitido el uso de bebidas alcohólicas o de drogas en las reuniones del Consejo y tampoco en las oficinas del personal de soporte y donatarios.
10. No está permitido el uso de lenguaje abusivo, amenazas de violencia y posesión de armas en las reuniones del Consejo ni en las oficinas del personal de soporte y donatarios.
11. La repetida violación de estas reglas básicas dará como resultado que el Presidente de la reunión deje de reconocer al derecho a participación del ofensor o miembro de la audiencia. Cualquier violación de conducta grave, que perturbe la reunión de Consejo, terminará en la remoción del ofensor, de la reunión.



# KONSÈY PLANIFIKASYON SÈVIS SANTE POU HIV RÈGLEMAN RANKONT-YO

1. Manm-yo dwe rekonèt epi respekte pwosesis komite-a ke Konsèy-la adopte. Diskisyon ak analiz total pwoblèm-yo fèt nan nivo komite-a; li pa fèt pandan rankont tout Konsèy-la.
2. Anvan yon manm ka fè yon pwopozisyon oswa nenpòt ki moun gen dwa pale pandan yon deba, fòk Prezidan Komite-a bali dwa eskizif pou fè moun tandè-li nan moman sa-a.
3. Yo atann-yo aske tout moun k'ap pale ak Konsèy-la fè-li avèk respè, pou pèsonn pa koupe moun ke Konsèy-la bay dwa pale lapawòl, pou moun k'ap pale-a respekte kantite tan yo ba-li pou pale-a, pou li di sa l'ap di-a rapidman epi avèk presizyon, epi pou li respekte ajanda-a.
4. Si manm ki fè pwopozisyon-an mande pou li pale epi si li poko pale sou keksyon-an deja, li gen priyorite sou lòt manm-yo.
5. Pèsonn moun pa gen dwa pran lapawòl de fwa sou yon menm sijè si gen lòt moun ki poko pale epi ki vle esprime tèt-yo.
6. Deba-a dwe rete sou keksyon oswa pwopozisyon k'ap fèt-la. Moun k'ap pale-a dwe adrese sa l'ap di-a bay Prezidan Komite-a epi pale sou yon ton ki make ak respè.
7. Manm piblik-la dwe pale ak Konsèy-la sèlman si Prezidan Konsèy-la bay-yo lapawòl. Yo dwe respekte menm règleman kondwit avèk manm Konsèy-yo. Lè sa nesesè pou zafè Konsèy-la byen mache, yo gen dwa bay-yo yon limit tan pou yo pale.
8. Manm nan piblik la sèlman pou adrese a konsèy sou rekonèsans sou chèz la. Yo ka tonbe anba menm lòd de kondwit ki te espere nan manm konsèy yo.
9. Itilizasyon alkòl ak dwòg (sòf si se yon doktè lisansye ki preskri-li), entèdi nan rankont Konsèy-la oswa nan biwo estaf sipò-a oswa Resevè-a.
10. Vye langaj, menas vyolans, oswa posèsyon zam entèdi nan rankont Konsèy-la oswa nan biwo estaf-la oswa Resevè-a.
11. Vyolasyon repete règleman rankont-yo ap lakòz yon manm oswa lòt moun k'ap asiste rankont-lan pa kapab patisipe ankò. Nenpòt ki move kondwit serye ki twouble rankont-la ap lakòz yo mete moun-nan deyò.



## Acronym List

**ACA:** The Patient Protection and Affordable Care Act

**ADAP:** AIDS Drugs Assistance Program

**Administration HUD:** U.S Department of Housing and Urban Development

**IW:** Integrated Workgroup

**AETC:** AIDS Education and Training Center

**AHF:** AIDS Health Care Foundation

**AIDS:** Acquired Immuno-Deficiency Syndrome

**ART:** Antiretroviral Therapy

**ARV:** Antiretrovirals

**BARC:** Broward Addiction Recovery Center

**BCFHC:** Broward Community and Family Health Centers

**BH:** Behavioral Health

**BRHPC:** Broward Regional Health Planning Council, Inc.

**CBO:** Community-Based Organization

**CDC:** Centers for Disease Control and Prevention

**CDTC:** Children's Diagnostic and Treatment Center

**CEC:** Community Empowerment Committee

**CIED:** Client Intake and Eligibility Determination

**CLD:** Client Level Data

**CQI:** Continuous Quality Improvement

**CQM:** Clinical Quality Management

**CTS:** Counseling and Testing Site

**eHARS:** Electronic HIV/AIDS Reporting System

**EIHA:** Early Intervention of Individuals Living with HIV/AIDS

**EFA:** Emergency Financial Assistance

**EMA:** Eligible Metropolitan Area

**FDOH:** Florida Department of Health

**FPL:** Federal Poverty Level

**FQHC:** Federally Qualified Health Center

**HAB:** HIV/AIDS Bureau

**HHS:** U.S. Department of Health and Human Services

**HICP:** Health Insurance Continuation Program

**HIV:** Human Immunodeficiency Virus

**HIV HSSS:** HIV Human Services Software System

**HIVPC:** Broward County HIV Health Services Planning Council

**HOPWA:** Housing Opportunities for People with AIDS

**HRSA:** Health Resources Services Administration

**IDU:** Intravenous Drug User

**JLP:** Jail Linkage Program

**LPAP:** Local AIDS Pharmaceutical Assistance Program

**MAI:** Minority AIDS Initiative

**MCDC:** Membership/Council Development Committee

**MCM:** Medical Case Management

**MH:** Mental Health

**MNT:** Medical Nutrition Therapy



**MOU:** Memorandum of Understanding

**NBHD:** North Broward Hospital District (Broward Health)

**NGA:** Notice of Grant Award

**NHAS:** National HIV/AIDS Strategy

**NMCM:** Non-Medical Case Management

**NOFO:** Notice of Funding Opportunity

**nPEP:** Non-Occupational Post Exposure Prophylaxis

**NSU:** Nova Southeastern University

**nPEP:** Non-occupational Post-Exposure Prophylaxis

**OAHS:** Outpatient Ambulatory Health Services

**OHC:** Oral Health Care

**PCN:** Policy Clarification Notice

**PE:** Provide Enterprise

**PLWH:** People Living with HIV

**PLWHA:** People Living with HIV/AIDS

**PrEP:** Pre-Exposure Prophylaxis

**PRISM:** Patient Reporting Investigating Surveillance System

**PROACT:** Participate, Retain, Observe, Adhere, Communicate and Teamwork is DOH- Broward's treatment adherence program.

**PSRA:** Priority Setting & Resource Allocations

**QI:** Quality Improvement

**QIP:** Quality Improvement Project

**QM:** Quality Management

**QMC:** Quality Management Committee

**RSR:** Ryan White Services Report

**RWHAP:** Ryan White HIV/AIDS Program

**RWPA:** Ryan White Part A

**SBHD:** South Broward Hospital District (Memorial Healthcare System)

**SCHIP:** State Children's Health Insurance Program

**SDM:** Service Delivery Model

**SOC:** System of Care

**SPNS:** Special Projects of National Significance

**STD/STI:** Sexually Transmitted Diseases or Infection

**TA:** Technical Assistance

**TB:** Tuberculosis

**TGA:** Transitional Grant Area

**VA:** United States Department of Veteran Affairs

**VL:** Viral Load

**VLS:** Viral Load Suppression

**WICY:** Women, Infants, Children, and Youth



## Frequently Used Terms

**Recipient:** Government department designated to administer Ryan White Part A funds and monitor contracts.

**Planning Council Support (PCS) Staff/‘Staff’:** Provides professional staff support, meeting coordination, and information to the HIVPC, its standing and ad-Hoc Committees, Chair, and Recipient.

**Clinical Quality Management (CQM) Support Staff:** Provides professional support, meeting coordination, and technical assistance to assist the Recipient through analysis of performance measures and other data with the implementation of activities designed to improve patient care, health outcomes, and patient satisfaction throughout the system of care.

**Provider/Sub-Recipient:** Agencies contracted to provide HIV Core and Support services to consumers.

**Consumer/Client/Patient:** A person who is an eligible recipient of services under the Ryan White Act.