



MEETING AGENDA

Committee: CEC ad-Hoc Youth Advisory Subcommittee

Date/Time: July 9, 2019, 3:00 p.m. **Location:** World AIDS Museum

Chair: Andrew Ruffner

1. **CALL TO ORDER** *Welcome, Review meeting ground rules, Statement of Sunshine, Introductions, Moment of Silence, Public Comment*
2. **APPROVALS:** 6/11/19 Meeting Minutes, 7/9/19 Agenda
3. **STANDARD COMMITTEE ITEMS**
 - a. Testimonials (10 minutes) – What do you want the audience of this event to leave knowing, feeling, or wanting to share with others?
4. **UNFINISHED BUSINESS** None.
5. **MEETING ACTIVITIES/NEW BUSINESS**

CEC Work Plan Objective 2: (2.2) <i>Promote opportunities for advocacy and leadership within the HIV Community (Integrated Plan Strategy 3.2.c) (Year 2-5)</i>	
<i>Agenda Items/Tasks for next Meeting (Work Plan Item/Goal#)</i>	<i>Information requested (i.e. data, research, etc.) action to be taken, presentation, discussion, brainstorm etc.</i>
Member Event Prep Assignments Update (Handout A) 20 minutes	ACTION ITEM: Review member progress in acquiring resources and determine necessary next steps.
Event Planning Timeline (Handout B) 30 minutes	ACTION ITEM: Continue discussing event flow and planning timeline.
Event Program (Handout C) 30 minutes	ACTION ITEM: Finalize event agenda and program.
Shopping & Fitting Plan (Handout D) 30 minutes	ACTION ITEM: Devise plan for acquiring clothing & accessories and fitting.
Event Donations & Tabling (Handout E) 30 minutes	ACTION ITEM: Review and confirm all event donations and social hour tabling.

6. **RECIPIENT REPORT**
7. **PUBLIC COMMENT**
8. **AGENDA ITEMS/TASKS FOR NEXT MEETING**
None.
9. **ANNOUNCEMENTS**
10. **ADJOURNMENT**

PLEASE COMPLETE YOUR MEETING EVALUATIONS

THREE GUIDING PRINCIPLES OF THE BROWARD COUNTY HIV HEALTH SERVICES PLANNING COUNCIL

- Linkage to Care • Retention in Care • Viral Load Suppression •

VISION: To ensure the delivery of high-quality comprehensive HIV/AIDS services to low income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care

MISSION: We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: Foster the substantive involvement of the HIV affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care
Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments
Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment



MEETING MINUTES

Committee: CEC Youth Advisory Subcommittee (CEC)

Date/Time: Tuesday June 11, 2019 4:30 p.m.

Location: World AIDS Museum

Chair: Andrew Ruffner

ATTENDANCE				
#	Members	Present	Absent	Guests
1	Brautigam, Anthony	X		Robertson, L.
2	Brown, Priscilla		A	Cutright, A.
3	Fanfan, Jackisha	X		
4	Gerbier, Regina	X		
5	Hinton, Jeremy		A	
6	Ruffner, Andrew	X		
				HIVPC Staff
				Jolly, J.
				Oratien, V.
				Recipient Staff
				Anderson, T.
	Quorum = 4	4		

1. CALL TO ORDER:

The Chair called the meeting to order at 5:08 p.m. The Chair welcomed all present. Attendees were notified of information regarding the Government in the Sunshine Law and meeting reporting requirements, which includes the recording of minutes. Attendees were advised that the meeting ground rules are present, for reference. In addition, attendees were advised that the acknowledgement of HIV status is not required but is subject to public record if it is disclosed. Chairs, committee members, guests, Grantee staff and HIVPC staff self-introductions were made.

2. APPROVALS:

Motion #1: To approve 6/11/19 meeting agenda
Proposed by: Gerbier, R. **Seconded by:** Brautigam, A.
Action: Passed Unanimously

Motion #2: To approve meeting minutes of 5/16/19
Proposed by: Brautigam, A. **Seconded by:** Gerbier, R.
Action: Passed Unanimously

3. STANDARD COMMITTEE ITEMS

Testimonials: What do you want the audience of this event to leave knowing, feeling or wanting to share with others?

Committee members were given the opportunity to answer the testimonial question. The Committee Chair shared that he is excited about this event providing an opportunity for individuals to feel a greater sense of community and have fun. Other comments included creating a space for attendees to make connections, providing attendees with an innovative way to share info and have conversations, and being able to touch a community that may not be exposed to this information, in a more creative way.

4. UNFINISHED BUSINESS

None.



5. MEETING ACTIVITIES/NEW BUSINESS

Member Event Prep Assignment Updates: The Chair reviewed the assignments update sheet.

One committee member spoke to an administrative staff person at Empire Beauty School but was unable to get any feedback. However, a guest and Community Empowerment Committee (CEC) member was able to speak with an instructor from Empire Beauty School's evening program who expressed interest in her students doing the hair and makeup for the fashion show.

ACTION ITEM: Provide Instructor at Empire with fashion show details so that she can properly staff the show with hair stylists and makeup artists.

A committee member asked about the dressing room space for fashion show prep. The dressing room, which is immediately next to the auditorium, has enough room for hair, makeup and wardrobe changes. Committee members will be following up to finalize all details with Empire Beauty School. An update was given on Goodwill's donation to the fashion show. A question was asked about who the donations/checks should be made out to. Support staff will be awaiting clarification from the Recipient staff regarding proper protocol for receipt of all donations. There is no news on Walgreens, as communications are still ongoing. There is not update on correspondence with MAC makeup company, but the assigned committee member will be giving an update soon. A committee member spoke with the Levi's Regional Manager and they may still be interested in participating. They have specific line of clothing geared towards LGBTQ community and HIV/AIDS stigma (caps, t-shirts, etc.). Their donations are primarily black and white accessories/attire but could still be used. Levi's need to know how many pieces and sizes are needed, as the Levi's point person will be traveling from Orlando to pick out clothing at the Aventura store. Positions that have been filled for the show include; photographer, videographer, stylist and MC for the evening.

The event has yet to confirm a DJ for the evening. Whoever is selected will be on a volunteer basis. Committee members and guests will be reaching out to their contacts to inquire about possibilities for a DJ. Ad-Hoc committee members were invited to attend the upcoming Community Empowerment Committee scheduled for Tuesday, July 2nd. Attending this meeting could give the members a better understanding of what the larger committee does.

Event Planning Timeline: The Committee Chair transitioned into the program outline and discussed the agenda for the fashion show. Support staff then showed committee members the videos that would play during the show, and provided more details on each scene, its transitions and the interactive portions of the show. Committee members were encouraged to think of additional music and song selections that could be played during the three scenes of the show, as this is something that has not been finalized. Members gave feedback on the videos and program outline. Questions were asked about the facility and lighting. Members would like to have available lighting in coordination with the color themed scenes (red, yellow, blue). Support staff did make lighting and stage equipment requests with the initial payment submitted but will need to check to get specific details. No additional feedback was given on the program outline.

ACTION ITEM: Check with Hal at Art Serve to get more information on lighting for the show.

Vendor set-up was briefly discussed. Any organization who has donated will have the option to have a vending table during the social hour and fashion show event. Members want at home HIV/AIDS testing and on-site HIV testing to be made available for the day of the event. Support staff briefly discussed the model casting call which will be happening immediately after the meeting.

As a way to encourage fashion show models to help with advertising and bringing in event attendees, the model who has the most attendees at the event will get a \$100 gift card from AHF if they bring the most attendees. Other prize donations include a dental kit/electronic toothbrush from Nova Dental, an iPad for the event raffle and gift cards for the pop quiz winners, a \$100 gift card from Lorenzo's Hair Studio was also mentioned. A committee member suggested to include a question on Eventbrite registration that asks, "How did you hear about this event?" as a way to track which



models recruited the most attendees. More discussion on event prizes will be fleshed out at the July CEC meeting. Ways to promote the event include social media (Facebook), email, posters/flyers and word of mouth.

On the day of the Fashion Show a thank you slideshow including all donor organizations will be displayed. For model casting call, some members suggested that all models who show up to the casting call will be selected to be in the show. The final show lineup will be determined by the stylist and fashion show coordinator. The members then decided that the decision to keep all models should not be made today; the models will be contacted via email within 3 days (by Friday, June 14th). A guest arrived from Latino Salud and was updated on the meeting progress. Eventbrite link for the event is live and over a dozen have already registered for tickets. The goal for event attendance is 100, with hopes that 50% of attendees will be from the young adult age group.

6. RECIPIENT REPORT

None.

7. PUBLIC COMMENT

None.

8. AGENDA ITEMS/TASKS FOR NEXT MEETING: Tuesday, July 9, 2019 **Time:** 3:00 p.m. **Venue:** World AIDS Museum

<i>Goal/Work Plan Objective #:</i>	<i>Accomplishments</i>
Event Program	ACTION ITEM: Finalize event agenda and program
Shopping & Fitting Plan	ACTION ITEM: Devise plan for acquiring clothing & accessories and fitting.

9. ANNOUNCEMENTS

None.

10. ADJOURNMENT

The meeting was adjourned at 6:02 p.m.



CEC Attendance CY2018

Consumer	PLMHA	Absences	Count	Meeting Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Attendance Letters
				Meeting Date	C	6	CX	3	1	5	3	C	CX	2			
0	0	3	1	Apponte, E.				N-6/28			A		NQA	A		W-9/7, R-10/4	
1	0	0	2	Barrientos, Y., <i>Chair</i>			N-4/1	X	X	X	X		NQX	X		Z-10/3	
1	1	0	3	Bhrangger, R.		X	NQX	X	X	X	X		NQX	X			
1	1	0	4	Burgess, D.		X	NQX	X	X	X	X		NQX	X			
0	0	1	5	Fleurinord, P., <i>V. Chair</i>		X	NQX	X	X	A	X		E	X			
0	0	2	6	Franks, H.		X	NQX	X	X	X	A		NQA	X			
1	0	4	-	Lint, A.		X	NQA	A	X	A	X		NQA			W-9/7, R-9/6	
1	1	0	7	Marcoviche, W.		X	E	X	X	X	X		NQX	X			
0	1	2	8	Robertson, L.		X	NQX	A	X	X	X		NQA	X			
1	1	4	-	Robertson, P.		X	NQA	X	A	A	A					W-6/6, R-7/5	
0	0	1	9	Wilson, E.		X	NQA	X	X	X	X		NQX	X			
Quorum = 6					0	9	5	8	9	7	8	0	5	8			

Legend:	
X - present	N - newly appointed
A - absent	Z - resigned
E - excused	C - cancelled
NQA - no quorum absent	W - warning letter
NQX - no quorum present	Z - resigned
	R - removal letter

Ad-Hoc Youth Advisory Committee

Member Event Prep Assignments Update

July 9, 2019

<i>Task: Request Assistance with Makeup, Hair Styling, & Clothing</i>		
Vendor & Committee Member/Guest	Status	Next Steps
Empire Beauty School (Anthony & Lorenzo)	☒ Complete ☐ In Progress ☐ Incomplete	Stylists will be available for hair and makeup styling beginning at 4:00 p.m. Models will complete base makeup beforehand.
Lorenzo's Hair (Anthony)	☒ Complete ☐ In Progress ☐ Incomplete	Lorenzo Littlefield will act as lead hair stylist and provide \$100 gift card for styling to Lorenzo's Hair.
I Love Vintage (Jackisha)	☐ Complete ☐ In Progress ☐ Incomplete	
Walgreens (Andy)	☐ Complete ☐ In Progress ☐ Incomplete	
MAC (Priscilla)	☐ Complete ☐ In Progress ☐ Incomplete	
Levi's (Anthony)	☒ Complete ☐ In Progress ☐ Incomplete	Regional Manager will provide t-shirts shirts for models to wear in the 3 rd scene: Fighting Stigma.
<i>Task: Fill Event Positions</i>		
Position	Status	Name
Photographer	☒ Complete	
Videographer	☒ Complete	Nicole Cohen, BRHPC
Stylist	☒ Complete	Deon Jefferson
MC	☒ Complete	Angela Pitts
Show Advisor	☒ Complete	Victor Franovik
DJ	☒ Complete	Tony Duncan
Comedian	☒ Complete	Chris "The Teacher" Priester
<i>Task: Determine Outstanding Steps to Accomplish</i>		
Task/Position	Status	Updates & Next Steps
Stage Design	☒ In Progress	PCS Staff spoke with ArtServe General Manager and Lighting Engineer regarding stage lighting and slideshow/videos. Conversation will continue through rehearsals.
Vendor Setup	☒ In Progress	Vendors have been contacted regarding tabling. Tables provided by ArtServe. Confirmed organizations will be set up to table during Social Hour.
Social Hour Design	☒ In Progress	Slideshow & Video to be completed.

Fashion Show Agenda

Event Open

7:00 p.m. to 8:00 p.m.	Social Hour including networking and agency tables
------------------------	--

Fashion Show

8:00 p.m. to 8:10p.m.	Opening: Song- “Work” Teyanna Taylor As the song is playing, guests take their seats and staff informs the audience that the show will be starting shortly.
8:10pm- 8:20pm	Comedy Set: Chris Priester “The Teacher Comedian”
8:20p.m. to 8:25 p.m.	Opening Video: “Let’s Stop HIV Together: A Short Film” (play from beginning to 3:00 minute mark) video ends with the narrator speaking on the negative effects that stigma can have on an individual. Video fades into Let’s Talk About Sex video- Salt n Peppa (or any video of members choosing)
8:25 p.m. to 8:30 p.m.	Host: The host, Angela Pitts, takes the stage and welcomes everyone to the show. She gives a run down on the show, purpose, and some statistical facts. Makes sure that the audience knows that this will be an interactive show. We want to make sure that everyone leaves here knowing more about stigma and how to stop it in our communities. Host makes a mention about the video on stigma and says “Now this is where you all come in. I mentioned earlier that this fashion show would be educational and interactive, so let’s see how many people were paying attention...” she goes into talking about the opening video, asking the audience what they already know about HIV/AIDS and stigma and what they learned from the video. The first audience member to answer received a prize. After prize is given out, audience is encouraged to continue to pay attention because prizes will be given out during the show for the “Fighting Stigma Through Fashion Pop Quizzes”. In addition, all guests have been given a raffle ticket upon entry for a chance to win an HIVPC giftbag (prize does not have to be mentioned and will be given out at the end of the show). Hosts gives housekeeping rules and then encourages everyone to sit back and relax because the show is about to begin. <i>Before scene one starts, the host will share that this scene is in collaboration with _____, and listing contact info and resources for this agency)</i>

8:30p.m. to 8:32 p.m.	Scene Transition: Video CDC Regan's Story
8:32 p.m. to 8:40p.m.	Scene 1: Red – HIV/AIDS Awareness Slides: Video Montage of a collection of HIV awareness videos from across the country/world. Music:
8:40 p.m. to 8:50p.m.	Scene Two Video: “Let’s Stop HIV Together: A Short Film” (starting from the 4:48 mark) This section of short film features PLWHA who share their stories about diagnosis and information on treatment and long-term survival follows until the 7:12 mark. Fighting Stigma Pop Quiz- host <i>Before scene two starts, the host will share that this scene is in collaboration with _____, and listing contact info and resources for this agency)</i>
8:50p.m. to 8:53p.m.	Scene Transition: Video CDC Jamie ’s Story or Christopher’s Story
8:53 p.m. to 9:00p.m.	Scene 2: Blue – PrEP Slides: Video montage of national/international PrEP posters Music: TO BE DETERMINED (4 songs needed)
9:00 p.m. to 9:05p.m.	Rip the Runway- Audience Edition OR Dance Competition Host will pull together a quick short runway/dance competition with willing participants. Best walk/dance is voted on by audience and wins additional raffle ticket.
9:05 p.m. to 9:09p.m.	Scene Three Video “Let’s Stop HIV Together: A Short Film” (starting from the 7:13 mark) This section of short film features PLWHA who share their stories about ending stigma, combatting as a community and showing support for PLWHA. End at 10:09 mark <i>Before scene three starts, the host will share that this scene is in collaboration with _____, and listing contact info and resources for this agency)</i>
9:10 p.m. to 9:20p.m.	Scene 3: Yellow – Fighting Stigma Slides: Video montage of fighting stigma posters Music: TO BE DETERMINED (4 songs needed) <i>During this scene, each model will walk out holding a sign containing hurtful words surrounding HIV stigma and will rip them up as they walk down the runway or when they get to the end of the runway.</i>

Event Close

9:20 p.m. to 9:25 p.m.	Closing: Thank Yous/Raffle Giveaways/ <u>Music:</u> Together Again Janet Jackson, maybe slideshow of PLWHA that we have lost? (Maybe we can send out an all call with our promo materials to solicit photos that people want to submit of family members who have lost the fight with HIV/AIDS to be featured in the closing slideshow presentation?)
------------------------	--

Fashion Show Planning Timeline

May						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	CEC Meeting 7	8	9	10	11
12	13	14	15	16 Y.A.C. Meeting	17 Model Event Write Live Email Agency Contacts	18
19	20	21	22	23 HIVPC Meeting Promote Event & Casting	24 Show Event Write Live	25
26	27 Memorial Day	28	29	30	31	

June						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 Finalize Donations & Event Performers	4 CEC Meeting Report finalized Donations & performers	5	6	7	8
9	10	11 Y.A.C. Meeting & Model Casting	12	13	14	15
16	17	18 	19	20	21	22
23	24 	25 Model "Thank You" Meeting	26	27 HIVPC Meeting Promote event	28 	29
30						

July						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1  	2	3	4 Independence Day	5	6
7	8 	9 Y.A.C. Meeting	10	11 Fitting Day 1	12 Fitting Day 2	13
14	15 Rehearsal Day 1	16 Rehearsal Day 2	17	18	19 Fashion Show	20 Thank You Emails to Attendees
21	22 Follow-up with interested parties	23	24	25 HIVPC Meeting Report on event	26	27
28	29	30	31			

HIV AWARENESS - PREVENTION - ENDING STIGMA

HANDOUT C

FIGHTING STIGMA THROUGH FASHION

(Fashion Show)

FRIDAY, JULY 19TH

7:00PM-10:00PM

ARTSERVE

FORT LAUDERDALE, FLORIDA



**Hosted by:
Angela "Myamee" Pitts**

Scene 1: HIV Awareness

Info about HIV Awareness

FIGHTING STIGMA THROUGH FASHION

EXPLANATION BEHIND CREATION OF EVENT AND
STATISTICS AMONGST YOUNG ADULT AGE GROUP

HANDOUT C

Scene 2: Prevention

Info about Prevention

THE HIV PLANNING COUNCIL

Brief info on planning council and
joining

Scene 2: Prevention

Info about Prevention

THANK YOU! (EVENT DONORS)

*Thank you to the following organizations and businesses for
your help, donations and support in making this event a success:*

Ryan White Part A
AIDS Healthcare Foundation
Goodwill
Care Resource
The Pride Center
Department of Health
Poverello Center
World AIDS Museum

Gilead
Nova Dental
Broward Health
Lorenzo's Hair Studio
Empire Beauty School
Chris the Teacher Comedian
Levi's Jeans
BlackStar Unisex Salon
Franovik

Fighting Stigma Through Fashion

Runway Looks for Scenes 1-3

- Scene 1-Look 1



Model- DONEATRA

- Scene 1- Look 2



Model- MICHAEL

- Scene 1-Look 3



Model- WALLDELINE



- Scene 1- Look 4



Model- ASHLEY

- Scene 1-Look 5

Model- Phyllis: Red Print
Dress

- Scene 1- Look 6

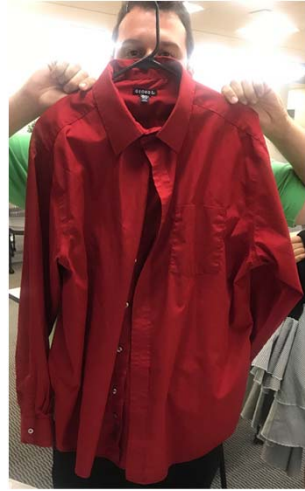
Model- GABRIEL: NEED
OUTFIT

- Scene 1-Look 7



Model- TYLER
Needs red blazer or cardigan

- Scene 1- Look 8



Model- MATTHEW
Needs pants/jeans

- Scene 1-Look 9



Model- CHEVON

- Scene 1- Look 10



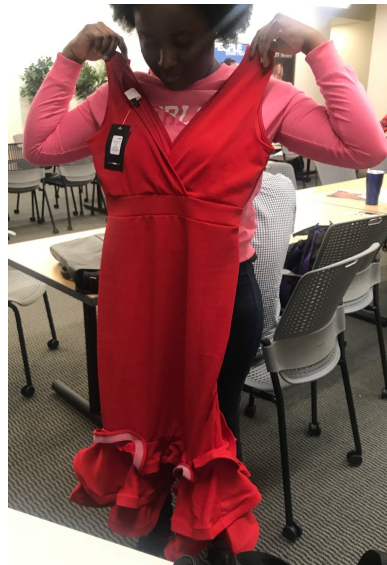
Model- MYKA

- Scene 1-Look 11



Model- CARLOS
Needs Top

- Scene 1- Look 12



Model- MAATE

- Scene 1-Look 13



Model- ABEL

- Scene 1- Look 14



Model- LISA
Needs Accessories or Hat

- Scene 1-Look 15



Model- JAMIE

- Scene 2-Look 1

Model- Phyllis
Blue Jumper with accessories

- Scene 2- Look 2

Model- MARIETOU
Blue Outfit Needed

- Scene 2-Look 3



Model- ABEL

- Scene 2- Look 4



Model- LISA

- Scene 2-Look 5

Model- MYKA: Outfit/Hat needed

- Scene 2- Look 6



Model- CHEVON
wide brim hat needed

- Scene 2-Look 7



Model- MICHAEL: Blue Print
Shirt/Hat Needed

- Scene 2- Look 8



Model- BRITHNEY

- Scene 2-Look 9



Model- TYLER

- Scene 2- Look 10



Model- DONEATRA

• Scene 2-Look 11



Model- WALLDELINE

• Scene 2- Look 12



Model- GABRIEL

• Scene 2-Look 13



Model- ASHLEY

• Scene 2- Look 14

Model- MATTHEW
Pants/ Accessories needed

• Scene 2-Look 15



Model- JAMIE



Scene 2-Look 16



Model- ABEL

• Scene 3- Looks 1-15



All Models will wear Favorite Jeans and T-Shirts Provided by HIVPC

Models: (16 total)

- Maat
- Doneatra
- Matthew
- Michael
- Lisa
- Ashley
- Marietou
- Phyllis
- Tyler
- Chevon
- Myka*
- Gabriel*
- Carlos*
- Jamie
- Walldeline
- Abel
- * No appointment set

Shopping List- *items still needed*

Clothing:

Blue dress – Size 14 (F)

Blue Blouse- M-L (F)

Blue Print/Pattern Pants – Size 12 (F)

Red Shirt or Cardigan w/ bowtie – M (M)

Red Print/Pattern Shirt – L (M)

Red tie/pocket square- (M)

Blazer w/ Red shirt – L (M)

Blue combination outfit – Pants: 4/ Shirt Size: S/ Dress Size: M (F)

Hats:

Wide brim (Black preferably leather)

Fascinator or fashionable hat (blue or blue detail)

Other Accessories:

Red/Blue detailed jewelry

*Shoes (will happen after the wardrobe fittings if models don't have shoes to complete the look)

Available Funds Remaining:

Goodwill- \$125

Poverello- \$200

Out of the Closet- \$100

Fighting Stigma Through Fashion Event Donations

Organization	Donation	Donation Confirmed	Tabling?	Contact Person	Logo?
Goodwill	Gift Certificate- \$200	Received 7/5/19	Yes	Wally	
Lorenzo's Hair Studio	Stylist for models Gift Certificate- \$100	Yes		Lorenzo	
AIDS Healthcare Foundation	Raffle Door Prize- iPad Model Prize- \$100 Out of the Closet- \$200 Meeting Space	Yes		Aaron	
Nova Dental	Electronic Waterpik Toothbrush	Via Email 7/1/19	Yes	Dr. Schweizer	
Broward Health	Social Hour Refreshments Show Entertainment- Comedy	No Yes- via call		Trudy/Vince?	
Levi's	Denim/ T-Shirts for show	Yes			
Franovik	Volunteer Fashion Show Assist/Director Clothing racks?	Yes Via email		Viktor	
Angela Pitts	Volunteer Show Host	Yes		Teresa/Angela	
Poverello	Meeting Space	No		Brad	
Care Resource	Models	Yes	Yes	Anthony/Jakisha	
World AIDS Museum			Yes	Andy	
Pride Center			Yes	Lorenzo	
HIV Planning Council			Yes	Vanessa/Jessica	
BlackStar Unisex Salon	Haircuts for male models	Yes	Yes	Forrest	
Empire Beauty School	Hair/Makeup for models	Yes		Jessica	