



MEETING AGENDA

COMMITTEE: Community Empowerment Committee

Date/Time: March 7, 2017, 3:00 p.m.

Location: Governmental Center Room A-337

Chair: Lorenzo Robertson **Vice Chair:** Pat Fleurinord

1. **CALL TO ORDER:** *Welcome, Review meeting ground rules, Statement of Sunshine, Introductions, Moment of Silence, Public Comment*
2. **APPROVALS:** 3/7/17 Agenda, 1/3/17 Minutes
3. **STANDARD COMMITTEE ITEMS**
 - a. Testimonials
4. **UNFINISHED BUSINESS**
 - a. None.
5. **MEETING ACTIVITIES/NEW BUSINESS**

Goal/Work Plan Objective #:	Accomplishments
FY2017 CEC Work Plan	ACTION ITEM: Review, discuss and approve FY17 CEC WP
Community Forum	ACTION ITEM: Plan for hosting Ryan White Consumer Forum in April/May
CEC Survey	ACTION ITEM: Review CEC Survey results from National Black HIV/AIDS Awareness Day event in February.

6. **GRANTEE REPORTS**
7. **PUBLIC COMMENT**
8. **AGENDA ITEMS/TASKS FOR NEXT MEETING:** **Date:** April 4, 2017 **Venue:** Government Center A-337

Agenda Items/Tasks for next Meeting (Work Plan Item/Goal#)	Information requested (i.e. data, research, etc.) action to be taken, presentation, discussion, brainstorm etc.
Community Forum	ACTION ITEM: Plan for hosting Ryan White Consumer Forum in April/May

9. **ANNOUNCEMENTS**
10. **ADJOURNMENT**

PLEASE COMPLETE YOUR MEETING EVALUATIONS

THREE GUIDING PRINCIPLES OF THE BROWARD COUNTY HIV HEALTH SERVICES PLANNING COUNCIL

- Linkage to Care • Retention in Care • Viral Load Suppression •

VISION: To ensure the delivery of high quality comprehensive HIV/AIDS services to low income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care

MISSION: We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: Foster the substantive involvement of the HIV affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care
Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments
Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment



MEETING MINUTES

COMMITTEE: Community Empowerment Committee

Date/Time: January 3, 2017, 3:00 p.m.

Location: Governmental Center Room A-337

Chair: Lorenzo Robertson **Vice Chair:** Pat Fleurinord

	Members	Present	Absent	Guests
1	Arencibia, Y.	X		Barrientos, Y.
2	Bhrangger, R.	X		Domond, M.
3	Burgess, D.		A	
4	Fleurinord, P. <i>Vice Chair</i>	X		Grantee Staff
5	Franks, H.	X		Morris, R.
6	Katz, H.B.		A	
7	Lint, A.	X		HIVPC Staff
8	Marcoviche, W.	X		Johnson, B.
9	Parker, P.		A	Ewart, L.
10	Robertson, L., <i>Chair</i>	X		Oratien, V.
11	Robertson, P.		A	
	Quorum = 7	7	5	

- 1. CALL TO ORDER:** The Chair called the meeting to order at 3:15 p.m. The Chair welcomed all present. Attendees were notified of information regarding the Government in the Sunshine Law and meeting reporting requirements, which includes the recording of minutes. Attendees were advised that the meeting ground rules are present, for reference. In addition, attendees were advised that the acknowledgement of HIV status is not required but is subject to public record if it is disclosed. The chair, committee members, guests, grantee staff and support staff self-introductions were made. A moment of silence was observed.

2. APPROVALS:

Motion #1: To approve today's meeting agenda
Proposed by: Franks, H. **Seconded by:** Lint, A.
Action: Passed Unanimously

Motion #2: To approve 11/1/16 meeting minutes
Proposed by: Lint, A. **Seconded by:** Arencibia, Y.
Action: Passed Unanimously

3. STANDARD COMMITTEE ITEMS

- Testimonials:** The CEC Chair stated that he had participated in an event hosted by BTAN in November. At the event the Chair and Vice Chair distributed the CEC survey to willing participants. He noted that many survey participants stated that they did not know anyone who is HIV+, which he found strange considering that the event was in an area of high prevalence. The Chair believed that stigma was responsible for many people not being receptive or open about their experiences with HIV. While he thinks that the community members were open to a conversation about HIV in groups, they seemed more reserved one-on-one. The Vice Chair agreed

VISION: To ensure the delivery of high quality comprehensive HIV/AIDS services to low income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care

MISSION: We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: Foster the substantive involvement of the HIV affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care
Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments
Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment



that the community was receptive, and thinks they should continue to educate the community members on HIV because they were very open to new information. To build on the event's outreach efforts, BTAN is looking to reach out to the Martin Luther King community center to hold another event. A member suggested contacting Richard Walker, the community center director, for more information.

4. UNFINISHED BUSINESS

- a. None.

5. MEETING ACTIVITIES/NEW BUSINESS

- a. CEC Survey (Handout A1-A2): The HIVPC Manager reviewed the CEC Participation Survey that was approved at the last CEC meeting, and the purpose behind the community participation survey. The survey was distributed to 17 participants at a BTAN event in Southeast Broward on November 12, 2016. Most of the survey respondents were Black Non-Hispanic, male, and between the ages of 35-54. Most of the participants stated that they lived in the surrounding zip codes. A guest asked about the overwhelmingly middle-aged male participation, and Staff noted that the event was held in a barbershop which has usually have a predominantly male clientele. The Chair stated that while there was a lot of youth participation in the event, many of the younger participants did not want to take the survey. The event had 50-60 participants, and approximately 25 people took free HIV tests.

Housing and support were also ranked as the greatest barriers to staying healthy. The PC Manager stated that the members could use the results of the survey to increase education the community on need services, for example the CEC could distribute information about housing services when out in the community. The CEC could also decide to host an educational series that covers housing resources.

The PC Manager noted that the majority of respondents stated that they did not want to be contacted after submitting their survey. However, those who expressed interested in the HIVPC will be contacted by Staff, added to the HIVPC listerv, and emailed the current HIVPC calendar.

ACTION ITEM: Add contact information from survey participants to HIVPC mailing lists. Send follow up email to all participants.

The PC Manager noted that over half of the survey respondents stated that they would rate their health as "OK" even though they do not take their medications. The PC Manager suggested adding questions about HIV testing to the surveys, e.g. why are you getting tested and how often do you get tested? The Chair stated that the survey focused on HIV+ people, but should also include a questions for HIV- participants. The members discussed how the overall purpose of the survey was to gauge the community's knowledge of available Ryan White resources, but that included additional questions may capture some useful information. The PC Manager suggested looking back at the Ryan White Client Satisfaction Survey implemented this summer for questions to gauge a participant's HIV status and other health questions.

ACTION ITEM: Review Needs Assessment (Integrated Plan) survey to for questions pertaining to HIV status that can be included/updated in the CEC survey.

The Grantee representative asked if any of the respondents had problems understanding the wording of the questions, and the CEC Chair stated that some people skipped some questions (possibly because they were HIV-), and one client asked for the survey to be read to him. Otherwise, respondents seemed to understand the questions.

The group discussed how to tweak the survey to incorporate about overall health status, prescribed medications, common ailments, STIs, etc. The PC Manager stressed that it was important to keep the survey to one page.

- b. HIVPC Retreat Follow-Up/ Next Steps: The PC Manager asked the CEC members for their feedback on the December HIVPC Retreat. Many members stated that they enjoyed the overall experience of the event, that many people seemed to enjoy the teambuilding activities and thought it was very productive. The CEC Vice Chair agreed that it was a great experience, and said that she learned a lot from the activities, especially how to be clear about expectations for collaboration. The Vice Chair spoke about the needs of the Black community in Broward, and the need for education about PrEP and overall HIV. She stated that it is important to continuously

VISION: To ensure the delivery of high quality comprehensive HIV/AIDS services to low income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care

MISSION: We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: Foster the substantive involvement of the HIV affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care
Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments
Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment



revisit the community every few months to reinforce education efforts, and that it's also important to have community members to the Prevention and Care and Treatment tables. The PC Manager asked the members if they met anyone at the Integrated Retreat, or knew of any organizations that they would like to collaborate with or invite to CEC meetings/events. The members discussed getting involved with more BTAN events, and also doing education and outreach through local universities.

c. **CEC Education, Training and Events:**

The PC Manager then asked the members about trainings and educational series that they would like to participate in during the CEC meeting in March. The members suggested: Ryan White services (explanation of the Ryan White Parts and provided services); PrEP; Black women and PrEP; HIV criminalization; HIV policies and politics; and HIV drug interactions. The members stated that they would like to learn about the Ryan White Program first.

The CEC members discussed upcoming events in which to participate and distribute surveys, including the Martin Luther King Jr. Day on January 16th and National Black HIV Awareness Day on February 7th.

ACTION ITEM: Send information about the February 7th National Black HIV Awareness Day event to CEC members.

6. GRANTEE REPORTS

The Grantee's representative explained that they are currently in the process of ACA enrollment for Ryan White Part A HICP clients. The deadline for enrollment is January 31st, and the Part A office is halfway through enrolling last year's clients. Those with the now discontinued United Health Care plans are the 1st priority for enrollment into new ACA plans. The Grantee's office is working on their FY17-18 provider contracts which will go into effect in March 2017, the beginning of the FY. The Part A program will include more service providers; there are currently 11 Part A providers in Broward. A bi-annual providers meeting will be held at the end of this month, where the Part A will go over logistics and current issues with provider agency CEOs and executives.

7. PUBLIC COMMENT

None.

8. AGENDA ITEMS/TASKS FOR NEXT MEETING: Date: TBD Venue: TBD

<i>Agenda Items/Tasks for next Meeting (Work Plan Item/Goal#)</i>	<i>Information requested (i.e. data, research, etc.) action to be taken, presentation, discussion, brainstorm etc.</i>
CEC Work Plans, Policies and Events	ACTION ITEM: Review, discuss and approve new work plans
CEC Training	ACTION ITEM: Participate in training of the Broward EMA Ryan White Parts

9. ANNOUNCEMENTS

10. ADJOURNMENT

Without objection, the meeting was adjourned at 4:40 p.m.

VISION: To ensure the delivery of high quality comprehensive HIV/AIDS services to low income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care

MISSION: We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: Foster the substantive involvement of the HIV affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care
Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments
Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment



Community Empowerment Committee Attendance 2017

PLWHA	Absences	Count	Meeting Month:	Ja	Fe	Ma	Ap	Ma	Ju	Ju	Au	Se	Oc	No	De	Attendance Letters
			Meeting Date:	n	b	r	r	y	n	l	g	p	t	v	c	
				3												
		1	1	Arencibia, Y.	X											
		0	2	Bhrangger, R.	X											
1	1	3	3	Burgess, D.	A											
		0	4	Fleurinord, P., V. Chair	X											
	0	5	5	Franks, H.	X											
	1	6	6	Katz, H.B.	A											
	0	7	7	Lint, A.	X											
	0	8	8	Marcoviche, W.	X											
	1	9	9	Parker, P.	A											
	0	10	10	Robertson, L., Chair	X											
1	1	11	11	Robertson, P.	A											
				Quorum = 7	7											
Legend: X - present A - absent E - excused NQA - no quorum absent NQX - no quorum present N - newly appointed Z - resigned C - cancelled W - warning letter R - removal letter																

VISION: To ensure the delivery of high quality comprehensive HIV/AIDS services to low income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care

MISSION: We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: Foster the substantive involvement of the HIV affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care
 Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments
 Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment

FY 2017-18 Community Empowerment Committee Work Plan

The work plan is intended to help guide the work of the committee and to assist the Community Empowerment Committee in achieving its objectives in the coming year. For each activity, the time period of activity is highlighted in blue and the completion date is noted with an "X".

GOAL: Enhance capacity in communities throughout the EMA through community mobilization, education/awareness, and resource and information sharing. Host at least 2 outreach activities in FY17.

Objective 1: Increase Consumer education and overall knowledge of the Committee's role in the HIVPC

Activities	Frequency	Responsible Party	Outcomes	Action Items/Data Prep	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
1.1 Participate in quarterly trainings on topics such as the HIV Care Continuum, viral load suppression, HIVPC 3 Guiding Principles, PLWHA advocacy and leadership	Quarterly	Staff/Facilitator	Educate CEC members and Consumers	Invite experts and HIV Community Partners to provide training and education sessions			X			X			X			X
1.2 Priority rank Part A and MAI Service Categories and send recommendations to PSRA	Annually	Staff/Grantee	Data driven PSRA process	Receive presentation on Part A utilization and historical trends. Data: Part A Scorecards; Historical epi data				X								

Objective 2: Increase community engagement to promote education and awareness to affirm support for PLWHA (Integrated Plan Strategy 3.2.a)

Activities		Responsible Party	Outcomes	Action Items/Data Prep	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
2.1 Create forums for Community Summits to identify strengths, challenges, opportunities and barriers for individuals living with HIV in Broward County (YEAR 1)	Bi-Annually	CEC	Achieve a more coordinated response to the local HIV epidemic	a. Coordinate with HIV stakeholders (e.g. BRIAN, Latinos En Accion, SFAN) to hold Community Forums during significant HIV awareness days (e.g. National HIV Testing Day, Latino HIV Awareness Day, National Black HIV/AIDS Awareness Day) b. Provide presentations by HIV experts (AETC, NQC) to educate community members on emerging issues in HIV, including accessing Ryan White services c. Provide non traditional activities (not specific to "HIV") at Summit to better engage participants d. Request feedback from attendees regarding barriers and stigma in the HIV/AIDS community through surveys to document feedback and follow up with participants.				X						X		
2.2 Identify emerging leaders representative of the HIV community who are willing to participate in leadership activities (Integrated Plan Strategy 3.2.c) (YEAR 2)	Integration Year 2	CEC	Increase leadership Opportunities for individuals living with HIV	Utilize continuous outreach through community forums and events to identify emerging leaders. Emphasize selection of Ryan White consumers who would be willing to participate in leadership activities.												
2.3 Promote opportunities for advocacy and leadership within the HIV Community (Integrated Plan Strategy 3.2.c) (Year 2-5)	Integration Year 2	CEC	Increase leadership opportunities for individuals living with HIV	Hold Leadership Series for identified Ryan White consumers and leaders in the HIV Community. Series should be CEC/Consumer led and focus on topics such as advocacy, letter writing and leadership. Each Series should have a graduation ceremony or recognition program for participants, and such event should coincide with national HIV recognition days, if applicable.												
2.4 Analyze survey results for each community event, including outreach, trainings and community forums	Bi-Annually	Staff/CEC	Monitor progress of Network goal	Determine successes and failures of each event. Provide results in annual CEC Evaluation. Provide any relevant recommendations to PSRA that may inform the PSRA process. Data: survey results based on demographics, client self identified needs, and learning objectives					X						X	

Objective 3: Provide networking and communication opportunities to address the epidemic (Integrated Plan Strategy 4.1.d)

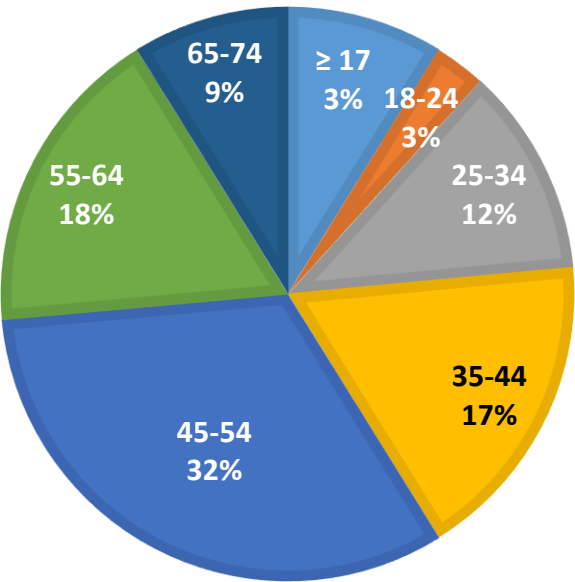
[illegible]

CEC Survey Results: National Black HIV/AIDS Awareness Day

February 7, 2017
Megaphone

Demographics

Age

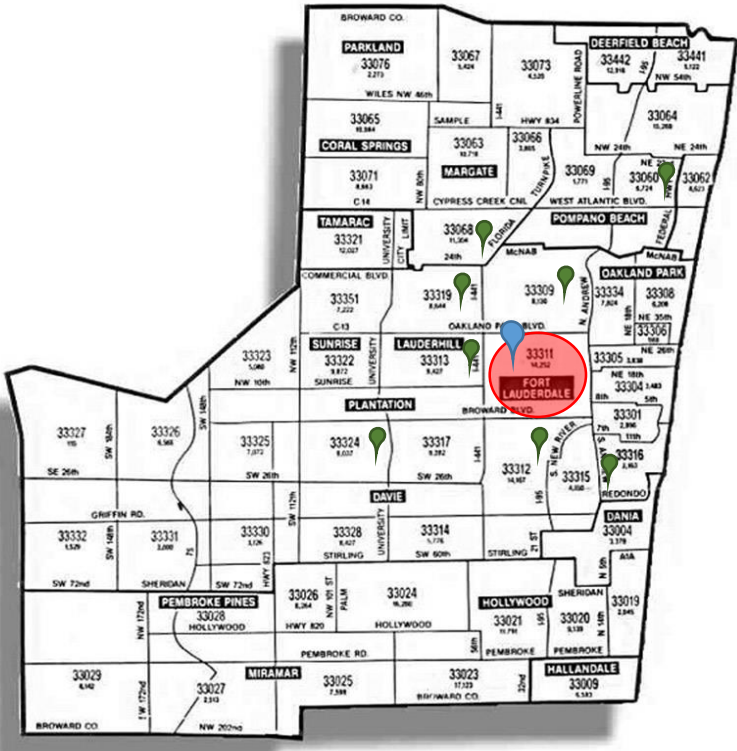


Age	Percent	Count
≥ 17	8.8%	3
18-24	2.9%	1
25-34	11.8%	4
35-44	17.6%	6
45-54	32.4%	11
55-64	17.6%	6
65-74	8.8%	3
	Total	34

Zip Code

Zip Code	Percent	Count
33311	51.5%	17
33316	9.1%	3
33060	6.1%	2
33313	6.1%	2
33068	3%	1
33137*	3%	1
33161*	3%	1
33169*	3%	1
33309	3%	1
33312	3%	1
33319	3%	1
33324	3%	1
33401*	3%	1
	Total	33

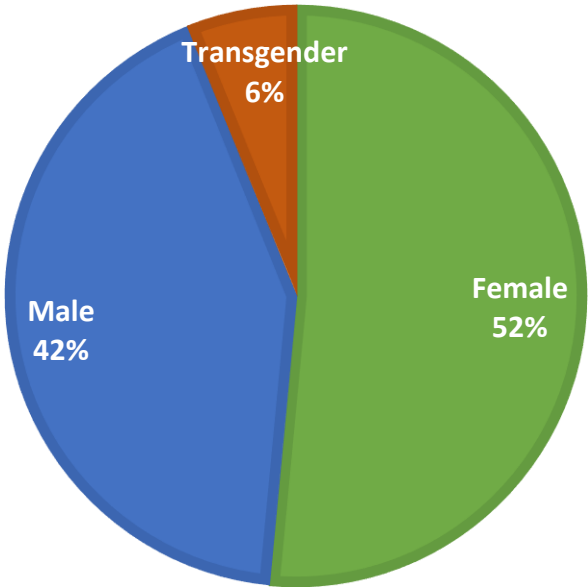
* Miami-Dade County
• Palm Beach County



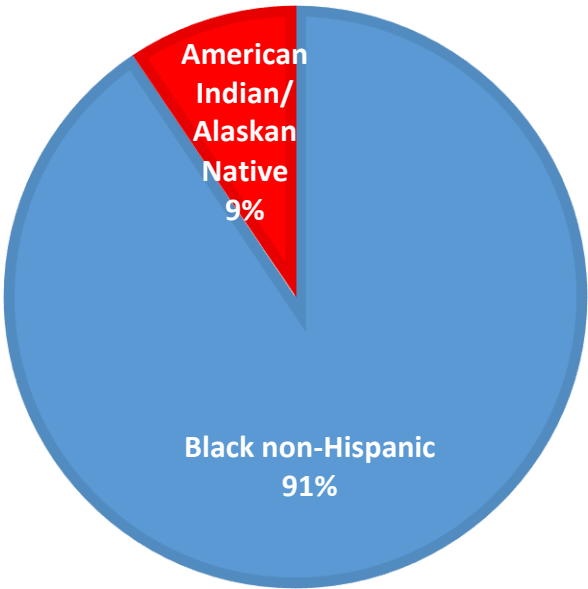
Demographics

Gender

Gender	Percent	Count
Female	51.5%	17
Male	42.4%	14
Transgender	6.1%	2
	Total	33

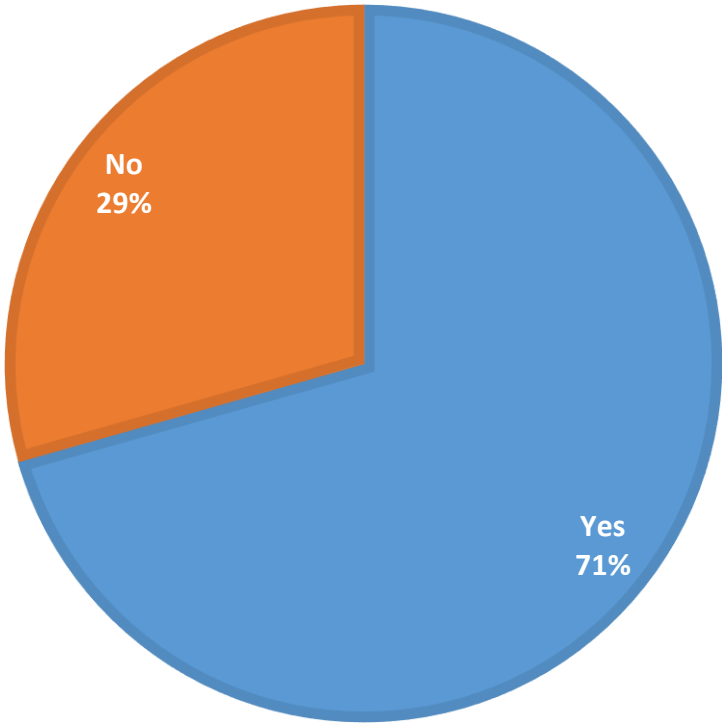


Race/Ethnicity



Race/Ethnicity	Percent	Count
Black non-Hispanic	90.6%	29
American Indian/Alaskan Native	9.4%	3
	Total	32

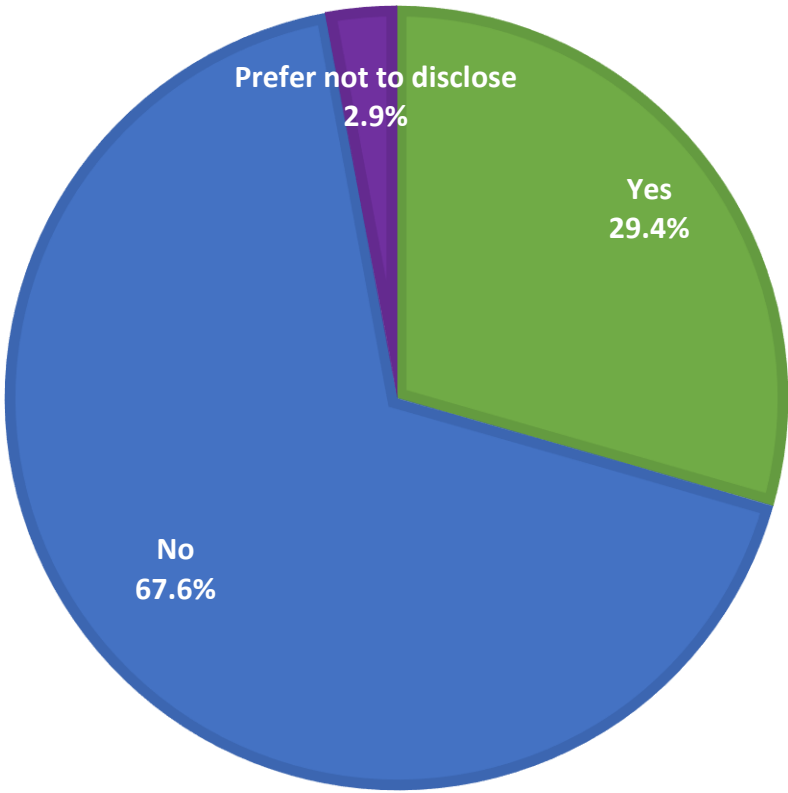
Have you had an HIV test in the last year?



Response	Percent	Count
Yes	70.6%	24
No	29.4%	10
	Total	34

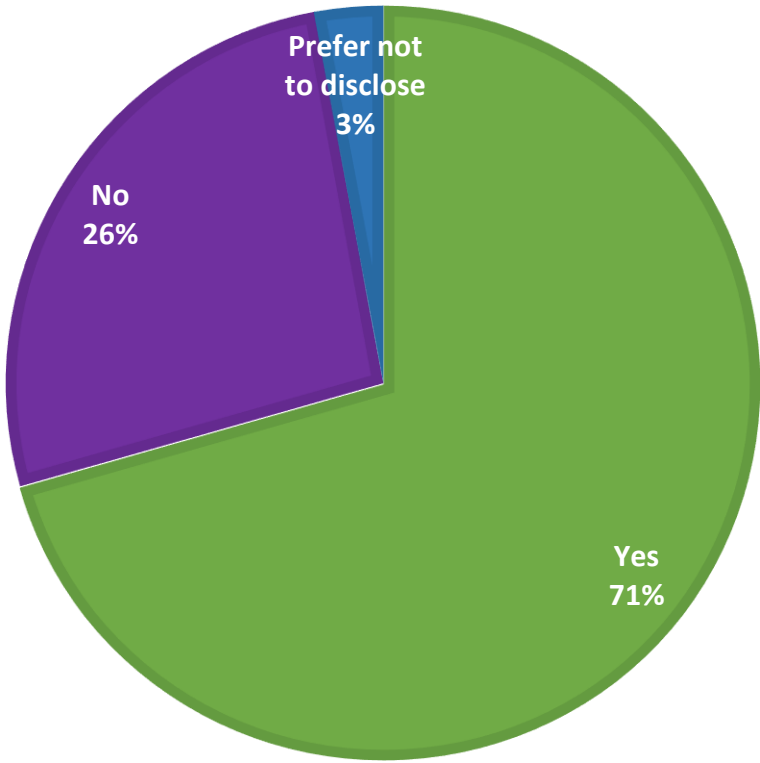
Are you HIV+?

Response	Percent	Count
Yes	29.4%	10
No	67.6%	23
Prefer not to disclose	2.9%	1
	Total	34



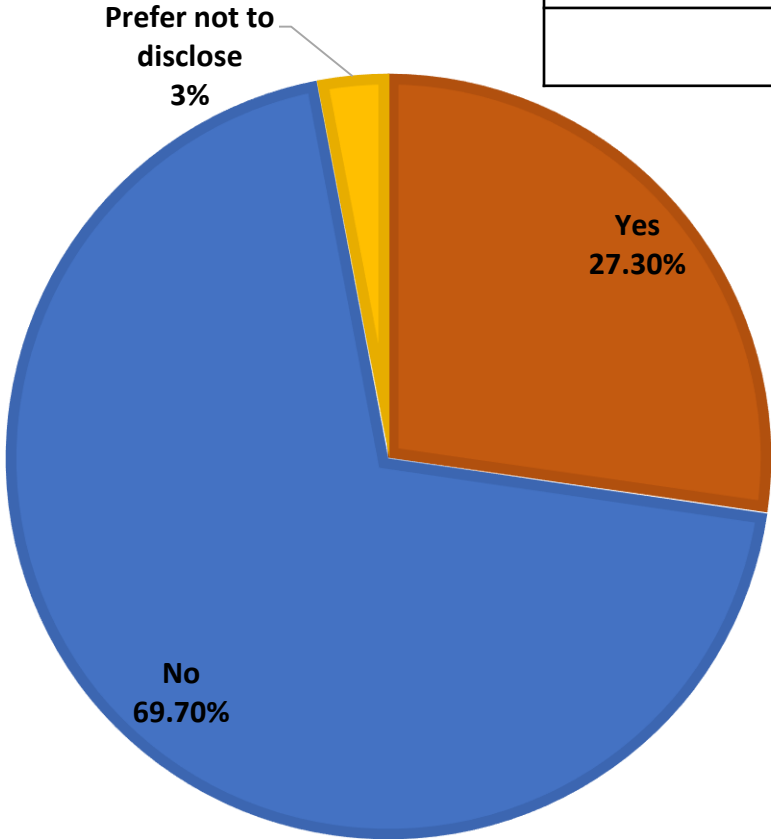
Is anyone you know HIV+?

Response	Percent	Count
Yes	70.6%	24
No	26.5%	9
Prefer not to disclose	2.9%	1
	Total	34

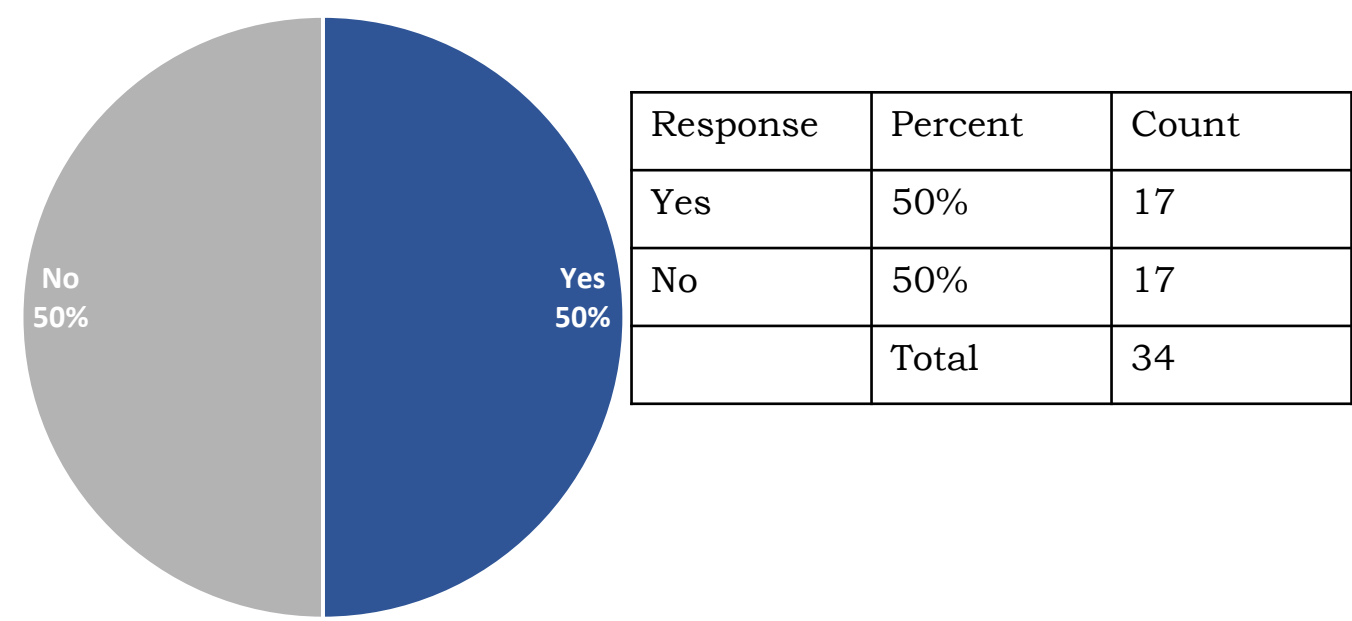


Do you receive Ryan White services?

Response	Percent	Count
Yes	27.3%	9
No	69.7%	23
Prefer not to disclose	3.0%	1
	Total	33



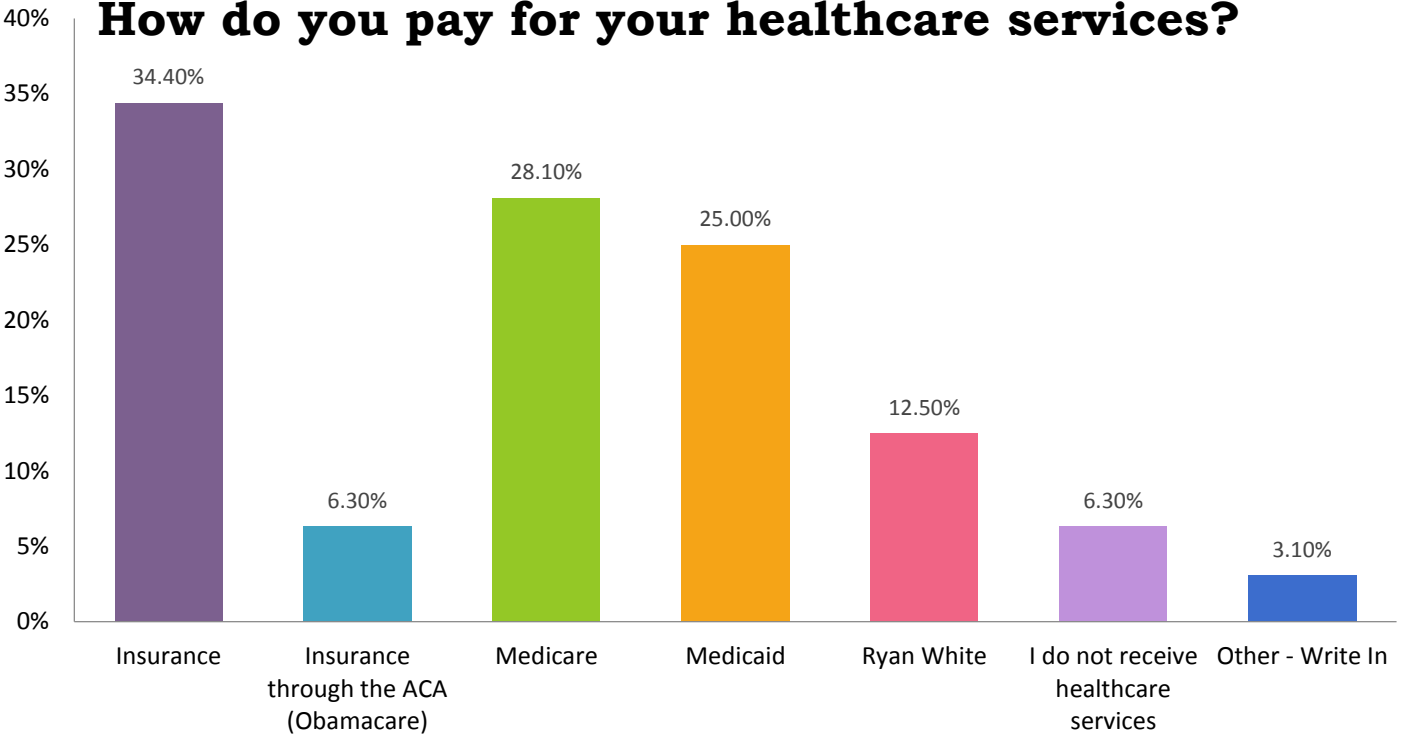
Have you heard about the Ryan White HIV Planning Council (HIVPC)?



Who do you think is most at risk for getting HIV?

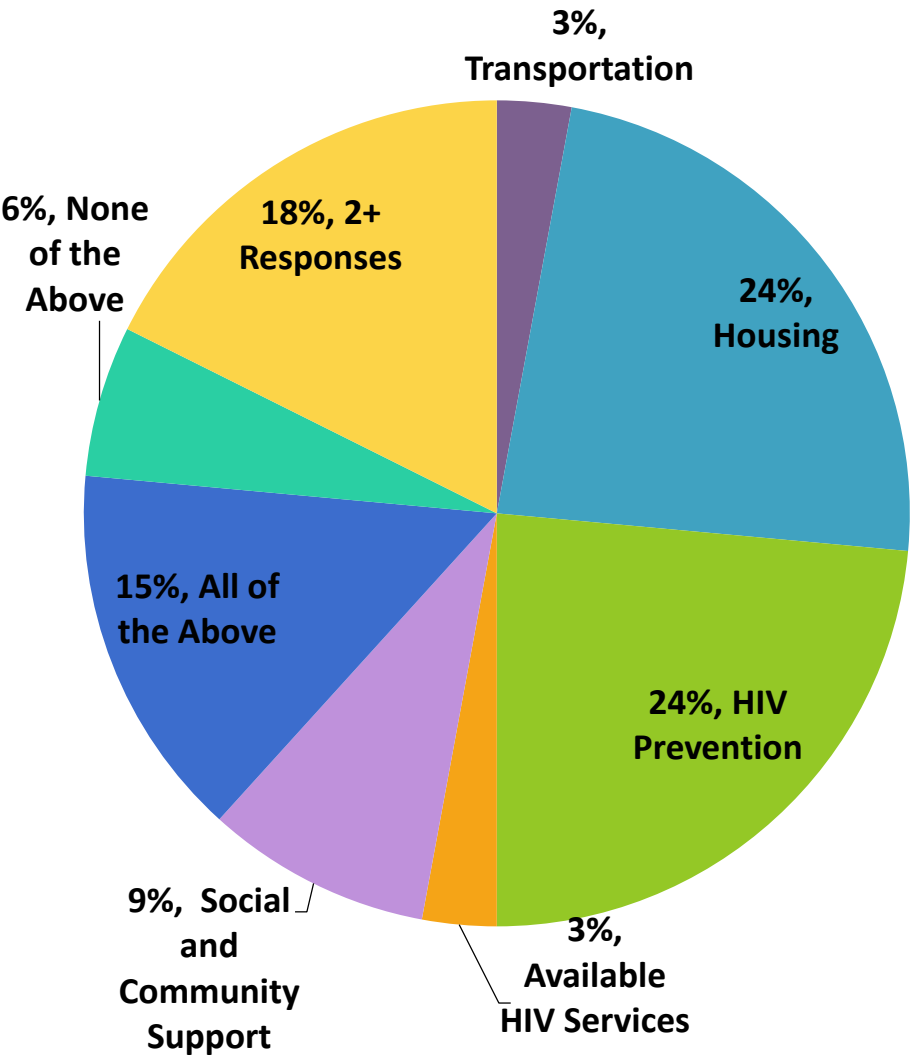
Response	Count
Everyone	10
African American Community	1
Black and youth	1
Black men and women. Everyone whose status is not known.	1
Every Black person in Dade & Broward County	1
Everyone who has risky sexual behaviors	1
Everyone who participates in high risk behaviors	1
I don't know	1
Men	1
Sexually active	1
Uneducated/not knowledgeable about AIDS	1
Unprotected sex	1
Unprotected sexual encounters, teens	1
Young Black adults	1
Young people not using protection	1
Young people of African descent	1
Total	25

How do you pay for your healthcare services?

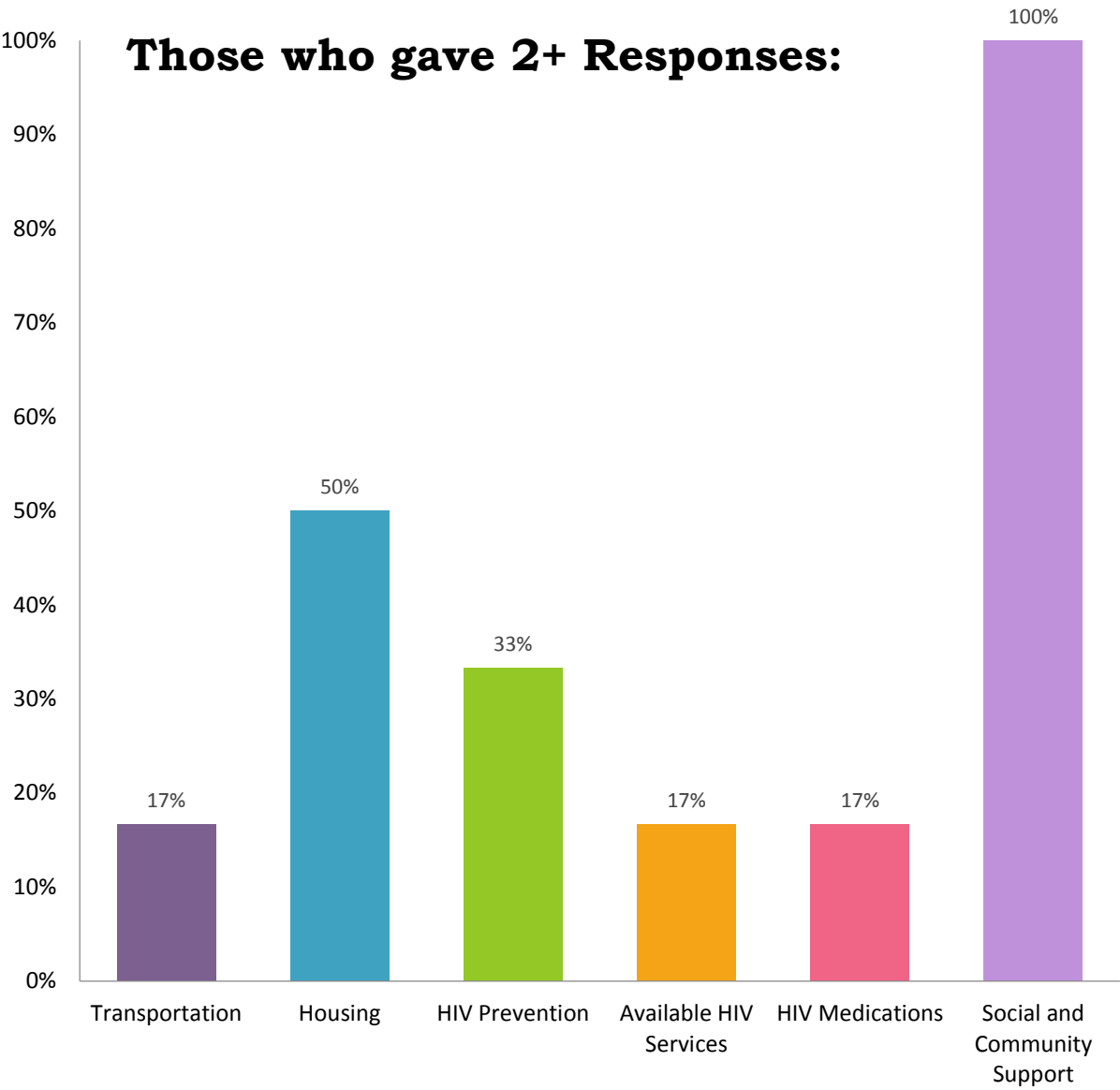


Response	Percent	Count
Insurance	34.4%	11
Insurance through the ACA (Obamacare)	6.3%	2
Medicare	28.1%	9
Medicaid	25.0%	8
Ryan White	12.5%	4
I do not receive healthcare services	6.3%	2
Other-Write in	3.1%	1
• N/A		

What are some topics affecting the HIV community that you would like to know more about?



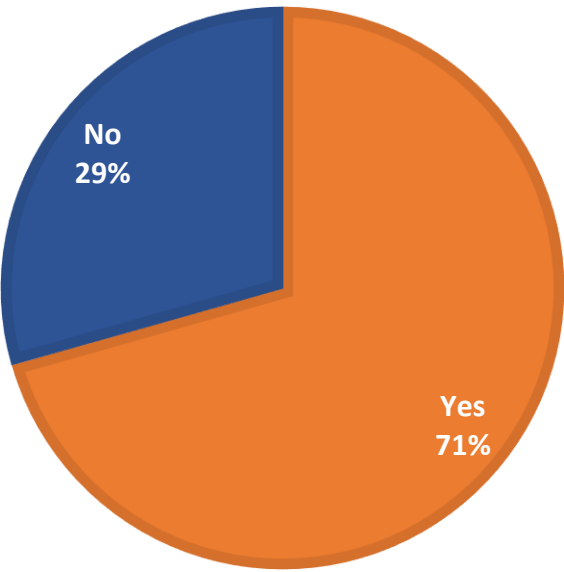
Response	Percent	Count
Transportation	2.9%	1
Housing	23.5%	8
HIV Prevention	23.5%	8
Available HIV Services	2.9%	1
Social and Community Support	8.8%	3
All of the Above	14.7%	5
None of the Above	5.9%	2
2+ Responses	17.6%	6
	Total	34



Response	Percent	Count
Transportation	16.7%	1
Housing	50.0%	3
HIV Prevention	33.3%	2
Available HIV Services	16.7%	1
HIV Medications	16.7%	1
Social and Community Support	100.0%	6

Total Responses	Count
Transportation	2
Housing	11
HIV Medications	1
HIV Prevention	10
Available HIV Services	3
Social and Community Support	9
All of the Above	5
None of the Above	2
Total	43

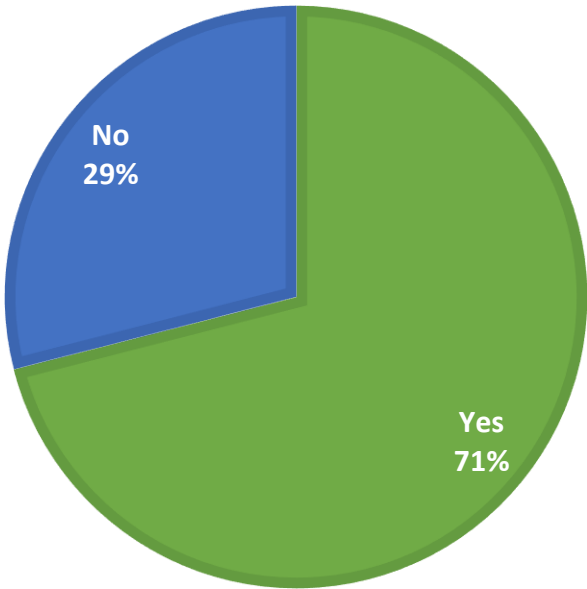
Would you be willing to participate in an educational forum about one of the topics listed?



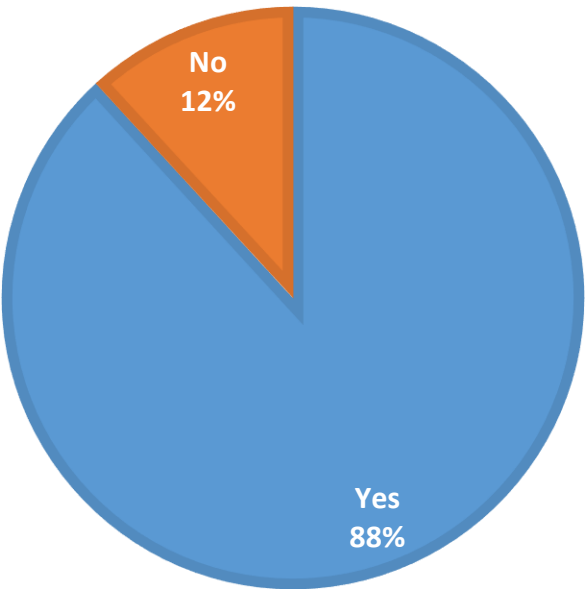
Response	Percent	Count
Yes	70.6%	24
No	29.4%	10
	Total	34

Can we contact you to participate in a focus group or to help you get more information about HIV care?

Response	Percent	Count
Yes	71.0%	22
No	29.0%	9
	Total	31



Contact Information Provided



Response	Percent	Count
Yes	88.2%	30
No	11.8%	4
	Total	34