Fort Lauderdale / Broward County EMA
Broward County HIV Health Services Planning Council
An Advisory Board of the Broward County Board of County Commissioners
200 Oakwood Lane, Suite 100, Hollywood, FL, 33020 - Tel: 954-561-9681 / Fax: 954-561-9685

MEETING AGENDA

COMMITTEE: Community Empowerment Committee
Date/Time: May 2, 2017, 3:00 p.m.
Location: Governmental Center Room A-337
Chair: Lorenzo Robertson **Vice Chair:** Pat Fleurinord

1. **CALL TO ORDER:** *Welcome, Review meeting ground rules, Statement of Sunshine, Introductions, Moment of Silence, Public Comment*

2. **APPROVALS**: 5/2/17 Agenda, 4/4/17 Minutes

3. **STANDARD COMMITTEE ITEMS**
   a. Testimonials

4. **UNFINISHED BUSINESS**
   a. Community Forum- Plan for hosting May Ryan White Consumer Forum in collaboration with BTAN

5. **MEETING ACTIVITIES/NEW BUSINESS**
   None.

6. **GRANTEE REPORTS**

7. **PUBLIC COMMENT**

8. **AGENDA ITEMS/TASKS FOR NEXT MEETING: Date:** June 6, 2017 **Venue:** Government Center GC-302

Agenda Items/Tasks for next Meeting (Work Plan Item/Goal#)	*Information requested (i.e. data, research, etc.) action to be taken, presentation, discussion, brainstorm etc.*
Community Forum Follow-Up	ACTION ITEM: Provide feedback on successes and challenges of Ryan White Consumer Forum. Review results of Consumer conversations about Ryan White services, barrier to care, etc.
PSRA Service Category Priority Rankings	ACTION ITEM: Priority rank Part A & MAI service categories; send recommendations to PSRA.

9. **ANNOUNCEMENTS**

10. **ADJOURNMENT**

PLEASE COMPLETE YOUR MEETING EVALUATIONS

THREE GUIDING PRINCIPLES OF THE BROWARD COUNTY HIV HEALTH SERVICES PLANNING COUNCIL

• Linkage to Care • Retention in Care • Viral Load Suppression •

VISION: To ensure the delivery of high quality comprehensive HIV/AIDS services to low income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care

MISSION: We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: Foster the substantive involvement of the HIV affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care
Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments
Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment

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MEETING MINUTES

COMMITTEE: Community Empowerment Committee
Date/Time: April 4, 2017, 3:00 p.m.
Location: Governmental Center Room A-337
Chair: Lorenzo Robertson **Vice Chair:** Pat Fleurinord

	Members	Present	Absent		Guests	HIVPC Staff
1	Bhrangger, R.	X			J. Rodriguez	B. Johnson
2	Burgess, D.	X			D. Sabatino	L. Ewart
3	Fleurinord, P. *Vice Chair*	X			E. Wilson	V. Oratien
4	Franks, H.	X			P. Jabouin	
5	Katz, H.B.		A		K. Mobley	**Grantee Staff**
6	Lint, A.		A		E. Harrison	R. Morris
7	Marcoviche, W.	X			M. Shaw	L. Jones
8	Parker, P.		E		T. Love	
9	Robertson, L. , *Chair*	X			M. Wright	
10	Robertson, P.	X			E. Bray-Carter	
	Quorum = 6	7				

1. **CALL TO ORDER:** The Chair called the meeting to order at 3:12 p.m. The Chair welcomed all present. Attendees were notified of information regarding the Government in the Sunshine Law and meeting reporting requirements, which includes the recording of minutes. Attendees were advised that the meeting ground rules are present, for reference. In addition, attendees were advised that the acknowledgement of HIV status is not required but is subject to public record if it is disclosed. The chair, committee members, BTAN guests, grantee staff and support staff self-introductions were made. A moment of silence was observed.

2. **APPROVALS:**

Motion #1: To approve today's meeting agenda **Proposed by:** Franks, H. **Seconded by:** Fleurinord, P. **Action:** Passed Unanimously
Motion #2: To approve 1/3/17 meeting minutes **Proposed by:** Fleurinord, P. **Seconded by:** Franks, H. **Action:** Passed Unanimously

3. **STANDARD COMMITTEE ITEMS**
   a. Testimonials: None.
4. **UNFINISHED BUSINESS**
   a. None.
5. **MEETING ACTIVITIES/NEW BUSINESS**
   a. CEC Policies and Procedures: The members discussed the need for a standardized written procedure for adding new members to the Committee. Each committee is writing their own guidelines in their P&Ps, and outlining the types of members that are best fit for the Committee. The CEC Chair stated that this would be a useful tool when recruiting new members to show what each committee is looking for, and how the process works.

Motion #3: To approve proposed changes to the CEC Policies and Procedures
Proposed by: Franks, H. **Seconded by:** Fleurinord, P.
Action: Passed Unanimously

b. Community Forum: The CEC Chairs asked for a joint meeting with BTAN and BAAG (Black AIDS Advisory Group) to discuss ways to collaborate on events and to meaningful community outreach. The HIVPC and Standing Committees have been moving toward integration of the HIV Prevention and Care parts. CEC has wanted to do a joint event with BTAN and BAAG for some time.
The groups would like to plan a community forum for people infected and affected by HIV to talk about Ryan White services. Today's meeting participants are members of various advisory groups, but also work within the community and can help engage people to come a forum. The forum would be used to inform the Part A Program's annual PSRA process by providing community input on the types of services they receive and need. The use of Consumer input in planning for HIV services is also significant question in the annual Part A Grant. The CEC Chair would like to use the event to reach out to people who don't usually participate in community event or those who are out of care to ask about their barriers and needs. The BTAN Chair also believed that collaboration with CEC aligns with the work of their committee, as well as the outreach components of their work plan and the need to identify gaps and services.
The Grantee explained that one of the items coming from the Integrated Plan is a method for community feedback, including "real talk session" and engagement, where affected individuals can talk about the things they need instead of listening to education sessions. Joe Tolliver, he explained, has hosted many forums for the HIVPC and can help engage participants in meaningful conversations. Again, the goal is to get feedback from clients who are historically silent and underrepresented.
The members and guests discussed the upcoming Test and Treat initiative, and the need to educate clients and the community on the project (perhaps during National HIV Testing Day in June). PC Staff said that they would like to plan multiple joint events, including HIV 101, Test and Treat and emerging issues forums to help educate the community. The group discussed how best to engage the community, how to combat misconceptions about the disease, and the need to target all areas of Broward (including Miramar, Weston, etc.). Guests voiced their concerns that Black MSM were being lost in HIV outreach efforts, and the need to find new ways to contact at risk populations, including at night clubs and at events not labeled as "HIV events." The PC Manager said that it's the responsibility of everyone at the table to educate, help link and encourage people to join in these kinds of forums and advisory boards. The Committees can develop a work plan to focus on specific populations for education and engagement, one quarter at a time. Mr. Tolliver stressed the need to meet people where they are. The group reviewed a draft forum flyer, and suggested removing any reference to a Community Forum. They discussed potential venues for an evening event (7-9 p.m.), including a restaurant, the Urban League, or some social venue. The Grantee reminded the members that there were limitations on HRSA funded events. The group agreed that the CEC/BTAN leadership would have another coordination call to discuss dates and details, then bring their proposal back to the committees at next month's meeting.

6. GRANTEE REPORTS

The Grantee stated integration moving forward, and all parts are starting to work together as one HIV community. He stressed the need to have collective meetings, conversations and events, like today's CEC/BTAN meeting. He encouraged more of this kind of collaboration moving forward.

7. PUBLIC COMMENT

Donna Sabatino addressed the members and guests. She is looking to provide HIV education at various meetings, and if there is a topic that members are interested in, she has different kinds of presentations that she can provide. Topics include: understanding resistance, medication adherence, HIV basics, mental health and substance abuse, etc. She also has teaching tools, including card games.

8. AGENDA ITEMS/TASKS FOR NEXT MEETING: **Date:** May 2, 2017 **Venue:** A-337

Agenda Items/Tasks for next Meeting (Work Plan Item/Goal#)	*Information requested (i.e. data, research, etc.) action to be taken, presentation, discussion, brainstorm etc.*
Ryan White Consumer Forum	ACTION ITEM: Plan for upcoming Ryan White Consumer Forum

9. ANNOUNCEMENTS

a. Jansen (Johnson and Johnson), has a documentary called “Unseen Enemy” that focuses on the growing threat of epidemics/pandemics. The documentary can be found “On Demand” or on CNN. The film is not suitable for small children.

b. On Thursday there will be a Community Quilt session. Participants are making panels from 12:30-2:30 at the Old Dillard Museum on 4th Street. Lunch will be provided. Please RSVP with Trudy Love at (954) 356-5037. Bring materials if you can.

c. 1st Baptist Church will have a health fair on Saturday at 9 a.m.

10. ADJOURNMENT

Without objection, the meeting was adjourned at 4:31 p.m.

Community Empowerment Committee Attendance 2017

Consumer	PLWHA	Absences	Count	Meeting Month:	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Attendance Letters
				Meeting Date:	3	C	7	4									
		0		Arencibia, Y.	X	Z-1/31											
1		0	**1**	Bhrangger, R.	X		X	X									
1	1	1	**2**	Burgess, D.	A		E	X									
		0	**3**	Fleurinord, P., *V. Chair*	X		X	X									
		0	**4**	Franks, H.	X		X	X									
1		2	**5**	Katz, H.B.	A		X	A									
1		1	**6**	Lint, A.	X		X	A									
1		0	**7**	Marcoviche, W.	X		X	X									
1		2	**8**	Parker, P.	A		A	E									W- 3/7
		0	**9**	Robertson, L., *Chair*	X		X	X									
1	1	1	**10**	Robertson, P.	A		X	X									
				Quorum = 7	7		8	7									

Legend:
X - present
A - absent

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E - excused
NQA - no quorum absent
NQX - no quorum present
N - newly appointed
Z - resigned
C - cancelled
W - warning letter
R - removal letter

JOIN US FOR A
CHILL, CHAT & CHEW SESSION

A FORUM JUST FOR YOU

VISIT: chat&chew@eventbrite.com to RSVP

Dinner

Live Music

Giveaways

TUESDAY, May 23, 2017

Urban League Of Broward County

6:00-8:00 pm

*DOORS OPEN AT 5:30

For more Information, please call 954-561-9681 or email hivpc@brhpc.org