



Fort Lauderdale / Broward County EMA Broward
County HIV Health Services Planning Council
An Advisory Board of the Broward County Board of County Commissioners
200 Oakwood Lane, Suite 100, Hollywood, FL, 33020 - Tel: 954-561-9681 / Fax: 954-561-9685

MEETING AGENDA

Committee: Executive Committee
Date/Time: Thursday, February 27, 2020, 9:00 a.m.
Location: Government Center GC-430
Chair: Lopes, R. **Vice Chair:** Grant, C.

1. **CALL TO ORDER:** *Welcome*
2. **APPROVALS:** 02/27/20 Executive Committee Agenda
3. **MEETING ACTIVITIES/NEW BUSINESS**
 - I. **Ryan White Part A Program Video Launch Planning (Handouts A-C)**
Activity 1.5: Monitor HIVPC membership and discuss strategies to improve reflectiveness.
ACTION ITEMS:
 - Review and approve draft flyer
 - Review and amend draft event program
 - Assign member responsibilities leading up to event
 - Assign member responsibilities for the event
 - II. **Ryan White Part A Program Video Launch Planning**
Activity 1.5: Monitor HIVPC membership and discuss strategies to improve reflectiveness.
ACTION ITEM: Finalize outstanding event plans.
4. **AGENDA ITEMS / TASKS FOR NEXT MEETING:** March 19, 2020 11:30 a.m. **VENUE:** A-337
 - I. **Member Training Process**
Objective 3: Implement capacity/leadership development for Planning Council members and applicants.
ACTION ITEM: Discuss how best to structure trainings for member education.
 - II. **Ryan White Part A Program Video Launch Planning**
Activity 1.5: Monitor HIVPC membership and discuss strategies to improve reflectiveness.
ACTION ITEM: Finalize outstanding event plans.
5. **ADJOURNMENT**

PLEASE COMPLETE YOUR MEETING EVALUATIONS
THREE GUIDING PRINCIPLES OF THE HIV PLANNING COUNCIL

- Linkage to Care • Retention in Care • Viral Load Suppression •

VISION: To ensure the delivery of high-quality comprehensive HIV/AIDS services to low income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care

MISSION: We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: Foster the substantive involvement of the HIV affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care
Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments
Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment

HANDOUT A

Broward Ryan White & You

You Tube

THE SIMPLE FACTS

World Premiere

Video Series

You're Invited!

Launch Party & World Premiere Viewing

Join us for the launch of the original YouTube video series ***Broward Ryan White & You: The Simple Facts*** at the World AIDS Museum. The series, consisting of 5 short videos, will be previewed as we celebrate this cutting-edge outreach for the Broward HIV community.

MARCH 26, 7:00PM

World AIDS Museum

1201 NE 26TH ST #111, WILTON MANORS



**Presented by Broward County
HIV Health Services Planning Council**

**For information or to RSVP,
please call 954-561-9681 Ext. 1250**



Ryan White Part A Video Launch

Schedule of Events

March 26, 2020 at 7:00 p.m. | World AIDS Museum 1201 NE 26th St #111, Wilton Manors, FL 33305

Time	Item	Owner
7:00 p.m.	Networking Social (30 minutes)	-
7:30 p.m.	Event Welcome	Réquel Lopes
Time	Purpose/Rationale of Ryan White Part A videos	Lauren Gold
Time	The Importance of This Project	Angela Pitts
Time	Video Presentation	RWPA Office
Time	The Importance of the Ryan White Part A Program for Those in Care & How to Get Involved	CEC or MCDC Chair

Ryan White Part A Video Launch Event

Member Responsibilities

Pre-Event Task: Share event information

Owner: entire Executive Committee

Action Steps

- World AIDS Museum will set up Eventbrite page
 - ☐ Share with Listservs
 - ☐ If applicable, share via social media
 - ☐ If applicable, share on agency site
- Distribute flyers
 - ☐ Via email along with Eventbrite link
 - ☐ Share with your colleagues and peers
 - ☐ Share paper copies with agencies/organizations
 - Bulletin boards
 - Front desk
 - Waiting rooms
 - ☐ Share paper copies at other events
 - Tabling
 - Other Planning Body/Consortium meetings
- Newsletters and other publications
 - ☐ Share this information in agency newsletters
 - ☐ Inquire about placement in media publications
- Announcements
 - ☐ Discuss the event during Committee & Council Meeting Announcements

During the Event: Engage attendees

Action Steps

- Attendee Greeting
- Tabling
- Speaking Roles
 - o Réquel Lopes – Event welcome
 - o CEC or MCDC Chair – The Importance of Ryan White Part A Program for Those in Care & How to Get Involved