



Broward County HIV Health Services Planning Council
Joint Executive Committee Meeting Agenda

Thursday, January 19, 2012

9:30 am – 4:30 pm

Carpenter House, 4414 Surf Road, Hollywood, 33019

Will Spencer,
Part A Co-Chair

Kim Saiswick,
Part B Co-Chair



"Start where you are. Use what you have. Do what you can."

- Arthur Ashe

9:30 - 10:00	Breakfast
10:00 – 10:10	Call To Order, Welcome And Introductions ➤ Review Meeting Ground Rules, Sunshine, And Public Comment ➤ Committee Member And Guest Introductions ➤ Moment Of Silence ➤ Approve Today's Agenda ➤ Approve Joint Executive Committee Meeting Minutes (11/08/11)
10:10 – 10:45	Review and Discussion: Existing Comprehensive Plan And Committee Workflow
10:45 – 11:30	Evaluate Successes And Opportunities
11:30 – 11:45	Break
11:45 – 12:30	Morning Wrap Up - Identify 4 Key Issues For Afternoon Break Outs
12:30 – 1:45	Lunch
12:30 – 12:45	Part A Executive Brief Meeting ➤ Review/Approve Part A Executive Committee Meeting Minutes (12/15/11) ➤ Review/Approve HIVPC Agenda ➤ Review/Approve HIVPC Calendar
1:45 – 3:15	Break Out Groups
3:15 – 3:30	Break
3:30 – 4:30	Break-Out Groups Report Back To Full Group And Identify Next Steps

Next Committee Meeting Dates

Joint Executive Committee: Thursday, March 15, 2012 @ 12:30 P.M.
Part A Executive Committee: Thursday, February 16, 2012 @ 1:30 P.M.

Please Complete Meeting Evaluation Form.

Please be aware this meeting and all of the information stated thereof is a matter of public record under Florida's Government in the Sunshine Law. [Florida Statute, Chapter 119.01](#) Acknowledgement by participants of HIV status is not required, and if disclosed becomes a part of the public record.



Joint Executive Committee Meeting Minutes

915 Middle River Drive, Suite 115, Ft. Lauderdale FL 33305
Tuesday, November 8, 2011 at 12:30 p.m.



#	Members	Present	Absent	Guests
PART A				Bradley Katz
1	Will Spencer, Part A Chair	X		
2	Samantha Kuryla, Part A Vice Chair		X	
3	Carla Taylor-Bennett	X		
4	Jeri Pryor		X	
5	Karen Creary	X		
6	Karlene Tomlinson	X		Grantee Staff
7	Michael Rajner	X		Leonard Jones
				Ann Mercer
PART B				
8	Kim Saiswick, Part B Chair	X		
9	Brad Gammell, Part B Vice Chair	X		
10	Donna Sabatino		X	
11	Joey Wynn		X	HIVPC Support Staff
12	Kathleen Cannon	X		Christina Bontempo
13	Leslie Washington	X		Faikah Hosein
14	Lisa Agate	X		Michelle Rosiere
15	Paul A. Moore	X		
Quorum = 9		11	4	

1. Call to Order

The Part A Co-Chair called the meeting to order at 12:48 p.m.

2. Welcome and Introductions

The Part B Co-Chair welcomed everyone and self-introductions were made. Attendees were notified of information regarding the Government in the Sunshine Law and meeting reporting requirements, which includes the recording of minutes. In addition, they were advised that the acknowledgement of HIV status is not required but is subject to public record if it is disclosed.

3. Moment of Silence

A moment of silence was observed.

4. Approve Today's Meeting Agenda

Motion	To "approve the 11/08/11 Meeting Agenda."
Proposed By	Michael Rajner
Seconded By	Kathleen Cannon
Action	Passed

5. Approve 9/15/11 Meeting Minutes

Motion	To "approve the 9/15/11 Meeting Minutes."
Proposed By	Michael Rajner
Seconded By	Kathleen Cannon
Action	Passed

6. Grantee Reports

A. Part A

The Part A grantee reported that Part A Supplemental Grant application was submitted on 10/28/11. A major part of the grant is the Early Identification of Individuals with HIV/AIDS (EIIHA) strategy which will be addressed primarily by Joint Planning. In order to successfully accomplish the goals of the strategy, greater collaboration will be needed with community

partners. Discussions about quarterly data sharing with ADAP are underway. The Part A grantee will be in Washington, DC in January 2012 to stress the impact of in-migration to Broward County in regards to funding allocations. There will be a World AIDS Day event on 11/28/11 at 11:30 a.m. at Esplanade Park. The event will include attendance by Commissioner Holness, presentation of the AIDS Quilt and a Lotus Blossom Ceremony.

B. Part B

The Part B grantee reported on invoices paid through 9/30/11: Non-Medical Case Management conducted 242 eligibility interviews in September of which 46 were new clients. Medication Co Payment served 348 clients in September in which 4 were new to the program. 346 clients were served in September by Med Co Pay and two clients were served in September by Mail Order. Cost Savings for Medication Co Payment Program in September was \$23,261.80. A total of 72 clients activated Pharmaceutical Co Pay cards in September 2011. A total of 228 clients have activated Pharmaceutical Co Pay cards for the 5 month period May 1, 2011 to September 30, 2011.

ADAP Update

The ADAP grantee reported: The total ADAP "Open" enrollment (as of 10/17/11) is 1,648 clients. Total ADAP clients served ("Clients Served" defined as having at least one "pickup" in the period) in last 30 days was 1,158 clients. Total ADAP Waitlist enrollment (as of 10/14/11) was 601 clients. Total ADAP/Medicare Part D Enrollment (as of 10/17/11) was 187 (including 57 clients being called to verify Medicare eligibility.) Number of appointments in September was 568; number of missed appointment in September was 122 or 21%. The statewide ADAP is removing individuals from the ADAP Wait List for three reasons: 1) Emergency Relief Funding (ERF) for \$6.9M; 2) ADAP Supplemental Funding of \$6.3M (received for the first time this Fiscal Year); and 3) Attrition - individuals who leave the program for whatever reason can now be replaced as the total annual budget is finalized. Locally, the Broward County Health Department (BCHD) ADAP has seven days to contact individuals on the list to be transferred and seven more days for the individuals to schedule an appointment with ADAP to bring in a prescription(s) to establish continued eligibility and allow the BCHD pharmacy to fill the prescriptions as they were previously transferred to Pharmacy Assistance Programs (PAPs). Clients are now removed from the Wait List by medical category in the order they were placed on it. This serves as a reminder to people that if they are on the wait list they MUST recertify at 6 months or they will lose their position on the Wait List. Providers should strongly encourage clients to accept the transfer back to ADAP which is now on a more stable financial basis. The contracts with the pharmaceutical companies mandated that FLDOH notify them of clients who refuse the offer. The companies' reaction is unknown but may include dropping the clients from the PAPs.

Clients are now removed from the waitlist by medical category. From June 2010 the categories were classified as 'A', 'B' or 'C'.

- An 'A' client is one with a low CD4 count or being on medication(s) for an opportunistic infection.
- A 'B' client is one on antiretroviral drugs or who has a mid range CD4 count (between 250-350).
- A 'C' client is one who is 'treatment naïve'.

7. Joint Committee Reports

The Joint Committee chairs provided brief committee reports:

A. Joint Client/Community Relations

The committee met on November 1, 2011 at Broward House. There were no action items.

B. Joint Planning

There were no action items. EIIHA is the main item.

i. Ad-hoc Re-Entry Subcommittee

The committee's last meeting will be on 11/15/11, there are some items to go through Joint Planning.

C. Joint Priorities

No action items to bring to Joint Executive Committee. The committee will meet on 12/14/11 and will review the final allocations based on the reduced Part A grant award. The Part A grantee noted that the committee's policies and procedures were followed to determine allocations.

D. Other Committees

i. Membership/Council Development

The committee met on 11/03/11 and five applicants were recommended to the Planning Council.

8. Old/New Business

A. Co-Pay Card Cost Saving Update

As reported by the Part B grantee the cost Savings for Medication Co Payment Program in September 2011 was \$23,261.80.

B. Quality of Care Follow-Up

The Joint Executive Chairs will meet to discuss Quality of Care. This will be part of the theme of the annual retreat on February 23, 2012. Venue to be determined going into the holidays.

Member of Joint Client/Community Relations reported the difficulty clients from last meeting in Broward House were having, getting certified and thinking that 'centralized eligibility' was all the certification they needed. Part A grantee noted that the system is very complex and though it has, as noted by the Part A Chair, improved vastly, it remains an intricate system to navigate. Another member noted that if eligibility for Part A, B, C, HOPWA were in the same building, it will make at least the eligibility path smoother.

C. Relocation of BRHPC

BRHPC is relocating November 28 – 30, 2011. BRHPC will be functional in the new offices from December 1, 2011. Joint Executive Committee will hold the December meeting in the BRHPC location in Hollywood and evaluate future meeting sites at that time.

9. Public Comment

There was no public comment.

10. Agenda Items for Next Meeting

- Quality of Care
- Surveillance (*to become a permanent agenda item after ADAP report, on all future Joint Executive agendas*)

11. Next Meeting Date

Thursday, January 19, 2012 at 12:30 p.m. (*will be a 4 hour meeting*).

Subsequent to the meeting, it was decided that the next meeting date will be a Joint Executive Retreat. Venue: Carpenter House, 4414 Surf Road, Hollywood, 33019.

12. Adjournment

Meeting was adjourned at 2:16 p.m.

Service Category	Part B 2011-2012 Allocated	Part B 2011-2012 (November Spent / Encumbered)	Part B 2011-2012 Monthly Average Left	Part B 2011-2012 (YTD Spent / Encumbered)	Part B 2011-2012 (% Left)	Part B 2011-2012 (Balance)
Home Delivered Meals	\$ 5,000	\$ -	\$ 609	\$ 735	85%	\$ 4,265
Home Health Care Services	\$ 16,448	\$ 282	\$ 1,894	\$ 3,189	81%	\$ 13,259
Medication Co Pay	\$ 812,894	\$ 25,895	\$ 62,499	\$ 375,404	54%	\$ 437,490
Case Management (non-medical)	\$ 157,395	\$ 16,215	\$ 10,132	\$ 86,471	45%	\$ 70,924
Administration	\$ 110,192	\$ 9,297	\$ 4,873	\$ 76,078	31%	\$ 34,114
TOTALS	\$ 1,101,929	\$ 51,688	\$ 140,013	\$ 541,877	51%	\$ 560,051

49%

Non-Medical Case Management conducted 359 eligibility interviews in November of which 106 were new clients.

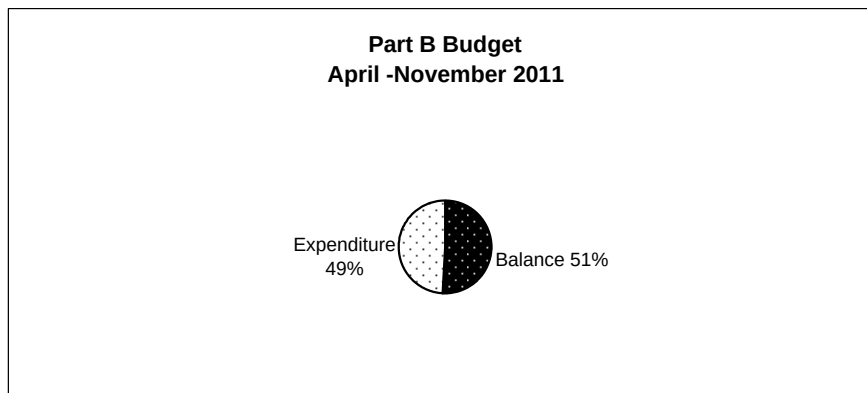
Medication Co Payment served 329 clients in November in which 15 were new to the program.

322 Clients served in November Med Co Pay

7 Clients served in November Mail Order

Cost Avoidance for Medication Co Payment Program for November is \$31,059.82. Total cost avoidance from April-November is \$111,084.16.

A total of 390 clients have activated Pharmaceutical Co Pay cards for the 7 month period May 1, to November 31, 2011.



This report reflects all invoices received and paid as of 11/31/11.

Broward County Health Department ADAP Report as of 1/6/12

Total ADAP "Open" Enrollment	2,001
Total ADAP Clients Served in Last 30 Days*	1,235
Total ADAP Waitlist Enrollment**	293
<i>Category A</i>	6
<i>Category B</i>	118
<i>Category C</i>	159
<i>Category D</i>	10
Total ADAP/Medicare Part D Enrollment	187
Number of Appointments in November	547
Number of Missed Appointment in November	127
Percentage of November Appointments Missed	23%

*"Clients Served" defined as having at least one "pickup" in the period.

**CATEGORY DEFINITIONS:

CATEGORY A

Diagnosis of AIDS and/or CD4 < 200 cells/mm3 and/or CD4% < 14%
 Diagnosis of active opportunistic infection
 Diagnosis of HIV-associated nephropathy (HIVAN)

CATEGORY B

Persons who are currently on ARV therapy
 Persons who were previously on ARV therapy but therapy was interrupted
 Treatment naïve clients with CD4 cell count between 201-350 cells/ mm3

CATEGORY C

Treatment naïve clients with CD4 cell count > 350 cells/mm3

CATEGORY D

Unknown/Other

Clients are removed from the Wait List **by medical category** in the order they were placed on it.

This serves as a reminder to people that if they are on the wait list they **MUST** recertify at 6 months or they will lose their position on the Wait List.

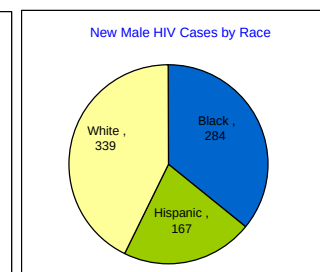
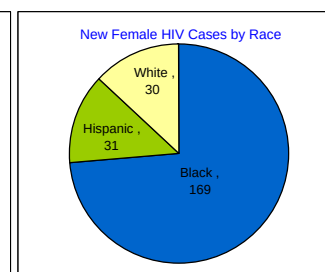
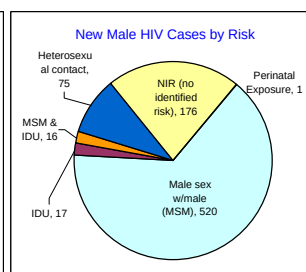
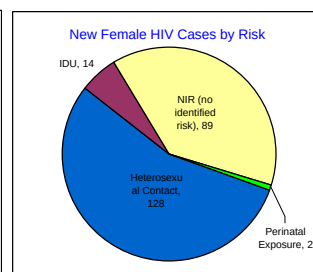
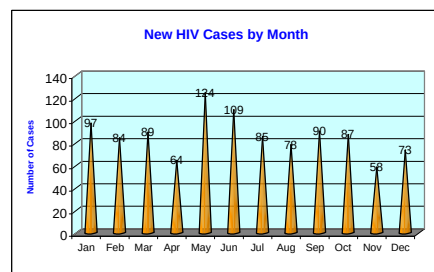
January - December, 2011 Newly Reported HIV Cases

	Reported (N)		Reported (N)		Reported (N)		Reported (N)		Reported (N)
TOTAL BLACK	453	TOTAL HISPANIC	198	TOTAL WHITE	369	TOTAL OTHER	18	TOTAL	1038
Total Black Female	169	Total Hispanic Female	31	Total White Female	30	Other Race Female	3	TOTAL FEMALE	233
Female		Female		Female		Female		Female	
Adult Heterosexual Contact	97	Adult Heterosexual Contact	19	Adult Heterosexual Contact	11	Adult Heterosexual Contact	1	Heterosexual Contact	128
Adult IDU	7	Adult IDU	2	Adult IDU	4	Adult IDU	1	IDU	14
Adult NIR (no identified risk)	63	Adult NIR (no identified risk)	10	Adult NIR (no identified risk)	15	Adult NIR (no identified risk)	1	NIR (no identified risk)	89
Perinatal Exposure	2	Perinatal Exposure	0	Perinatal Exposure	0	Perinatal Exposure	0	Perinatal Exposure	2
13 - 19	8	13 - 19	0	13 - 19	1	13 - 19	0	13 - 19	9
20 - 24	19	20 - 24	2	20 - 24	1	20 - 24	1	20 - 24	23
25 - 29	17	25 - 29	1	25 - 29	1	25 - 29	0	25 - 29	19
30 - 39	44	30 - 39	16	30 - 39	7	30 - 39	1	30 - 39	68
40 - 49	34	40 - 49	6	40 - 49	8	40 - 49	0	40 - 49	48
50 - 59	37	50 - 59	4	50 - 59	9	50 - 59	1	50 - 59	51
60 - 64	6	60 - 64	1	60 - 64	3	60 - 64	0	60 - 64	10
65 - 69	3	65 - 69	0	65 - 69	0	65 - 69	0	65 - 69	3
70 +	1	70 +	1	70 +	0	70 +	0	70 +	2
Total Black Male	284	Total Hispanic Male	167	Total White Male	339	Total Other Race Male	15	TOTAL MALE	805
Male		Male		Male		Male		Male	
Adult Male sex w/male (MSM)	121	Adult Male sex w/male (MSM)	113	Adult Male sex w/male (MSM)	277	Adult Male sex w/male (MSM)	9	Male sex w/male (MSM)	520
Adult Injection Drug Use (IDU)	12	Adult Injection Drug Use (IDU)	3	Adult Injection Drug Use (IDU)	2	Adult Injection Drug Use (IDU)	0	IDU	17
Adult MSM & IDU	8	Adult MSM & IDU	2	Adult MSM & IDU	6	Adult MSM & IDU	0	MSM & IDU	16
Adult heterosexual contact	55	Adult heterosexual contact	15	Adult heterosexual contact	4	Adult heterosexual contact	1	Heterosexual contact	75
Adult NIR (no identified risk)	87	Adult NIR (no identified risk)	34	Adult NIR (no identified risk)	50	Adult NIR (no identified risk)	5	NIR (no identified risk)	176
Perinatal Exposure	1	Perinatal Exposure	0	Perinatal Exposure	0	Perinatal Exposure	0	Perinatal Exposure	1
13 - 19	17	13 - 19	2	13 - 19	3	13 - 19	0	13 - 19	22
20 - 24	51	20 - 24	19	20 - 24	19	20 - 24	1	20 - 24	90
25 - 29	36	25 - 29	26	25 - 29	28	25 - 29	2	25 - 29	92
30 - 39	47	30 - 39	45	30 - 39	65	30 - 39	3	30 - 39	160
40 - 49	65	40 - 49	45	40 - 49	121	40 - 49	6	40 - 49	237
50 - 59	49	50 - 59	24	50 - 59	80	50 - 59	2	50 - 59	155
60 - 64	12	60 - 64	2	60 - 64	11	60 - 64	0	60 - 64	25
65 - 69	1	65 - 69	3	65 - 69	8	65 - 69	1	65 - 69	13
70 +	6	70 +	1	70 +	4	70 +	0	70 +	11

Rows shaded pink represent the groups and risk category with the highest frequency of females with HIV.

Rows shaded blue represent the groups and risk category with the highest frequency of males with HIV.

*Cases are regardless of AIDS status.





Broward County Health Department

HIV/AIDS Surveillance Report

Through December 31, 2011

Race/Ethnicity		Broward HIV (not AIDS)		Broward AIDS Cumulative Cases		Broward Living HIV/AIDS	
		#	% Total	#	% Total	#	% Total
Hispanic	All Races	1,213	14.5%	1,992	10.0%	2,290	13.6%
Not Hispanic	American Indian/Alaskan Native	10	0.1%	13	0.1%	15	0.1%
	Asian	34	0.4%	22	0.1%	53	0.3%
	Black	3,940	47.0%	9,959	50.2%	8,361	49.8%
	Native Hawaiian/Pacific Islander	5	0.1%	3	0.0%	8	0.0%
	White	3,076	36.7%	7,436	37.5%	5,772	34.4%
	Asian/Pacific Islander	10	0.1%	24	0.1%	25	0.1%
	Multi-Race	103	1.2%	393	2.0%	256	1.5%
Unknown		0	0.0%	0	0.0%	0	0.0%
Total		8,391	100.0%	19,842	100.0%	16,780	100.0%
Gender		#	% Total	#	% Total	#	% Total
Male		5,937	70.8%	14,421	72.7%	11,836	70.5%
Female		2,454	29.2%	5,421	27.3%	4,944	29.5%
Total		8,391	100.0%	19,842	100.0%	16,780	100.0%
Age at Diagnosis		#	% Total	#	% Total	#	% Total
Under age 5		72	0.9%	197	1.0%	8	0.0%
5-12 years		21	0.3%	67	0.3%	35	0.2%
13-19 years		294	3.5%	171	0.9%	140	0.8%
20-24 years		751	9.0%	692	3.5%	453	2.7%
25-29 years		989	11.8%	1,996	10.1%	744	4.4%
30-39 years		2,596	30.9%	7,596	38.3%	2,785	16.6%
40-49 years		2,350	28.0%	5,760	29.0%	5,913	35.2%
50-59 years		986	11.8%	2,437	12.3%	4,849	28.9%
60-64 years		184	2.2%	481	2.4%	968	5.8%
65-69 years		91	1.1%	252	1.3%	515	3.1%
over age 70		57	0.7%	193	1.0%	370	2.2%
Total		8,391	100.0%	19,842	100.0%	16,780	100.0%
Adult/Adolescent/Ped AIDS Exposure Category		#	% Total	#	% Total	#	% Total
Men who have sex with men		3,767	44.9%	7,690	38.8%	7,131	42.5%
Injecting drug use		381	4.5%	2,280	11.5%	990	5.9%
Men who have sex with men & inject drugs		175	2.1%	755	3.8%	408	2.4%
Heterosexual Contact		2,293	27.3%	5,596	28.2%	5,317	31.7%
Other		5	0.1%	162	0.8%	22	0.1%
Risk not reported/Other (NIR)		1,671	19.9%	3045	15.3%	2,663	15.9%
Mother with/at risk for HIV infection		99	1.2%	314	1.6%	249	1.5%
Total		8,391	100.0%	19,842	100.0%	16,780	100.0%