



MEETING AGENDA

COMMITTEE: Community Empowerment Committee

Date/Time: February 6, 2018, 3:00 p.m.

Location: Governmental Center Room A-337

Chair: Lorenzo Robertson **Vice Chair:** Pat Fleurinord

1. **CALL TO ORDER:** *Welcome, Review meeting ground rules, Statement of Sunshine, Introductions, Moment of Silence, Public Comment*
2. **APPROVALS:** 2/6/18 Agenda, 11/7/17 Minutes
3. **STANDARD COMMITTEE ITEMS**
 - a. Testimonials
4. **UNFINISHED BUSINESS**
5. **MEETING ACTIVITIES/NEW BUSINESS**

<i>Agenda Items/Tasks for next Meeting (Work Plan Item/Goal#)</i>	<i>Information requested (i.e. data, research, etc.) action to be taken, presentation, discussion, brainstorm etc.</i>
FY2017 Committee Work Plan	ACTION ITEM: Review status of FY2017 CEC Work Plan
FY2017 Committee Evaluation	ACTION ITEM: Complete FY2017 CEC Evaluation and set goals for FY2018

6. **GRANTEE REPORTS**
7. **PUBLIC COMMENT**
8. **AGENDA ITEMS/TASKS FOR NEXT MEETING: Date:** March 6, 2018 **Venue:** A-337

<i>Agenda Items/Tasks for next Meeting (Work Plan Item/Goal#)</i>	<i>Information requested (i.e. data, research, etc.) action to be taken, presentation, discussion, brainstorm etc.</i>

9. **ANNOUNCEMENTS**
10. **ADJOURNMENT**

PLEASE COMPLETE YOUR MEETING EVALUATIONS

THREE GUIDING PRINCIPLES OF THE BROWARD COUNTY HIV HEALTH SERVICES PLANNING COUNCIL

- Linkage to Care • Retention in Care • Viral Load Suppression •

VISION: To ensure the delivery of high quality comprehensive HIV/AIDS services to low income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care

MISSION: We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: Foster the substantive involvement of the HIV affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care
Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments
Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment



MEETING AGENDA

COMMITTEE: Community Empowerment Committee

Date/Time: November 7, 2017, 3:00 p.m.

Location: Governmental Center Room A-337

Chair: Lorenzo Robertson **Vice Chair:** Pat Fleurinord

	Members	Present	Absent	HIVPC Staff
1	Bhrangger, R.	X		L. Ewart
2	Burgess, D.	X		V. Oratien
3	Fleurinord, P. <i>Vice Chair</i>	X		K. Holloman.
4	Franks, H.	X		
5	Lint, A.		A	Grantee Staff
6	Marcoviche, W.	X		L. Jones
7	Robertson, L. , <i>Chair</i>	X		R. Morris
8	Robertson, P.	X		
9	Wilson, E.		A	
	Quorum = 7	7		

- 1. CALL TO ORDER:** The Chair called the meeting to order at 3:09 p.m. The Chair welcomed all present. Attendees were notified of information regarding the Government in the Sunshine Law and meeting reporting requirements, which includes the recording of minutes. Attendees were advised that the meeting ground rules are present, for reference. In addition, attendees were advised that the acknowledgement of HIV status is not required but is subject to public record if it is disclosed. The chair, committee members, a BTAN guest, grantee staff and support staff self-introductions were made. A moment of silence was observed.

2. APPROVALS:

Motion #1: To approve 11/8/17 meeting agenda
Proposed by: Franks, H. **Seconded by:** Burgess, D.
Action: Passed Unanimously

Motion #2: To approve 8/1/17 meeting minutes
Proposed by: Franks, H. **Seconded by:** Fleurinord, P.
Action: Passed Unanimously

3. STANDARD COMMITTEE ITEMS

- Testimonials: None.

4. UNFINISHED BUSINESS

None.

5. MEETING ACTIVITIES/NEW BUSINESS

- Affordable Care Act – 2018 Open Enrollment: A representative of the Recipient's Office shared with CEC that the 2018 ACA Marketplace plans began enrollment on November 1, 2017 and will continue until December 15, 2017. FDOH-BC has provided which insurance plans it will cover. There are 28 plans covered by the Ryan White Part A Program and FDOH-BC. FDOH-BC will pay premiums, and the Ryan White Part A Program will

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pay deductibles. Some plans, such as Humana, will no longer be covered. For clients whose plans will not be the same, the message remains to re-enroll. Navigators will follow up with clients and make sure their information is provided to ADAP so that their coverage is effective January 1, 2018. In addition, marketing materials will be shared with CIED and made available in places such as waiting rooms at healthcare providers. The goal is to inform clients that assistance is available. Clients at 100-400% FPL can enroll through Ryan White, and on rare occasions a person who falls below that threshold may be allowed to enroll. Outside of the enrollment period, there is a special enrollment period. The marketplace has special enrollment criteria for qualifying events such as loss of employment. Clients are only eligible for the ACA marketplace if they are not eligible for Medicare, Medicaid, or insurance through an employer.

- b. World AIDS Day: On Friday, December 1st, Black Treatment Advocates Network (BTAN) will be joining the City of Fort Lauderdale for the “Light up Sistrunk” event. This is the first year that BTAN will be a part of such a collaboration. BTAN normally hosts its own event but, since the city will be hosting its event on World AIDS Day, the group saw this as an opportunity to connect to an audience it would not normally reach. BTAN will be testing at the event as well as taking the stage and speaking with the audience during breaks in programming. BTAN feels that this will be a prime opportunity to reach new individuals, especially as HIV and Syphilis have risen in the 33311, 33313, and 33025 zip codes. In addition to communicating with the crowd and providing HIV testing, BTAN will be in charge of the toy drive. CEC discussed tabling opportunities at Light up Sistrunk, and members volunteered to participate.

Another World AIDS Day event taking place is a vigil on Wilton Drive which is being hosted by Broward House. The World AIDS Museum has also been promoting its events around World AIDS Day.

6. GRANTEE REPORTS

A representative of the Recipient’s Office stated that system modifications were underway which would enhance data presentations and get information out quicker. Aside from that, the Recipient’s Office is working on other projects including the grant. Internally, there are a number of forums ahead as well as substantial decision making related to marketing. Meeting attendees were told to expect more marketing coming up.

7. PUBLIC COMMENT

None.

8. AGENDA ITEMS/TASKS FOR NEXT MEETING: Date: January 2, 2018 Venue: TBD

Agenda Items/Tasks for next Meeting (Work Plan Item/Goal#)	Information requested (i.e. data, research, etc.) action to be taken, presentation, discussion, brainstorm etc.

9. ANNOUNCEMENTS

None.

10. ADJOURNMENT

Without objection, the meeting was adjourned at 3:44 p.m.

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CEC ATTENDANCE CY 2017

Consumer	PLWHA	Absences	Count	Meeting Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Attendance Letters
				Meeting Date:	3	C	7	4	2	6	C	1	C	C	7		
		0		Arencibia, Y.	X	Z-1/31											
1		0	1	Bhrangger, R.	X		X	X	X	X		X			X		
1	1	1	2	Burgess, D.	A		E	X	X	X		E			X		
		1	3	Fleurinord, P., V. Chair	X		X	X	X	X		A			X		
		0	4	Franks, H.	X		X	X	X	X		X			X		
1		2		Katz, H.B.	A		X	A	X	E	Z- 7/27						
1		2	5	Lint, A.	X		X	A	X	X		E			A		
1		0	6	Marcoviche, W.	X		X	X	X	X		X			X		
1		2		Parker, P.	A		A	E	E	E		X	Member Passed Away 9/9				
		0	7	Robertson, L., Ch	X		X	X	X	X		X			X		
1	1	1	8	Robertson, P.	A		X	X	X	E		X			X		
			9	Wilson, E.		N- 4/27			X	X		X			E		
				Quorum = 7	7		8	7	9	7		7			7		

Legend:
X - present
A - absent
E - excused
NQA - no quorum absent
NQX - no quorum present
N - newly appointed
Z - resigned
C - cancelled
W - warning letter
Z - resigned
R - removal letter

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FY 2017-18 Community Empowerment Committee Work Plan

The work plan is intended to help guide the work of the committee and to assist the Community Empowerment Committee in achieving its objectives in the coming year. For each activity, the time period of activity is highlighted in blue and the completion date is noted with an "X".

GOAL: Enhance capacity in communities throughout the EMA through community mobilization, education/awareness, and resource and information sharing. Host at least 2 outreach activities in FY17.

Objective 1: Increase Consumer education and overall knowledge of the Committee's role in the HIVPC

Activities	Frequency	Responsible Party	Outcomes	Action Items/Data Prep	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
1.1 Participate in quarterly trainings on topics such as the HIV Care Continuum, viral load suppression, HIVPC 3 Guiding Principles, PLWHA advocacy and leadership	Quarterly	Staff/Facilitator	Educate CEC members and Consumers	Invite experts and HIV Community Partners to provide training and education sessions			X			X			X			X
1.2 Priority rank Part A and MAI Service Categories and send recommendations to PSRA	Annually	Staff/Grantee	Data driven PSRA process	Receive presentation on Part A utilization and historical trends. Data: Part A Scorecards; Historical epi data				X								

Objective 2: Increase community engagement to promote education and awareness to affirm support for PLWHA (Integrated Plan Strategy 3.2.a)

Activities		Responsible Party	Outcomes	Action Items/Data Prep	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
2.1 Create forums for Community Summits to identify strengths, challenges, opportunities and barriers for individuals living with HIV in Broward County (YEAR 1)	Bi-Annually	CEC	Achieve a more coordinated response to the local HIV epidemic	a. Coordinate with HIV stakeholders (e.g. BTAN, Latinos En Accion, SFAN) to hold Community Forums during significant HIV awareness days (e.g. National HIV Testing Day, Latino HIV Awareness Day, National Black HIV/AIDS Awareness Day) b. Provide presentations by HIV experts (AETC, NQC) to educate community members on emerging issues in HIV, including accessing Ryan White services c. Provide non traditional activities (not specific to "HIV") at Summit to better engage participants d. Request feedback from attendees regarding barriers and stigma in the HIV/AIDS community through surveys to document feedback and follow up with participants.			X									
2.2 Identify emerging leaders representative of the HIV community who are willing to participate in leadership activities (Integrated Plan Strategy 3.2.c) (YEAR 2)	Integration Year 2	CEC	Increase leadership Opportunities for individuals living with HIV	Utilize continuous outreach through community forums and events to identify emerging leaders. Emphasize selection of Ryan White consumers who would be willing to participate in leadership activities.												
2.3 Promote opportunities for advocacy and leadership within the HIV Community (Integrated Plan Strategy 3.2.c) (Year 2-5)	Integration Year 2	CEC	Increase leadership opportunities for individuals living with HIV	Hold Leadership Series for identified Ryan White consumers and leaders in the HIV Community. Series should be CEC/Consumer led and focus on topics such as advocacy, letter writing and leadership. Each Series should have a graduation ceremony or recognition program for participants, and such event should coincide with national HIV recognition days, if applicable.												
2.4 Analyze survey results for each community event, including outreach, trainings and community forums	Bi-Annually	Staff/CEC	Monitor progress of Network goal	Determine successes and failures of each event. Provide results in annual CEC Evaluation. Provide any relevant recommendations to PSRA that may inform the PSRA process. Data: survey results based on demographics, client self identified needs, and learning objectives	X			X								

Objective 3: Provide networking and communication opportunities to address the epidemic (Integrated Plan Strategy 4.1.d)

[illegible]

FY2017 COMMUNITY EMPOWERMENT COMMITTEE

FY2017 CEC Community Outreach and Engagement:

- National Black HIV/AIDS Awareness Day @ MegaPhone (February 7th, 2017)
- Chill, Chat, Chew @ African American Research Library (May 23rd, 2017)
- Light Up Sistrunk/World AIDS Day (December 1, 2017)

CEC and the FY2018 Priority Setting and Resource Allocation (PSRA) Process:

- CEC and BTAN hosted a Chill, Chat and Chew Community Forum in May, 2017
 - o 51 people participated
 - o Part A consumers discussed linkage to care, their views on Ryan White services, their unmet needs, and barriers to care
 - o The PSRA Committee reviewed the feedback from the Forum and used the community input as a data point in their PSRA process
- The CEC ranked Part A core and support services in May, 2017
 - o CEC rankings were used as a significant data point by the PSRA Committee when determine final service category rankings

CEC, Community Input and the FY2018 Part A Grant:

- Each year the Part A grant asks for a “description of the community input process” during the PSRA process
 - o How PLWH were involved in the planning and allocation processes and how their priorities were considered in the process?
 - o How the input of the community was considered and whether the community input process adequately addressed any funding increases or decreases in the RWHAP Part A award?

FY2018 CEC Recommendations

- Increase collaboration with community stakeholders, including forums and community education/outreach opportunities
- Coordinate feedback mechanisms with the Integrated Workgroup and other HIV community bodies
- Identify new leaders and bring to CEC table

1.) Meeting Effectiveness

	Not Relevant			Very Relevant	
	1	2	3	4	5
How relevant were the agenda, reports, and next steps?					

What are 2 ways to improve the relevance of meeting agenda items?

2.) Leadership

	Not Well			Very Well	
	1	2	3	4	5
How well did the Chair guide the meeting					

What can the Chair do differently in the future to improve meetings?

3.) Committee Member Participation

	Not Well			Very Well	
	1	2	3	4	5
How well prepared were the Committee members?					

What can be done in the future to improve meeting preparedness & participation from members or guests?

4.) Community Engagement

	Not Effective			Very Effective	
	1	2	3	4	5
How effective were the CEC's community engagement efforts this year?					

How could the Committee improve their community outreach efforts? What could they do differently?

5.) Goals

What are some FY2018 CEC goals?
