



FORT LAUDERDALE/BROWARD EMA
BROWARD HIV HEALTH SERVICES PLANNING COUNCIL
AN ADVISORY BOARD OF THE BROWARD COUNTY BOARD OF COUNTY COMMISSIONERS
200 OAKWOOD LANE, SUITE 100, HOLLYWOOD, FL 33020
(954) 561-9681 • FAX (954) 561-9685

Executive Committee Meeting

Thursday, February 20, 2025 – 12:45 PM

Meeting location: BRHPC and Microsoft Teams

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDNhNzJkZGEtOWQ3OC00ZmY0LThiMTgtMDA1NjM3Mjc5MTJl%40thread.v2/0?context=%7b%22id%22%3a%220dd42165-bf27-4e00-9f50-1f4dff8a73f8%22%2c%22Oid%22%3a%221bcbe6d6-8962-41e8-b7e5-3cd660df997c%22%7d

Meeting ID: 227 275 077 550 Passcode: xJ5owt

+1 561-437-3349,,739180128# Phone Conference ID: 739 180 128#

Chair: Lorenzo Robertson • Vice Chair: Von Biggs

This meeting is audio recorded.

The Executive Committee meets to conduct the business of the Council and shall: Set the agenda for Council meetings; Address Conflict of Interest issues; Review Membership/Council Development Committee Attendance report; Oversee the planning activities established in the integrated HIV prevention and care plan; Develop and oversee committee work plans that address comprehensive planning goals and objectives; and Ratify recommendations for removal for cause from the Membership/Council Development Committee.

Quorum for this meeting is 7

DRAFT AGENDA

ORDER OF BUSINESS

1. Call to Order/Establishment of Quorum
2. Welcome from the Chair
 - Meeting Ground Rules
 - Statement of Sunshine
 - Introductions & Abstentions
 - Moment of Silence
3. Public Comment
4. **ACTION:** Approval of Agenda for February 20, 2025
5. **ACTION:** Approval of Minutes from January 16, 2024 (**Handout A**)
6. Standard Committee Items
 - a) Review and Approve January 23, 2025, HIVPC Agenda, Meeting Materials and Motions (**Handout B**)

- b) Review March 2025 HIVPC Calendar (**Handout C**)
- 7. Discussion Items:
 - a) **Action Item:** Review and approve Updated Meeting Evaluation Form (**Handout D**)
 - b) **Action Item:** Discuss and vote on moving HIVPC General Body meeting location to the Government Building in Fort Lauderdale
- 8. Unfinished Business
 - **Update:** The Nomination/ByLaws Committee
- 9. New Business
 - **Update:** Ending the HIV Epidemic Progress Report for FY 2024-2025 (**Handout E**)
- 10. Recipient Report
- 11. Data Request
- 12. Public Comment
- 13. Agenda Items for Next Meeting
 - **Next Meeting Date:** February 20, 2025, at 12:45 p.m. LOCATION: Broward Regional Health Planning Council and via Microsoft Teams Videoconference
 - Agenda Items for next meeting
 - i. Review and Approve February 2025, HIVPC Agenda, Meeting Materials and Motions
 - ii. Review of the March 2025 HIVPC Calendar
- 14. Announcements
- 15. Adjournment

*For a detailed discussion on any of the above items, please refer to the minutes available at:
[HIV Planning Council Website](#)*

Please complete your [meeting evaluation](#).

Three Guiding Principles of the Broward County HIV Health Services Planning Council

• Linkage to Care • Retention in Care • Viral Load Suppression •

Vision: To ensure the delivery of high-quality, comprehensive HIV/AIDS services to low-income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care.

Mission: We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high-quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: (1) Foster the substantive involvement of the HIV-affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care, (2) Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments, (3) Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment.



Broward County Board of County Commissioners

Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Torey Alston • Nan H. Rich • Tim Ryan • Jared Moskowitz • Michael Udine • Robert McKinzie • Hazelle P. Rogers

[Broward County Website](#)



February 2025

Broward HIV Health Services Planning Council Calendar



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	All events listed on this calendar are free and open to the public. Meeting dates and times are subject to change. Please contact support staff at hivpc@brhpc.org or (954) 561-9681 ext. 1244/1343. Visit HIV Health Service Planning Council for updates.					
						1
2	3	4 Community Empowerment Committee Meeting (CEC) 3:00PM – 5:00PM Location: BRHPC/MS Teams	5	6 System of Care Committee Meeting 9:30AM – 11:30AM Location: BRHPC/MS Teams	7 Medical Case Management 2:30PM-3:45PM 	8
9	10	11	12	13 MAI Sub-Committee Meeting 12:30PM – 2:30PM Location: BRHPC/MS Teams	14 Happy Valentine's Day	15
16	17 HAPPY Presidents Day	18	19	20 Priority Setting and Resource Allocation (PSRA) 9:30AM-12:30PM Location: BRHPC/MS Teams Executive Committee Meeting Location: BRHPC/MS Teams 12:45PM – 2:45PM	21	22
23	24	25 Provider Appreciation Week Begins: Part A Updates & Quality Improvement Project(QIP) Presentations	26 Quality Network Meeting (CQM) 9:00AM-10:15AM	27 HIV Planning Council Meeting 9:30AM – 11:30AM Locations: BRHPC/MS Teams	28  	

Version 04/28/21 Information on this calendar is subject to change.

Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020
Links are active and lead to meetings or Awareness Day Information. **Information is subject to change.**

Meetings in **RED** are canceled. Meetings in **BLUE** are for the HIV Planning Council Committees. Meetings in **GREEN** are for the Provider Network.
Holidays and meetings outside of the HIV Planning Council are in **BLACK**.



February 2025



Broward HIV Health Services Planning Council Calendar

All events listed on this calendar are free and open to the public. Meeting dates and times are subject to change. Unless otherwise noted, meetings will be held via WebEx. Please contact support staff at hivpc@brhpc.org or (954) 561-9681 ext. 1292 or 1343. Visit [HIV Health Service Planning Council](https://www.browardhivpc.org) for updates.

TODOS ESTAN BIENVENIDOS!	ALL ARE WELCOME!	BON VINI!
A menos que se anote de forma diferente en el calendario, todas las reuniones se realizarán en: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 Para confirmar información acerca de la reunión de Consejo de Planeación HIV, o confirmar la reserva de servicios especiales tales como: Traducción Inglés a Español o a Criollo (Haitiano), servicios para discapacitados en visión o audición, por favor llame con 48 horas de antelación para que puedan hacerse los arreglos necesarios.	Unless otherwise noted on the calendar, all meetings are held at: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 To confirm HIV Planning Council meeting information, or reserve special needs services such as Translation from English to Spanish or Creole, or are hearing or visually impaired, please call 48 hours in advance so that arrangements can be made for you.	Sòf si yo ta ekri yon lòt bagay nan almanak-la, tout rankont-yo ap fèt: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 Pou konfime enfòmasyon ou resewva sou rankont Konsèy Planifikasyon HIV-a, oswa pou rezève sèvis pou bezwen Espesyal tankou: Tradiksyon angle an panyòl oswa kreyòl; oswa, si ou gen pwoblèm wè oswa tande, rele 48 tè alavans pou yo ka fè aranjman pou ou.

HIVPC Committee Descriptions

HIV Health Services Planning Council (HIVPC) - Monitors, evaluates, and continuously improves systematically the quality and appropriateness of HIV care and services provided to all patients receiving Part A and MAI-funded services.

Executive Committee - Sets agenda for Council meetings, addresses conflict of interest issues, reviews attendance reports, oversees the planning activities established in the Comprehensive Plan, oversees committee work plans, reviews committee recommendations, ratifies recommendations for removal for cause, and addresses unresolved grievance issues.

Priority Setting Resource Allocation (PSRA) Committee - Recommends priorities and allocation of Ryan White Part A funds. Facilitates the Priority Setting and Resource Allocation Process to include the review of appropriate data (service utilization, epidemiological data). Develops, reviews, and monitors eligibility, service definitions, as well as language on 'how best to meet the need.

Quality Management Committee (QMC) - Ensures highest quality HIV medical care and support services for PLWHA by developing client and system-based outcomes and indicators. Provides oversight of standards of care, develops scopes of service for program evaluation studies, assesses client satisfaction, and provides QM staff/client training/education.

Membership/Council Development Committee (MCDC) - Recruits and screens applications based on objective criteria for appointment to the Council in order to ensure demographic requirements of the Council are maintained according to the Ryan White Treatment and Modernization Act. Presents recommendations to the Council. Institutes orientation and training programs for new and incumbent members.

Community Empowerment Committee (CEC) - Encourages the participation of individuals infected and affected with HIV/AIDS in the planning, priority-setting and resource-allocation processes. Function as a primary level of appeal for unresolved grievances relative to the Council's decisions regarding Ryan White Part A funding.

System of Care (SOC) Committee - Evaluates the system of care and analyzes the impact of local, state, and federal policy and legislative issues impacting PLWHA in the Broward County EMA. Plans and addresses coordinated care across diverse groups by engaging community resources to eliminate disparities in access to services.



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(954) 561-9681 • FAX (954) 561-9685

Executive Committee

Thursday, January 16, 2025 – 12:45 PM

Meeting at Broward Regional Health Planning Council and
via Microsoft Teams

DRAFT MINUTES

Executive Members Present: B. Barnes (PSRA Chair), F. D'Amore (QMC Vice-Chair), L. Robertson (HIVPC Chair), K. Hayes (SOC Vice-Chair), J. Castillo (SOC Chair), S. Tinsley (CEC Chair), T. Moragne (MCDC Vice-Chair), B. Fortune-Evans (QMC Chair)

Members Absent: I. Wilson (CEC Vice-Chair), V. Biggs (HIVPC Vice-Chair)

Ryan White Part A Recipient Staff Present: G. James, T. Thompson, R. Pena, B. Baker, J. Roy

Planning Council Support Staff Present: S. Isidore, G. Martinez, M. Lacroix, D. Liao, M. Rosiere

Guests Present:

1. Call to Order, Welcome from the Chair & Public Record Requirements

The Executive Committee Chair called the meeting to order at **12:46 PM**. and welcomed all meeting attendees. The Chair notified attendees that the Executive Committee meeting is based on Florida's "Government-in-the-Sunshine Law and meeting reporting requirements, including the recording of minutes. In addition, he stated that the acknowledgment of HIV status is not required but is subject to public record if it is disclosed. Introductions were made by the Executive Committee members, Recipient staff, PCS/CQM staff, and guests by roll call, and a moment of silence was observed.

2. Public Comment

The Public Comment portion of the meeting is intended to allow the public to express opinions about items on the meeting agenda or to discuss other matters about HIV/AIDS services in Broward County. *No public comments were made.*

3. Meeting Approvals

The approval of January 16, 2025, Executive Committee agenda was proposed by **S. Tinsley**, seconded by **B. Fortune-Evans** and passed unanimously. The approval for the minutes of the November 21, 2024, meeting was proposed **S. Tinsley**,

seconded by **J. Castillo**, and passed unanimously.

Motion #1: S. Tinsley, on behalf of the Executive Committee, made a motion to approve January 16, 2025, Executive Committee agenda and seconded by B. Fortune-Evans. The motion passed unanimously.

Motion #2: S. Tinsley, on behalf of the Executive Committee, made a motion to approve November 21, 2024, Executive Committee meeting minutes. The motion was seconded by J. Castillo and adopted unanimously.

4. Standard Committee Items

a. Review and Approve January 23, 2025, HIVPC Agenda, Meeting Materials and Motions (Handout B)

Corrections to HIVPC Agenda

- Remove "Review" to Approve HIVPC Recruitment and Retention Plan
- Add Approve the Priority Setting & Resource Allocations Policies & Procedures as a Consent Item
- Move Administrative Mechanism Administration to Discussion Items
- Update QMC's Committee Report to reflect the change in the regularly scheduled meeting date to February 25, 2025, at the Anne Kolb Nature Center for the Quality Improvement Project Presentations.

b. Review February 2025 HIVPC Calendar (Handout C)

No additional comments or corrections.

c. Review Executive Committee Workplan for FY 2024-2025 (Handout D)

5. Discussion Items

a. Action Item: Review and approve Executive Committee Workplan for FY 2025-2026 (Handout E)

PCS staff, M. Lacroix, reviewed the Executive Committee Workplan for FY 2025-2026. The committee had no further comments and made a motion to approve the Workplan.

Motion #3: B. Barnes, on behalf of the Executive Committee, made a motion to approve the Executive Committee Workplan for FY 2025-2026. The motion was seconded by F. D'Amore and adopted unanimously.

After reviewing the Executive Committee Workplan for FY 2025-2026, a motion was made to establish a standing Nomination/By-Laws committee starting March 1, 2025, for the new fiscal year. The committee then had a brief discussion. B. Fortune-Evans asked if there would be a cap on the number of committee current members can join. B. Barnes suggested that it could be an opportunity for growth and proposed that the committee meet quarterly while trying to involve more community members. S. Tinsley raised the question of whether members would need to leave another committee to join the new one. K. Hayes asked if there was confidence in attracting community members to join. S. Tinsley proposed holding meetings in the evenings to accommodate more people. L. Robertson clarified that these decisions would depend on the Chair and mentioned that his conference room at Ujima is available. After further discussion, a motion was made to officially establish the Nomination/By-Laws Committee as a new standing committee.

Motion #4: B. Barnes, on behalf of the Executive Committee, made a motion to approve establishing the Nomination/By-Laws Committee as a new standing committee. The motion was seconded by S. Tinsley and adopted unanimously.

- b. **Action Item:** Review of the need to reinstate the ad-hoc By-Laws Committee

The action item was rendered moot following **Motion #4.**

- c. **Action Item:** Review the need to reinstate the Nominating Committee for the FY 2026-2028 Election Cycle for selection of Chair and Vice-Chair

The action item was rendered moot following **Motion #4.**

- d. **Action Item:** Discuss the need to appoint a new Chair of the Membership/Council Development Committee

L. Robertson initiated the discussion, expressing his belief that A. Cutright would be an excellent candidate for Chair of the Membership/Council Development Committee. He then opened the floor to the committee, asking if anyone had suggestions for other potential candidates. In the meantime, it was noted that T. Moragne will continue to serve as interim Chair.

- e. **Action Item:** Quarterly review of Committee Workplan status by each Chair or Vice Chair ([Handout F1 – F6](#))

Each Committee Chair or Vice Chair provided a brief update on the current status of their committee work plans. B. Barnes, PSRA Chair, shared that the committee will soon begin preparing for the Listening Tours set to start next fiscal year, noting that PSRA will also hold a 3-day workshop in June. S. Tinsley, CEC Chair, mentioned that at the last CEC meeting, the committee began developing a schedule of events for the next fiscal year and focused on partnering with local agencies. T. Moragne, MCDC Interim Chair, stated that the committee reviewed its workplan for the upcoming fiscal year. L. Robertson added that MCDC had made significant progress in gaining new members and engaging in outreach activities. J. Castillo, SOC Chair, highlighted that the committee is currently working on 2.1, which involves mapping the service categories to help consumers better understand and navigate the Ryan White system. L. Robertson, Executive Chair, noted that after today, the Executive Committee will have completed all their workplan objectives. B. Fortune-Evans, QMC Chair, reflected on a successful 2024 for the committee, particularly the in-depth work done on the Service Delivery Models, which was a lengthy but valuable learning experience. The committee is looking forward to next year and hopes to attract new members. L. Robertson, HIVPC Chair, expressed his gratitude to all the Chairs and Vice Chairs for their hard work and dedication to the Planning Council.

- f. **Action Item:** Review and approve the recruitment plan that was developed by MCDC ([Handout G](#))

M. Lacroix, PCS Staff, reviewed the Recruitment and Retention plan with the committee. B. Barnes recommended including the year and using the plan as a template for MCDC. L. Robertson inquired about the Mentorship program, suggesting that instead of being voluntary, participation should

be strongly encouraged, or the language should be adjusted to make it an opt-out program. After no further discussion, the committee made a motion to approve the Recruitment and Retention Plan with the committee's recommended changes.

Motion #5: B. Barnes, on behalf of the Executive Committee, made a motion to approve the recruitment plan that was developed by MCDC. The motion was seconded by S. Tinsley and adopted unanimously.

g. Review and Vote on the Member of the Quarter Results, MCDC Chair (Handout H)

The committee made a motion to approve the Member of the Quarter results. The committee also expressed a desire to honor V. Foster, former MCDC Chair, for his hard work and dedication to the Planning Council.

Motion #6: S.Tinsley, on behalf of the Executive Committee, made a motion to approve the Member of the Quarter Results. The motion was seconded by B. Fortune-Evans and adopted unanimously.

h. Discussion: HRSA Administrative Reverse Site Visit in Rockville, MD; August 6-8, 2025. (Handout I)

B. Barnes recommended that none of the three individuals who attended the Ryan White Conference be considered. He mentioned that the Planning Council Staff and the Chair would assist the selected member in preparing. PCS staff then asked about the next steps, inquiring if this should be added to the General Body agenda. L. Robertson, as HIVPC Chair, responded that he would appoint a member.

6. Unfinished Business: None.

7. New Business

a. Update: Quarterly review of HIVPC Reflectiveness and Job-Based Seat status; MCDC Chair (Handout J1 and J2)

M. Lacroix reviewed the HIVPC Reflectiveness and Job-Based Seat handouts. B. Fortune-Evans mentioned that a representative from Part C has an application in progress. B. Barnes suggested that at least one staff member from HOPWA should attend the next General Body Meeting. G. Martinez noted that PCS staff made several attempts to contact a HOPWA representative and will continue to reach out.

8. Recipient's Report

G. James from Part A Office gave a verbal report, stating that the RFP process has been completed. Letters were sent to the successful applicants with awarded amounts. The Part A has to go before the Board of County Commissioners to get the funding amounts approved and get the contracts drafted and signed. The team is now awaiting the HRSA Notice of Award letter.

**9. Data Request
None.**

10. Public Comment

The Public Comment portion of the meeting is intended to allow the public to express opinions about items on the meeting agenda or to discuss other matters about HIV/AIDS services in Broward County. There was no public comment.

11. Agenda Items for Next Meeting

- **Next Meeting Date:** February 20, 2025, at 12:45 p.m. LOCATION: Broward Regional Health Planning Council and via Microsoft Teams Videoconference
- Agenda Items for next meeting
 - Review and Approve the February 2025, HIVPC Agenda, Meeting Materials, and Motions
 - Review of the March 2025 HIVPC Calendar

12. Announcements

- F. D'Amore announced that she won the AIDS Watch Scholarship!
- My Hollywood Pride is Sunday, January 26, 2025, from 1:00 PM-7:00 PM
- K. Hayes announced that she has been nominated for a BAAG Award and is now working at Poverello!
- S. Tinsley announced that she has been nominated for a BAAG Award and is being inducted into the National HIV/AIDS Advocacy Network (NHAAN) and the Community HIV Advisory Group (CHAG) through NMAC, where she represents Black heterosexual and cisgender women living with HIV.
- **Art & Articulation Community Conversation:** Thursday, January 16, 2025, at the LA Lee YMCA/Mizell Community Center, located at 1409 Sistrunk Boulevard, Fort Lauderdale, FL 33311.
- **Black Art Awakening Exhibit Opening:** Celebrate Black History Month and National Black HIV/AIDS Awareness Day with us! Join us for an afternoon of culture, cuisine, and cocktails on February 1, 2025, at the Pride Center at Equality Park (2040 North Dixie Highway, Wilton Manors, FL 33305) from 1:00 PM to 5:00 PM.

13. Adjourned

There being no further business, the meeting was adjourned at **2:19 PM**.

Executive Committee for CY 2025

Count	Meeting Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Attendance Letters
	Meeting Date													
1	Barnes, B.	X												
2	Biggs, V., V. Chair	A												
3	Castillo, J.	X												
4	D'Amore, F.	X												
5	Fortune-Evans, B.	X												
6	Hayes, K.	X												
7	Moragne, T.	X												
8	Robertson, L., Chair	X												
9	Tinsley, S.	X												
10	Schweizer, M.	E												
	Wilson, I.	A												R
	Foster, V.													Z
	Quorum = 6													

Legend:

X - present	N - newly appointed
A - absent	Z - resigned
E - excused	C - canceled
NQA - no quorum absent	W - warning letter
NQX - no quorum present	Z - resigned
CX - canceled due to quorum	R - removal letter

Executive Committee Meeting Minutes – January 16, 2025 -

Minutes prepared by PCS Staff



FORT LAUDERDALE/BROWARD EMA

BROWARD HIV HEALTH SERVICES PLANNING COUNCIL

AN ADVISORY BOARD OF THE BROWARD COUNTY BOARD OF COUNTY COMMISSIONERS

200 OAKWOOD LANE, SUITE 100, HOLLYWOOD, FL 33020

(954) 561-9681 • FAX (954) 561-9685

Broward County HIV Health Services Planning Council Meeting

Thursday, February 27, 2025 - 9:30 AM

Meeting at Broward Regional Health Planning Council and Microsoft Teams

https://teams.microsoft.com/L/meetup-join/19%3ameeting_MTgzNDBjZmEtYzllOS00YzA4LTljMjktOGVjYTI2MTJmOGEz%40thread.v2/0?context=%7b%22id%22%3a%220dd42165-bf27-4e00-9f50-1f4dff8a73f8%22%2c%22oid%22%3a%221bcbe6d6-8962-41e8-b7e5-3cd660df997c%22%7d

Meeting ID: 223 679 016 307 | Passcode: 9Af8tf

Or call in (audio only)

+1 561-437-3349 - Phone Conference ID: 869 406 955#

Chair: Lorenzo Robertson • Vice Chair: Von Biggs

This meeting is audio and video recorded.

Quorum for this meeting is 14

DRAFT AGENDA

ORDER OF BUSINESS

CALL TO ORDER/ESTABLISHMENT OF QUORUM

WELCOME FROM THE CHAIR

- a) Meeting Ground Rules
- b) Statement of Sunshine
- c) Introductions & Abstentions
- d) Moment of Silence

PUBLIC COMMENT

ACTION: Approval of Agenda for February 27, 2025

ACTION: Approval of Minutes for January 16, 2025 ([Handout A](#))

FEDERAL LEGISLATIVE REPORT– Attorney Marty Cassini, Broward County
Intergovernmental Affairs Office

STANDARD COMMITTEE ITEMS

CONSENT ITEMS

- a. Update HIVPC Meeting Evaluation Survey

PROPOSED BY: Executive Committee

DISCUSSION ITEMS:

- a. None.

OLD BUSINESS:

- a. None

NEW BUSINESS:

- a. Update: Review of Relevant Executive Orders from the Federal Government
- b. Presentation: Broward HIVPC Year in Review FY 2024-2025

COMMITTEE REPORTS

a) **Community Empowerment Committee (CEC)**

Chair: Shawn Jackson • Vice Chair: Vacant

February 4, 2025

- i. **Work Plan Item Update/Status Summary:** The committee finalized planned activities for FY 2025-2026, began making plans to attend Florida AIDS Walk, and began discussion regarding Listening Tour scheduled for April 17, 2025.
- ii. **Data Requests:** None.
- iii. **Rationale for Recommendations:** None.
- iv. **Data Reports/ Data Review Updates:** None.
- v. **Other Business Items:** None.
- vi. **Agenda Items for Next Meeting:**
- vii. **Next Meeting date:** March 4, 2025, at 3:00 PM at **Broward Regional Health Planning Council** and via Microsoft Teams Videoconference

b) **System of Care Committee (SOC)**

Chair: Jose Castillo • Vice Chair: Kendra Hayes

Meeting Canceled.

- i. **Work Plan Item Update/Status Summary:** None.
- ii. **Data Requests:** None
- iii. **Rationale for Recommendations:** None
- iv. **Data Reports/ Data Review Updates:** None
- v. **Other Business Items:** None
- vi. **Agenda Items for Next Meeting:** To be determined.
- vii. **Next Meeting date:** March 6, 2025, at 9:30 AM at **Broward Regional Health Planning Council** and via Microsoft Teams Videoconference

c) **Membership/Council Development Committee (MCDC)**

Chair: Vacant • Vice Chair: Dr. Timothy Moragne

No Meeting Scheduled

- i. **Work Plan Item Update/Status Summary:** None.
- ii. **Data Requests:** None.
- iii. **Rationale for Recommendations:** None.
- iv. **Data Reports/ Data Review Updates:** None.
- v. **Other Business Items:** None.

- vi. **Agenda Items for Next Meeting:** Review the results of the Member of the Quarter Vote.
- vii. **Next Meeting date:** April 10, 2025, at 9:30 AM at BRHPC and via Microsoft Teams Videoconference

d) **Quality Management Committee (QMC)**

Chair: Bisiola Fortune-Evans • Vice Chair: Franchesca D'Amore

No Meeting Scheduled

- i. **Work Plan Item Update/Status Summary:** In lieu of a regular meeting, the members attended the first day of Provider Appreciation Week, where they received presentations regarding the QIPs of Ryan White providers.
- ii. **Data Requests:** None.
- iii. **Rationale for Recommendations:** None.
- iv. **Data Reports/ Data Review Updates:** None.
- v. **Other Business Items:** None.
- vi. **Agenda Items for Next Meeting:** To be determined.
- vii. **Next Meeting date:** March 24, 2025, at 12:30 PM at **Broward Regional Health Planning Council** and via Microsoft Teams Videoconference

e) **Executive Committee**

Chair: Lorenzo Robertson • Vice Chair: Von Biggs

February 20, 2025

Work Plan Item Update/Status Summary:

- i. **Work Plan Item Update/Status Summary:** The committee reviewed and approved the agenda and meeting materials for the January 23, 2025, HIVPC General Body Meeting. They updated the Meeting Evaluation Survey and received the HIV Epidemic Progress Report for FY 2024-2025.
- ii. **Data Requests:** None
- iii. **Rationale for Recommendations:** None
- iv. **Data Reports/ Data Review Updates:** None
- v. **Other Business Items:** None
- vi. **Agenda Items for Next Meeting:**
 - a. Review and approve March 27, 2025, HIVPC Agenda, Meeting Materials, and Motions
 - b. Review the April 2025 HIVPC Calendar
 - c. **Next Meeting date:** March, 2025, at 12:45 PM at **Broward Regional Health Planning Council** and via Microsoft Teams Videoconference

f) **Priority Setting & Resource Allocation Committee (PSRA)**

Chair: Brad Barnes • Vice Chair: Mark Schweizer

January 16, 2025

- i. **Work Plan Item Update/Status Summary:** The committee began planning the Listen Tour that is scheduled for April 17, 2025 and reviewed Eligibility Determination for FY 2025-2026.
- ii. **Data Requests:** None.
- iii. **Rationale for Recommendations:** None.

- iv. **Data Reports/ Data Review Updates:** None.
 - v. **Other Business Items:** None.
 - vi. **Agenda Items for Next Meeting:** TBD.
 - vii. **Next Meeting date:** March 20, 2025, at 9:30 AM at **Broward Regional Health Planning Council** and via Microsoft Teams Videoconference
- g) **Ad-Hoc Minority AIDS Initiative Sub-Committee (MAI)**
Chair: Mark Schweizer • Vice Chair: Shawn Tinsley
February 13, 2025
- viii. **Work Plan Item Update/Status Summary:** The committee received requested data regarding demographic information for Black, Hispanic/Latino(a), and Haitian consumers.
 - ix. **Data Requests:** Care Continuum Data year to date breakdown.
 - x. **Rationale for Recommendations:** None.
 - xi. **Data Reports/ Data Review Updates:** None.
 - xii. **Other Business Items:** None.
 - xiii. **Agenda Items for Next Meeting:** TBD.
 - xiv. **Next Meeting date:** Date and Time TBD, at **Broward Regional Health Planning Council** and via Microsoft Teams Videoconference

RECIPIENT REPORTS

- a) Part A ([Handout C](#))
- b) Part B ([Handout D1 and D2](#))
- c) Part C ([Handout E](#))
- d) Part D ([Handout F](#))
- e) Part F ([Handout G](#))
- f) HOPWA
- g) Prevention – Quarterly Update (April, July, October, January)

DATA REQUEST(S)

PUBLIC COMMENT

AGENDA ITEMS FOR THE NEXT MEETING

- a) Next Meeting Date: March 27, 2025, at 9:30 a.m. at BRHPC and via Microsoft Teams
- b) Agenda Items for next meeting: To Be Determined

ANNOUNCEMENTS

- Congratulations to Von Biggs, Shawn Tinsley, and Kendra Hayes for winning the BAAG Awards.
-

ADJOURNMENT

For a detailed discussion on any of the above items, please refer to the minutes available at:

[HIV Planning Council Website](#)

Please complete your [meeting evaluation](#).

Three Guiding Principles of the Broward County HIV Health Services Planning Council

• *Linkage to Care* • *Retention in Care* • *Viral Load Suppression* •

Vision: To ensure the delivery of high-quality, comprehensive HIV/AIDS services to low-income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care.

Mission: We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high-quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: (1) Foster the substantive involvement of the HIV-affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care, (2) Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments, (3) Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment.



Broward County Board of County Commissioners

Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Torey Alston • Nan
H. Rich • Tim Ryan • Jared Moskowitz • Michael Udine • Robert McKinzie •
Hazelle P. Rogers

[Broward County Website](http://www.broward.org)



March 2025

Broward HIV Health Services Planning Council Calendar



Handout C

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
All events listed on this calendar are free and open to the public. Meeting dates and times are subject to change. Please contact support staff at hivpc@brhpc.org or (954) 561-9681 ext. 1244/1343. Visit HIV Health Service Planning Council for updates.						
						1
2	3	4 Community Empowerment Committee Meeting (CEC) 3:00PM- 5:00PM Location: BRHPC/MS Teams Support Case Management 9:00AM-10:15AM	5	6 System of Care Committee Meeting (SOC) 9:30AM – 11:30AM Location: BRHPC/MS Teams	7	8
9	10 	11	12	13 Membership/Council Development Committee Meeting (MCDCC) 9:30AM – 11:30AM Location: BRHPC/MS Teams	14	15
16	17 Quality Management Meeting (QMC) 12:30PM- 2:30PM Location: BRHPC/MS Teams	18	19	20 Priority Setting and Resource Allocation (PSRA) 9:30AM – 11:00AM Location: BRHPC/MS Teams Executive Committee Meeting 12:45PM – 2:45PM Location: BRHPC/MS Teams	21	22
23	24	25	26 Quality Network Meeting (CQM) 9:00AM-10:15AM	27 HIV Planning Council Meeting 9:30AM – 11:30AM Locations: BRHPC/MS Teams	28	

Version 04/28/21 Information on this calendar is subject to change.

Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020
Links are active and lead to meetings or Awareness Day Information. **Information is subject to change.**

Meetings in **RED** are canceled. Meetings in **BLUE** are for the HIV Planning Council Committees. Meetings in **GREEN** are for the Provider Network.
Holidays and meetings outside of the HIV Planning Council are in **BLACK**.



March 2025



Broward HIV Health Services Planning Council Calendar

All events listed on this calendar are free and open to the public. Meeting dates and times are subject to change. Unless otherwise noted, meetings will be held via WebEx.
Please contact support staff at hivpc@brhpc.org or (954) 561-9681 ext. 1292 or 1343. Visit HIV Health Service Planning Council for updates.

TODOS ESTAN BIENVENIDOS!	ALL ARE WELCOME!	BON VINI!
A menos que se anote de forma diferente en el calendario, todas las reuniones se realizarán en: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 Para confirmar información acerca de la reunión de Consejo de Planeación HIV, o confirmar la reserva de servicios especiales tales como: Traducción Inglés a Español o a Criollo (Haitiano), servicios para discapacitados en visión o audición, por favor llame con 48 horas de antelación para que puedan hacerse los arreglos necesarios.	Unless otherwise noted on the calendar, all meetings are held at: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 To confirm HIV Planning Council meeting information, or reserve special needs services such as Translation from English to Spanish or Creole, or are hearing or visually impaired, please call 48 hours in advance so that arrangements can be made for you.	Sòf si yo ta ekri yon lòt bagay nan almanak-la, tout rankont-yo ap fèt: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 Pou konfime enfòmasyon ou resewva sou rankont Konsèy Planifikasyon HIV-a, oswa pou rezève sèvis pou bezwen Espesyal tankou: Tradiksyon angle an panyòl oswa kreyòl; oswa, si ou gen pwoblèm wè oswa tande, rele 48 tè alavans pou yo ka fè aranjman pou ou.

HIVPC Committee Descriptions

HIV Health Services Planning Council (HIVPC) - Monitors, evaluates, and continuously improves systematically the quality and appropriateness of HIV care and services provided to all patients receiving Part A and MAI-funded services.

Executive Committee - Sets agenda for Council meetings, addresses conflict of interest issues, reviews attendance reports, oversees the planning activities established in the Comprehensive Plan, oversees committee work plans, reviews committee recommendations, ratifies recommendations for removal for cause, and addresses unresolved grievance issues.

Priority Setting Resource Allocation (PSRA) Committee - Recommends priorities and allocation of Ryan White Part A funds. Facilitates the Priority Setting and Resource Allocation Process to include the review of appropriate data (service utilization, epidemiological data). Develops, reviews, and monitors eligibility, service definitions, as well as language on 'how best to meet the need.

Quality Management Committee (QMC) - Ensures highest quality HIV medical care and support services for PLWHA by developing client and system-based outcomes and indicators. Provides oversight of standards of care, develops scopes of service for program evaluation studies, assesses client satisfaction, and provides QM staff/client training/education.

Membership/Council Development Committee (MCDC) - Recruits and screens applications based on objective criteria for appointment to the Council in order to ensure demographic requirements of the Council are maintained according to the Ryan White Treatment and Modernization Act. Presents recommendations to the Council. Institutes orientation and training programs for new and incumbent members.

Community Empowerment Committee (CEC) - Encourages the participation of individuals infected and affected with HIV/AIDS in the planning, priority-setting and resource-allocation processes. Function as a primary level of appeal for unresolved grievances relative to the Council's decisions regarding Ryan White Part A funding.

System of Care (SOC) Committee - Evaluates the system of care and analyzes the impact of local, state, and federal policy and legislative issues impacting PLWHA in the Broward County EMA. Plans and addresses coordinated care across diverse groups by engaging community resources to eliminate disparities in access to services.

FY 2025-2026 Broward County Health Services Planning Council & Committee Meeting Evaluation

About the Meeting

1. Your Name (optional)

2. What is the date of the meeting? *



3. Please select the meeting that applies: *

- ☐ HIV Health Services Planning Council - General Body Meeting
- ☐ Community Empowerment Committee
- ☐ Executive Committee
- ☐ Membership Council Development Committee
- ☐ Minority AIDS Initiative Sub-committee
- ☐ Nominations/By-Law Committee
- ☐ Priority Setting Resource Allocations Committee
- ☐ Quality Management Committee
- ☐ System of Care Committee
- ☐ Other:

4. Are you a member of the council/committee? *

☐ Yes, I am a member

☐ No, I am a guest

5. LOGISTICS *

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
The location was convenient for me.	☐	☐	☐	☐	☐
The meeting time was convenient for me.	☐	☐	☐	☐	☐
The meeting space was comfortable, accessible, and appropriate for my needs.	☐	☐	☐	☐	☐

6. CONTENT *

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
The purpose and objectives of our meeting were clearly stated.	☐	☐	☐	☐	☐
The content of the meeting was informative and useful for me.	☐	☐	☐	☐	☐
The focus of our meeting was aligned with our workplan goals and activities.	☐	☐	☐	☐	☐
This meeting advanced the work of our Planning Council in a meaningful way.	☐	☐	☐	☐	☐
The workshop sessions were diverse and well-balanced.	☐	☐	☐	☐	☐

7. PREPARATION *

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
The pre-meeting materials were sent sufficiently in advance of the meeting date.	☐	☐	☐	☐	☐
The pre-meeting materials provided appropriate information for our meeting purposes.	☐	☐	☐	☐	☐
The pre-meeting materials were understandable and useful.	☐	☐	☐	☐	☐
I was well prepared, and able to engage in informed discussions and decisions.	☐	☐	☐	☐	☐
Other participants were well prepared for this meeting, and able to engage in informed discussions and decisions.	☐	☐	☐	☐	☐

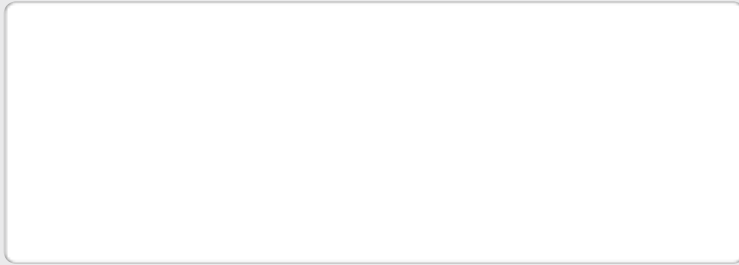
8. PROCESS/TEAMWORK *

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
All meeting participants were encouraged to participate.	☐	☐	☐	☐	☐
All meeting participants were actively involved.	☐	☐	☐	☐	☐
We engaged in informed, purposeful discussions.	☐	☐	☐	☐	☐
We encouraged healthy debate and were respectful of different viewpoints.	☐	☐	☐	☐	☐
We shared decision-making at this meeting.	☐	☐	☐	☐	☐
We used our meeting time effectively.	☐	☐	☐	☐	☐
I am leaving this meeting with a clear understanding of what's expected of me.	☐	☐	☐	☐	☐

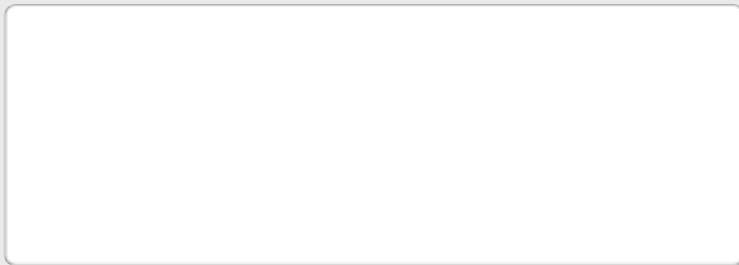
9. MEETING EFFICIENCY *

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
I am satisfied with the way this meeting ran.	☐	☐	☐	☐	☐
I felt that this meeting was a good use of members' time.	☐	☐	☐	☐	☐
I am confident in the effectiveness of our meetings, and would be comfortable having prospective members, funders, or other guests attend a meeting such as this one.	☐	☐	☐	☐	☐

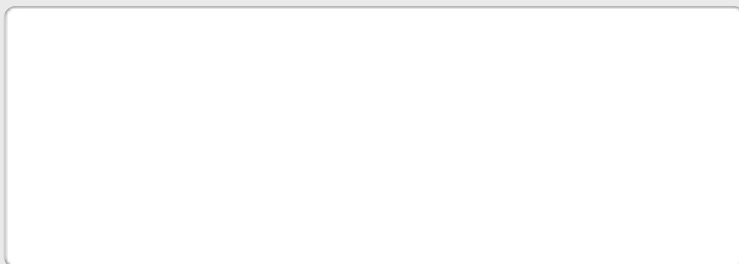
10. What aspects of the meeting did you find most valuable, and why?

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11. Are there areas where the meeting could be improved, and if so, what suggestions do you have?

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12. What are the most important things that the planning council can do (collectively or as individual members) to make our next meeting more effective?

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EHE Update

2025 Provider Appreciation Week

Presented by Bobby Baker

Ending the HIV Epidemic (EHE) Program

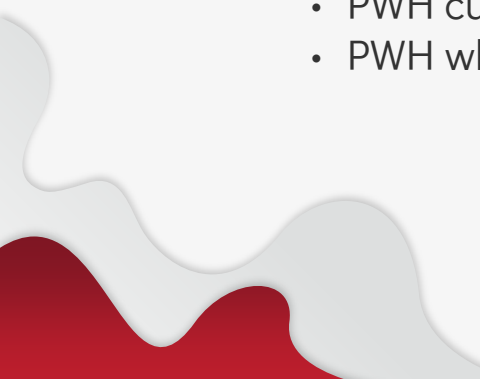
EHE stands for Ending the HIV Epidemic. EHE is a federal initiative launched in 2019 with a goal of reducing new HIV infections by 90% by 2030.





Ending the HIV Epidemic (EHE) Program

Services are provided to PWH (People With HIV) with priority given to the populations below:

- Persons newly diagnosed with HIV, or re-engaging back in care.
 - PWH who have fallen out of medical care and need re-engagement.
 - PWH currently in medical care but not virally suppressed.
 - PWH who are in care, but at risk of falling out of care.
- 
- 

EHE Funded Services



Non-Medical Case Management & Peer Support Services

- Designed to support the MCM and ICT (Intensive Care Teams) in addressing EHE clients' psychosocial needs.
- Provides information and referral supporting treatment.
- Healthcare visit adherence, and other services.



Medical Case Management

- Leads the multidisciplinary ICT (Intensive Care Teams)
- Coordinated healthcare interventions
- Frequent assessment and client contact, bi-weekly



Medical Transportation

- Ride share or taxi services designed to remove transportation barriers and help clients keep appointments & remain in care

EHE Funded Services



Food Insecurity Services

- Food Bank and Food Vouchers
- Supplements Part A food service once cap reached



Disease Intervention Specialists (DIS)

- Outreach services designed to locate and re-engage clients who fall out of care or are at risk of falling out of care



EHE Housing & Care Support Services (CSS)

- EHE Housing & CSS are client-centered interventions designed to work in concert with existing EHE and RW services to address clients' unmet needs.
- Services include supportive housing, rent and utility payments, childcare services, mobile phone access, vocational training, etc.

Housing and Care Support Services

Providers: Broward House and Care Resource

Services Include

- Housing Navigation and Housing Case Management
- Transitional Housing Assistance
- Short-term Rent and Utility Assistance
- Tenant-based Rental Assistance
- Child and Dependent Care
- Mobile Phone Purchase and Payments
- Job/Vocational Preparedness

Eligibility

- Be living with HIV
- Be a Broward County resident
- Have no other means or funding source to receive services

EHE Service Utilization(Provisional): Jan – Dec 2024

Category	# of Services	Total Clients	New Clients	Male	Female	Trans	Black	White	Haitian	Hispanic	Totals
Medical Case Management (MCM)	5,783	485	124	321	155	9	314	141	95	104	\$589,633.28
Food Bank	10,635	1,929	351	1,389	514	26	880	1015	159	578	\$807,105.00
Food Voucher	6,748	1,577	435	1107	449	21	849	703	109	415	\$576,072.00
Housing & Care Support Services	2,622	232	104	157	64	11	141	85	4	41	\$829,296.73
Medical Transportation	17,783	1,388	410	879	484	24	922	439	304	326	\$324,746.03
Non-Medical Case Management	6,521	672	220	458	206	8	453	210	131	145	\$412,272.75

EHE Advisory Board

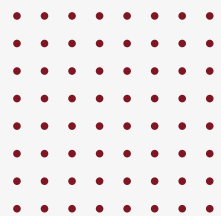
Mission

Working collaboratively to end the HIV epidemic through data-driven approaches, engaging diverse communities, increasing HIV education and stigma reduction, and supporting innovative holistic systems.

Interested in becoming a Member??

Email: RobBaker@broward.org

- **Purpose:** The Advisory Board provides advice, recommendations, and support to Broward County's EHE program.
- **Established:** March 2023
- **Chair:** Micheal Greene
- **Vice-Chair:** Kendra Hayes
- **Meeting Schedule:** Bimonthly; 4th Wednesday at 2:00pm
 - Next Meeting is on March 26th
- **Subcommittees:**
 - Faith-Based Subcommittee
 - Marketing Subcommittee



Community Engagement



**EHE
Advisory
Board**

**Faith Based
Subcommittee**

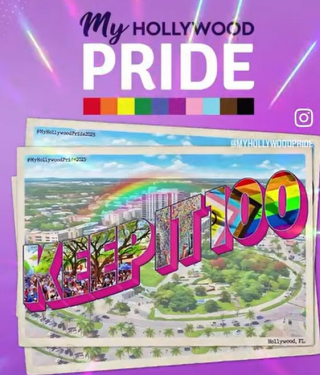
**Community
Events**

**Website and
Social Media**

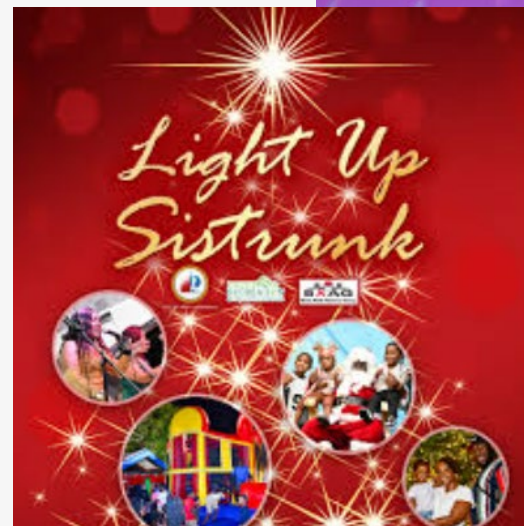
**Event
Sponsorship
Opportunities**

**Marketing
logo and
(giveaways)**

Community Events



Sunday, January 26, 2025
1:00-7:00 PM
Downtown Hollywood, FL



Thank You!

Does anyone have any questions?

Follow us on Social Media:

Facebook.com/GetCareBroward

X.com/GetCareBroward

Instagram.com/GetCareBroward



Bobby Baker

**Kristine Atrigenio-
Conway**

Wismy Cius

Jessica Roy

EHE Program Project
Coordinator Senior

EHE Program Project Coordinator

Community Planner

Health Services Section
Administrator

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(954) 357-5772

(954) 357-5384

(954) 357-5394



Ending the HIV Epidemic

Broward | Ryan White Part A





HIV HEALTH SERVICES PLANNING COUNCIL MEETING GROUND RULES

1. The Council, its members, and the public recognize and respect the committee process adopted by this Council. The Council, its members, and the public recognize that full discussion and analysis of issues occurs at the committee level rather than at Council meetings.
2. Before a member can make a motion or speak in debate, the member must be recognized by the Chair as having the exclusive right to be heard at that time.
3. All speakers are expected to address the Council in a respectful manner to respect time limits, to speak briefly and to the point, and to stay on agenda. All other persons in attendance should not interrupt the speaker who is recognized by the Chair as having the floor.
4. If the member who made the motion claims the floor and has not already spoken on the question, that member is entitled to be recognized in preference to other members.
5. No person is entitled to the floor a second time in debate on the same item as long as any other person who desires the floor has not spoken on the item.
6. Speakers should restrict comments and debate to the pending question or motion. Speakers must address their remarks to the Chair and maintain a courteous tone. The Chair may impose time limits on debate or discussion to ensure efficient conduct of Council business.
7. Members should not name service providers and/or persons during any discussion unless the service provider or person is identified in the subject of the motion or agenda item. Specific concerns regarding service providers should be directed towards the Grantee, outside of the meeting.
8. Members of the public may only address the Council upon recognition by the Chair. They are subject to the same rules of conduct expected of Council members.
9. No alcohol or drug use (unless prescribed by a licensed physician), is permitted at Council meetings, grantee or support staff offices.
10. No abusive language, threats of violence, or possession of weapons are permitted in Council meetings, grantee or staff offices.
11. Repeated violation of these meeting rules may result in no further recognition of the offending member or attendee by the Chair at that meeting. Any serious breach of conduct which disrupts the Council's meeting may subject the offender to removal from the meeting, administrative or legal process.



CONSEJO DE PLANEACIÓN DE SERVICIOS DE SALUD VIH REGLAS BÁSICAS DE LA REUNIÓN

1. Los miembros deberán aceptar y respetar el proceso de comité adoptado por este Consejo. Las discusiones y el análisis en pleno de los temas tendrán lugar a nivel de comité y no en las reuniones plenarias del Consejo.
2. Antes de que un miembro pueda iniciar una moción o de que una persona pueda hablar en un debate, el Presidente de la reunión deberá reconocer que él o ella tienen el derecho exclusivo de hablar en ese momento dado.
3. Se espera que todos los ponentes se dirijan al Consejo de una manera respetuosa, que no se interrumpa al ponente con derecho al habla en el momento, que cuando se hable se haga de forma clara y concisa, y que se mantenga la agenda.
4. Si el miembro que inicia una moción no ha hablado todavía y reclama su derecho a hablar sobre un asunto, él/ella tendrán el derecho a que con preferencia se les reconozca.
5. Nadie tendrá derecho a reclamar el habla por una segunda vez, en un debate sobre el mismo tema, cuando otra persona que no ha hablado todavía, desea hacerlo.
6. Los debates deben ceñirse a los asuntos o mociones que estén pendientes. Al hablar, los ponentes deben referirse al Presidente, y mantener un tono cortés.
7. Los miembros del público solo podrán dirigirse al Consejo cuando hayan sido reconocidos por el Presidente de la reunión. Estarán sujetos a las mismas reglas de conducta que se esperan de los miembros del Consejo. Se establecerán límites de tiempo según sea necesario para garantizar que los asuntos del Consejo cursen de manera eficiente.
8. Miembros del público sólo podrán dirigir el Consejo a partir del reconocimiento por el Presidente. Están sujetos a las mismas reglas de conducta que se espera de los miembros del Consejo.
9. No estará permitido el uso de bebidas alcohólicas o de drogas en las reuniones del Consejo y tampoco en las oficinas del personal de soporte y donatarios.
10. No está permitido el uso de lenguaje abusivo, amenazas de violencia y posesión de armas en las reuniones del Consejo ni en las oficinas del personal de soporte y donatarios.
11. La repetida violación de estas reglas básicas dará como resultado que el Presidente de la reunión deje de reconocer al derecho a participación del ofensor o miembro de la audiencia. Cualquier violación de conducta grave, que perturbe la reunión de Consejo, terminará en la remoción del ofensor, de la reunión.



KONSÈY PLANIFIKASYON SÈVIS SANTE POU HIV RÈGLEMAN RANKONT-YO

1. Manm-yo dwe rekonèt epi respekte pwosesis komite-a ke Konsèy-la adopte. Diskisyon ak analiz total pwoblèm-yo fèt nan nivo komite-a; li pa fèt pandan rankont tout Konsèy-la.
2. Anvan yon manm ka fè yon pwopozisyon oswa nenpòt ki moun gen dwa pale pandan yon deba, fòk Prezidan Komite-a bali dwa eskizif pou fè moun tandè-li nan moman sa-a.
3. Yo atann-yo aske tout moun k'ap pale ak Konsèy-la fè-li avèk respè, pou pèsonn pa koupe moun ke Konsèy-la bay dwa pale lapawòl, pou moun k'ap pale-a respekte kantite tan yo ba-li pou pale-a, pou li di sa l'ap di-a rapidman epi avèk presizyon, epi pou li respekte ajanda-a.
4. Si manm ki fè pwopozisyon-an mande pou li pale epi si li poko pale sou keksyon-an deja, li gen priyorite sou lòt manm-yo.
5. Pèsonn moun pa gen dwa pran lapawòl de fwa sou yon menm sijè si gen lòt moun ki poko pale epi ki vle esprime tèt-yo.
6. Deba-a dwe rete sou keksyon oswa pwopozisyon k'ap fèt-la. Moun k'ap pale-a dwe adrese sa l'ap di-a bay Prezidan Komite-a epi pale sou yon ton ki make ak respè.
7. Manm piblik-la dwe pale ak Konsèy-la sèlman si Prezidan Konsèy-la bay-yo lapawòl. Yo dwe respekte menm règleman kondwit avèk manm Konsèy-yo. Lè sa nesesè pou zafè Konsèy-la byen mache, yo gen dwa bay-yo yon limit tan pou yo pale.
8. Manm nan piblik la sèlman pou adrese a konsèy sou rekonèsans sou chèz la. Yo ka tonbe anba menm lòd de kondwit ki te espere nan manm konsèy yo.
9. Itilizasyon alkòl ak dwòg (sòf si se yon doktè lisansye ki preskri-li), entèdi nan rankont Konsèy-la oswa nan biwo estaf sipò-a oswa Resevè-a.
10. Vye langaj, menas vyolans, oswa posèsyon zam entèdi nan rankont Konsèy-la oswa nan biwo estaf-la oswa Resevè-a.
11. Vyolasyon repete règleman rankont-yo ap lakòz yon manm oswa lòt moun k'ap asiste rankont-lan pa kapab patisipe ankò. Nenpòt ki move kondwit serye ki twouble rankont-la ap lakòz yo mete moun-nan deyò.

Acronym List

ACA: The Patient Protection and Affordable Care Act 2010
ADAP: AIDS Drugs Assistance Program
AETC: AIDS Education and Training Center
AHF: AIDS Health Care Foundation
AIDS: Acquired Immuno-Deficiency Syndrome
ART: Antiretroviral Therapy
ARV: Antiretrovirals
BARC: Broward Addiction Recovery Center
BCFHC: Broward Community and Family Health Centers
BH: Behavioral Health
BISS: Benefit Insurance Support Service
BMSM: Black Men Who Have Sex with Men
BRHPC: Broward Regional Health Planning Council, Inc.
CBO: Community-Based Organization
CDC: Centers for Disease Control and Prevention
CDTC: Children's Diagnostic and Treatment Center
CEC: Community Empowerment Committee
CIED: Client Intake and Eligibility Determination
CLD: Client Level Data
CM: Case Management
CQI: Continuous Quality Improvement
CQM: Clinical Quality Management
CTS: Counseling and Testing Site
DCM: Disease Case Management
DOH-Broward: Florida Department of Health in Broward County
eHARS: Electronic HIV/AIDS Reporting System
EIIHA: Early Intervention of Individuals Living with HIV/AIDS
EFA: Emergency Financial Assistance
EMA: Eligible Metropolitan Area
FDOH: Florida Department of Health

FPL: Federal Poverty Level
FQHC: Federally Qualified Health Center
HAB: HIV/AIDS Bureau
HHS: U.S. Department of Health and Human Services
HICP: Health Insurance Continuation Program
HIV: Human Immunodeficiency Virus
HIVPC: Broward County HIV Planning Council
HMSM: Hispanic Men who have Sex with Men
HOPWA: Housing Opportunities for People with AIDS
HRSA: Health Resources and Service Administration
HUD: U.S Department of Housing and Urban Development
IW: Integrated Workgroup
IDU: Intravenous Drug User
JLP: Jail Linkage Program
LPAP: Local AIDS Pharmaceutical Assistance Program
MAI: Minority AIDS Initiative
MCDC: Membership/Council Development Committee
MCM: Medical Case Management
MH: Mental Health
MNT: Medical Nutrition Therapy
MOU: Memorandum of Understanding
MSM: Men Who Have Sex with Men
NBHD: North Broward Hospital District (Broward Health)
NGA: Notice of Grant Award
NHAS: National HIV/AIDS Strategy
NOFO: Notice of Funding Opportunity
nPEP: Non-Occupational Post Exposure Prophylaxis
NSU: Nova Southeastern University
OAHS: Outpatient Ambulatory Health Services
OHC: Oral Health Care
PE: Provide Enterprise

PLWH: People Living with HIV
PLWHA: People Living with HIV/AIDS
PrEP: Pre-Exposure Prophylaxis
PRISM: Patient Reporting Investigating Surveillance System
PROACT: *Participate, Retain, Observe, Adhere, Communicate and Teamwork is DOH-Broward's treatment adherence program.*
PSRA: Priority Setting & Resource Allocations
QI: Quality Improvement
QIP: Quality Improvement Project
QM: Quality Management
QMC: Quality Management Committee
RSR: Ryan White Services Report
RWHAP: Ryan White HIV/AIDS Program
RWPA: Ryan White Part A
SA: Substance Abuse
SBHD: South Broward Hospital District (Memorial Healthcare System)
SCHIP: State Children's Health Insurance Program
SDM: Service Delivery Model
SOC: System of Care
SPNS: Special Projects of National Significance
STD/STI: Sexually Transmitted Diseases or Infection
TA: Technical Assistance
TB: Tuberculosis
TGA: Transitional Grant Area
VA: United States Department of Veteran Affairs
VL: Viral Load
VLS: Viral Load Suppression
WMSM: White Men who have Sex with Men
WICY: Women, Infants, Children, and Youth

Frequently Used Terms

Recipient: Government department designated to administer Ryan White Part A funds and monitor contracts.

Planning Council Support (PCS) Staff/‘Staff’: Provides professional staff support, meeting coordination, and information to the HIVPC, its standing and ad-Hoc Committees, Chair, and Recipient.

Clinical Quality Management (CQM) Support Staff: Provides professional support, meeting coordination, and technical assistance to assist the Recipient through analysis of performance measures and other data with the implementation of activities designed to improve patient care, health outcomes, and patient satisfaction throughout the system of care.

Provider/Sub-Recipient: Agencies contracted to provide HIV Core and Support services to consumers.

Consumer/Client/Patient: A person who is an eligible recipient of services under the Ryan White Act.