



FORT LAUDERDALE/BROWARD EMA
BROWARD HIV HEALTH SERVICES PLANNING COUNCIL
AN ADVISORY BOARD OF THE BROWARD COUNTY BOARD OF COUNTY COMMISSIONERS
200 OAKWOOD LANE, SUITE 100, HOLLYWOOD, FL 33020
(954) 561-9681 • FAX (954) 561-9685

Broward County HIV Health Services Planning Council Meeting

Thursday, October 23, 2025 – 9:30AM

Meeting at Broward Regional Health Planning Council and Microsoft Teams

[Join the meeting now](#)

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDFiMTZiMzEtNTRhZS00NGJmLWFiNmEtNDNiMWEwZTg5YTg1%40thread.v2/0?context=%7b%22Tid%22%3a%220dd42165-bf27-4e00-9f50-1f4dff8a73f8%22%2c%22Oid%22%3a%22df400b73-e09f-4638-a7b6-0750be4ecb25%22%7d

Meeting ID: 273 316 500 415

Passcode: 8AH6AW2B

Dial in by phone

[+1 469-998-5921](tel:+14699985921), [978420177#](tel:+1978420177) United States, Dallas

[Find a local number](#)

Phone conference ID: 978 420 177#

Chair: Lorenzo Robertson • Vice Chair: Von Biggs

This meeting is audio and video recorded.

Quorum for this meeting is 15

DRAFT AGENDA

ORDER OF BUSINESS

CALL TO ORDER/ESTABLISHMENT OF QUORUM

WELCOME FROM THE CHAIR

- a) Meeting Ground Rules
- b) Statement of Sunshine
- c) Introductions & Abstentions
- d) Moment of Silence

PUBLIC COMMENT

ACTION: Approval of Agenda for October 23, 2025

ACTION: Approval of Minutes for August 28, 2025 (**[Handout A](#)**)

FEDERAL LEGISLATIVE REPORT– Attorney Marty Cassini, Broward County Intergovernmental Affairs Office

STANDARD COMMITTEE ITEMS

CONSENT ITEMS

- a. **Action Item:** Priority Setting and Resource Allocation Policies and Procedures ([Handout B](#))

Justification: The Priority Setting and Resource Allocation Committee's Policies and Procedures were updated and expanded with new policies to ensure alignment with the Broward County Ordinance, federal requirements, and the Council's current operations and practices.

[PROPOSED BY:](#) Priority Setting and Resource Allocation

DISCUSSION ITEMS

- a. None.

OLD BUSINESS

- a. None

NEW BUSINESS

- a. **Award:** Member of the Quarter for Quarter 2 (June 1, 2025 – August 31, 2025) of FY2025-2026; HIVPC Chair & MCDC Chair
- b. **Discussion: Election of New Chair and Vice Chair**
 - i. **Presentation:** Timeline, Roles and Responsibilities of Chair and Vice Chair of Planning Council, and Letter of Intent (Jose Castillo, Nomination and Election Facilitator) ([Handout C1, C2](#))
 - ii. **Discussion:** Floor is open for Nominees for the FY2026-2028 Chair and Vice Chair positions of the Broward County HIV Health Services Planning Council (Jose Castillo, Nomination and Election Facilitator)
- c. **Discussion:** CAN Community Health World AIDS Day Event: Ft. Lauderdale: "No Day but Today", Sunday, November 30th at Las Olas Park ([Handout D](#))

COMMITTEE REPORTS

- a) **Community Empowerment Committee (CEC)**

Chair: Shawn Jackson • Vice Chair: Edna Chery-Davis
October 7, 2025

 - i. **Work Plan Item Update/Status Summary:** The Community Empowerment Committee reviewed and approved its FY2026–2027 Work Plan Activities. The committee also received a presentation summarizing feedback from the Aging Gracefully event and discussed potential outreach activities for World AIDS Day. In September, the committee hosted its Aging Gracefully event on September 23, 2025, in collaboration with several community partners, including the Ryan White Part A/EHE Office, Broward House, and the Community Rightful Center, among others. The event drew 75 attendees and was a great success!
 - ii. **Data Requests:** None.
 - iii. **Rationale for Recommendations:** None.
 - iv. **Data Reports/Data Review Updates:** None.
 - v. **Other Business Items:** None.
 - vi. **Agenda Items for Next Meeting:** Review and approve committee workplan for FY2026-2027.
 - vii. **Next Meeting Date:** November 4, 2025, at 3:00 PM at **Broward Regional Health Planning Council** and via Microsoft Teams Videoconference

b) **System of Care Committee (SOC)**

Chair: Jose Castillo • Vice Chair: Kendra Hayes

October 2, 2025

- i. **Work Plan Item Update/Status Summary:** The committee reviewed the current Part A/EHE Services pamphlet and provided feedback and recommendations. They also received an update on the revised “Freedom of Choice Form.” Lastly, the committee discussed the Centralized Intake and Eligibility Determination (CIED) Program, including its origins, purpose, and structure.
- ii. **Data Requests:** A breakdown of what percentage is non-medical case management or program like CIED in Broward County compared to other EMAs in Florida.
- iii. **Rationale for Recommendations:** None
- iv. **Data Reports/Data Review Updates:** None
- v. **Other Business Items:** None
- viii. **Agenda Items for Next Meeting:** Review and approve committee workplan for FY2026-2027.
- vi. **Next Meeting date:** November 6, 2025, at 9:30 AM at **Broward Regional Health Planning Council** and via Microsoft Teams Videoconference

c) **Membership/Council Development Committee (MCDC)**

Chair: Dr. Timothy Moragne • Vice Chair: Karen Creary

October 9, 2025

- i. **Work Plan Item Update/Status Summary:** The committee reviewed its standard agenda items, including the Membership Strategy and Reflectiveness. Members certified the results for the FY2025–2026 Quarter 2 “Member of the Quarter” and reviewed an HIVPC membership application submitted by L. Carroll. Planning also began for the Annual Membership Drive. In addition, the committee reviewed promotional materials shared by the Community Empowerment Committee (CEC) and received two presentations summarizing feedback from recent events—Listening Tour Session #2 (PSRA/SOC) and Aging Gracefully (CEC). Lastly, the committee reviewed Member Correspondence for Quarter 3 of FY2025–2026.
- ii. **Data Requests:** None.
- iii. **Rationale for Recommendations:** None.
- iv. **Data Reports/Data Review Updates:** None.
- v. **Other Business Items:** None.
- vi. **Agenda Items for Next Meeting:** Review the Quarter 3 “Member of the Quarter” results, evaluate feedback from the QMC/PSRA Listening Tour Session #3, and review and approve the committee’s FY2026–2027 Work Plan.
- vii. **Next Meeting date:** January 8, 2026, at 9:30 AM at BRHPC and via Microsoft Teams Videoconference

d) **Quality Management Committee (QMC)**

Chair: Bisiola Fortune-Evans • Vice Chair: Franchesca D’Amore

October 20, 2025

- i. **Work Plan Item Update/Status Summary:** The committee, in collaboration with the Priority Setting and Resource Allocation Committee, hosted the third and final Listening Tour Session #3 in place of its regular meeting.
- ii. **Rationale for Recommendations:** None.
- iii. **Data Reports/Data Review Updates:** None.

- iv. **Other Business Items:** None.
 - ix. **Agenda Items for Next Meeting:** Review and approve committee workplan for FY2026-2027 and evaluate feedback from the QMC/PSRA Listening Tour Session #3.
 - v. **Next Meeting date:** November 17, 2025, at 12:30 PM at **Broward Regional Health Planning Council** and via Microsoft Teams Videoconference
- e) **Executive Committee**
 Chair: Lorenzo Robertson • Vice Chair: Von Biggs
 October 16, 2025
- i. **Work Plan Item Update/Status Summary:** The committee reviewed and approved the HIVPC agenda for October 23, 2025, along with the November calendar. Members also reviewed and approved the roles and responsibilities for the Nominating Process. Each committee provided a brief update on their progress toward their respective work plan goals. Lastly, the committee certified the FY2025–2026 Quarter 2 “Member of the Quarter” results.
 - ii. **Data Requests:** None
 - iii. **Rationale for Recommendations:** None
 - iv. **Data Reports/ Data Review Updates:** None
 - v. **Other Business Items:** None
 - vi. **Agenda Items for Next Meeting:**
 - a. Review and approval December 4, 2025, HIVPC Agenda, Meeting Materials, and Motions
 - b. Review the December 2025 HIVPC Calendar
 - c. Review and approve committee workplan for FY2026-2027
 - d. **Next Meeting date:** November 20, 2025, at 12:45 PM at **Broward Regional Health Planning Council** and via Microsoft Teams Videoconference
- f) **Priority Setting & Resource Allocation Committee (PSRA)**
 Chair: Brad Barnes • Vice Chair: Mark Schweizer
 October 16, 2025
- i. **Work Plan Item Update/Status Summary:** The committee reviewed its current work plan and received a presentation on the Service Utilization Scorecards. Members were also provided an overview of the outcomes and survey results from Listening Tour Session #2. Additionally, the committee received an update on the Core Medical Services Waiver and held a brief discussion on the HRSA Planning Listening Session that took place September 16–17, 2025.
 - ii. **Data Requests:** None.
 - iii. **Rationale for Recommendations:** None.
 - iv. **Data Reports/Data Review Updates:** None.
 - v. **Other Business Items:** None.
 - a. **Agenda Items for Next Meeting:**
 - i. Review and approve committee workplan for FY2026-2027
 - ii. FY2025 Reallocation/Sweeps – Cycle Two
 - iii. **Action Item:** Approval of PSRA 2026-2027 Workplan
 - iv. **Presentation:** Florida Department of Health Broward Update on Epidemiological Data (High Level), *Dr. Julia Hidalgo*
 - v. **Reference:** Listening Tour Session #3: Voices of the Community Insights & Outcomes, *PCS Staff*

- vi. **Reference:** Listening Tour Session #3: Voices of the Community Session Survey Results, *PCS Staff*
- ii. **Next Meeting date:** November 20, 2025, at 9:30 AM, **Broward Regional Health Planning Council** and via Microsoft Teams Videoconference
- g) **Ad-Hoc Minority AIDS Initiative Sub-Committee (MAI)**
Chair: Mark Schweizer • Vice Chair: Shawn Tinsley
October 10, 2025
 - vi. **Work Plan Item Update/Status Summary:** The committee engaged in an in-depth discussion about the strengths and challenges of the Minority AIDS Initiative from the perspectives of Case Managers and Peer Specialists.
 - vii. **Rationale for Recommendations:** None.
 - viii. **Data Reports/Data Review Updates:** None.
 - ix. **Other Business Items:** None.
 - x. **Agenda Items for Next Meeting:** To Be Determined.
 - xi. **Next Meeting date:** To Be Determined at **Broward Regional Health Planning Council** and via Microsoft Teams Videoconference

RECIPIENT REPORTS

- a) Part A ([Handout E](#))
- b) Part B ([Handout F1, F2](#))
- c) Part C ([Handout G](#))
- d) Part D ([Handout G](#))
- e) Part F
- f) HOPWA ([Handout H](#))
- g) Prevention – Quarterly Update (April, July, **October**, January) ([Handout I](#))

DATA REQUEST(S)

PUBLIC COMMENT

AGENDA ITEMS FOR THE NEXT MEETING

- a) Next Meeting Date: **December 4, 2025**, at 9:30 AM at Broward Regional Health Planning Council (BRHPC) and via Microsoft Teams
- b) Agenda Items for next meeting: To Be Determined

ANNOUNCEMENTS

Statewide 2025 HIV Care Needs Survey – Now Open ([Handout J](#))

The HIVPC joins the Ryan White Part A Office in announcing the **launch of the 2025 Statewide HIV Care Needs Survey**. We are actively seeking input from individuals living with HIV across Broward County to help shape the future of HIV care in Florida.

♦ **Action Requested:** Subrecipient staff are encouraged to promote the survey among clients and share it broadly with community networks and partners. Consumer feedback will play a critical role in informing statewide HIV care planning, identifying service gaps, and improving access to essential health care services

- Click the Link Complete Survey or Scan the QR Code Below:
[Area 10 - Statewide Care Needs Survey 2025](#)



ADJOURNMENT

For a detailed discussion on any of the above items, please refer to the minutes available at:
[HIV Planning Council Website](#)

Please complete your [meeting evaluation](#).

Three Guiding Principles of the Broward County HIV Health Services Planning Council
• Linkage to Care • Retention in Care • Viral Load Suppression •

Vision: To ensure the delivery of high-quality, comprehensive HIV/AIDS services to low-income and uninsured Broward County residents living with HIV by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care. **Mission:** We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high-quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: (1) Foster the substantive involvement of the HIV-affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care, (2) Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments, (3) Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment.

Broward County Board of County Commissioners

Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Nan H. Rich • Alexandra P. Davis • Michael Udine •
Robert McKinzie • Hazelle P. Rogers

[Broward County Website](#)





October 2025

Broward HIV Health Services Planning Council Calendar



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
All events listed on this calendar are free and open to the public. Meeting dates and times are subject to change. Please contact support staff at hivpc@brhpc.org or (954) 561-9681 ext. 1244/1343. Visit HIV Health Service Planning Council for updates.						
			1	2 System of Care Committee Meeting (SOC) 9:30AM – 11:30AM Location: BRHPC/MS Teams Medical Provider Network Meeting In-person (CQM) 2:30PM-4:30PM	3 Medical Case Management Network Meeting (CQM) 2:30PM-4:30PM	4
5	6	7 Community Empowerment Committee Meeting (CEC) 3:00PM– 5:00PM Location: BRHPC/MS Teams	8 Quality Network Meeting (CQM) 9:00AM-10:15AM	9 Membership/Council Development Committee Meeting (MCDC) 9:30AM – 11:30AM Location: BRHPC/MS Teams	10 Minority AIDS Initiative Subcommittee Meeting 9:30AM – 11:30AM Locations: BRHPC/MS Teams	11
12	13	14 Behavioral Health Network Meeting In-person (CQM) 2:00PM-3:30PM	15  National Latinx AIDS Awareness Day	16 Priority Setting and Resource Allocation Committee Meeting 9:30AM – 11:30AM Location: BRHPC/MS Teams Executive Committee Meeting 12:45PM – 2:45PM Location: BRHPC/MS Teams	17	18
19	20 VOICES OF THE COMMUNITY WE WANT TO HEAR YOUR VOICE For members of the community living in Broward County who receive Ryan White services PSRA/QMC Listening Tour Session #3 Gilda's Club – 4850 Prospect Rd, Fort Lauderdale, FL 33309 4:30PM-7:30PM 	21	22	23 HIV Planning Council Meeting 9:30AM – 11:30AM Locations: Broward Government Center/MS Teams	24	25
26	27	28	29	30	31	 GET CARE BROWARD TREAT HIV BEAT HIV RYAN WHITE PART A

Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020
 Links are active and lead to meetings or Awareness Day Information. **Information is subject to change.**

Meetings in **RED** are canceled. Meetings in **BLUE** are for the HIV Planning Council Committees. Meetings in **GREEN** are for the Provider Network.
 Holidays and meetings outside of the HIV Planning Council are in **BLACK**.



October 2025



Broward HIV Health Services Planning Council Calendar

All events listed on this calendar are free and open to the public. Meeting dates and times are subject to change. Unless otherwise noted, meetings will be held via WebEx.
Please contact support staff at hivpc@brhpc.org or (954) 561-9681 ext. 1292 or 1343. Visit [HIV Health Service Planning Council](https://www.browardhivpc.org) for updates.

TODOS ESTAN BIENVENIDOS!	ALL ARE WELCOME!	BON VINI!
A menos que se anote de forma diferente en el calendario, todas las reuniones se realizarán en: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 Para confirmar información acerca de la reunión de Consejo de Planeación HIV, o confirmar la reserva de servicios especiales tales como: Traducción Inglés a Español o a Criollo (Haitiano), servicios para discapacitados en visión o audición, por favor llame con 48 horas de antelación para que puedan hacerse los arreglos necesarios.	Unless otherwise noted on the calendar, all meetings are held at: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 To confirm HIV Planning Council meeting information, or reserve special needs services such as Translation from English to Spanish or Creole, or are hearing or visually impaired, please call 48 hours in advance so that arrangements can be made for you.	Sòf si yo ta ekri yon lòt bagay nan almanak-la, tout rankont-yo ap fèt: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 Pou konfime enfòmasyon ou resewva sou rankont Konsèy Planifikasyon HIV-a, oswa pou rezève sèvis pou bezwen Espesyal tankou: Tradiksyon angle an panyòl oswa kreyòl; oswa, si ou gen pwoblèm wè oswa tande, rele 48 tè alavans pou yo ka fè aranjman pou ou.

HIVPC Committee Descriptions

HIV Health Services Planning Council (HIVPC) - Monitors, evaluates, and continuously improves systematically the quality and appropriateness of HIV care and services provided to all patients receiving Part A and MAI-funded services.

Executive Committee - Sets agenda for Council meetings, addresses conflict of interest issues, reviews attendance reports, oversees the planning activities established in the Comprehensive Plan, oversees committee work plans, reviews committee recommendations, ratifies recommendations for removal for cause, and addresses unresolved grievance issues.

Priority Setting Resource Allocation (PSRA) Committee - Recommends priorities and allocation of Ryan White Part A funds. Facilitates the Priority Setting and Resource Allocation Process to include the review of appropriate data (service utilization, epidemiological data). Develops, reviews, and monitors eligibility, service definitions, as well as language on 'how best to meet the need.

Quality Management Committee (QMC) - Ensures highest quality HIV medical care and support services for PLWHA by developing client and system-based outcomes and indicators. Provides oversight of standards of care, develops scopes of service for program evaluation studies, assesses client satisfaction, and provides QM staff/client training/education.

Membership/Council Development Committee (MCDC) - Recruits and screens applications based on objective criteria for appointment to the Council in order to ensure demographic requirements of the Council are maintained according to the Ryan White Treatment and Modernization Act. Presents recommendations to the Council. Institutes orientation and training programs for new and incumbent members.

Community Empowerment Committee (CEC) - Encourages the participation of individuals living with and affected by HIV/AIDS in the planning, priority-setting and resource-allocation processes. Function as a primary level of appeal for unresolved grievances relative to the Council's decisions regarding Ryan White Part A funding.

System of Care (SOC) Committee - Evaluates the system of care and analyzes the impact of local, state, and federal policy and legislative issues impacting PLWHA in the Broward County EMA. Plans and addresses coordinated care across diverse groups by engaging community resources to eliminate disparities in access to services.



November 2025

Broward HIV Health Services Planning Council Calendar



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	All events listed on this calendar are free and open to the public. Meeting dates and times are subject to change. Please contact support staff at hivpc@brhpc.org or (954) 561-9681 ext. 1244/1343. Visit HIV Health Service Planning Council for updates.					1
2	3	4 Community Empowerment Committee Meeting (CEC) 3:00PM– 5:00PM Location: BRHPC/MS Teams	5	6 System of Care Committee Meeting (SOC) 9:30AM – 11:30AM Location: BRHPC/MS Teams	7 Medical Case Management Network Meeting (CQM) 2:30PM–4:30PM	8
9	10	11 	12	13	14	15
16	17 Quality Management Meeting (QMC) 12:30PM– 2:30PM Location: BRHPC/MS Teams	18	19 Quality Network Meeting (CQM) 9:00AM–10:15AM	20 Priority Setting and Resource Allocation Committee Meeting 9:30AM – 11:30AM Location: BRHPC/MS Teams Executive Committee Meeting 12:45PM – 2:45PM Location: BRHPC/MS Teams	21	22
23	24	25	26	27 	28	29
30						

Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020
Links are active and lead to meetings or Awareness Day Information. **Information is subject to change.**

Meetings in **RED** are canceled. Meetings in **BLUE** are for the HIV Planning Council Committees. Meetings in **GREEN** are for the Provider Network.
Holidays and meetings outside of the HIV Planning Council are in **BLACK**.



November 2025



Broward HIV Health Services Planning Council Calendar

All events listed on this calendar are free and open to the public. Meeting dates and times are subject to change. Unless otherwise noted, meetings will be held via WebEx. Please contact support staff at hivpc@brhpc.org or (954) 561-9681 ext. 1292 or 1343. Visit [HIV Health Service Planning Council](https://www.browardhivpc.org) for updates.

TODOS ESTAN BIENVENIDOS!	ALL ARE WELCOME!	BON VINI!
A menos que se anote de forma diferente en el calendario, todas las reuniones se realizarán en: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 Para confirmar información acerca de la reunión de Consejo de Planeación HIV, o confirmar la reserva de servicios especiales tales como: Traducción Inglés a Español o a Criollo (Haitiano), servicios para discapacitados en visión o audición, por favor llame con 48 horas de antelación para que puedan hacerse los arreglos necesarios.	Unless otherwise noted on the calendar, all meetings are held at: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 To confirm HIV Planning Council meeting information, or reserve special needs services such as Translation from English to Spanish or Creole, or are hearing or visually impaired, please call 48 hours in advance so that arrangements can be made for you.	Sòf si yo ta ekri yon lòt bagay nan almanak-la, tout rankont-yo ap fèt: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 Pou konfime enfòmasyon ou resewva sou rankont Konsèy Planifikasyon HIV-a, oswa pou rezève sèvis pou bezwen Espesyal tankou: Tradiksyon angle an panyòl oswa kreyòl; oswa, si ou gen pwoblèm wè oswa tande, rele 48 tè alavans pou yo ka fè aranjman pou ou.

HIVPC Committee Descriptions

HIV Health Services Planning Council (HIVPC) - Monitors, evaluates, and continuously improves systematically the quality and appropriateness of HIV care and services provided to all patients receiving Part A and MAI-funded services.

Executive Committee - Sets agenda for Council meetings, addresses conflict of interest issues, reviews attendance reports, oversees the planning activities established in the Comprehensive Plan, oversees committee work plans, reviews committee recommendations, ratifies recommendations for removal for cause, and addresses unresolved grievance issues.

Priority Setting Resource Allocation (PSRA) Committee - Recommends priorities and allocation of Ryan White Part A funds. Facilitates the Priority Setting and Resource Allocation Process to include the review of appropriate data (service utilization, epidemiological data). Develops, reviews, and monitors eligibility, service definitions, as well as language on 'how best to meet the need.

Quality Management Committee (QMC) - Ensures highest quality HIV medical care and support services for PLWHA by developing client and system-based outcomes and indicators. Provides oversight of standards of care, develops scopes of service for program evaluation studies, assesses client satisfaction, and provides QM staff/client training/education.

Membership/Council Development Committee (MCDC) - Recruits and screens applications based on objective criteria for appointment to the Council in order to ensure demographic requirements of the Council are maintained according to the Ryan White Treatment and Modernization Act. Presents recommendations to the Council. Institutes orientation and training programs for new and incumbent members.

Community Empowerment Committee (CEC) - Encourages the participation of individuals living with and affected by HIV/AIDS in the planning, priority-setting and resource-allocation processes. Function as a primary level of appeal for unresolved grievances relative to the Council's decisions regarding Ryan White Part A funding.

System of Care (SOC) Committee - Evaluates the system of care and analyzes the impact of local, state, and federal policy and legislative issues impacting PLWHA in the Broward County EMA. Plans and addresses coordinated care across diverse groups by engaging community resources to eliminate disparities in access to services.

Broward County HIV Health Services Planning Council Outreach Attendance: March 1, 2025 - February 28, 2026
HIVPC ByLaws: Article IV, Section 13, Subsection H

Country		
---------	--	--

[illegible]



FORT LAUDERDALE/BROWARD EMA

BROWARD HIV HEALTH SERVICES PLANNING COUNCIL

AN ADVISORY BOARD OF THE BROWARD COUNTY BOARD OF COUNTY COMMISSIONERS

200 OAKWOOD LANE, SUITE 100, HOLLYWOOD, FL 33020

(954) 561-9681 • FAX (954) 561-9685

Broward County HIV Health Services Planning Council Meeting

Thursday, August 28, 2025 - 9:30 AM

Meeting at Broward Regional Health Planning Council and via Microsoft Teams

DRAFT MINUTES

HIVPC Members Present: L. Robertson (HIVPC Chair), B. Barnes, J. Castillo, B. Fortune-Evans, B. Mester, S. Tinsley, J. Rodriguez, M. Schweizer, K. Hayes, R. Hadley, E. Dudelzak, K. Creary, Y. Barrientos, R. Jimenez, F. D'Amore, N. Tyler, S. Hafley, C. Williams, E. Davis, R. Bhrangger, W. Marcoviche, A. Machado, J. de La Nuez, T. Moragne

Members Absent: J. Rogers (excused), V. Biggs (HIVPC Vice-Chair), N. Tyler

Ryan White Part A Recipient Staff Present: G. James, T. Thompson, B. Spaulding, R. Pena, J. Roy, C. Evans, D. Watkins, M. Cassini, R. Honick, T. Fender, T. Curri

Ryan White Part B Recipient Staff Present: S. Cook

Florida Department of Health: No representatives

Planning Council Support Staff Present: M. Lacroix, D. Liao, S. Isidore, G. Martinez, M. Rosiere

Guests Present: M. Patterson, M. DiMaria, H. Singh, T. Adeagbo, A. Tender, J. Hidalgo, E. Johnson, J. Shirley, J. Soboe-Rodriguez

1. Call to Order, Welcome from the Chair & Public Record Requirements:

The HIVPC Chair called the meeting to order at 9:32 a.m. and welcomed all attendees. The Chair noted that the meeting operates under Florida's "Government-in-the-Sunshine Law," which includes meeting reporting requirements and the recording of minutes. Additionally, attendees were informed that while acknowledgment of HIV status is not required, any disclosure would be subject to public record. PCS conducted a roll call of Council members, Ryan White Part A recipient staff, PCS/CQM staff, and guests, followed by a moment of silence.

2. Public Comment:

There was no public comment.

3. Meeting Approvals:

The approval for the agenda of the August 28, 2025, HIVPC meeting was proposed by M. Schweizer, seconded by B. Fortune-Evans, and passed unanimously. The approval for the minutes of the July 24, 2025, meeting was proposed by K. Creary, seconded by B. Fortune-Evans, and passed unanimously.

Motion #1: M. Schweizer, on behalf of HIVPC, made a motion to approve the August 28, 2025, HIV Health Services Planning Council Agenda. The motion was seconded by B. Fortune-Evans and adopted unanimously.

Motion #2: K. Creary, on behalf of HIVPC, made a motion to approve the July 24, 2025, HIV Health Services Planning Council Minutes. The motion was seconded by B. Fortune-Evans and was passed unanimously.

4. Federal Legislative Report:

Atty. M. Cassini announced that Congress has been on break since the last week of July. There are talks related to the funding of the government after September 30. Congress is discussing how they will fund the government past that date. They are discussing the inclusion of community project funding requests. There are also discussions around the National Defense Authorization Act, with more information coming next month.

The Director of the CDC was removed, and a few top lieutenants have resigned as a result. There was a letter sent out at the end of July from the Substance Abuse and Mental Health Services Administration stating that grant funds from SAMSA can no longer be used for harm-reduction treatments.

B. Barnes asked if they needed to be concerned regarding the three-year advance of future budgets. M. Cassini answered that the funding horizon varied by administration and depended on the types of programs authorized and funded. Because the county is under a new administration, it is difficult to predict how future budgets will be determined.

B. Barnes asked if the Council needed to be concerned about future budgets, given that budgets are decided upon three years in advance. M. Cassini answered that it depended on the types of programs authorized and funded.

M. Schweizer asked if there was a continuing resolution to fund RWPF, which has only been partially funded and whether the money be allocated by Congress. M. Cassini answered that he is not aware of any intended cuts, but he will look further into it.

5. Standard Committee Items: None

6. Consent Items:

- a) Action Item: Community Empowerment Policies & Procedures (Handout B)
Justification: The Community Empowerment Policies and Procedures were last approved in 2017. Outdated policies were revised and new policies added to ensure

they align with the Broward County Ordinance, federal requirements, and the Council's current operations and practices.

PROPOSED BY: Community Empowerment Committee

- b) Action Item: System of Care Policies & Procedures (Handout C)
Justification: The System of Care Policies and Procedures were last approved in 2017. Outdated policies were revised and new policies added to ensure they align with the Broward County Ordinance, federal requirements, and the Council's current operations and practices.
PROPOSED BY: System of Care Committee
- c) Action Item: Quality Management Committee Policies & Procedures (Handout D)
Justification: The Quality Management Policies and Procedures were last approved in 2017. Outdated policies were revised and new policies added to ensure they align with the Broward County Ordinance, federal requirements, and the Council's current operations and practices.
PROPOSED BY: Quality Management Committee
- d) Action Item: Executive Committee Policy & Procedures: Voting Abstentions and Conflict Guidelines, Broward County Code of Ethics, Meeting Ground Rules, and Travel Policy (Handout E1-E4).
Justification: The HIVPC General Body Policies and Procedures were last approved in 2017. Outdated policies were revised and new policies added to ensure they align with the Broward County Ordinance, federal requirements, and the Council's current operations and practices.
PROPOSED BY: Executive Committee
- e) Action Item: Approve Nominating Procedure and Candidate Questionnaire (Handout F1-F2)
Justification: Approving the Nominating Procedure and Candidate Questionnaire allows the Planning Council to move forward with the upcoming elections.
PROPOSED BY: Executive Committee
- f) Action Item: Motion to approve the HIVPC membership application for Haroun Bahi
Justification: Mr. Bahi is committed to advancing equitable access to HIV care and prevention, especially for underserved communities. As a Patient Advocate at AHF, he engages directly with clients and understands the challenges faced by people living with HIV. His on-the-ground experience will allow him to bring valuable insight to the Council and advocate for inclusive programming that drives meaningful change in Broward County.
Seat: Community-Based Organizations (CBO) and AIDS Service Organizations (ASO)
PROPOSED BY: Membership/Council Development Committee
- g) Action Item: Motion to approve Matthew Patterson to join the Priority Setting and Resource Allocation (PSRA) Committee and Quality Management Committee (QMC)
Justification: Mr. Patterson currently works for Broward House and, as a former Ryan White client, can offer valuable insights. With a strong interest in data review, he is eager to join the PSRA and QMC committees and contribute to meaningful change.
Proposed BY: Priority Setting and Resource Allocation (PSRA) Committee Chair and Quality Management Committee (QMC) Chair

Motion #3: M. Schweizer, on behalf of HIVPC, made a motion to approve the Consent Items. The motion was seconded by K. Creary and was passed unanimously.

7. Discussion Items

1. Action Item: Motion to approve Parking Lot Items for Current HIVPC By-Laws (Handout G)

PROPOSED BY: Executive Committee

Motion #4: S. Tinsley, on behalf of HIVPC, made a motion to approve Parking Lot Items for Current HIVPC By-Laws. The motion was seconded by M. Schweizer and was passed unanimously.

2. Action Item: Motion to approve FY2025-2026 Reallocation/Sweeps – Cycle 1 (Handout H)

Part A Core Services: To Sweep From

- i. Motion to reallocate \$121,463 from the Ambulatory (Integrated Primary Care and Behavioral Health) Services.
Justification: Underutilization in this service category.
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: K. Creary and passed unanimously.
- ii. Motion to reallocate \$176,848 from AIDS Pharmaceutical Assistance
Justification: Underutilization in this service category.
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: S. Tinsley and passed unanimously.
- iii. Motion to reallocate \$200,000 for Oral Health Care (Specialty)
Justification: Underutilization in this service category.
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: K. Creary and passed with 2 abstentions.
- iv. Motion to reallocate \$118,945 for Medical Case Management (Disease Case Management) FY2025-2026.
Justification: Underutilization in this service category
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: M. Schweizer and passed unanimously.
- v. Motion to reallocate \$63,125 for Mental Health Trauma-Informed FY2025-2026.
Justification: Underutilization in this service category
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: J. Castillo and passed unanimously.
- vi. Motion to reallocate \$250,000 for Substance Abuse-Outpatient
Justification: Underutilization in this service category
PROPOSED BY: Priority Setting and Resource Allocation Committee

SECONDED BY: J. Castillo and passed with 2 abstentions.

Part A Support Services: To Sweep From

- i. Motion to reallocate \$64,501 for Non-Medical Case Management (Case Management)
Justification: Underutilization in this service category
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: S. Tinsley and passed unanimously.
- ii. Motion to reallocate \$125,000 for Food Services (Food Bank)
Justification: Underutilization in this service category
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: F. D'Amore and passed with 4 abstentions.
- iii. Motion to reallocate \$30,000 for Food Services (Food Vouchers)
Justification: Underutilization in this service category
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: K. Creary and passed with 4 abstentions.
- iv. Motion to reallocate \$5,520 for Emergency Financial Services
Justification: Underutilization in this service category
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: J. Castillo and passed with 2 abstentions.
- v. Motion to approve total sweep from Part A Core and Support Services of \$1,155,402
PROPOSED BY: Priority Setting and Resource Management Committee
SECONDED BY: T. Morange and passed unanimously.

Part A Core Services: To Sweep To

- i. Motion to sweep in \$75,000 for Ambulatory (Integrated Primary Care and Behavioral Health Services)
Justification: Overutilization in this service category
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: S. Tinsley and passed unanimously.
- ii. Motion to sweep in \$225,000 for Oral Health Care (Routine)
Justification: Overutilization in this service category
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: J. Castillo and passed unanimously.
- iii. Motion to sweep in \$125,000 for Medical Case Management (Disease Case Management).
Justification: Overutilization in this service category
PROPOSED BY: Priority Setting and Resource Management Committee
SECONDED BY: S. Tinsley and passed unanimously.

- iv. Motion to sweep in \$100,000 for Medical Nutrition Therapy
Justification: Overutilization in this service category
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: F. D'Amore and passed with 2 abstentions.

Part A Support Services: To Sweep To

- i. Motion to sweep in \$57,076 for Non-Medical Case Management (Centralized Intake and Eligibility Determination).
Justification: Overutilization in this service category
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: K. Creary and passed with 1 opposition.
- ii. Motion to sweep in \$373,326 for Non-Medical Case Management (Case Management)
Justification: Overutilization in this service category
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: J. Castillo and passed unanimously.
- iii. Motion to sweep in \$100,000 for Food Services (Food Bank)
Justification: Overutilization in this service category
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: S. Tinsley and passed with 3 abstentions.
- iv. Motion to sweep in \$100,000 for Emergency Financial Assistance
Justification: Overutilization in this service category
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: J. Castillo and passed unanimously.
- v. Motion to approve total sweep to Part A Core and Support Services of \$1,155,402
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: K. Creary and passed unanimously.

MAI Core and Support Service: To Sweep From

- i. Motion to reallocate \$50,000 for MAI Ambulatory
Justification: Underutilization in this service category
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: M. Schweizer and passed with 3 abstentions.
- ii. Motion to reallocate \$10,500 for MAI Non-Medical Case Management (Case Management)
Justification: Underutilization in this service category
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: S. Tinsley and passed unanimously.

- iii. Motion to approve total sweep from MAI Core and Support Services of \$60,500

PROPOSED BY: Priority Setting and Resource Allocation Committee

SECONDED BY: J. Castillo and passed unanimously.

MAI Core and Support Service: To Sweep To

- i. Motion to sweep in \$56,818 for MAI Substance Abuse-Outpatient
Justification: Overutilization in this service category
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: K. Creary and passed with 2 abstentions.
- ii. Motion to sweep in \$197,432 for MAI Non-Medical Case Management (Case Management)
Justification: Overutilization in this service category
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: M. Schweizer and passed unanimously.
- iii. Motion to sweep in \$86,365 for MAI Non-Medical Case Management (Centralized Intake and Eligibility Determination)
Justification: Overutilization in this service category
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: K. Creary and passed unanimously.
- iv. Motion to approve total sweep to MAI Core and Support Services of \$340,615*
PROPOSED BY: Priority Setting and Resource Allocation Committee
SECONDED BY: S. Tinsley and passed unanimously.

*Note: Increase in MAI “sweep to” amount is from carryover funds.

K. Creary had a question regarding the utilization of funds, and M. Schweizer explained that the contracts were signed late due to extenuating circumstances, which affected the consumers’ utilization of services. The members discussed conflicts of interest and abstentions.

8. Old Business: None

9. New Business:

- a) Award: Presentation of Distinguished Service Award to two Planning Council Members in Recognition of 20 Years of Service on the HIV Health Services Planning Council
T. Morange and L. Robertson presented the Distinguished Service Awards to W. Marcoviche and R. Bhrangger for their twenty years of service on the Broward County HIVPC.

9. Committee Reports:

a. Community Empowerment Committee – August 5, 2025

Chair: Shawn Jackson-Tinsley, Vice Chair: Edna Chery-Davis

The report stands. S. Tinsley announced the Aging Gracefully event.

b. System of Care Committee – August 7, 2025.

Chair: J. Castillo, Vice Chair: K. Hayes

The report stands.

c. Membership/Council Development Committee (meets Quarterly) – Next Meeting Scheduled for October 9, 2025

Chair: T. Morange, Vice Chair: K. Creary

The report stands.

d. Quality Management Committee – August 18, 2025

Chair: B. Fortune-Evans, Vice Chair: F. D'Amore

The report stands.

e. Executive Committee – August 21, 2025

Chair: Lorenzo Robertson Vice Chair: V. Biggs

The report stands. L. Robertson thanked the committee for all the work they have done.

f. Priority Setting & Resource Allocation Committee – August 21, 2025

Chair: B. Barnes, Vice Chair: Mark Schweizer

The report stands. B. Barnes thanked the Part A Office and providers for their work on the Listening Tour Session #3. The next Listening Tour Session will take place in October.

g. Minority AIDS Initiative Subcommittee – August 13, 2025

Chair: Mark Schweizer • Vice Chair: Shawn Tinsley

The report stands. M. Schweizer thanked S. Tinsley for stepping up as Vice Chair.

10. Recipient's Report:

- a. Part A:** J. Roy provided an overview of the activities of the Part A Office. They attended a Reverse Site Visit at the HRSA Office in Rockville, MD. HRSA will no longer be providing policy clarification notifications regarding the federal executive orders. There is limited information regarding HRSA's intentions toward EHE past 2026. There will be a HRSA conference in 2026.

The Recipient Office is in the process of Contract Adjustments related to the first round of PSRA Reallocations. All RWPA/MAI and EHE contracts have been executed. The Recipient Office will find clients who are not virally suppressed and work with providers to ensure these clients achieve viral load suppression. Subrecipient monitoring will last from November 2025 through January 2026. The 2024 epidemiological data from the state is now available.

The Listening Session on August 12th was a success with 55 clients in attendance and 7 providers bringing clients to the event. The Intersection of Faith and Health took place on August 27th. Holy Cross hosted the event and there were over 80 representatives in attendance. S. Isidore announced that the next Listening Tour will take place on October 20, from 4:30 PM to 7:30 PM, at Gilda's Club.

B. Barnes asked if the online Reverse Site Visit will be available to Planning Council members. G. Martinez explained that she sent information about the Broward County Planning Council to HRSA and is awaiting final confirmation.

M. Schweizer asked for clarification regarding the Ryan White 2030 Strategy from HRSA. J. Roy stated that they would have further discussions with their project officer.

K. Creary asked if they updated the Ryan White application process to accommodate clients who are illiterate. J. Roy answered affirmatively and suggested sharing the new form with clients to ensure that it is easily understood. T. Thompson clarified that the language on the form has not been changed since 2022, but the eligibility standards have been changed. G. James explained several of these changes. S. Tinsley recommended having peer navigators assist clients with this issue. J. Shirley explained the recertification process through CIED and how it addressed illiterate clients.

S. Tinsley asked if the verbiage of the EHE Plan has changed for 2030. J. Roy answered that she does not have this information. S. Tinsley asked what accommodations are being offered for clients who are visually impaired or hearing impaired. J. Shirley and M. Schweizer explained that the providers are contractually responsible for providing all potential accommodations for clients with accessibility needs.

J. Castillo asked if the flyer with the contact information regarding providers is being distributed. J. Shirley answered that the flyer is still in the process of being approved but will be distributed soon. J. Castillo asked why that flyer was passed out at the Listening Tour but not through CIED. G. James clarified that those are two different documents. The flyer distributed at the Listening Tour was initially created for providers and still requires updates.

K. Creary asked if the Listening Tour is meant for clients or providers. B. Fortune-Evans explained that the Listening Tour is meant for clients and providers are merely invited to attend.

b. Part B: The report stands.

c. Part C: The report stands.

B. Barnes asked if Part C could offer condoms. S. Hafley explained that it depends on the circumstances. J. Rodriguez added that the FDOH can fund condoms, but providers under the 340b program must buy condoms with their own funding. K. Creary noted that a lack of condoms can lead to increased HIV transmission.

d. Part D: The report stands.

e. Part F: No representative present.

f. **HOPWA:** No representative present.

g. **Prevention:** No representative present.

11. Data Request(s): None.

12. Public Comment:

The Public Comment portion of the meeting is intended to allow the public to express opinions about items on the meeting agenda or to discuss other matters about HIV/AIDS services in Broward County.

The was no public comment.

There was a discussion among the Planning Council members regarding consumer involvement in the Planning Council.

13. Agenda Items for Next Meeting:

- a. The next HIVPC meeting will be held on October 23, 2025, at 9:30 a.m. **Location:** Broward Regional Health Planning Council and Virtual through Microsoft Teams
- b. Agenda Items for next meeting: To be determined.

14. Announcements:

- Statewide 2025 HIV Care Needs Survey: The HIVPC joins the Ryan White Part A Office in announcing the launch of the 2025 Statewide HIV Care Needs Survey. They are actively seeking input from individuals living with HIV across Broward County to help shape the future of HIV care in Florida. Subrecipient staff are encouraged to promote the survey among clients and share it broadly with community networks and partners. Consumer feedback will play a critical role in informing statewide HIV care planning, identifying service gaps, and improving access to essential health care services.
- S. Tinsley: Consumers are welcome to enjoy the Florida statewide Community HIV Advisory Group (CHAG).
- K. Hayes: Poverello will be holding two new support groups from 2:00 PM to 4:00 PM. The women's group will meet every third Monday, and the men's group will meet every third Wednesday. Sponsored by CAN Community Health.
- R. Jimenez: Care Resource has a new CEO named Karin Sabey, and she will begin on September 8, 2025.
- B. Fortune-Evans: HIV Leadership Academy is a leadership course run by the FDOH and sponsored by Gilead. S. Tinsley and F. D'Amore graduated from the program this month.

15. Adjournment:

There being no further business, the meeting was adjourned at 11:35 p.m.

HIVPC Attendance for CY 2025

Absences	Count	Meeting Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Attendance Letters
		Meeting Date	23	C	27	24	C	26	24	28	C				
	1	Barnes, B.	X	C	X	X	C	X	X	X	C				
	2	Bhrangger, R.	X	C	X	X	C	X	A	X	C				
	3	Biggs, V., V.Chair	X	C	X	X	C	X	X	A	C				
	4	Castillo, J.	X	C	X	X	C	X	X	X	C				
	5	D'Amore, F.	X	C	X	X	C	A	X	X	C				
	6	Davis, E.	X	C	E	A	C	A	A	X	C				
	7	Hayes, K.	X	C	X	X	C	X	X	X	C				
	8	Jackson-Tinsley, S.	X	C	X	X	C	X	X	X	C				
	9	Jimenez, R.	X	C	X	X	C	A	X	X	C				
	10	Machado, A.	X	C	X	X	C	X	A	X	C				
	11	Marcoviche, W.	X	C	X	X	C	X	A	X	C				
	12	Mester, B.	X	C	X	X	C	X	X	X	C				
	13	Moragne, T.	E	C	A	X	C	X	A	X	C				
	14	Robertson, L., Chair	X	C	X	X	C	X	X	X	C				
	15	Rodriguez, J.	X	C	X	X	C	X	X	X	C				
	16	Schweizer, M.	X	C	X	X	C	X	X	X	C				
	17	Creary, K.	X	C	A	A	C	X	X	X	C				
	18	De La Nuez, J.	X	C	A	X	C	X	A	X	C				
	19	Hadley, R.	N	C	X	X	C	X	X	X	C				
	20	Barrientos, Y.	N	C	X	X	C	E	X	X	C				
	21	Williams, Colby				N	C	X	X	X	C				
	22	Hafley, Shalisa				N	C	X	X	X	C				
	23	Rogers, Jonathan				N	C	X	X	E	C				
	24	Tyler, Natalie				N	C	A	X	A	C				
	25	Bahi, Haroun									N				
		Commissioner McKinzie	A	A	A	A	C	X	A	A	C				
		Wilson, I.													R
		Lewis, L.													R
		V. Foster													Z
		Shamer, D.													Z
		Cutright, A.	A	C	X	X	C	A	Z						Z
		Madadi, P.	N	C	A	A	C	X	Z						Z
		Dudelzak, E.	E	C	X	X	C	X	X	Z					Z
		Davis, E.	X	C	E	A	C	A	A	X	C	R			Z
		Quorum = 14	17	C	20	21	C	22	19	22	C				

Legend:	
1 - present	N - newly appointed
A - absent	Z - resigned
E - excused	C - canceled
NQA - no quorum absent	W - warning letter
NQX - no quorum present	R - removal letter
CX - canceled due to quorum	

HIV Health Services Planning Council Meeting Minutes – August 28, 2025
Minutes prepared by PCS Staff

PRIORITY SETTING & RESOURCE ALLOCATION COMMITTEE

Policies and Procedures (Revised October 2025)

Approved by HIVPC:

1. Purpose

The Priority Setting & Resource Allocation (PSRA) Committee prioritizes services and conducts funding allocations. **Priority setting** is the process of deciding which HIV/AIDS services are the most important according to the criteria your EMA/TGA has established. **Resource allocation** is the process of distributing available Ryan White Part A program funds for your EMA/TGA across the prioritized service categories.

2. Committee Responsibilities and Procedures

a. Recommendation of Funding Criteria

The Committee will propose language to the Planning Council outlining key factors the Recipient should consider when distributing grant funds to subrecipients. These factors include, but are not limited to:

- i. Documented needs of people with HIV (PWH) in the local area
- ii. Local service priorities
- iii. Access to the system of care

b. Monitoring and Review of Expenditure Deviations

The Committee will evaluate any deviations from planned expenditures to determine whether reallocation or reprioritization is necessary.

c. Reallocation of Unexpended Funds

- i. Unused funds within any category may be reallocated by the Committee during two reallocation cycles.
- ii. A third reallocation cycle, if needed, will be conducted by the Recipient.

d. Approval and Submission Process

- i. Priority and allocation recommendations will be submitted to the Planning Council.
- ii. Upon Planning Council approval, recommendations will be forwarded to the Ryan White Part A Recipient.
- iii. The Recipient Administrator will then submit the approved recommendations to the Division Director.
- iv. The Division Director will forward approved recommendations to the Broward County Board of County Commissioners for final approval.

3. Prioritizing Services

The Committee prioritizes the following core and support services of the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA) as outlined in *Policy Clarification Notice 16-02*:

Core Services

1. Outpatient/Ambulatory Health Services
2. AIDS Pharmaceutical Assistance (Local)
3. Health Insurance Premium & Cost-Sharing Assistance (HICP)
4. Medical Case Management (Disease)
5. Mental Health Services
6. Oral Health Care (Dental)
7. Substance Abuse Services – Outpatient
8. AIDS Drugs Assistance Program Treatments (ADAP)
9. Medical Nutrition Therapy
10. Early Intervention Services
11. Home and Community-Based Health Services
12. Home Health Care
13. Hospice Services

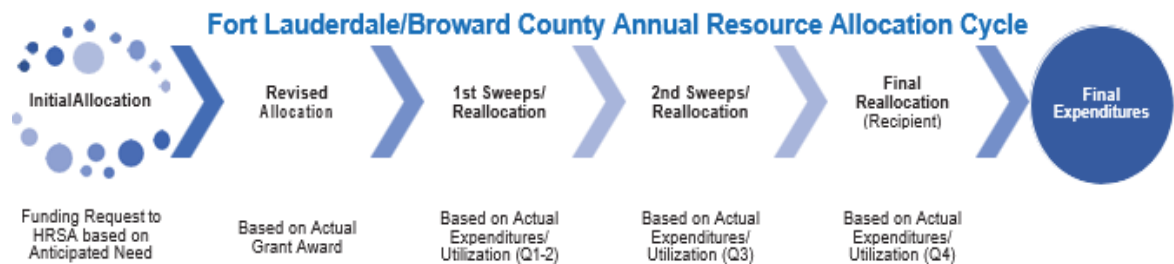
3. Legal Services
4. Non-Medical Case Management
5. Housing Services
6. Medical Transportation Services
7. Substance Abuse Services - Residential
8. Psychosocial Support Services
9. Outreach Services
10. Health Education/Risk Reduction
11. Referral for Health Care/Supportive Services
12. Linguistics Services (Integration and Translation)
13. Other Professional Services
14. Child Care Services
15. Rehabilitation Services
16. Permanency Planning
17. Respite Care

Support Services

1. Food Bank/Home-Delivered Meals
2. Emergency Financial Assistance

4. Allocation Process

- a. **Allocate Funding to Service Categories.** The Committee shall first allocate funding to the core services followed by support services.



- b. **Estimate Client Need.** The Committee shall estimate the number of clients needing each service category based on current service utilization, prevention and surveillance data, unmet medical needs (both aware and not in care), and service gap estimates.
- i. This involves determining current Part A service utilization by service category.
 - ii. Estimating the number of new clients needing services, including
 - a. Estimating the number of eligible PWHs needing but not receiving services (service gaps and unmet needs).
 - b. Estimating the number of eligible newly diagnosed PWH who will need services.
- c. **Assessment of Other Funding Sources.** The Committee should evaluate the availability of alternative funding and resources for similar services, with the goal of estimating the number of clients those sources are expected to support. This process includes:
- i. Estimating service coverage: Determine the number of clients likely to be served through other funding sources offering similar services.
 - ii. Adjusting for increased funding: Subtract the number of people with HIV (PWH) expected to be served due to increases in other available funding.
 - iii. Accounting for decreased funding: Add the number of PWH projected to need services as a result of reductions in other funding sources.

5. Reallocation/Sweeps Process (Based on periodic review of service utilization)

The Committee shall review any deviations in planned expenditure exceeding 10% in any funding category at least twice yearly (biannually) for possible reallocation and/or reprioritization. The Recipient's Administrative entity may reallocate unexpended amounts less than 10% in any funding category.

- a. **Biannual reallocation:** The following process shall be utilized for the biannual reallocation of resources:
- i. The Recipient should present the Committee with funding deviation estimates and explanations for the possible causes.
 - ii. Funding should be maintained within the service category. If maintaining the funding within the service category is not feasible, the funding should be moved in ranked order to the next highest-ranked category experiencing a shortfall.
 - iii. The Committee reserves the right to deviate from this process to address the

emergent needs of underserved populations in lower or non-ranked categories.

- iv. Any deviations from the planned allocation will be documented with justifications for the changes.
- b. **Final Reallocation:** To ensure complete expenditure of funds by the end of the fiscal year, the **Committee authorizes the Recipient** to move funds between categories within a service provider's contract. This authority is granted with the understanding that the reallocation process has already occurred, the amount involved is less than 10% of the funding award, and fewer than 120 days remain in the fiscal year.

6. Data Sources

The Committee participates in data-driven decision-making. Examples of data sources include, but are not limited to:

- a. PSRA Service Category Scorecards (utilization, expenditures, etc.)
- b. Community input (through listening sessions, focus groups, CEC rankings, community forums, Integrated Committee forums, etc.)
- c. Review the status of the Florida and Broward County Integrated HIV Prevention and Care Plans.
- d. Epidemiology (including incidence, prevalence, co-morbidities, etc.)
- e. HIV Needs Assessment
- f. Unmet Need / Early Identification of Individuals with HIV/AIDS (EIIHA)
- g. Community Empowerment Committee's (CEC) Ranking of Part A Services
- h. Ryan White, HIV Prevention, EHE, HOPWA funders Reports
- i. HIV AIDS Bureau (HAB) Health Performance Measures
- j. Affordable Care Act Updates
- k. Ryan White Program Services Report (RSR)
- l. Quality Management Ryan White Part A Client Health Outcome and Quality Improvement Projects

7. Integrated Planning Responsibilities (New)

- a. Aligns Ryan White Part A funding with Integrated Plan goals to ensure resources are directed to high-impact *treatment services* (e.g., Outpatient/Ambulatory Health Services, Medical Case Management, Oral Health).
- b. Uses epidemiologic and utilization data to fund services that improve *linkage, retention, and viral suppression* outcomes across the care continuum.
- c. Supports the EHE goal of making treatment rapidly accessible, especially for newly diagnosed and out-of-care individuals.

-
- 8. **PSRA Membership:** Individuals interested in serving solely as committee members must submit a standing committee application, which requires approval from the QMC Chair and the HIVPC General Body. Membership should reflect the demographics of the HIV epidemic in Broward County, with consideration for:

- a. Race and ethnicity.
- b. Gender.
- c. HIV status (self-acknowledged).

The ideal committee composition includes consumers, service providers, and individuals passionate about improving HIV service quality. Desired member qualifications include:

- a. Willingness to collaborate and learn.
- b. Basic understanding of data interpretation.
- c. Familiarity with quality standards (local/state/federal).
- d. Effective communication skills.

Members are not required to possess all competencies upon joining, but they must be committed to actively learning and engaging with quality management principles.

2025 AD-HOC NOMINATING COMMITTEE ELECTION TIMELINE

Activity	Proposed Date
Request for members to join the Ad-Hoc Nominations/ByLaws Committee (NBL) at HIVPC meeting.	July 31, 2025
First Ad-Hoc NBL Committee meeting. Discuss the Letter of Intent; Review & approve the nominating procedures, election timeline, and candidate questionnaire.	September 15, 2025
<i>HIVPC Meeting:</i> Procedure, election timeline, & candidate questionnaire approved by HIVPC. Explain that a Letter of Intent will be required once nominations are open.	September 25, 2025
Second Ad-Hoc NBL Committee Meeting: Discuss online voting procedures, methods of campaigning, and NBL member roles. Assignment of NBL member roles and responsibilities. Select an NBL member to explain the roles and responsibilities of chairs and vice chairs to the general body.	October 16, 2025
<i>HIVPC Meeting.</i> Presentation on the roles and responsibilities of the chairs and vice chairs. Nominations are open for the 2026-2028 election of officers. Candidate questionnaire given to all eligible parties interested in running. Explain that a Letter of Intent will be required once nominations are open.	October 23, 2025
Nominations for the 2026-2028 election of officers - CLOSED.	October 30, 2025
Deadline for nominees to submit Letters of Intent.	November 7, 2025
Third Ad-Hoc NBL Committee meeting. Review & approve slate of candidates.	November 20, 2025
Deadline for candidates to submit the candidate questionnaire.	November 27, 2025
<i>HIVPC Meeting.</i> Q&A nominees up to 10 minutes each (a recording of the Q&A session will be made available upon request). Voting instructions will be sent to council members.	December 4, 2025
Early voting opens: email ballot via Alchemer.	December 8, 2025
Voting Closed	January 9, 2026
Fourth Ad-Hoc Nominating Committee meeting. Review election results.	Week of January 12
<i>HIVPC Meeting.</i> Elections results read to the Council.	January 22, 2026
Start of new HIVPC Chair & Vice Chair terms	March 1, 2026



HIVPC Chair Responsibilities

The Chair of the Council is responsible for the following:

1. **Meeting Leadership:** Lead HIVPC General Body and Executive Committee meetings using Robert's Rules and HIVPC Bylaws.
2. **Meeting Preparation:** Coordinate with PCS staff at least two weeks prior to meetings to develop agendas and materials.
3. **Attendance & Communication:** Notify PCS staff promptly if unable to attend to ensure coverage by vice-chair; maintain ongoing communication with PCS staff for follow-ups and data needs.
4. **Representation:** Serve as HIVPC representative at public and official events.
5. **Membership Oversight:** Identify membership needs—especially for community and PWH representation—and appoint members to committee leadership roles.
6. **Work Plan Monitoring:** Track progress toward HIVPC work plan goals and ensure alignment.
7. **Committee Support:** Act as interim chair for committees when designated leaders are absent, counting toward quorum. Committees include:
 - Community Empowerment
 - Membership/Council Development
 - Quality Management
 - Priority Setting & Resource Allocation
 - Executive
 - System of Care

HIVPC Vice Chair Responsibilities

The Vice Chair of the Council is responsible for the following:

1. **Meeting Leadership:** Lead General Body and Executive Committee meetings when the Chair is unavailable.
2. **Vice-Chair Succession and Support Duties:** The Vice-Chair shall assist in carrying out the duties of the Council Chair and assume their responsibilities in the event the Chair is unavailable or unable to perform their functions.
3. **Meeting Preparation:** Collaborate with the Chair PCS staff at least two weeks in advance to prepare agendas and materials.
4. **Committee Support:** Serve as acting chair for any committee when its Chair or Vice-Chair is absent, counting toward quorum. Applicable committees:
 - Community Empowerment
 - Membership/Council Development
 - Quality Management
 - Priority Setting & Resource Allocation
 - Executive
 - System of Care

HIVPC Chairing Guidelines

- **Stay Neutral:** Shift from participant to facilitator—remain objective and impartial.
- **Uphold Rules:** Enforce Robert's Rules of Order and HIVPC Ground Rules throughout the meeting.
- **Promote Participation:** Ensure all attendees have equal opportunity to speak, one at a time, in order.
- **Respect All Voices:** Treat every member and guest with fairness and courtesy.
- **Voting Protocol:** Do not vote unless breaking a tie during a roll call.
- **Avoid Bias:** Do not use the chair role to promote personal views or dominate discussion.
- **Maintain Professionalism:** Refrain from making motions, spotlighting personal priorities, or using disrespectful or intimidating behavior.

CAN COMMUNITY HEALTH PRESENTS

Handout D

WORLD AIDS DAY CONCERT

FEATURING ORIGINAL STARS FROM RENT



ADAM PASCAL



ANTHONY RAPP

FT. LAUDERDALE:
LAS OLAS OCEANSIDE PARK
NOVEMBER 30, 2025

TAMPA BAY:
CAN COMMUNITY EVENT CENTER
DECEMBER 1, 2025

CAN COMMUNITY
HEALTH

**GRAY
BOX
THEATER**

HarmonyWaves


**SUSAN TERRY
FOUNDATION**



Ryan White Part A

Administrative Update

Admin

- Dr. Kim Engagement and overview
- Healthcare Services (HCS) resource directory
- Recipient office Affordable Care ACT (ACA) enrollment implementation plan

Quality

- Monitoring starts November through the first week of February, letters have already started to be sent out
- The RSR report this year will be collecting Sex assigned at birth and not self identified gender per HRSA.
- Training around test and treat was done in partnership with Part B

Contracts

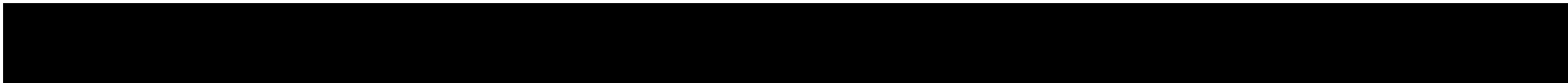
- Reallocation Request Letters for the second round of PSRA sweeps will be sent to Providers next week
- The next PSRA meeting at which sweeps will be addressed will be Thursday, November 20th

Outreach & Community Engagement

- 3rd Food Insecurity Community Stakeholders Roundtable
- 2026 Marketplace Open Enrollment Preparation
 - Local Coordination
 - Enrollment Data Sharing
 - Case Manager Training
- World AIDS Day Planning



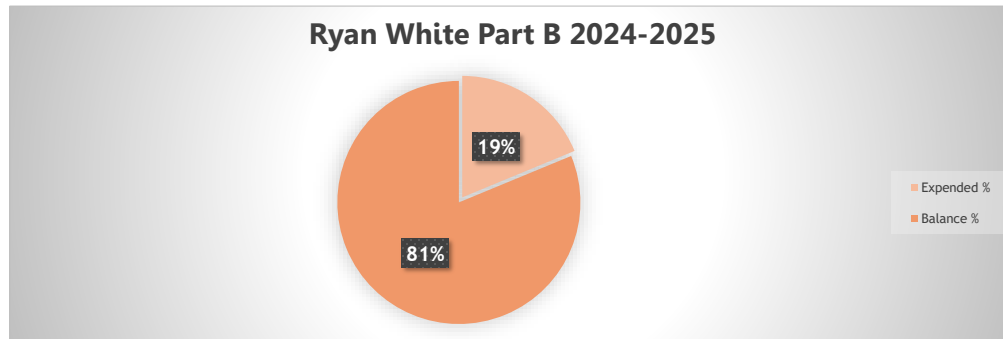
Questions?



Ryan White Part B
PTC25: April 1, 2025 to March 31, 2026
Expenditures for August 2025

Handout F1

<i>Service Category</i>	<i>Allocated</i>	<i>Expended August 2025</i>	<i>Expended YTD</i>	<i>Expended %</i>	<i>Balance %</i>	<i>Balance</i>
Administrative Services	\$ 63,233	\$ 4,713	\$ 24,590	39%	61%	\$ 38,643.18
Health Insurance Premium/Cost Sharing	\$ 187,750	\$ 2,982	\$ 19,314	10%	90%	\$ 168,436.46
Home & Community Based Health	\$ 30,000	\$ 301	\$ 2,653	9%	91%	\$ 27,346.55
Medical Nutritional Therapy	\$ 30,000	\$ 4,006	\$ 11,438	38%	62%	\$ 18,561.99
Emergency Financial Assistance	\$ 345,000	\$ 11,819	\$ 43,106	12%	88%	\$ 301,894.04
Home Delivered Meals	\$ 10,000	\$ -	\$ 273	3%	97%	\$ 9,727.00
Medical Transportation	\$ 75,423	\$ -	\$ 27,029	36%	64%	\$ 48,394.05
Non-Medical Case Management	\$ 227,628	\$ 2,802	\$ 37,073	16%	84%	\$ 190,555.37
Referral For Health Care/Support Services	\$ 95,000	\$ 13,149	\$ 52,462	55%	45%	\$ 42,537.92
Residential Substance Abuse	\$ 40,000	\$ -	\$ -	0%	100%	\$ 40,000.00
Clinical Quality Management	\$ 57,895	\$ -	\$ -	0%	100%	\$ 57,895.00
Planning and Evaluation	\$ -	\$ -	\$ -	0%	0%	\$ -
TOTALS	\$ 1,161,929	\$ 39,772	\$ 217,937	19%	81%	\$ 943,991.6



ADAP REPORT September 2025	
Enrollment September 2025	
Total Enrolled September 2025	5960
ADAP Enrollments and Re-enrollments processed	404
New Clients (new to PE)	50*
Assessments completed using RWPA NOE	95
Viral Suppression September 2025	
Total Virally Suppressed at 6 months	5172
Percentage of Virally Suppressed	92.97%
% Uninsured Virally Suppressed at 6 months	87.39%
% Insured Virally Suppressed at 6 months	97.44%
Missed Original Appointment Report September 2025	
Missed Original Appointment Report	32%
Missed Original Appointment Report Last Month	37%

*The 50 new clients include both those who have recently been diagnosed and those who were already in care but faced hardships such as: losing Medicaid, losing employment, relocating, or becoming unable to afford premiums or copays

Ryan White Part C Monthly Report-September 2025

Broward HealthPoint

- i. Total clients enrolled in the Part C program 1072
- ii. HIV positive individuals who **attended medical care** as of **9/1/2025-9/30/2025**- 845
- iii. Test and Treat- Month-September 2025- 9 clients (8 re-engage and 1- new)

Ryan White Part D Monthly Report-September 2025

Broward HealthPoint

- ❖ Total clients enrolled in the Part D program - **1525**
- ❖ Approximate Total Number of HIV Positive Individuals - **600**
 - Total number of HIV Positive Individuals enrolled in Program break down-**Women-566 Children-4 Youth-30**
 - Total Number of HIV Exposed – Indeterminate Individuals between the ages of 0 - 24 months old -**19**
- ❖ HIV positive individuals who **attended medical care** as of **9/1/2025- 9/30/2025**- 525
- ❖ Test and Treat- Month-September 2025- 2 clients (1 re-engage and 1 newly DX)



CITY OF
FORT
LAUDERDALE

HOPWA Presentation

Program Budget

- **FY2025 Budget:**
 - Grant Award for 2024-2025: \$8,063,888.00
 - Grant Award for 2025-2026: \$7,981,453.00
- **Current Sub-recipients**
 - Broward House, Inc
 - Broward Regional Health Planning Council, Inc
 - Care Resource Community Health Centers, Inc
 - Mount Olive Development Corporation
 - Sunshine Social Services, Inc
 - Legal Aid Service of Broward County.

Amount Expensed

- FAC - \$1,064,878.57
- PBR - \$1,201,383.91
- PHP - \$186,481.91
- TBRV - \$3,130,557.91
- STRMU - \$507,806.63
- TEHV - \$10,048.82
- HCM - \$658,538.24
- Legal - \$200,059.61
- TOTAL - \$6,959,755.60

Definition of Services Provided

Housing Case Management (HCM) Program

Provides no direct financial housing subsidy. Providers are responsible for developing and implementing Individualized comprehensive housing stability plan. HCM includes housing assistance and supportive services like access to healthcare who are not receiving FAC, PBR or TBRV services. And assists clients in applying for STRMU or PHP assistance. Collaborate with Legal Aid of Broward county, a HOPWA Service Provider if needed. Provider may assist clients who are transitioning off FAC, PBR or TBRV subsidy to self-sufficiency.

Contact Housing Case Management Providers; Sunserve or Care Resource

Sunserve.org or call 954-764-5150

Caresource.org or call 954-567-7141

NON-HOUSING SUPPORT SERVICES –LEGAL AID

Provide no direct financial housing subsidy. HOPWA activity includes advocating on client's behalf. This program type is responsible for providing legal advice and/or direct legal representation to clients who were referred by Non-Housing Subsidy Case Management providers.

Contact Housing Case Management Providers; Sunserve or Care Resource

PERMANENT HOUSING PLACEMENT (PHP)

Provide clients with move in assistance and cost associated with obtaining permanent housing

Contact Housing Case Management Providers; Sunserve or Care Resource



Definition of Services Provided

SHORT-TERM RENT, MORTGAGE AND UTILITIES (STRMU)

Provides continued support for emergency financial assistance for payment of rent, mortgage and utilities. STRMU is a short-term need-based time-limited, intervention to prevent Homelessness, i.e. provide rental assistance to homeowners /tenants to remain in their **current place of residence**.

Contact Housing Case Management Providers; Sunserve or Care Resource

FACILITY BASED HOUSING (FAC)

Provision of housing is a multi-person, multiunit residence designed as a residential alternative to institutional care; to prevent or delay the need for such care; and to provide a transitional setting with appropriate supportive services. This program is currently provided by Broward House.

Contact: Browardhouse.org or call 954-568-7373 X3215

PROJECT BASED RENTAL (PBR) ASSISTANCE:

Provides continued support for apartment units operated by nonprofit organizations for HIV/AIDS clients. Clients will be required to pay either 10% of gross income or 30% of adjusted income for rent and utilities whichever is greater. This program is currently provided by Broward House and Mt. Olive Development Corporation (MODCO).

Contacts:

Browardhouse.org or call 954-568-7373 X3215

modco cares.org or call 954-764-6488

Definition of Services Provided

TENANT BASED RENTAL VOUCHERS (TBRV):

Provides continued support to lower-income HIV/AIDS persons or families for rental assistance to live in private, independent apartment units. The household assisted will be required to pay no more than 10% of its gross income or 30% of adjusted income for rent and utilities, whichever is greater.

City opens the TBRV waitlist on funding availability.

HOPWA Updates...

- Only approved for funding for FY25-26 thus far...
- Self-sufficiency
- As it stands, there will be no waitlist next year
- Extremely disabled HOPWA clients
- ESG
- Other means to continuously house HOPWA clients

Questions?



AREA: 10 (Broward County)
HAPC: Joshua Rodriguez
Quarter: July-September 2025

Handout I

What activities have you and/or your staff accomplished this quarter regarding the Four Key Components?

Test and Treat

- The table below displays the Test and Treat enrollments in Q3 2025:

Quarter beginning 7/1/2025		
	n	%
Referred	218	
Newly HIV Positive	40	18%
Reengagement	178	82%
unspecified*	0	0%
Enrolled	206	94%
Newly HIV Positive	38	95%
Reengagement	168	94%
Refused	4	2%
Unable to Locate	5	2%
Pending	3	1%
Ineligible	57	
Jail	48	
Out of Jurisdiction	5	
Negative	4	
Deceased	0	
Navigation	16	
Already in care	43	
Avg Days from Referral to Enrollment	1.09	
<1 day	162	79%
2 to 3 Days	8	4%
4 to 7 Days	25	12%
8+ days	11	5%

Ineligible, Navigation, and Already in Care are not included in the Total Referred. Navigation Clients already have medication, but need assistance navigating care. Ineligible Clients are either incarcerated, out of jurisdiction, found to be a false positive, or deceased.

Antiretroviral pre-exposure prophylaxis (PrEP) and non-occupational post-exposure prophylaxis (nPEP)

- The table below displays oral PrEP enrollments from its inception in June 2018 to the end of Q3 2025:

Program through 9/30/2025		
TOTAL NUMBER R-PREP CLINICAL VISITS	14477	
Total Enrolled in PrEP Navigation:	11891	82%
Private Insurance	6359	53%
PAP Assistance	5532	47%
Ineligible for Navigation	2549	18%
OOJ	2585	100%
Walk Outs:	1	0%
CONTRAINDICATED POST ENROLLMENT:	173	1%
HIV Positive	14	8%
Laboratory	159	92%

- The following table displays a report of the individuals enrolled in the R-PrEP program during Q3 2025:

Quarter beginning 7/1/2025		
TOTAL NUMBER R-PREP CLINICAL VISITS	771	
Total Enrolled in PrEP Navigation:	659	85%
Private Insurance	430	65%
PAP Assistance	229	35%
Ineligible for Navigation	112	15%
OOJ	112	100%
Walk Outs:	0	0%
CONTRAINDICATED POST ENROLLMENT:	0	0%
HIV Positive	0	#DIV/0!
Laboratory	0	#DIV/0!

- Among enrolled/in-jurisdiction clients, there were **1181** follow-up visits to BWC for lab work and PrEP prescription renewal between 7/1/2025 and 9/30/2025.

HAPC Quarterly Update

Routine HIV and STD screening in healthcare settings/targeted testing in non-healthcare settings.

- HIV 500/501 Courses held:
 - 500/501 on 07/16/25 with 18 participants
 - 501 update on 07/10/25 with 9 participants
 - 500/501 on 08/13/25 with 15 participants
 - 501 update on 08/07/25 with 22 participants
 - 500/501 on 09/17/25 with 10 participants
 - 501 update on 09/11/25 with 21 participants
- Rapid Testing Technologies held:
 - Oraquick on-demand on 07/30/25 with 2 participants
 - INSTI on 07/18/25 with 11 participants
 - SureCheck on 07/18/25 with 11 participants
 - Oraquick on 08/15/25 with 8 participants
 - Surecheck on 08/15/25 with 8 participants
 - INSTI on 09/19/25 with 5 participants
 - Oraquick on 09/19/25 with 5 participants
 - SureCheck on 09/19/25 with 5 participants
- DOH Broward and non-contracted agencies distributed **356,498** prevention materials in the community during Q3 2025.
- DOH Broward staff delivered **27** Get PrEP Broward presentations reaching **268** community members. (**14** in July with **123** participants, **7** in August with **99** participants, **6** in September with **46** participants)
- DOH Broward staff delivered **33** Outreach Activities reaching **2,260** community members. (**11** in July with **910** participants, **11** in August with **746** participants)
- DOH Broward staff made **436** visits to businesses participating in the Business Response to AIDS (BRTA) initiative (**171** in July, **139** in August, and **126** in September), including **4** newly recruited partner businesses.
- A total of **53** free At Home HIV Test Kits and **49** At Home Syphilis Test Kits were shipped to community members who requested them via <https://broward.floridahealth.gov/programs-and-services/infectious-disease-services/hiv-aids/hiv-counseling-and-testing/index.html>
- Additionally, HIV Prevention outreach staff distributed **25** free At Home HIV Test directly to community members during community events, presentations, and outreach activities (see below).

	HIV kits shipped	HIV kits Outreach	Total HIV kits
July 2025	7	0	7
Aug 2025	6	25	31
Sept 2025	40	0	40
Q3 2025 total	53	25	78

	Syphilis kits shipped	Syphilis kits Outreach	Total Syphilis kits
July 2025	7	0	7
Aug 2025	6	0	6
Sept 2025	36	0	36
Q3 2025 total	49	0	49

Community outreach and messaging

The HIV Prevention team attended **15** community events in Q3: **4** in July, **6** in August, and **5** in September.

- On 7/11/2025 and 7/18/2025, HIV prevention staff attended Starlight Musical, a free outdoor concert series hosted by the City of Fort Lauderdale and Bank of America. In addition to the concert, attendee attractions included food vendors, a bounce house and games for children, and a booth where community organizations could offer services to attendees. HIV Prevention staff engaged with 60 community member on 7/11 and 80 on 7/18. Attendees were educated on HIV prevention and offered a QR code with information on ordering free HIV and syphilis test kits.
- On 7/12/2025 the City of Pompano hosted Broward Health's Stay Healthy Together, an event focused on community health and wellness with talks about nutrition, mental health, and physical activity, interactive workshops, and activities. Attendees were offered free health screenings, behavioral health screening, and over 40 community organizations offering their services. HIV Prevention staff engaged 200 community members with HIV prevention education and prevention materials.
- On 7/26/2025, HIV Prevention staff attended the 10th Annual Collier City Health and Resource Fair in Pompano Beach. Community organizations including Hispanic Unity, Women's Club, Florida KidCare, Elite Health and Wellness, and Light of the World clinic offered essential services and resources to attendees. Activities and attractions included giveaways and a petting zoo. The HIV Prevention table served 257 attendees with information and resources on HIV Prevention.
- On 8/02/25, FDOH hosted the annual Broward County Breastfeeding Celebration at Lauderhill Mall. In addition to HIV Prevention, the event was attended by KidCare, Kids in Distress, Breast and Cervical Health, Hispanic Unity, Memorial Health, Broward Health, and food pantry and other services. DOH Broward's HIV Prevention team engaged with 300 community members to discuss HIV prevention including PrEP.
- On 8/05/25 the City of Tamarac hosted a back-to-school event. The event featured a talent show, drawings for gas and food cards, and backpacks with school supplies. FDOH programs in attendance included HIV Prevention, Opioid response, and Community Health. Primerica and the Broward Sheriff's Office were also in attendance. HIV Prevention staff provided education about HIV prevention and PrEP to 70 community members.
- On 8/08/25, HIV Prevention staff attended Starlight Musicals at Holiday Park, a free family-friendly event hosted by the City of Fort Lauderdale in partnership with Bank of America. The event featured music, food vendors, and a bounce house, and adults were able to visit representatives of the property appraiser's office, register to vote, and other community partners. HIV Prevention staff spoke to 30 community members, one of whom scanned the barcode to order a free HIV at-home test kit.
- On 8/15/25, a free Summer Jamz concert was hosted at Mills Pond Park. In addition to live music, the event featured a bounce house and food vendors. Community organizations including the Broward County Public Library and FDOH programs including WIC, Tobacco Prevention, Breast and Cervical Cancer Prevention, and HIV Prevention were in attendance. HIV Prevention staff connected with 122 community members, providing education about prevention and PrEP. Fifteen attendees scanned the code to order free at-home HIV test kits.
- On 8/23/25 HIV Prevention staff attended the Second Annual Celebration of the Intersection of Faith and Health event, which featured a panel of medical providers, religious leaders and community advocates who answered questions, discussed healthy coping skills and addressed issues related to stigma. Vendors from CAN, South Florida Wellness Center, Memorial Primary care and Broward's EHE program joined the FDOH HIV prevention program to promote awareness on topics for preventative care and treatment as prevention. Community members engaged with vendors to discuss local need for

HAPC Quarterly Update

mental, spiritual and emotional aspects of healthcare. HIV Prevention staff provided education and support to 44 attendees, and offered all attendees the QR code to order free at-home testing kits.

- On 8/28/25, the Flite Center hosted a Health and Wellness and job fair that featured vendors including KidCare, Tobacco Prevention, Broward Sheriff and Fire Departments, Memorial Health, Kids in Distress, the Nancy J Cotterman Center, and more. HIV Prevention staff engaged with 60 community members to discuss HIV prevention including PrEP and direct community members to the link to order free at-home HIV and syphilis test kits.
- On 09/08/2025, HIV Prevention staff attended the first of two Healthy Living Expos in the City of Tamarac. In addition to a DJ and raffle for prizes, the expo brought health and wellness providers to the community. Free screenings were available, as well as a mobile unit for Alzheimer's. HIV Prevention staff spoke with 35 attendees about HIV testing and prevention, PrEP, and STD prevention, and provided prevention materials.
- On 09/10/2025 Broward Community College in Davie hosted their Campus Safety Days, at which students could learn about emergency services and safety measures. Other organizations in attendance included Light of Hope, Women's Voters Group, CAN Community Health, and Epilepsy alliance. HIV Prevention staff spoke with 79 students and faculty about HIV and STD testing, local prevention services available including PrEP, and provided a QR code to order free at-home HIV and syphilis testing kits.
- On 09/18/2025 HIV Prevention staff attended the second Healthy Living Expo of the month in the City of Tamarac. The expo featured sessions on nutrition, fitness, preventative care, and mental wellbeing. Free lunch was provided to the attendees, and free health screenings were available. HIV Prevention staff spoke with 129 attendees about HIV testing and prevention, PrEP, and STD prevention, and stigma.
- On 09/19/2025 Mills Pond Park hosted Carter Park Jamz, a free outdoor concert series. In addition to live music, the event featured a bounce house and food vendors. HIV Prevention tabled at the event to provide education on best practices for HIV prevention, QR codes to order free at-home self-testing kits for HIV and syphilis, and awareness of the stigma attached to HIV, and information about accessing PrEP in Broward County
- On 09/23/2025, Pride Center at Equality Park hosted Aging Gracefully with HIV/AIDS, an event for awareness and support of the people living with HIV in the United States who are over 50 years of age. Other community partners in attendance included the Broward Planning Partnership, Poverello, NOVA SE University, and Pride Center. HIV Prevention staff spoke with 80 attendees about HIV testing and prevention, PrEP, and STD prevention, and provided prevention materials.

Perinatal Program

In Q3 2025:

- 7 HIV-positive pregnant women have been referred to the Perinatal Prevention program to case manage and ensure they are taking meds and receiving prenatal care.
- 12 infants have been born to HIV-positive women. To date, all infants have at least one negative PCR.
- There have been 5 congenital syphilis cases. (July-0, August-3, September-2).
- Perinatal program staff have visited 20 OB/GYN offices to provide education on STI testing/treatment recommendations and reporting guidelines.
- Perinatal program staff have participated in 2 Haitian Radio PODS regarding HIV.

Accomplishments or challenges

Accomplishments:

During this reporting period 6 new HIV CTL sites were registered:

- Central Florida Health Care Services
- Christos Care Medical Corp
- Essential Health and Wellness, Inc.
- First Class OBGYN – Weston
- First Class OBGYN – Pembroke Pines
- Uplift Health, Inc.

PREP REPORTING	
PrEP Support Services	
Please indicate whether activities are carried out by DOH, and/or Community Partners.	
PrEP Navigation	
1. Who provides PrEP navigation services in your area? ☒ DOH Lead: Tina Abraham (Broward CHD) ☐ Community Partner(s) ☐ None	
2. Are there any gaps for PrEP navigation services in your area? If so, please elaborate. N/A	
PrEP Patient Assistance/Copay Programs Support	
1. Who provides assistance with PrEP Patient Assistance Program/Copay paperwork/processes in your area? ☒ DOH Lead: Tina Abraham (Broward CHD) ☐ Community Partner(s) ☐ None	
2. Are there any gaps for PrEP Patient Assistance/Copay services in your area? If so, please elaborate: N/A	
DOH PrEP/nPEP Directory Update	
Please click on the link, review the Department's PrEP/nPEP Directory and list any updates/changes for your area. *Please make sure you have consent before adding any new private providers. https://getprepbroward.com/directory	
Please provide updates on any new PrEP/nPEP providers identified in your area during this quarter: 24	
• Akiliu & Cobian Infectious Disease 2151 E Commercial Blvd Fort Lauderdale 33308 954-489-2260 • BASIL MANGRA 3296 NORTH STATE ROAD 7 LAUDERDALE LAKES 33319 954-484-6440 • BPT Medical Center 2440 North 59th Terrace Hollywood 33021 954-966-7054 • Dykal Health & Wellness 2425 E. commercial Blvd, STE 202 Fort Lauderdale 33308 954-408-0125 • Ideal Women's Health 2855 N University Drive Coral Springs 33071 954-317-0772 • PRIMARY MEDICAL PHYSICIANS 7630 SW 34th MANOR STE.400 DAVIE 33328 954-399-9014 • Trujillo Medical Center 2825 N. University Dr. Ste. 410 Coral Springs 33065 954-436-8036 • Vital Health & Wellness Group 9532 Griffin Rd. Cooper City 33328 786-475-2291 • Unividia Medical Centers 2500 E. Hallandale Beach Blvd STE QR Hallandale Beach 33009 954-505-5009 • Vidamax Medical Center 2040 Washington St Hollywood 33020 954-239-7054 • XPRESS Urgent Care 1950 W. Hillsboro Blvd. STE. 101 Deerfield Beach 33442 954-408-8962 • Modern Times OB/GYN 1200 N University Dr. Plantation 33322 954-791-3090 • RUNDEEP GADH/GADH Family Practice 600 S. PINE ISLAND ROAD PLANTATION 33324 954-474-4401 • Abella Family Medical Group 2855 N. University Dr. Coral Springs 33065 954-688-7192 • Eastside Medical Center 100 NW 82nd avenue suite 401 PLANTATION 33324 954-331-5799 • Plantation Medical Clinic 100 NW 82nd Ave Suite 206 Plantation 33324 954-424-7504 • 1 Hour Med-West Broward Urgent Care 4992 N University Dr. Sunrise 33351 954-618-6580 • Beeper Medical 4000 Sheridan Street Hollywood 33021 866-550-2212 • HCA FL. Institute for Womens Health and Body 7630 SW 34 MANOR Ste. 335 DAVIE 33328 954-476-1050 • Kerry L Kuhn, MD, LLC 1725 N University Dr. Ste. 440 Coral Springs 33071 954-755-1300 • Lux Medical Center 1200 S Federal Hwy Hollywood 33020 954-505-4141 • Mayfaire Medical 2810 E Oakland Park Blvd Fort Lauderdale 33306 305-749-3846 • NESREEN KURTOM/PPCA 3100 Coral Hills Drive Unit 308 CORAL SPRINGS 33065 954-636-2034 • Pedro Castellanos/Primary Medical 7630 SW 34th Manor Davie 33328 954-399-9014	
For any new PrEP/nPEP providers identified, did you receive consent to have them listed on the Department's PrEP/nPEP Provider Directory? ☒ Yes ☐ No ☐ N/A	
PrEP DATA	
Number of PrEP Detailing	

HAPC Quarterly Update

One-on-one provider/office detailing visits: 300 Providers at Practices: 632	Provider education (group), summits, meetings, institutes, etc.: 0	Educational materials to providers (toolkits, posters, etc.):
Number of PrEP Referrals		
DIS: 117	Navigators: 0	Testing: 146
Outreach & Education Staff: 0	DOH Clinical Staff: 0	Other: 625
Total Number of Referrals: Our current PrEP program monitoring system tracks the referral sources listed by self-report only; there are no associated referral forms.		



2025 HIV CARE NEEDS SURVEY

The Broward Ryan White Part A Office is excited to launch the statewide 2025 HIV Care Needs Survey, designed to gather feedback from people living with HIV across Florida. The survey will help:

- Influence statewide HIV care planning
- Identify service gaps
- Improve access to essential health services



Who Should Participate?

People living with HIV in Broward County



The Survey Can Be Taken Online
Area 10 (Broward County).
Online Survey Portal



Deadline

November 30, 2025

For more information,
contact Scott Wilson
swilson@taimail.org

Health Insurance Premium Assistance Program

ACA Insurance Open Enrollment

November 1st – December 15th

for Coverage beginning 1/1

December 16th – January 15th

for Coverage beginning 2/1

Step #1: Enroll In an APPROVED Health Insurance Plan (required)

For assistance with enrolling in Insurance: call 1-844-441-4422 or visit: <https://enroll.brhpc.org>

Step #2: Enroll In Premium Assistance @ Enroll.BRHPC.org (required)

- Clients **MUST** directly enroll in the premium assistance program every year at <https://enroll.brhpc.org> or by calling 1-844-441-4422. Anyone who has not directly enrolled in the program will be **disenrolled** for 2026 and **NO future payments** will be made.
- If you are enrolled in **BlueOptions Platinum** (24J01-05, -08, or -21S) or **Silver** (24J01-03 or -19S), you **MUST choose a NEW PLAN** for 2026 to continue receiving premium assistance.

Step #3: Use CVS Copay Card When You Fill A Prescription (required)

For medication copayment assistance, the call Pharmacy Help Desk at 1-800-364-6331

Step #4: Recertify Eligibility Annually & Don't Let It Expire (required)

If your eligibility expires, your **premium payments will no longer be made** by the program.

For State of Florida Drug Assistance Program eligibility assistance, call 1-844-381-2327.

My health insurance works for me.

I got help
choosing an
affordable plan.

Someone can
help you
enroll, too.



My health insurance works for me.

I compared
my options
and found a
plan that was
less expensive
and still met
my needs.



My health insurance works for me.

My plan was
going to cost
more next year.

I got help finding
an affordable
new plan.



BRHPC

For premium assistance program enrollment or payment questions, contact: Broward Regional Health Planning Council or our enrollment partner, American Exchange at 1-844-441-4422.



HIV HEALTH SERVICES PLANNING COUNCIL MEETING GROUND RULES

1. The Council, its members, and the public recognize and respect the committee process adopted by this Council. The Council, its members, and the public recognize that full discussion and analysis of issues occurs at the committee level rather than at Council meetings.
2. Before a member can make a motion or speak in debate, the member must be recognized by the Chair as having the exclusive right to be heard at that time.
3. All speakers are expected to address the Council in a respectful manner to respect time limits, to speak briefly and to the point, and to stay on agenda. All other persons in attendance should not interrupt the speaker who is recognized by the Chair as having the floor.
4. If the member who made the motion claims the floor and has not already spoken on the question, that member is entitled to be recognized in preference to other members.
5. No person is entitled to the floor a second time in debate on the same item as long as any other person who desires the floor has not spoken on the item.
6. Speakers should restrict comments and debate to the pending question or motion. Speakers must address their remarks to the Chair and maintain a courteous tone. The Chair may impose time limits on debate or discussion to ensure efficient conduct of Council business.
7. Members should not name service providers and/or persons during any discussion unless the service provider or person is identified in the subject of the motion or agenda item. Specific concerns regarding service providers should be directed towards the Grantee, outside of the meeting.
8. Members of the public may only address the Council upon recognition by the Chair. They are subject to the same rules of conduct expected of Council members.
9. No alcohol or drug use (unless prescribed by a licensed physician), is permitted at Council meetings, grantee or support staff offices.
10. No abusive language, threats of violence, or possession of weapons are permitted in Council meetings, grantee or staff offices.
11. Repeated violation of these meeting rules may result in no further recognition of the offending member or attendee by the Chair at that meeting. Any serious breach of conduct which disrupts the Council's meeting may subject the offender to removal from the meeting, administrative or legal process.



CONSEJO DE PLANEACIÓN DE SERVICIOS DE SALUD VIH

REGLAS BÁSICAS DE LA REUNIÓN

1. Los miembros deberán aceptar y respetar el proceso de comité adoptado por este Consejo. Las discusiones y el análisis en pleno de los temas tendrán lugar a nivel de comité y no en las reuniones plenarias del Consejo.
2. Antes de que un miembro pueda iniciar una moción o de que una persona pueda hablar en un debate, el Presidente de la reunión deberá reconocer que él o ella tienen el derecho exclusivo de hablar en ese momento dado.
3. Se espera que todos los ponentes se dirijan al Consejo de una manera respetuosa, que no se interrumpa al ponente con derecho al habla en el momento, que cuando se hable se haga de forma clara y concisa, y que se mantenga la agenda.
4. Si el miembro que inicia una moción no ha hablado todavía y reclama su derecho a hablar sobre un asunto, él/ella tendrán el derecho a que con preferencia se les reconozca.
5. Nadie tendrá derecho a reclamar el habla por una segunda vez, en un debate sobre el mismo tema, cuando otra persona que no ha hablado todavía, desea hacerlo.
6. Los debates deben ceñirse a los asuntos o mociones que estén pendientes. Al hablar, los ponentes deben referirse al Presidente, y mantener un tono cortés.
7. Los miembros del público solo podrán dirigirse al Consejo cuando hayan sido reconocidos por el Presidente de la reunión. Estarán sujetos a las mismas reglas de conducta que se esperan de los miembros del Consejo. Se establecerán límites de tiempo según sea necesario para garantizar que los asuntos del Consejo cursen de manera eficiente.
8. Miembros del público sólo podrán dirigir el Consejo a partir del reconocimiento por el Presidente. Están sujetos a las mismas reglas de conducta que se espera de los miembros del Consejo.
9. No estará permitido el uso de bebidas alcohólicas o de drogas en las reuniones del Consejo y tampoco en las oficinas del personal de soporte y donatarios.
10. No está permitido el uso de lenguaje abusivo, amenazas de violencia y posesión de armas en las reuniones del Consejo ni en las oficinas del personal de soporte y donatarios.
11. La repetida violación de estas reglas básicas dará como resultado que el Presidente de la reunión deje de reconocer al derecho a participación del ofensor o miembro de la audiencia. Cualquier violación de conducta grave, que perturbe la reunión de Consejo, terminará en la remoción del ofensor, de la reunión.



KONSÈY PLANIFIKASYON SÈVIS SANTE POU HIV RÈGLEMAN RANKONT-YO

1. Manm-yo dwe rekonèt epi respekte pwosesis komite-a ke Konsèy-la adopte. Diskisyon ak analiz total pwoblèm-yo fèt nan nivo komite-a; li pa fèt pandan rankont tout Konsèy-la.
2. Anvan yon manm ka fè yon pwopozisyon oswa nenpòt ki moun gen dwa pale pandan yon deba, fòk Prezidan Komite-a bali dwa eskizif pou fè moun tandè-li nan moman sa-a.
3. Yo atann-yo aske tout moun k'ap pale ak Konsèy-la fè-li avèk respè, pou pèsonn pa koupe moun ke Konsèy-la bay dwa pale lapawòl, pou moun k'ap pale-a respekte kantite tan yo ba-li pou pale-a, pou li di sa l'ap di-a rapidman epi avèk presizyon, epi pou li respekte ajanda-a.
4. Si manm ki fè pwopozisyon-an mande pou li pale epi si li poko pale sou keksyon-an deja, li gen priyorite sou lòt manm-yo.
5. Pèsonn moun pa gen dwa pran lapawòl de fwa sou yon menm sijè si gen lòt moun ki poko pale epi ki vle esprime tèt-yo.
6. Deba-a dwe rete sou keksyon oswa pwopozisyon k'ap fèt-la. Moun k'ap pale-a dwe adrese sa l'ap di-a bay Prezidan Komite-a epi pale sou yon ton ki make ak respè.
7. Manm piblik-la dwe pale ak Konsèy-la sèlman si Prezidan Konsèy-la bay-yo lapawòl. Yo dwe respekte menm règleman kondwit avèk manm Konsèy-yo. Lè sa nesesè pou zafè Konsèy-la byen mache, yo gen dwa bay-yo yon limit tan pou yo pale.
8. Manm nan piblik la sèlman pou adrese a konsèy sou rekonèsans sou chèz la. Yo ka tonbe anba menm lòd de kondwit ki te espere nan manm konsèy yo.
9. Itilizasyon alkòl ak dwòg (sòf si se yon doktè lisansye ki preskri-li), entèdi nan rankont Konsèy-la oswa nan biwo estaf sipò-a oswa Resevè-a.
10. Vye langaj, menas vyolans, oswa posèsyon zam entèdi nan rankont Konsèy-la oswa nan biwo estaf-la oswa Resevè-a.
11. Vyolasyon repete règleman rankont-yo ap lakòz yon manm oswa lòt moun k'ap asiste rankont-lan pa kapab patisipe ankò. Nenpòt ki move kondwit serye ki twouble rankont-la ap lakòz yo mete moun-nan deyò.



Acronym List

ACA: The Patient Protection and Affordable Care Act

ADAP: AIDS Drugs Assistance Program

Administration HUD: U.S Department of Housing and Urban Development

IW: Integrated Workgroup

AETC: AIDS Education and Training Center

AHF: AIDS Health Care Foundation

AIDS: Acquired Immuno-Deficiency Syndrome

ART: Antiretroviral Therapy

ARV: Antiretrovirals

BARC: Broward Addiction Recovery Center

BCFHC: Broward Community and Family Health Centers

BH: Behavioral Health

BRHPC: Broward Regional Health Planning Council, Inc.

CBO: Community-Based Organization

CDC: Centers for Disease Control and Prevention

CDTC: Children's Diagnostic and Treatment Center

CEC: Community Empowerment Committee

CIED: Client Intake and Eligibility Determination

CLD: Client Level Data

CQI: Continuous Quality Improvement

CQM: Clinical Quality Management

CTS: Counseling and Testing Site

eHARS: Electronic HIV/AIDS Reporting System

EIIHA: Early Intervention of Individuals Living with HIV/AIDS

EFA: Emergency Financial Assistance

EMA: Eligible Metropolitan Area

FDOH: Florida Department of Health

FPL: Federal Poverty Level

FQHC: Federally Qualified Health Center

HAB: HIV/AIDS Bureau

HHS: U.S. Department of Health and Human Services

HICP: Health Insurance Continuation Program

HIV: Human Immunodeficiency Virus

HIV HSSS: HIV Human Services Software System

HIVPC: Broward County HIV Health Services Planning Council

HOPWA: Housing Opportunities for People with AIDS

HRSA: Health Resources Services Administration

IDU: Intravenous Drug User

JLP: Jail Linkage Program

LPAP: Local AIDS Pharmaceutical Assistance Program

MAI: Minority AIDS Initiative

MCDC: Membership/Council Development Committee

MCM: Medical Case Management

MH: Mental Health

MNT: Medical Nutrition Therapy



MOU: Memorandum of Understanding

NBHD: North Broward Hospital District (Broward Health)

NGA: Notice of Grant Award

NHAS: National HIV/AIDS Strategy

NMCM: Non-Medical Case Management

NOFO: Notice of Funding Opportunity

nPEP: Non-Occupational Post Exposure Prophylaxis

NSU: Nova Southeastern University

nPEP: Non-occupational Post-Exposure Prophylaxis

OAHS: Outpatient Ambulatory Health Services

OHC: Oral Health Care

PCN: Policy Clarification Notice

PE: Provide Enterprise

PLWH: People Living with HIV

PLWHA: People Living with HIV/AIDS

PrEP: Pre-Exposure Prophylaxis

PRISM: Patient Reporting Investigating Surveillance System

PROACT: Participate, Retain, Observe, Adhere, Communicate and Teamwork is DOH- Broward's treatment adherence program.

PSRA: Priority Setting & Resource Allocations

QI: Quality Improvement

QIP: Quality Improvement Project

QM: Quality Management

QMC: Quality Management Committee

RSR: Ryan White Services Report

RWHAP: Ryan White HIV/AIDS Program

RWPA: Ryan White Part A

SBHD: South Broward Hospital District (Memorial Healthcare System)

SCHIP: State Children's Health Insurance Program

SDM: Service Delivery Model

SOC: System of Care

SPNS: Special Projects of National Significance

STD/STI: Sexually Transmitted Diseases or Infection

TA: Technical Assistance

TB: Tuberculosis

TGA: Transitional Grant Area

VA: United States Department of Veteran Affairs

VL: Viral Load

VLS: Viral Load Suppression

WICY: Women, Infants, Children, and Youth



Frequently Used Terms

Recipient: Government department designated to administer Ryan White Part A funds and monitor contracts.

Planning Council Support (PCS) Staff/‘Staff’: Provides professional staff support, meeting coordination, and information to the HIVPC, its standing and ad-Hoc Committees, Chair, and Recipient.

Clinical Quality Management (CQM) Support Staff: Provides professional support, meeting coordination, and technical assistance to assist the Recipient through analysis of performance measures and other data with the implementation of activities designed to improve patient care, health outcomes, and patient satisfaction throughout the system of care.

Provider/Sub-Recipient: Agencies contracted to provide HIV Core and Support services to consumers.

Consumer/Client/Patient: A person who is an eligible recipient of services under the Ryan White Act.