



FORT LAUDERDALE/BROWARD EMA
BROWARD HIV HEALTH SERVICES PLANNING COUNCIL
A BOARD OF THE BROWARD COUNTY BOARD OF COMMISSIONERS
200 OAKWOOD LANE, SUITE 100, HOLLYWOOD, FL 33020
(954) 561-9681 • FAX (954) 561-9685

Executive Committee Meeting

Thursday, January 15, 2026 – 12:45 PM
Meeting location: BRHPC and Microsoft Teams

Join Executive Committee Meeting

Meeting ID: 297 439 889 862

Passcode: DW2in3Ga

+1 469-998-5921,,24603527#

Phone conference ID: 246 035 27#

Chair: Lorenzo Robertson • Vice Chair: Von Biggs

This meeting is audio/video recorded.

The Executive Committee conducts Council business, including setting meeting agendas, addressing conflicts of interest, reviewing attendance reports, overseeing integrated HIV prevention and care planning, managing committee work plans, and ratifying removal recommendations.

Quorum for this meeting is 7

DRAFT AGENDA

ORDER OF BUSINESS

1. Call to Order/Establishment of Quorum
2. Welcome from the Chair
 - a. Meeting Ground Rules
 - b. Statement of Sunshine
 - c. Introductions & Abstentions
 - d. Moment of Silence
3. Public Comment
4. **ACTION:** Approval of Agenda for January 15, 2026
5. **ACTION:** Approval of Minutes for November 20, 2025 (**Handout A**)
6. Standard Committee Items
 - a) **Action Item:** Review and Approve January 15, 2026, HIVPC Agenda, Meeting Materials, and Motions (**Handout B**)
 - b) **Action Item:** Review February 2026 HIVPC Calendar (**Handout C**)
 - c) **Action Item:** Review March 2026 HIVPC Calendar (**Handout D**)
7. Discussion Items:
 - a) Presentation of Election Results to General Body, *PCS Staff*
8. Unfinished Business: None.

9. New Business

- a) **Review:** HIVPC Membership Budget and Reflectiveness; PCS Staff ([Handout E1, E2](#))
- b) **Action Item:** Receive an update on the Membership Recruitment and Retention Plan; MCDC Chair ([Handout F](#))
- c) **Action Item:** Review Member of the Quarter Results for Quarter 3 FY 2025-2026; MCDC Chair ([Handout G](#))
- d) **Discussion:** Status of Election Timeline; PCS Staff
- e) **Action Item:** Approve Final HIVPC Retreat Agenda, February 26, 2026; PCS Staff ([Handout H](#))

10. Recipient Report

11. Data Request

12. Public Comment

13. **Next Meeting Date:**

- March 19, 2026, at 12:45 p.m. LOCATION: Broward Regional Health Planning Council and via Microsoft Teams Videoconference

14. Agenda Items for next meeting

- Review and approve the March 26, 2026, HIVPC Agenda, Meeting Materials, and Motions
- Review the April 2025 HIVPC Calendar

15. Announcements

- **HIVPC Retreat:** February 26, 2026, from 10:00 AM to 4:00 PM, at Anne Kolb Nature Center. The retreat will center on reviewing critical data and community needs assessment findings to guide and strengthen strategic planning for the 2027–2031 HIV Prevention and Care Plan.

16. Adjournment

For a detailed discussion on any of the above items, please refer to the minutes available at: [HIV Planning Council Website](#)

Please complete your [meeting evaluation](#).

Three Guiding Principles of the Broward County HIV Health Services Planning Council
• Linkage to Care • Retention in Care • Viral Load Suppression •

Vision: To ensure the delivery of high-quality, comprehensive HIV/AIDS services to low-income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care.

Mission: We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high-quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: (1) Foster the substantive involvement of the HIV-affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care, (2) Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments, (3) Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment.

Broward County Board of County Commissioners

Mark D. Bogen (**Mayor**) • Robert McKinzie (**Vice-Mayor**) • Nan H. Rich • Michael Udine • Lamar P. Fisher • Steve Geller • Beam Furr • Alexandra P. Davis • Hazelle P. Roger

[Broward County Website](#)





January 2026

Broward HIV Health Services Planning Council Calendar



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
All events listed on this calendar are free and open to the public. Meeting dates and times are subject to change. Please contact support staff at hivpc@brhpc.org or (954) 561-9681 ext. 1244/1343. Visit HIV Health Service Planning Council for updates.						
				1  BRHPC Office Closed	2	3
4	5	6 System of Care Committee Meeting (SOC) 9:30AM – 11:30AM Location: BRHPC/MS Teams	7 Oral Health Network 3:00PM-4:15PM	8 Membership/Council Development Committee Meeting (MCD) 9:30AM – 11:30AM Location: BRHPC/MS Teams Medical Provider Network 2:30PM-3:45PM	9	10
11	12 Quality Management Meeting (QMC) 12:30PM – 2:30PM Location: BRHPC/MS Teams	13 Behavioral Network 2:00PM-3:15PM	14	15 Priority Setting and Resource Allocation Committee Meeting 9:30AM – 11:30AM Executive Committee Meeting 12:45PM – 2:45PM Executive Committee Meeting Election Certification 2:45PM – 3:15PM HIV Planning Council Meeting 3:30PM – 5:00PM	16	17
18	19  BRHPC Office Closed	20	21 Quality Network Meeting (QNM) 9:00AM-10:15AM	22	23	24
25	26	27 Integrated Planning Workgroup 1:00PM – 4:00PM Location: BRHPC/MS Teams	28	29	30	31 

Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020
 Links are active and lead to meetings or Awareness Day Information. **Information is subject to change.**

Meetings in **RED** are canceled. Meetings in **BLUE** are for the HIV Planning Council Committees. Meetings in **GREEN** are for the Provider Network.
 Holidays and meetings outside of the HIV Planning Council are in **BLACK**.



January 2026



Broward HIV Health Services Planning Council Calendar

All events listed on this calendar are free and open to the public. Meeting dates and times are subject to change. Unless otherwise noted, meetings will be held via WebEx.
Please contact support staff at hivpc@brhpc.org or (954) 561-9681 ext. 1292 or 1343. Visit [HIV Health Service Planning Council](https://www.browardhivpc.org) for updates.

TODOS ESTAN BIENVENIDOS!	ALL ARE WELCOME!	BON VINI!
A menos que se anote de forma diferente en el calendario, todas las reuniones se realizarán en: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 Para confirmar información acerca de la reunión de Consejo de Planeación HIV, o confirmar la reserva de servicios especiales tales como: Traducción Inglés a Español o a Criollo (Haitiano), servicios para discapacitados en visión o audición, por favor llame con 48 horas de antelación para que puedan hacerse los arreglos necesarios.	Unless otherwise noted on the calendar, all meetings are held at: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 To confirm HIV Planning Council meeting information, or reserve special needs services such as Translation from English to Spanish or Creole, or are hearing or visually impaired, please call 48 hours in advance so that arrangements can be made for you.	Sòf si yo ta ekri yon lòt bagay nan almanak-la, tout rankont-yo ap fèt: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 Pou konfime enfòmasyon ou resewva sou rankont Konsèy Planifikasyon HIV-a, oswa pou rezève sèvis pou bezwen Espesyal tankou: Tradiksyon angle an panyòl oswa kreyòl; oswa, si ou gen pwoblèm wè oswa tande, rele 48 tè alavans pou yo ka fè aranjman pou ou.

HIVPC Committee Descriptions

HIV Health Services Planning Council (HIVPC) - Monitors, evaluates, and continuously improves systematically the quality and appropriateness of HIV care and services provided to all patients receiving Part A and MAI-funded services.

Executive Committee - Sets agenda for Council meetings, addresses conflict of interest issues, reviews attendance reports, oversees the planning activities established in the Comprehensive Plan, oversees committee work plans, reviews committee recommendations, ratifies recommendations for removal for cause, and addresses unresolved grievance issues.

Priority Setting Resource Allocation (PSRA) Committee - Recommends priorities and allocation of Ryan White Part A funds. Facilitates the Priority Setting and Resource Allocation Process to include the review of appropriate data (service utilization, epidemiological data). Develops, reviews, and monitors eligibility, service definitions, as well as language on 'how best to meet the need.

Quality Management Committee (QMC) - Ensures highest quality HIV medical care and support services for PLWHA by developing client and system-based outcomes and indicators. Provides oversight of standards of care, develops scopes of service for program evaluation studies, assesses client satisfaction, and provides QM staff/client training/education.

Membership/Council Development Committee (MCDC) - Recruits and screens applications based on objective criteria for appointment to the Council in order to ensure demographic requirements of the Council are maintained according to the Ryan White Treatment and Modernization Act. Presents recommendations to the Council. Institutes orientation and training programs for new and incumbent members.

Community Empowerment Committee (CEC) - Encourages the participation of individuals infected and affected with HIV/AIDS in the planning, priority-setting and resource-allocation processes. Function as a primary level of appeal for unresolved grievances relative to the Council's decisions regarding Ryan White Part A funding.

System of Care (SOC) Committee - Evaluates the system of care and analyzes the impact of local, state, and federal policy and legislative issues impacting PLWHA in the Broward County EMA. Plans and addresses coordinated care across diverse groups by engaging community resources to eliminate disparities in access to services.



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(954) 561-9681 • FAX (954) 561-9685

Executive Committee

Thursday, November 20, 2025 – 12:45PM

Meeting at Broward Regional Health Planning Council and via Microsoft Teams

DRAFT MINUTES

Executive Members Present: V. Biggs (HIVPC Vice-Chair), B. Fortune-Evans (QMC Chair), F. D'Amore (QMC Vice-Chair), B. Barnes (PSRA Chair), M. Schweizer (PSRA Vice-Chair), T. Moragne (MCDC Chair), K. Creary (MCDC Vice-Chair), L. Robertson (HIVPC Chair), S. Tinsley (CEC Chair)

Members Absent: E. Chery-Davis (CEC Vice-Chair), K. Hayes (SOC Vice-Chair), J. Castillo (SOC Chair)

Ryan White Part A Recipient Staff Present: J. Roy

Planning Council/Clinical Quality Support Staff Present: G. Berkeley-Martinez, M. Lacroix, D. Liao, S. Isidore, M. Rosiere

Guests Present: H. Singh, R. Campbell, V. Hodge, F. Young, J. De La Nuez

1. Call to Order, Welcome from the Chair & Public Record Requirements

The Executive Committee Chair called the meeting to order at **12:52 PM**. and welcomed all meeting attendees. The Chair notified attendees that the Executive Committee meeting is based on Florida's "Government-in-the-Sunshine Law and meeting reporting requirements, including the recording of minutes. In addition, he stated that the acknowledgment of HIV status is not required but is subject to public record if it is disclosed. Introductions were made by the Executive Committee members, Recipient staff, PCS/CQM staff, and guests by roll call, and a moment of silence was observed.

2. Public Comment

The Public Comment portion of the meeting is intended to allow the public to express opinions about items on the meeting agenda or to discuss other matters about HIV/AIDS services in Broward County. *No public comments were made.*

3. Meeting Approvals

B. Barnes moved to approve the Executive Committee agenda for November 20, 2025. The motion was seconded B. Fortune-Evans and passed unanimously approved.

Motion #1: B. Barnes on behalf of the Executive Committee, moved to approve the November 20, 2025 agenda. B. Fortune-Evans seconded the motion. The motion was unanimously approved.

The approval for the minutes of the October 16, 2025 meeting was proposed by S. Tinsley, with the correction to list L. Robertson as present, seconded B. Barnes, and passed unanimously.

Motion #2: S. Tinsley, on behalf of the Executive Committee, made a motion to approve October 16, 2025, Executive Committee meeting minutes with the correction to list L.

Robertson as present. The motion was seconded by B. Barnes and adopted unanimously.

4. Standard Committee Items

a. Review and Approve December 4, 2025, HIVPC Agenda, Meeting Materials and Motions

The committee reviewed the December HIVPC agenda, meeting materials, and motions with no further comments.

Motion #3: S. Tinsley, on behalf of the Executive Committee, made a motion to approve December 4, 2025 HIVPC meeting agenda. The motion was seconded by M. Schweizer, and adopted unanimously.

b. Review the December 2025 and January 2026 Calendars

The committee reviewed the December and January calendars and had no additional comments or corrections.

5. Discussion Items

a. Nomination Process

i. Action Item: Review and Approve Slate of Candidates

S. Isidore conducted an overview of the current candidates running for Chair and Vice Chair of the Planning Council. S. Tinsley rescinded her candidacy for HIVPC Vice Chair but remains in the running for HIVPC Chair.

Motion #4: B. Barnes, on behalf of the Executive Committee, made a motion to approve Slate of Candidates with the removal of S. Tinsley as an HIVPC Vice Chair candidate. The motion was seconded by M. Schweizer, and adopted unanimously.

ii. Action Item: Review and Approve FY 2026-2027 Executive Committee Workplan

S. Isidore conducted an overview of the proposed Executive Committee Workplan for the next fiscal year. B. Fortune-Evans asked whether the Annual Retreat would be included in the workplan. PCS staff explained that the Annual Retreat falls under Activity 3.1

B. Barnes requested the additional of another Action Step/Deliverable under Activity 2.1, which would be the approval of the Integrated Plan.

Motion #5: B. Barnes, on behalf of the Executive Committee, made a motion to approve the FY 2026-2027 Executive Committee Workplan with the proposed amendment. The motion was seconded by S. Tinsley, and adopted unanimously.

iii. Action Item: Appoint Planning Council members to service on the Integrated Planning Workgroup for 2027-2031 Cycle

S. Isidore explained that all of the Planning Bodies have until December 15th to send their list of appointed members. All Integrated Planning Workgroup representatives from the HIVPC agreed to re-apply for the next cycle.

B. Barnes recommended reaching out to other planning bodies to join the Integrated Planning Workgroup. G. Berkeley-Martinez recommended adding this item to the HIVPC General Body meeting agenda. B. Barnes recommended that the IPWG hold an election for the co-chairs.

6. Unfinished Business: None

7. New Business:

a. Update: 2026-2028 Election Cycle – December 4th Activities

S. Isidore provided a verbal update about the progress of the current and future election activities. All activities are on track. She confirmed that PCS staff will take on the role of Timekeeper in lieu of F. D'Amore, who is now running for HIVPC Vice Chair.

L. Robertson asked for clarification regarding the 10-minute time limit. B. Barnes explained that the time limit is open to interpretation because it allows the council to determine each candidate's leadership style. B. Barnes also emphasized that all council members are required to vote.

V. Biggs, Vice Chair of the HIVPC, joined the meeting.

8. Recipient's Report

J. Roy stated that a more formal report will be given at the HIVPC General Body meeting.

9. Public Comment

The Public Comment portion of the meeting is intended to allow the public to express opinions about items on the meeting agenda or to discuss other matters about HIV/AIDS services in Broward County. There was no public comment.

10. Agenda Items for Next Meeting

a. **Next Meeting Date (Regular Meeting):** January 15, 2025, at 12:45PM. **LOCATION:** Broward Regional Health Planning Council and via Microsoft Teams Videoconference

Agenda Items for next meeting

- i. Review and approve March 26, 2025, HIVPC Agenda, Meeting Materials, and Motions
 - B. Barnes: Updates of ACA Eligibility (five minutes)
- ii. Review of the February and March 2026 HIVPC Calendar

b. **Next Meeting Date (Election Certification):** January 15, 2025, at 2:45PM. **LOCATION:** Broward Regional Health Planning Council and via Microsoft Teams Videoconference

11. Announcements

- **L. Robertson:** Light Up Sistrunk on December 6th. Sistrunk Boulevard, Fort Lauderdale, 5:00 PM to 8:00 PM
- **L. Robertson:** Ujima Men's Collective celebrate Kwanzaa from December 26th to January 1st
- **PCS Staff:** CAN Community Health World AIDS Day Concert on November 30th, Las Olas Oceanside Park, 6:00 PM to 9:00 PM
- **PCS Staff:** Tabling on WAD on December 1st, 9:00 AM at the Broward County Governmental Center, 115 S Andrews Ave, Fort Lauderdale, FL 33301
- **PCS Staff:** World AIDS Day Proclamation on December 9th, 8:30 AM to 4:00 PM at the Broward County Governmental Center, 115 S Andrews Ave, Fort Lauderdale, FL 33301
- **B. Barnes:** Pride Center is hosting Transgender Day of Remembrance, November 20th, 6:30 PM to 8:30 PM
- **B. Barnes:** World AIDS Day Candlelight Vigil at Esplanade Park on December 1, 2025, at 5:30 PM

12. Adjournment

There being no further business, the meeting was adjourned at **1:32 PM**.

Executive Committee for CY 2025

Absences	Count	Meeting Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Attendance Letters
		Meeting Date	16	20	20	17	15	18	17	21	C	16	20		
0	1	Barnes, B.	X	X	X	X	X	X	X	X	C	X	X		
1	2	Biggs, V., V. Chair	A	X	X	X	X	X	X	X	C	X	X		
3	3	Castillo, J.	X	X	A	A	X	X	X	X	C	X	A		
2	4	D'Amore, F.	X	X	A	X	X	A	X	X	C	X	X		
0	5	Fortune-Evans, B.	X	X	X	X	X	X	X	X	C	X	X		
1	6	Hayes, K.	X	X	X	X	X	X	X	X	C	X	A		
3	7	Moragne, T.	X	X	X	X	A	X	A	X	C	A	X		
1	8	Robertson, L., Chair	X	X	X	E	X	X	X	X	C	A	X		
1	9	Tinsley, S.	X	X	A	X	X	X	X	X	C	E	X		
10		Schweizer, M.	E	X	X	A	X	A	X	A	C	X	X		
11		Chery-Davis, E.				N	X	X	X	A	C	X	A		
12		Creary, Karen							X	X	C	A	X		
		Wilson, I.	A							R					R
		Foster, V.							Z						Z
		Quorum = 7	8	10	7	7	10	9	11	10	C	8	9		

Legend:	
X - present	N - newly appointed
A - absent	Z - resigned
E - excused	C - canceled
NQA - no quorum absent	W - warning letter
NQX - no quorum present	Z - resigned
CX - canceled due to quorum	R - removal letter

Executive Committee Meeting Minutes – November 20, 2025 - Minutes prepared by

PCS Staff



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(954) 561-9681 • FAX (954) 561-9685

Broward County HIV Health Services Planning Council Emergency Meeting

Thursday, January 15, 2026 – 3:30PM

Meeting at Broward Regional Health Planning Council and Microsoft Teams

[Click to Join the HIVPC General Body Meeting](#)

Meeting ID: 273 316 500 415

Passcode: 8AH6AW2B

Dial in by phone

[+1 469-998-5921,,978420177#](#) United States, Dallas

[Find a local number](#)

Phone conference ID: 978 420 177#

Chair: Lorenzo Robertson • Vice Chair: Von Biggs

This meeting is audio and video recorded.

Quorum for this meeting is 14

DRAFT AGENDA

ORDER OF BUSINESS

CALL TO ORDER/ESTABLISHMENT OF QUORUM

WELCOME FROM THE CHAIR

- a. Meeting Ground Rules
- b. Statement of Sunshine
- c. Introductions & Abstentions
- d. Moment of Silence

PUBLIC COMMENT

ACTION: Approval of Agenda for January 15, 2026

ACTION: Approval of Minutes for December 4, 2025 (**[Handout A](#)**)

FEDERAL LEGISLATIVE REPORT– Attorney Marty Cassini, Broward County Intergovernmental Affairs Office

STANDARD COMMITTEE ITEMS

CONSENT ITEMS

- a. Motion to approve the HIVPC Recruitment and Retention Plan (**[Handout B](#)**)

Justification: The Recruitment and Retention Plan is intended to ensure that the Broward County HIV Health Services Planning Council maintains strong representation of people living with

HIV/AIDS, vulnerable populations across the Eligible Metropolitan Area, experts in HIV disease, and all HRSA-required membership categories.

PROPOSED BY: Membership/Council Development Committee

- b. Motion to approve the FY2026-2027 Membership/Council Development Committee Work Plan (**Handout C**)

Justification: The work plan was approved by the Membership/Council Development Committee during its January 8, 2026, meeting.

PROPOSED BY: Membership/Council Development Committee

- c. Motion to approve recommendations for the integrated Primary Care and Behavioral Health and Medical Case Management Service Delivery Models (SDMs). (**Handout D1, D2**)

PROPOSED BY: Quality Management Committee

DISCUSSION ITEMS

- a. **Discussion:** AIDS Drugs Assistance Program (ADAP) Changes
- 1) What we know about the changes to the ADAP; *PSRA Chair* (**Handout D**)
 - 2) Current Action Steps; *Recipient Office*
 - 3) Impact of Changes on Client Services; *Parts A-F and FQHCs*
 - 4) Local Pharmacy Advisory Ad-Hoc Committee (LPAC)¹
 - 5) Review Roles and Responsibilities of the Planning Council related to Priority Setting and Resource Allocation (**Handout E**)
 - 6) FY26-27 Allocation Update; *Recipient Office*
 - 7) PRSA Policies and Procedures and FY26-27 Ranking (**Handout F1, F2**)

OLD BUSINESS

- a. None

NEW BUSINESS

- a. **Announcement:** Broward County HIV Health Services FY2026-2028 Election of Chair & Vice-Chair Results; *PCS Staff*
- b. **Announcement:** Member of the Quarter for Quarter 3 of FY25-26; *HIVPC Chair and MCDC Chair*

COMMITTEE REPORTS

- a) **Community Empowerment Committee (CEC)**
Chair: Shawn Jackson • Vice Chair: Edna Chery-Davis
No Meeting Scheduled
- i. **Work Plan Item Update/Status Summary:** None
 - ii. **Data Requests:** None.
 - iii. **Rationale for Recommendations:** None.
 - iv. **Data Reports/Data Review Updates:** None.
 - v. **Other Business Items:** None.
 - vi. **Agenda Items for Next Meeting:** To be Determined.

¹ Parking Lot Item for Executive Committee

- vii. **Next Meeting Date:** March 3, 2026, at 3:00 PM at **Broward Regional Health Planning Council** and via Microsoft Teams Videoconference

b) **System of Care Committee (SOC)**

Chair: Jose Castillo • Vice Chair: Kendra Hayes

January 6, 2026

- i. **Work Plan Item Update/Status Summary:** Reviewed the integrated Primary Care and Behavioral Health and Medical Case Management Service Delivery Models (SDMs) and forwarded recommendations to the Quality Management Committee. Also received invitations from Quality Management Support Staff and for the upcoming Showcasing Quality Improvement Projects presentation and the HIVPC Retreat scheduled for February.
- ii. **Data Requests:** None.
- iii. **Rationale for Recommendations:** None
- iv. **Data Reports/Data Review Updates:** None
- v. **Other Business Items:** None
- vi. **Agenda Items for Next Meeting:** To be Determined.
- vii. **Next Meeting date:** Thursday, March 5, 2026, at 9:30 AM at **Broward Regional Health Planning Council** and via Microsoft Teams Videoconference

c) **Membership/Council Development Committee (MCDC)**

Chair: Dr. Timothy Moragne • Vice Chair: Karen Creary

January 8, 2026

- i. **Work Plan Item Update/Status Summary:** The committee reviewed its standard committee items and noted an increase in unaffiliated consumers exceeding the 33% requirement. The committee also reviewed and approved the Quarter 3 Member of the Quarter results, the Recruitment and Retention Plan, and the FY 2026–2027 Work Plan. Members engaged in an insightful discussion regarding the status of the Member Recognition Program. PCS staff presented the results of the Annual Membership Drive and reviewed member correspondence for Quarter 3.
- ii. **Data Requests:** None.
- iii. **Rationale for Recommendations:** None.
- iv. **Data Reports/Data Review Updates:** None.
- v. **Other Business Items:** None.
- vi. **Agenda Items for Next Meeting:** To be determined
- vii. **Next Meeting date:** April 9, 2026, at 9:30 AM at BRHPC and via Microsoft Teams Videoconference

d) **Quality Management Committee (QMC)**

Chair: Bisiola Fortune-Evans • Vice Chair: Franchesca D'Amore

January 12, 2026

- i. **Work Plan Item Update/Status Summary:** Reviewed and approved recommendations for the integrated Primary Care and Behavioral Health and Medical Case Management Service Delivery Models (SDMs), forwarded the approved recommendations to Planning Council, and engaged in a meaningful discussion regarding the AIDS Drug Assistance Program (ADAP).
- ii. **Rationale for Recommendations:** None.
- iii. **Data Reports/Data Review Updates:** None.
- iv. **Other Business Items:** None.
- v. **Agenda Items for Next Meeting:** To be Determined.

- vi. **Next Meeting date:** March 16, 2026, at 12:30 PM at **Broward Regional Health Planning Council** and via Microsoft Teams Videoconference

e) **Executive Committee**

Chair: Lorenzo Robertson • Vice Chair: Von Biggs

January 15, 2026

- i. **Work Plan Item Update/Status Summary:** The committee reviewed and approved the standard HIVPC agenda items and calendar of events, reviewed the MCDC budget and reflectiveness, the MCDC Recruitment and Retention Plan, the Member of the Quarter for Quarter 3, and the status of the election timeline, and approved the HIVPC retreat agenda.
- ii. **Data Requests:** None
- iii. **Rationale for Recommendations:** None
- iv. **Data Reports/ Data Review Updates:** None
- v. **Other Business Items:** None
- vi. **Agenda Items for Next Meeting:**
 - a. Review and approval March 26, 2026, HIVPC Agenda
 - b. Review April Calander
 - c. **Next Meeting date:** March 19, 2026, at 12:45 PM at **Broward Regional Health Planning Council** and via Microsoft Teams Videoconference

f) **Priority Setting & Resource Allocation Committee (PSRA) (Handout G)**

Chair: Brad Barnes • Vice Chair: Mark Schweizer

January 15, 2026

- i. **Work Plan Item Update/Status Summary:** The committee reviewed the FY2024–2025 Assessment of the Administrative Mechanism Report, discussed the possibility of holding a February meeting, reviewed recommendations based on the Minority AIDS Initiative Subcommittee Findings Report, and engaged in a meaningful discussion regarding the AIDS Drug Assistance Program (ADAP).
- ii. **Data Requests:** None.
- iii. **Rationale for Recommendations:** None.
- iv. **Data Reports/Data Review Updates:** None.
- v. **Other Business Items:** None.
- a. **Agenda Items for Next Meeting:**
 - i. To be determined.
 - ii. **Next Meeting date:** February 12, 2026, at 9:30 AM, **Broward Regional Health Planning Council** and via Microsoft Teams Videoconference

RECIPIENT REPORTS

- a) Part A (Handout H)
- b) Part B
- c) Part C
- d) Part D
- e) Part F
- f) HOPWA
- g) Prevention – Quarterly Update (April, July, October, January)

DATA REQUEST(S)

PUBLIC COMMENT

AGENDA ITEMS FOR THE NEXT MEETING

- a) Next Meeting Date: March 26, 2026, at 9:30 AM at Broward Regional Health Planning Council

- (BRHPC) and via Microsoft Teams
- b) Agenda Items for next meeting:
- Assessment of the Administrative Mechanism 2023-2024: Presentation by PCS Staff
 - Presentation on the Assessment of the Administrative Mechanism Survey Results
 - Broward County Boards Ethics, Sunshine Law, and Public Records; Ron Honick, Esq., Assistant County Attorney

ANNOUNCEMENTS

ADJOURNMENT

*For a detailed discussion on any of the above items, please refer to the minutes available at:
[HIV Planning Council Website](#)*

Please complete your [meeting evaluation](#).

Three Guiding Principles of the Broward County HIV Health Services Planning Council
• Linkage to Care • Retention in Care • Viral Load Suppression •

Vision: To ensure the delivery of high-quality, comprehensive HIV/AIDS services to low-income and uninsured Broward County residents living with HIV by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care. **Mission:** *We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high-quality, comprehensive care that positively impacts the health of individuals at all stages of illness.* In so doing, we: (1) Foster the substantive involvement of the HIV-affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care, (2) Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments, (3) Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment.

[Broward County Board of County Commissioners](#)

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February 2026

Broward HIV Health Services Planning Council Calendar



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	All events listed on this calendar are free and open to the public. Meeting dates and times are subject to change. Please contact support staff at hivpc@brhpc.org or (954) 561-9681 ext. 1244/1343. Visit HIV Health Service Planning Council for updates.					
1	2	3	4	5	6 Medical Case Management Network 2:30PM-3:45PM	7
8	9	10	11	12	13	14 
15	16  BRHPC Office Closed	17 RWPA 2025 Provider Appreciation Week Day One: Ryan White Parts Update 1:00PM-2:15PM RYAN WHITE PART A 2025 PROVIDER APPRECIATION WEEK	18 RWPA 2025 Provider Appreciation Week Day Two: Showcasing Quality In Action 11:30AM-3:45PM	19 Priority Setting and Resource Allocation Committee Meeting 9:30AM – 11:30AM Location: BRHPC/MS Teams RWPA 2025 Provider Appreciation Week Day Three: Motivational Interviewing 101 1:00PM-2:15PM	20 RWPA 2025 Provider Appreciation Week Day Four: Quality Awards 1:00PM-2:15PM	21
22	23	24	25 Quality Network Meeting (CQM) 9:00AM-10:15AM In-person	26  HIV Planning Council Retreat 9:00AM – 4:00PM Locations: BRHPC/MS Teams	27	28 
						



February 2026



Broward HIV Health Services Planning Council Calendar

All events listed on this calendar are free and open to the public. Meeting dates and times are subject to change. Unless otherwise noted, meetings will be held via WebEx. Please contact support staff at hivpc@brhpc.org or (954) 561-9681 ext. 1292 or 1343. Visit [HIV Health Service Planning Council](https://www.browardhivpc.org) for updates.

TODOS ESTAN BIENVENIDOS!	ALL ARE WELCOME!	BON VINI!
A menos que se anote de forma diferente en el calendario, todas las reuniones se realizarán en: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 Para confirmar información acerca de la reunión de Consejo de Planeación HIV, o confirmar la reserva de servicios especiales tales como: Traducción Inglés a Español o a Criollo (Haitiano), servicios para discapacitados en visión o audición, por favor llame con 48 horas de antelación para que puedan hacerse los arreglos necesarios.	Unless otherwise noted on the calendar, all meetings are held at: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 To confirm HIV Planning Council meeting information, or reserve special needs services such as Translation from English to Spanish or Creole, or are hearing or visually impaired, please call 48 hours in advance so that arrangements can be made for you.	Sòf si yo ta ekri yon lòt bagay nan almanak-la, tout rankont-yo ap fèt: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 Pou konfime enfòmasyon ou resewva sou rankont Konsèy Planifikasyon HIV-a, oswa pou rezève sèvis pou bezwen Espesyal tankou: Tradiksyon angle an panyòl oswa kreyòl; oswa, si ou gen pwoblèm wè oswa tande, rele 48 tè alavans pou yo ka fè aranjman pou ou.

HIVPC Committee Descriptions

HIV Health Services Planning Council (HIVPC) - Monitors, evaluates, and continuously improves systematically the quality and appropriateness of HIV care and services provided to all patients receiving Part A and MAI-funded services.

Executive Committee - Sets agenda for Council meetings, addresses conflict of interest issues, reviews attendance reports, oversees the planning activities established in the Comprehensive Plan, oversees committee work plans, reviews committee recommendations, ratifies recommendations for removal for cause, and addresses unresolved grievance issues.

Priority Setting Resource Allocation (PSRA) Committee - Recommends priorities and allocation of Ryan White Part A funds. Facilitates the Priority Setting and Resource Allocation Process to include the review of appropriate data (service utilization, epidemiological data). Develops, reviews, and monitors eligibility, service definitions, as well as language on 'how best to meet the need.

Quality Management Committee (QMC) - Ensures highest quality HIV medical care and support services for PLWHA by developing client and system-based outcomes and indicators. Provides oversight of standards of care, develops scopes of service for program evaluation studies, assesses client satisfaction, and provides QM staff/client training/education.

Membership/Council Development Committee (MCDC) - Recruits and screens applications based on objective criteria for appointment to the Council in order to ensure demographic requirements of the Council are maintained according to the Ryan White Treatment and Modernization Act. Presents recommendations to the Council. Institutes orientation and training programs for new and incumbent members.

Community Empowerment Committee (CEC) - Encourages the participation of individuals infected and affected with HIV/AIDS in the planning, priority-setting and resource-allocation processes. Function as a primary level of appeal for unresolved grievances relative to the Council's decisions regarding Ryan White Part A funding.

System of Care (SOC) Committee - Evaluates the system of care and analyzes the impact of local, state, and federal policy and legislative issues impacting PLWHA in the Broward County EMA. Plans and addresses coordinated care across diverse groups by engaging community resources to eliminate disparities in access to services.



March 2026

Broward HIV Health Services Planning Council Calendar



Handout D

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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1	2	3 Community Empowerment Committee Meeting (CEC) 3:00PM – 5:00PM Location: BRHPC/MS Teams	4	5 System of Care Committee Meeting (SOC) 9:30AM – 11:30AM Location: BRHPC/MS Teams	6	7
8	9	10	11	12	13	14
15	16 Quality Management Meeting (QMC) 12:30PM – 2:30PM Location: BRHPC/MS Teams	17 Happy St. Patrick's Day	18	19 Priority Setting and Resource Allocation Committee Meeting 9:30AM – 11:30AM Location: BRHPC/MS Teams Executive Committee Meeting 12:45PM – 2:45PM Location: BRHPC/MS Teams	20	21
22	23	24	25	26 HIV Planning Council Meeting 9:30AM – 11:30AM Locations: BRHPC/MS Teams	27	28

Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020
Links are active and lead to meetings or Awareness Day Information. **Information is subject to change.**

Meetings in **RED** are canceled. Meetings in **BLUE** are for the HIV Planning Council Committees. Meetings in **GREEN** are for the Provider Network.
Holidays and meetings outside of the HIV Planning Council are in **BLACK**.



March 2026



Broward HIV Health Services Planning Council Calendar

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MCDC Membership Strategy HIVPC Member Budget

Key Terms

Epidemic – refers to the information in the table above. This is how HIV is distributed throughout Broward County.

Consumers – Council and Committee members who access Ryan White Part A services.

Unaffiliated Consumers – Council and Committee members who access Ryan White Part A services and have no relationship to an agency that provides these services. This means the consumer does not work for a provider agency or otherwise benefits financially from the agency's success.

Mandated Seats – HIVPC positions (seats) required by the Health Resources & Services Administration (HRSA).

Member Distribution	As of 10/08/2025	As of 01/07/2026	Goal
Unaffiliated Consumer	6	9	12
Job-based Seat	14	13	14
NECL Seat**	6	3	9
Total Membership	25	25	35
Unaffiliated Consumers (%)	24%	36%	33%
Alternates	0	0	3

**Job-based seats are those seats filled based on employment*

***NECL is the Non-Elected Community Leader seat and here only represents those members who are not unaffiliated consumers and do not occupy the Job-Based Seats*

Member Roster as of January 7, 2026

MANDATED SEATS FILLED

People Living with HIV and Community

- ✓ Members of Affected Communities
- ✓ Unaffiliated Consumers
- ✓ Non-Elected Community Leader (NECL)
- ✓ Representatives of/or formerly incarcerated PWH

Federal HIV Programs

- ✓ Part B
- ✓ Part C
- ✓ Part D
- ✓ Part F
- HOPWA

Public Health & Health Planning

- ✓ Hospital or Health Care Planning Agency
- ✓ Local Public Health Agency

Health & Social Services Providers

- ✓ Health Care Providers/FQHCs
- ✓ CBO/ASO – Community-based organization or AIDS Service Organization
- ✓ Mental Health
- ✓ Substance Abuse Provider

Broward County Ordinance 12.108.b

- ✓ Board of County Commissioners member

OPEN SEATS:

Job-Based

- State agencies (Medicaid agency)

Unaffiliated Consumers

- Affected Communities (3 additional Unaffiliated RWPA Consumers)
- Alternates (3)

MEMBERS APPOINTED BY BOARD OF COMMISSION

No newly appointed members for the quarter.

HIVPC Membership Reflectiveness

HIV Planning Council & Committee Demographics Report

Member Reflectiveness

The Membership/Council Development Committee ensures that the HIVPC represents the HIV epidemic in Broward County. MCDC accomplishes this task by reviewing the Council and Committees' demographics and identifying over and underrepresented populations.

HIV in Broward County and HIVPC Reflectiveness

The following table shows 1) HIV in Broward by Race/Ethnicity and by Sex; and 2) the current demographics of the HIVPC in comparison to the HIV epidemic data.

Race	Population*	Percentage*	HIVPC Membership**	HIVPC Percentage
White, not Hispanic	6,565	30.53%	5	20%
Black, not Hispanic	9,764	45.40%	10	40%
Hispanic	4,655	21.65%	9	36%
Multi-Race (Other)	521	2.42%	1	4%
Total	21,505	100%	25	100%
Sex	Population	Percentage		
Male	16,277	75.69%	19	76%
Female	5,228	24.31%	6	24%
Total	21,505	100%	25	100%

*Data Provided by the Florida Department of Health's HIV Surveillance Office as of June 30, 2022.

**HIVPC membership as of January 7, 2026

How This Information is Compared to the Epidemic

The Council is compared to the epidemic to determine where representation can be improved.

Key Points for Reflectiveness through January 7, 2026

- The HIVPC comprises 25 members, including nine unaffiliated consumer members. The percentage of unaffiliated consumers is 36%, above the HRSA-mandated 33%.
- Compared to the HIV epidemic demographic, where 45.40% are Black and not Hispanic, the HIVPC is underrepresented at 40%. This is an improvement from 38% during the last quarter, though there is still progress to be made.
- The HIVPC almost perfectly represents the epidemic demographic in regard to sex.

**Ryan White Part A HIV Health Services Planning Council
Recruitment and Retention Plan
FY2026-2027**

PURPOSE

This Recruitment and Retention Plan is designed to ensure that the Broward County HIV Health Services Planning Council has a strong representation of people living with HIV/AIDS (PWH), vulnerable populations throughout our Eligible Metropolitan Area, experts in the field of HIV Disease, and HRSA-required categories of representation.

POLICY

This Recruitment and Retention Plan shall be reviewed by the Membership/Council Development Committee on an annual basis. All amendments or revisions shall be discussed by the MCDC and approved by the full HIV Planning Council.

REPRESENTATION

The extent to which the planning council includes individuals from the legislatively defined membership categories. The planning council must include at least one member to separately represent each of the designated membership categories (unless no entity from that category exists in the EMA/TGA). **Consumers** are Individuals “receiving HIV-related services” from Ryan White Part A providers include PWH receiving services themselves and the parents and caregivers of minor children who are receiving such services. Consumer representatives count towards the 33 percent PWH. Consumer representatives must be unaligned (not employed by a Ryan White Part A provider). **Consumers who are employed by a Ryan White Part A provider may join the planning council, but they will not be counted toward consumer representation.**

HRSA- required membership categories:

HRSA-Required Planning Council Membership Categories

- ◆ At least 33% are People with HIV/AIDS (PWH) who receive Part A-funded services **and are not employed by a Ryan White Part A provider.**
- ◆ Health-care providers, including federally qualified health centers.
- ◆ Community-based organizations serving affected populations and AIDS service organizations.
- ◆ Social service providers (including housing and homeless service providers).
- ◆ Mental health providers.
- ◆ Substance abuse providers.
- ◆ Local public health agencies.
- ◆ Hospital planning agencies or health-care planning agencies.
- ◆ Affected communities, including individuals with HIV or AIDS, members of a federally recognized Indian tribe as represented in the population, individuals co-infected with hepatitis B or C, and historically underserved groups and subpopulations.

- ◆ Non-elected community leaders.
- ◆ State Medicaid agency.
- ◆ State agency administering the Part B program.
- ◆ Ryan White grantees under Part C, Part D, and Part F.
- ◆ Grantees under other Federal HIV/AIDS programs (including HOPWA and HIV prevention programs).
- ◆ Formerly incarcerated PWH or their representatives.

MANDATED SEAT VACANCIES

The PCS staff will draft letters to leaders of organizations requesting a representative for the vacant HIVPC seat. PCS staff will contact the Ryan White Part A Office for assistance from the Broward County Chief Financial Officer (Mayor's Office).

REFLECTIVENESS

The extent to which the demographics of the planning council's membership look like the epidemic of HIV/AIDS in Broward County.

RECRUITMENT STRATEGY

Recruitment measures use a variety of outreach techniques to identify clients prepared to serve actively on the Planning Council. The MCDRC Recruitment and Retention Plan is in line with the FY2026 -2027 HIVPC Marketing Plan, which focuses on achieving the following goals outlined in the table below.

Goal 1 Recruitment: Continue to increase the diversity and representation of council members.

Strategy	Resources	Responsible Parties
1.1. Recruit individuals who are PWH reflective of the epidemic, stakeholders, or affected by HIV or AIDS.	Community events, Agency outreach	Planning Council Members PCS Staff
1.2 Develop a recruitment page on the website, which includes a listing of seats that need to be filled.	Social Media Accounts	PCS Staff Membership/Council Development Committee
1.3 Assess the design and content of existing materials and recruitment efforts and provide recommendations to improve readability, accessibility, and engagement	Annual Review of Marketing Materials	PCS Staff Membership/Council Development Committee Community Empowerment
1.4 Maintain a current recruitment packet that includes: • HIV Statistics.	HIVPC Marketing Folder	PCS Staff Membership/Council

• Membership applications. • Planning Council brochure. • Contact information. • A description of the roles and responsibilities of the Council and its members.		Development Committee Community Empowerment Committee
1.5 Select Alternate times, venues, or virtual platforms for conducting planning council meetings	PC leadership and PC support staff will work together to create alternate dates, times, and virtual options for conducting PC and PC committee meetings to create opportunities for potential new PC members to attend and participate. Alternative meeting dates and virtual options will be broadly advertised to individuals with HIV who reside in the EMA.	PCS Staff Executive Committee
1.6 Encourage the involvement of PWH who are not planning council members ¹ .	Incorporate input from people with HIV who are not members, as only a small number of individuals with HIV are appointed members, and they cannot fully represent the entire client community. The HIVPC can more effectively enhance community and public input and	PCS Staff HIVPC Members

¹ https://targethiv.org/sites/default/files/media/documents/2023-05/RWHAP_Part_A_Manual_2023.pdf

	recruitment opportunities. (See page 30 of the HRSA HAB RWHAP Part A Manual)	
1.7 Conduct outreach to Case Managers and youth-oriented organizations with an emphasis on recruiting individuals in the 20-30 age range and non-aligned consumer members under 50.	HIVPC Marketing Folder Community Outreach Event Network Meetings	PCS Staff PCS Staff Membership/Council Development Committee Community Empowerment Committee

RETENTION STRATEGY

Retention measures are needed to help members stay engaged and participate fully, such as orientation and training, mentoring, and financial support for the costs of PC participation.

Goal 2: Retention- Increase the engagement of existing and potential planning council members.

Strategy	Resources/Outcomes	Responsible Parties
2.1 Provide a new member orientation.	New Member Orientation Presentation PC Bylaws Part A Manual PC Policy and Procedures New Member Handbook Information on other Ryan White Programs	PCS Staff. Membership/Council Development Committee. Executive Committee.
2.2 On-going member training	PCS Coordination	PCS Staff. Membership/Council Development

		Committee.
2.3 Develop professional development to train volunteers to participate in community events.	PCS Coordination	PCS Staff Membership/Council Development Committee
2.4 Provide membership appreciation.	Certificates or Plaques	PCS Staff Membership/Council Development Committee
2.5 Implement the HIVPC Mentorship Program to increase new members' knowledge of the HIV Planning Council and retain membership, the MCDC Committee will institute a mentoring program that established members may voluntarily participate in.	HIVPC MCDC Mentorship Policies and Procedures The Mentorship Program will: • Help new members feel welcome, learn individual member perspectives, and become comfortable with Planning Council processes and interactions. • Provide strong and informed feedback about the effect of Planning Council actions and decisions on Ryan White clients and people with HIV. • Ensure new members understand the background and context of discussions and actions. • Increase new members' knowledge of HIVPC. • Retain attendance and membership participation in Council meetings.	PCS Staff Membership/Council Development Committee Executive Committee
2.6 Provide financial support to unaffiliated consumers for the cost of PC participation	Documentation from unaffiliated consumers for reimbursement of actual allowable expenses: • Transportation mileage (state mileage rate allowance) • Broward County	PCS Staff

	Transit expenses (Bus Passes) • Taxi Services • Child care service fees - reasonable costs associated with child care services	
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Goal 3: Increase Community Awareness/Education

Strategy	Resources	Responsible Parties
3.1 Increase participation at external events	Community events	Planning Council members
3.2 Ensure meetings are operated under the Sunshine Laws.	County Ordinance	PCS Staff
3.3 Implement a capacity/leadership development for HIVPC members, applicants, and interested parties	PCS Coordination	PCS Staff Membership/Council Development Committee
3.4 Build a strong base for community involvement.	HIVPC flyers, PWH, Planning Council members, and providers. Community events Community Conversations Media Provider agencies HIV Prevention, Care, and Treatment Funders, Community Stakeholders, and other HIV Planning Bodies	Planning Council members PCS Staff
3.5 Increase education and public awareness about available services for consumers in the Broward/Fort Lauderdale EMA.	HIV Planning Council Website and social media Community events Incorporate virtual access for members and guests unable to attend in person.	PCS Staff Planning Council members

End of Document

Member of the Quarter Vote Results -- Third Quarter FY2025-2026

First Round			Second Round		
Barristentos, Yahaira	1	11.11%			
Mester, Brad	1	11.11%			
Robertson, Lorenzo	4	44.44%	Robertson, Lorenzo	0	0.00%
Schweizer, Mark	3	33.33%	Schweizer, Mark	2	100.00%
	9			2	

HIV Health Services Planning Council

Annual Retreat



Thursday, February 26, 2026 from 10:00AM to 4:00PM

Handout H

Meeting Location: Anne Kolb Nature Center: 751 Sheridan St, Hollywood, 33019

Purpose: To evaluate pertinent data and community needs assessments to advance strategic planning for the 2027–2031 HIV Prevention and Integrated Care Plan.

Retreat Agenda - Voices United: Planning with Purpose

TIME	DESCRIPTION	PRESENTERS
10:00-10:20AM	Welcome & Broward HIVPC Year in Review	Lorenzo Robertson, HIVPC Chair & Von Biggs, HIVPC Vice-Chair
10:20-10:30AM	Ice Breaker: Getting Know the Members	PCS Staff, BRHPC
Where Are We Now? Data Presentations		
10:30-11:15AM	Broward County Epidimological Data	Dr. Julia Hidalgo - Positive Outcomes Inc., Ryan White Part A Consultant
11:15-11:45AM	Broward County HIV Care Continuum Data	
11:45-12:15PM	HIV Molecular Cluster Surveillance	Kyle Nowotny, Florida Department of Health, State Representative
12:15-12:45PM	Lunch/Break	
What is the Community Saying: Needs Assessment Presentations		
12:45-1:30PM	Presentation of Notable Trends FY2024-2025 Needs Assessment/Community Input	Jeffrey Beal, MD & Debbie Cestaro-Seiffer, RN, MSN, Needs Assessment Consultants
1:30-2:00PM	Community Needs Assessment (CHNA) Overview	Emily Chandler, MPH; BRHPC Consultant
2:00-2:15PM	SFAN/Part B Needs Assessment	Ashley Mayfaire; SFAN Chair
2:15-2:30PM	Break	
Planning the Path: Integrated HIV Prevention & Care Plan 2027–2031		
2:30-3:00PM	Finalize the Integrated HIV and Prevention and Care Plan Work Plan & Monitoring Table (2027-2031)	Michele Rosiere, MSW; BRHPC Vice President of Programs
3:00-3:35PM	Integrated Plan Mission & Vision for 2027-2031	PCS Staff, BRHPC
3:35-3:45PM	Closing Remarks	Lorenzo Robertson, HIVPC Chair and Von Biggs, HIVPC Vice-Chair

Contact Planning Council Support Staff
Email: hivpc@brhpc.org
Tel: 954-561-9681 x 1244 OR x 1343

Health Insurance Premium Assistance Program

ACA Insurance Open Enrollment

November 1st – December 15th

for Coverage beginning 1/1

December 16th – January 15th

for Coverage beginning 2/1

Step #1: Enroll In an APPROVED Health Insurance Plan (required)

For assistance with enrolling in Insurance: call 1-844-441-4422 or visit: <https://enroll.brhpc.org>

Step #2: Enroll In Premium Assistance @ Enroll.BRHPC.org (required)

- Clients **MUST** directly enroll in the premium assistance program every year at <https://enroll.brhpc.org> or by calling 1-844-441-4422. Anyone who has not directly enrolled in the program will be **disenrolled** for 2026 and **NO future payments** will be made.
- If you are enrolled in **BlueOptions Platinum** (24J01-05, -08, or -21S) or **Silver** (24J01-03 or -19S), you **MUST choose a NEW PLAN** for 2026 to continue receiving premium assistance.

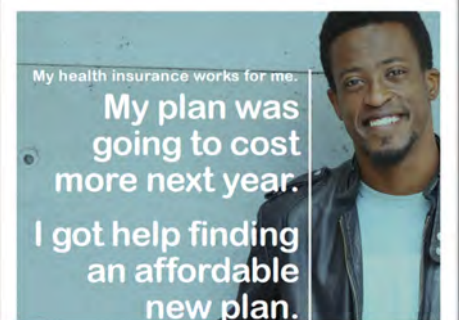
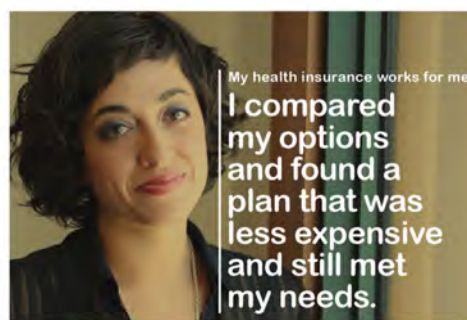
Step #3: Use CVS Copay Card When You Fill A Prescription (required)

For medication copayment assistance, the call Pharmacy Help Desk at 1-800-364-6331

Step #4: Recertify Eligibility Annually & Don't Let It Expire (required)

If your eligibility expires, your **premium payments will no longer be made** by the program.

For State of Florida Drug Assistance Program eligibility assistance, call 1-844-381-2327.



BRHPC

For premium assistance program enrollment or payment questions, contact: Broward Regional Health Planning Council or our enrollment partner, American Exchange at 1-844-441-4422.



HIV HEALTH SERVICES PLANNING COUNCIL MEETING GROUND RULES

1. The Council, its members, and the public recognize and respect the committee process adopted by this Council. The Council, its members, and the public recognize that full discussion and analysis of issues occurs at the committee level rather than at Council meetings.
2. Before a member can make a motion or speak in debate, the member must be recognized by the Chair as having the exclusive right to be heard at that time.
3. All speakers are expected to address the Council in a respectful manner to respect time limits, to speak briefly and to the point, and to stay on agenda. All other persons in attendance should not interrupt the speaker who is recognized by the Chair as having the floor.
4. If the member who made the motion claims the floor and has not already spoken on the question, that member is entitled to be recognized in preference to other members.
5. No person is entitled to the floor a second time in debate on the same item as long as any other person who desires the floor has not spoken on the item.
6. Speakers should restrict comments and debate to the pending question or motion. Speakers must address their remarks to the Chair and maintain a courteous tone. The Chair may impose time limits on debate or discussion to ensure efficient conduct of Council business.
7. Members should not name service providers and/or persons during any discussion unless the service provider or person is identified in the subject of the motion or agenda item. Specific concerns regarding service providers should be directed towards the Grantee, outside of the meeting.
8. Members of the public may only address the Council upon recognition by the Chair. They are subject to the same rules of conduct expected of Council members.
9. No alcohol or drug use (unless prescribed by a licensed physician), is permitted at Council meetings, grantee or support staff offices.
10. No abusive language, threats of violence, or possession of weapons are permitted in Council meetings, grantee or staff offices.
11. Repeated violation of these meeting rules may result in no further recognition of the offending member or attendee by the Chair at that meeting. Any serious breach of conduct which disrupts the Council's meeting may subject the offender to removal from the meeting, administrative or legal process.



CONSEJO DE PLANEACIÓN DE SERVICIOS DE SALUD VIH

REGLAS BÁSICAS DE LA REUNIÓN

1. Los miembros deberán aceptar y respetar el proceso de comité adoptado por este Consejo. Las discusiones y el análisis en pleno de los temas tendrán lugar a nivel de comité y no en las reuniones plenarias del Consejo.
2. Antes de que un miembro pueda iniciar una moción o de que una persona pueda hablar en un debate, el Presidente de la reunión deberá reconocer que él o ella tienen el derecho exclusivo de hablar en ese momento dado.
3. Se espera que todos los ponentes se dirijan al Consejo de una manera respetuosa, que no se interrumpa al ponente con derecho al habla en el momento, que cuando se hable se haga de forma clara y concisa, y que se mantenga la agenda.
4. Si el miembro que inicia una moción no ha hablado todavía y reclama su derecho a hablar sobre un asunto, él/ella tendrán el derecho a que con preferencia se les reconozca.
5. Nadie tendrá derecho a reclamar el habla por una segunda vez, en un debate sobre el mismo tema, cuando otra persona que no ha hablado todavía, desea hacerlo.
6. Los debates deben ceñirse a los asuntos o mociones que estén pendientes. Al hablar, los ponentes deben referirse al Presidente, y mantener un tono cortés.
7. Los miembros del público solo podrán dirigirse al Consejo cuando hayan sido reconocidos por el Presidente de la reunión. Estarán sujetos a las mismas reglas de conducta que se esperan de los miembros del Consejo. Se establecerán límites de tiempo según sea necesario para garantizar que los asuntos del Consejo cursen de manera eficiente.
8. Miembros del público sólo podrán dirigir el Consejo a partir del reconocimiento por el Presidente. Están sujetos a las mismas reglas de conducta que se espera de los miembros del Consejo.
9. No estará permitido el uso de bebidas alcohólicas o de drogas en las reuniones del Consejo y tampoco en las oficinas del personal de soporte y donatarios.
10. No está permitido el uso de lenguaje abusivo, amenazas de violencia y posesión de armas en las reuniones del Consejo ni en las oficinas del personal de soporte y donatarios.
11. La repetida violación de estas reglas básicas dará como resultado que el Presidente de la reunión deje de reconocer al derecho a participación del ofensor o miembro de la audiencia. Cualquier violación de conducta grave, que perturbe la reunión de Consejo, terminará en la remoción del ofensor, de la reunión.



KONSÈY PLANIFIKASYON SÈVIS SANTE POU HIV RÈGLEMAN RANKONT-YO

1. Manm-yo dwe rekonèt epi respekte pwosesis komite-a ke Konsèy-la adopte. Diskisyon ak analiz total pwoblèm-yo fèt nan nivo komite-a; li pa fèt pandan rankont tout Konsèy-la.
2. Anvan yon manm ka fè yon pwopozisyon oswa nenpòt ki moun gen dwa pale pandan yon deba, fòk Prezidan Komite-a bali dwa eskizif pou fè moun tande-li nan moman sa-a.
3. Yo atann-yo aske tout moun k'ap pale ak Konsèy-la fè-li avèk respè, pou pèsonn pa koupe moun ke Konsèy-la bay dwa pale lapawòl, pou moun k'ap pale-a respekte kantite tan yo ba-li pou pale-a, pou li di sa l'ap di-a rapidman epi avèk presizyon, epi pou li respekte ajanda-a.
4. Si manm ki fè pwopozisyon-an mande pou li pale epi si li poko pale sou keksyon-an deja, li gen priyorite sou lòt manm-yo.
5. Pèsonn moun pa gen dwa pran lapawòl de fwa sou yon menm sijè si gen lòt moun ki poko pale epi ki vle esprime tèt-yo.
6. Deba-a dwe rete sou keksyon oswa pwopozisyon k'ap fèt-la. Moun k'ap pale-a dwe adrese sa l'ap di-a bay Prezidan Komite-a epi pale sou yon ton ki make ak respè.
7. Manm piblik-la dwe pale ak Konsèy-la sèlman si Prezidan Konsèy-la bay-yo lapawòl. Yo dwe respekte menm règleman kondwit avèk manm Konsèy-yo. Lè sa nesese pou zafè Konsèy-la byen mache, yo gen dwa bay-yo yon limit tan pou yo pale.
8. Manm nan piblik la sèlman pou adrese a konsèy sou rekonèsans sou chèz la. Yo ka tonbe anba menm lòd de kondwit ki te espere nan manm konsèy yo.
9. Itilizasyon alkòl ak dwòg (sòf si se yon doktè lisansye ki preskri-li), entèdi nan rankont Konsèy-la oswa nan biwo estaf sipò-a oswa Resevè-a.
10. Vye langaj, menas vyolans, oswa posasyon zam entèdi nan rankont Konsèy-la oswa nan biwo estaf-la oswa Resevè-a.
11. Vyolasyon repete règleman rankont-yo ap lakòz yon manm oswa lòt moun k'ap asiste rankont-lan pa kapab patisipe ankò. Nenpòt ki move kondwit serye ki twouble rankont-la ap lakòz yo mete moun-nan deyò.



Acronym List

ACA: The Patient Protection and Affordable Care Act

ADAP: AIDS Drugs Assistance Program

Administration HUD: U.S Department of Housing and Urban Development

IW: Integrated Workgroup

AETC: AIDS Education and Training Center

AHF: AIDS Health Care Foundation

AIDS: Acquired Immuno-Deficiency Syndrome

ART: Antiretroviral Therapy

ARV: Antiretrovirals

BARC: Broward Addiction Recovery Center

BCFHC: Broward Community and Family Health Centers

BH: Behavioral Health

BRHPC: Broward Regional Health Planning Council, Inc.

CBO: Community-Based Organization

CDC: Centers for Disease Control and Prevention

CDTC: Children's Diagnostic and Treatment Center

CEC: Community Empowerment Committee

CIED: Client Intake and Eligibility Determination

CLD: Client Level Data

CQI: Continuous Quality Improvement

CQM: Clinical Quality Management

CTS: Counseling and Testing Site

eHARS: Electronic HIV/AIDS Reporting System

EIIHA: Early Intervention of Individuals Living with HIV/AIDS

EFA: Emergency Financial Assistance

EMA: Eligible Metropolitan Area

FDOH: Florida Department of Health

FPL: Federal Poverty Level

FQHC: Federally Qualified Health Center

HAB: HIV/AIDS Bureau

HHS: U.S. Department of Health and Human Services

HICP: Health Insurance Continuation Program

HIV: Human Immunodeficiency Virus

HIV HSSS: HIV Human Services Software System

HIVPC: Broward County HIV Health Services Planning Council

HOPWA: Housing Opportunities for People with AIDS

HRSA: Health Resources Services Administration

IDU: Intravenous Drug User

JLP: Jail Linkage Program

LPAP: Local AIDS Pharmaceutical Assistance Program

MAI: Minority AIDS Initiative

MCDC: Membership/Council Development Committee

MCM: Medical Case Management

MH: Mental Health

MNT: Medical Nutrition Therapy



MOU: Memorandum of Understanding

NBHD: North Broward Hospital District (Broward Health)

NGA: Notice of Grant Award

NHAS: National HIV/AIDS Strategy

NMCM: Non-Medical Case Management

NOFO: Notice of Funding Opportunity

nPEP: Non-Occupational Post Exposure Prophylaxis

NSU: Nova Southeastern University

nPEP: Non-occupational Post-Exposure Prophylaxis

OAHS: Outpatient Ambulatory Health Services

OHC: Oral Health Care

PCN: Policy Clarification Notice

PE: Provide Enterprise

PLWH: People Living with HIV

PLWHA: People Living with HIV/AIDS

PrEP: Pre-Exposure Prophylaxis

PRISM: Patient Reporting Investigating Surveillance System

PROACT: Participate, Retain, Observe, Adhere, Communicate and Teamwork is DOH- Broward's treatment adherence program.

PSRA: Priority Setting & Resource Allocations

QI: Quality Improvement

QIP: Quality Improvement Project

QM: Quality Management

QMC: Quality Management Committee

RSR: Ryan White Services Report

RWHAP: Ryan White HIV/AIDS Program

RWPA: Ryan White Part A

SBHD: South Broward Hospital District (Memorial Healthcare System)

SCHIP: State Children's Health Insurance Program

SDM: Service Delivery Model

SOC: System of Care

SPNS: Special Projects of National Significance

STD/STI: Sexually Transmitted Diseases or Infection

TA: Technical Assistance

TB: Tuberculosis

TGA: Transitional Grant Area

VA: United States Department of Veteran Affairs

VL: Viral Load

VLS: Viral Load Suppression

WICY: Women, Infants, Children, and Youth



Frequently Used Terms

Recipient: Government department designated to administer Ryan White Part A funds and monitor contracts.

Planning Council Support (PCS) Staff/‘Staff’: Provides professional staff support, meeting coordination, and information to the HIVPC, its standing and ad-Hoc Committees, Chair, and Recipient.

Clinical Quality Management (CQM) Support Staff: Provides professional support, meeting coordination, and technical assistance to assist the Recipient through analysis of performance measures and other data with the implementation of activities designed to improve patient care, health outcomes, and patient satisfaction throughout the system of care.

Provider/Sub-Recipient: Agencies contracted to provide HIV Core and Support services to consumers.

Consumer/Client/Patient: A person who is an eligible recipient of services under the Ryan White Act.