



MEETING AGENDA

COMMITTEE: Joint Client/Community Relations Committee

Date/Time: Tuesday, April 2, 2013, 1:00 p.m.

Location: BRHPC

H. Bradley Katz, Part A Co-Chair

Leslie Washington, Part B Co-Chair

1. **CALL TO ORDER:** *Welcome, Review meeting ground rules, Statement of Sunshine, Introductions, Moment of Silence, Public Comment (*no particular order*)*

2. **APPROVALS:** 4/2/13 Agenda, 2/5/13 Meeting Minutes, and 3/5/13 Community Event Summary

3. STANDARD COMMITTEE ITEMS

a. TESTIMONIALS

4. UNFINISHED BUSINESS

a) JCCR's Community Event March 5, 2013 (HANDOUT)

ACTION ITEM: Analyze the successes and failures of the Community Event at Osswald Park. Review comments from members of the public who attended (compiled in the Handout). Also hear from Committee members. Also available to hear is Part B Co-Chair's promo spot on Hot 105.

b) Flyers for Community Events

ACTION ITEM: Review templates for flyers that have been used in the past. Choose one to use for future community events.

5. MEETING ACTIVITIES/NEW BUSINESS

Goal/Work Plan Objective #:	Accomplishments
Hot Topic – Informational Presentation by guest speakers (WP Item 1.2)	TODAY'S TOPIC: Peer-driven HIV programs: Anti-Retroviral Treatment and Access to Services (ARTAS) program: Jolene Mullins or Lisa Agate from Minority Development and Empowerment Inc. and Anya Thornberry from Broward House. Minority AIDS Initiative Case Management program (speaker tentative).
Second Community Event (WP Item 2.2)	ACTION ITEM: Begin planning the second Community Event of the year. Choose a date, a topic and a target population, or request more research / details to consider at next meeting. Handouts list possible topics and locations reviewed at past meetings. Also, discuss setting up a joint meeting with Membership in the future to foster collaboration.

6. GRANTEE REPORTS

7. PUBLIC COMMENT

8. AGENDA ITEMS/TASKS FOR NEXT MEETING: Date: **May 7, 2013** Venue: BRHPC

Agenda Items/Tasks for next Meeting (Work Plan Item/Goal#)	Responsible Party	Information requested (i.e. data, research, etc.) action to be taken, presentation, discussion, brainstorm etc.
Choose "Hot Topics" (WP Item 1.2)	JCCR, Staff	Choose additional hot topics for meetings
"Hot Topic" training on PSRA Process (WP Item 1.2)	Staff, JCCR	Part A Co-Chair of Joint Priorities is expected to explain the PSRA process to the Committee
Rank PSRA Service Categories (WP Item 1.2)	Staff, JCCR	Committee will rank the service categories after the training

9. ANNOUNCEMENTS

10. ADJOURNMENT

VISION: To ensure the delivery of high quality comprehensive HIV/AIDS services to low income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care

MISSION: We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: Foster the substantive involvement of the HIV affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care
Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments
Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment



JOINT CLIENT/COMMUNITY RELATIONS COMMITTEE

Broward Regional Health Planning Council
200 Oakwood Lane, Suite 100, Hollywood, FL 33020
February 5, 2013 at 1:00 p.m.

Meeting Minutes

	Members	Present	Absent	Guests
1	Katz, H.B., Part A Co-Chair	X		Sampson, R.
2	Washington, L., Part B Co-Chair	X		Roberson, C.
3	Franks, H.	X		Sension, M.
4	Bhrangger, R.	X		Downie, J.
5	Kenny, K.		X	Kuryla, S.
6	Schiffer-Laxamana, K.		X	
7	Marcoviche, W.	X		Grantee Staff
8	Myers, K.		X	Strong, K. (Part A)
9	Parker-Maysonet, P.	X		Mercer, A. (Part B)
10	Stoakley, M.	X		
11	Wilkins, D.	X		HIVPC Support Staff
12	Dyer, L.	X		LaMendola, B.
	Quorum = 7	9	3	Crawford, T.
				Rosiere, M.
				Eshel, A.
				Solomon, R.

1. CALL TO ORDER

The Part B Co-Chair called the meeting to order at 1:07 p.m.

2. WELCOME, REVIEW GROUND RULES, STATEMENT OF SUNSHINE & PUBLIC COMMENT REQUIREMENTS

The Part A Co-Chair welcomed all present. Attendees were notified of information regarding the Government in the Sunshine Law and meeting reporting requirements, which includes the recording of minutes. Attendees were advised that the meeting ground rules are present, for reference. In addition, attendees were advised that the acknowledgement of HIV status is not required but is subject to public record if it is disclosed.

Chairs, committee members, guests, grantee staff and support staff self-introductions were made.

3. MOMENT OF SILENCE

A moment of silence was observed.

4. APPROVALS

a) Approval of 2/05/13 meeting agenda:

Motion #1	To approve today's meeting agenda
Proposed by:	Franks, H.
Seconded by:	Parker-Maysonet, P.
Amendment	Moving testimonials until after Hot Topics
Action:	Passed Unanimously



b) Approval of meeting minutes of 1/08/13

Motion #2	To approve meeting minutes of 1/08/13
Proposed by:	Franks, H.
Seconded by:	Stoakley, M.
Action:	Passed Unanimously

5. **TESTIMONIALS**

There were no testimonials.

6. **HOT TOPIC-** Informational Presentation by guest speaker (20-30 minutes)

Dr. Michael Sension of Broward Health spoke on the medical issues of HIV/AIDS, ranging from prevention for positives to the latest on medications and testing. Dr. Sension reviewed the progression of HIV/AIDS from the early 1980s through today. He also discussed the discovery and complications associated with the various stages of HIV/AIDS infections during that time period. The following topics were highlighted from his presentation: the history of HIV/AIDS, the importance of drug adherence and trends in drug resistance, progression of technology to enable the measurement of the virus, increase in life expectancy, and the importance of maintaining an undetectable viral load and its role in reducing transmission. Dr. Sension also discussed where we are today in regards to HIV/AIDS treatment from a public health standpoint. He expressed the key role that routine HIV testing can play in reducing community viral load, as mentioned in the National HIV/AIDS Strategy.

After the presentation, the committee members engaged in a question and answer session to obtain more information on the subject.

7. **UNFINISHED BUSINESS**

a) **JCCR Community Event March 2013 (HANDOUT A)**

The Committee made the following motion:

Motion #3	To hold the March 5, 2013 community event at Osswald Park
Proposed by	Parker-Maysonet, P.
Seconded by	Dyer, L.
Action:	Passed

The Committee approved the final details for the Committee's first evening educational event in the community for 2013 such as the flyer, food, speaker, and press release. The Committee also discussed various ways to inform the public about the event. Flyers will be distributed through email as well as passed out and the Part B Co Chair will ask to appear on Hot 105 radio to promote the event. The members also discussed ways to work together for the success of the event; members volunteered to perform various tasks.

Natasha Markman, head of Centralized Intake and Eligibility Determination, will cover Ryan White Part A. Ann Mercer of the Broward County Health Department will cover Ryan White Part B. Theresa Yoder-Trau, program administrator at Florida Medicaid, will cover the Medicaid Project AIDS Care Waiver program. Members and guests discussed the importance of having written materials at the event as well as visual information for individuals to understand. It was also discussed that it may be a good idea for committee members to give participants advice on how to navigate the system.



The following motion was made in regards to the promotional flyer:

Motion #4	To accept the current flyer to promote the community event on March 5, 2013 (take consensus of participants at the event)
Proposed by	Herb Franks
Seconded by	Leroy Dyer
Action:	Passed

The following motion was made in regards to the press release:

Motion #5	To approve the press release for the March 5, 2013 community event
Proposed by	Patricia Parker-Maysonet
Seconded by	Leroy Dyer
Action:	Passed

8. NEW BUSINESS

a). 2013 Work Plan (HANDOUT B)

The Committee reviewed and approved the JCCR Work Plan for 2013 by consensus. They discussed the proposed tasks to be accomplished during the coming year and the timeframes.

9. GRANTEE REPORTS

A. Part A

No report.

B. Part B (HANDOUT C-1)

The written Part B Grantee report was provided detailing expenditures up to December 31, 2012.

Non-Medical Case Management conducted 673 eligibility interviews in December. Medication co-payment served 252 clients of which 7 were new to the program. There were 242 clients served in December for Medication Co-Payment and 10 clients served for Mail Orders. Cost avoidance for Medication Co-Payment program for December is \$22,734.71. Total cost savings April – December 2012 is approximately \$105,042. Home Delivered Meals served zero (0) clients. Medical Transportation for December 2012: A total of 320 clients received passes and 398 passes were distributed.

Committee members were encouraged to call Bonnie Majcher regarding information on bus passes at 954-467-4700 ext. 5658.

C. ADAP Update (HANDOUT C-2)

The ADAP report through January 29, 2013 was provided: The total ADAP “open” enrollment was 3,055 with 1,830 total ADAP clients being served in the last 30 days. The ADAP Waitlist enrolled 32 clients and the total ADAP/Medicare Part D Enrollment was 176. There were 867 appointments of which 374 (43%) were missed. Clients Served is defined as having at least one “pickup” in the period. The category definitions are as follows:

Category A Clients Served = 3 (CD4 < 200 cells/mm³ and/or CD4% < 14%: A diagnosis of AIDS and/or diagnosis of active opportunistic infection and/or diagnosis of HIV-associated nephropathy.)

Category B Clients Served = 7 (CD4 cell count between 201-350 cells/ mm³: Persons currently on ARV therapy, persons previously on ARV therapy but therapy was interrupted and treatment naïve clients)

Category C Clients Served = 22 (Treatment naïve clients with CD4 cell count > 350 cells/mm³)

Category D Clients Served = 0 (Unknown/Other)



Clients are removed from the Wait List by medical category in the order of earliest enrollment. This serves as a reminder that clients **MUST** recertify every 6 months or they will lose their position on the Wait List.

10. PUBLIC COMMENT

There was no public comment.

11. ANNOUNCEMENTS

The JCCR Community event will be held Tuesday, March 5, 2013 at 6:00 p.m.

12. REQUEST FOR INFORMATION/DATA

Information requests to support staff were finalized.

13. AGENDA ITEMS FOR NEXT MEETING: March 5, 2013 at 6:00 p.m. **Venue:** Osswald Park, 2220 NW 21 Ave., Fort Lauderdale.

- ❖ Community Event

14. ADJOURNMENT

Without objection the meeting was adjourned at 3:11 p.m.

JOINT CLIENT/COMMUNITY RELATIONS COMMITTEE - ATTENDANCE CY 2013
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Member	1/8/13	2/5/13
Part A		
Katz, H.B., Co-Chair	1	1
Hernandez, R.	1	1
Marcoviche, W.	1	1
Parker-Maysonet, P.	1	1
Dyer, L.	1	1
Part B		
Washington, L., Co-Chair	1	1
Franks, H.	E	1
Stoakley, M.	A	1
Kenny, K.	A	A
Schiffer-Laxamana, K.	1	A
Myers, K.	1	A
Wilkins, D.	1	1
Quorum=7	9	9



JOINT CLIENT/COMMUNITY RELATIONS COMMITTEE
COMMUNITY EDUCATIONAL EVENT

Osswald Park, 2220 NW 21 Ave., Ft. Lauderdale, FL 33311

March 5, 2013, 6:00 p.m.

The Joint Client/Community Relations Committee hosted a community event including a dinner at Osswald Park in Fort Lauderdale, with the goal of educating the public about eligibility for HIV/AIDS services from the Ryan White and Medicaid programs.

In preparation, Committee members and support staff about 200 flyers at locations throughout the community and through personal contacts. Also, Ryan White providers were given copies and asked to post them where clients could see them. JCCR Co-Chair Leslie Washington promoted the event through an appearance on Hot-105 radio that was replayed in the days leading up to the event.

The event attracted about 35 people, some of whom were members of the public living with the virus. The majority of those attending were affiliated with the Committee, the Broward HIV Health Services Planning Council or an HIV provider agency.

The Committee delayed the start of the event for about 45 minutes to allow time for the audience to have dinner and for agency staffers to sit with members of the public to answer questions one-on-one. A representative from the Membership/Council Development Committee was on hand to share information with members of the public who wanted to know more about the Planning Council process.

Co-Chairs Washington and H. Bradley Katz welcomed the audience and explained the purpose of the event and the Planning Council.

The first speaker was Natasha Markman, of the Centralized Intake and Eligibility Determination program, who described the services available under Ryan White Part A. She handed out materials detailing the eligibility guidelines for Part A services, and then explained them to the audience. She answered questions from participants.

Ann Mercer, of the Broward County Health Department, addressed services available under Ryan White Part B and the AIDS Drug Assistance Program. She handed out materials and summarized eligibility rules. Several questions from audience focused on how to obtain bus passes.

The final speaker was Teresa Yoder-Trau, of the Florida Medicaid program office in Broward County. She walked the audience through a detailed handout describing the Medicaid Project AIDS Care waiver program. She, too, answered questions from members of the public and explained about Medicaid transportation services.

The Co-Chairs ended the event at about 8:00 p.m. Several members of the public remained afterward to ask more questions and even helped clean up the facility, saying they had learned a lot.

Joint Client/Community Relations Committee

Results of Audience Satisfaction Survey, Osswald Park Educational Event

Approximately 35 people attended the JCCR community educational event 3-5-13 at Osswald Park in Fort Lauderdale. Most were from the Committee, Council, agencies or providers

Those who attended were asked to fill out a one-page survey asking for their opinion of the event and any suggestions they wanted to offer. Here are the results:

Total Responses	12				
	Excellent	Good	Satisfactory	Fair	Poor
Overall Rating of the Event	2	8		1	
Understanding of HIV Services	2	6	3		
Information Presented	4	4	3		
Assistance from Staff, Volunteers	2	5	2		
Presenters Easy to Understand	Yes	No	Don't Know	Comment	
	12				
Enough Time for Questions	Yes	No			
	11				
Enough Time for the Meeting	Yes	No			
	11				
Comfortable Space to Speak Up	Yes	No			
	12				
DEMOGRAPHICS					
Age Breakdown	<30	30-40	41-50	51-64	65+
	2	1	4	4	1
Residence ZIP Code	33311	33069	Others		
	4	2	33063, 33305, 33319, 33304, 33309, 33312		
Gender	Female	Male			
	6	6			
Sexual Orientation	Straight	Gay	Bisexual	No Answer	
	5	5			
HIV Status	Positive	Negative	No Answer		
	7	5			
Race	Black	White	Hispanic	More than 1	Haitian
	6	2	1	1	1
Linked to Care	Yes	No	Don't Know	NA	
	8	3			
How Arrived	Walk	Car	Bus	Taxi	Bike
		11			
How did you hear about Event	Flyer	PC/SFAN	Friend	TV/Radio	Other
	1	2	3	2	Email, AHF, Passerby

ADDITIONAL QUESTIONS

How Did You Benefit

I been + for 25 years and I didn't understand Part A, B, C. Now I understand. I am now able to help someone else

Knowledge

Info was very helpful

Good info

Learning more about resources available for people living with HIV

This is imperative for every CBO

Became aware of services I'm eligible for

Good explanation of the array of services

Ideas for Future Programs

How do we get the clients to these types of meetings?

Start within 15 minutes of schedule, allow agencies more time to introduce themselves, slide show

If there are cuts, what services will be reduced

Refresher meetings, linkage to care vs. case management, presentations from other providers

Other comments - Likes and Dislikes

I like the information

I just wish more consumers would have showed up

Keep up the great work

Everything I heard was positive

Everything

Like the amount of information given but not the late start

Pride Center - 2040 N. Dixie Highway, Wilton Manors. 954-463-9005

Main contact: Frank Gurucharri, project manager, x 301.

A. Pride Center Complies with Broward County Requirements for Off-site Meetings

- Free use of facility and free parking
- Located on a bus route (2 blocks away)
- Seating for committee members and guests
- Tables for committee members, food, A/V and meeting materials
- Permission to have food on site
- Wi-Fi
- Ideally: Projector/screen *or* access to outlets and space to set up projector/screen

B. Four options for holding a meeting for the community at Pride Center

- 1) **Presentation to LIFE Program** (Learning Immune Function Enhancement) – 18 week session for MSM who are PLWHA.

When	6:30 to 9:30 p.m. every Tuesday. Group started in January
Who attends	30 HIV+ men, most of them on Ryan White, Medicaid or Medicare
JCCR time slot	5:30 to 6:30 p.m., could run a little longer
Preferred topics	Navigating the HIV health care system. Dealing with co-infection of HIV and another sexually transmitted disease (hepatitis B or C, etc.)
Advantages	Targeted audience. Manageable size for questions and feedback
Disadvantages	Only MSMs. Limited time. Little or no time for JCCR business meeting to follow educational session, if desired
Contact:	Jeff Grigsby, jgrigsby@pridecenterflorida.org , LIFE Coordinator, x302

- 2) **Organize JCCR's own educational session** – Plan session in conjunction with center's health and wellness program, which hosts community events periodically.

When	Weekday evening, to be determined
Who attends	Invitations sent to email list of 700 people
JCCR time slot	Committee hosts the entire session
Preferred topics	Navigating the HIV health care system (of wide interest because many have problems). Community feedback to Committee. Prevention for Positives or other health education
Advantages	Potential for large crowd. Could schedule JCCR business meeting before or after educational session
Disadvantages	Audience could be too large. May draw from outside target audience of PLWHAs

- 3) **Presentation to a smaller support group** – Arrange to speak to CHOICES (MSM couples), SunServe Gay Men’s Empowerment or other groups that meet there

When	Various weeknights, 6:30 p.m.
Who attends	Each has 10 to 12 MSM who are PLWHA
JCCR time slot	About an hour before the meeting
Preferred topics	Navigating the HIV health care system. Prevention for Positives. Healthy living for PLWHA
Advantages	Personal contact
Disadvantages	Small impact. Not all in groups are HIV+. No opportunity for JCCR business meeting
Contact	Richard Mayora from SunServe group. laudram@aol.com or 954-249-5081.

- 4) **JCCR business meeting** – Schedule a JCCR monthly meeting in one of the Pride Center’s conference rooms or hold an educational session

When	Regular meeting day and date
Who attends	Invitations could be sent to the email list of 700 people
JCCR time slot	Regular
Details	Large or medium sized conference rooms available, with projection screens available. Center normally charges nonprofits and public agencies \$10 or \$15 an hour, but agreeable to waive the fee
Contact	Samantha McCoy, Customer Service Coordinator, ext 101, or 954-764-6490. smccoy@pridecenterflorida.org

Comparison of Venues for JCCR's Community Event on Tuesday, March 5, 2013 at 6 p.m.

HIVPC Meeting specifications	ArtServe	Central Broward Park	Osswald Park
Free parking	√	√	√
Located on bus route	√	√	√
Seating/Chairs	√	√	√
Tables	√	√	√
Permission to have food onsite	√	√	√
Wi-Fi	√ (in library)	√	No
Projector	√	No	√
A/V equipment	√	No	√
Maximum capacity	150 people	150	125
Fee	\$324 for 4 hours or less (50% off if member)	\$50/hr. for non-county agencies	\$300 deposit, \$250 (first 2 hours), \$125 each additional hour
Additional Information:	Auditorium is theater style with podium	Field House Hall Must leave by 9 p.m.	Must reserve projector in contract
3/5/13 Date Available:	No	Yes	Yes

ArtServe: 1350 E. Sunrise Blvd., Fort Lauderdale, FL 33304
 954-462-8190 (Contact: Julia Andrews: juliaa@artserve.org) Also Rebecca, who knows about the
 "Camp 4 Health retreat" on Feb. 28.

Central Broward Park: 3700 NW 11 Pl., Lauderhill, FL 33311
 954-357-5400 (Contact: Fran Schoen)

Osswald Park: 2220 NW 21st Ave., Fort Lauderdale, FL 33311
 954-497-1636 (Contact: Sandy Sullivan)

Note: If Sandy is not there, we can speak to David Diehl or Cheryl. We're here from 10 to 3 pm.
 Before 1 is generally better. We have kitchen, tables, chairs, round tables. We can set that up if we
 have the arrangement beforehand.



Possible Topics for JCCR Meetings in the Community

Medical Topics (such as healthy living with HIV/AIDS)

- 1) Dr. Sheetal Sharma, infectious disease specialist at Comprehensive Care Center
- 2) Dr. Ana Puga, medical director at Children's Diagnostic & Treatment Center

Broward County Health Department Services

- 1) Director of the AIDS Drug Assistance Program
- 2) Abraham Feingold, director of PROACT program, which helps keep people in medical care
- 3) Director of the Ryan White dental program for adults and children

HIV Planning Council / Public Involvement

- 1) Planning Council leadership and/or staff to explain how the Council works
- 2) Joint Priorities Committee Co-Chair Carla Taylor-Bennett to explain the allocation of Ryan White grant funds

Testimonials from PLWHAs

- 1) PLWHAs on JCCR make up a discussion panel to tell how they live with HIV/AIDS
- 2) Peer counselor from Broward House or Health Department

HIV/AIDS Epidemic in Broward County

- 1) Broward County Health Department representative to discuss the extent of the epidemic and affected populations

**Ryan White Part B
Expenditure Report**

HANDOUT C

Service Category	Part B 2012-2013 Allocated	Part B 2012-2013 FEBRUARY/ Encumbered	Part B 2012-2013 Monthly Average Left	Part B 2012-2013 YTD Spent/ Encumbered	Part B 2012-2013 % Encumbered	Part B 2012-2013 (% Left)	Part B 2012-2013 (Balance)
Home Delivered Meals	\$2,479		\$1,954	\$525	21.2%	78.8%	\$ 1,954
Medication Co-Pay	\$540,200	\$27,494	\$299,798	\$240,402	44.5%	55.5%	\$ 299,798
AICP Insurance Prem	\$69,800	\$47,512	\$3,489	\$66,311	0.0%	100.0%	\$ 3,489
Case Management (non-medical)	\$228,287	\$21,396	\$54,825	\$173,462	76.0%	24.0%	\$ 54,825
Medical Transportation	\$150,971		\$1,244	\$149,727	99.2%	0.8%	\$ 1,244
Administration	\$110,192	\$3,572	\$26,814	\$83,377	75.7%	24.3%	\$ 26,814
TOTALS	\$1,101,929	\$99,973	\$97,031	\$713,804	64.8%	35.2%	\$ 388,124

35.2%

Home Delivered Meals Served 3 clients (Invoices to be reflected in March)

Medication Co Payment served 282 clients in which 16 were new to the program.

274 Clients served in February Medication Co Payment.

8 Clients served in February Mail Order

Cost Avoidance for Medication Co-Payment Program for February \$45,493.64

Savings as a result of using co-pay cards April-February is approximately \$ 200,000

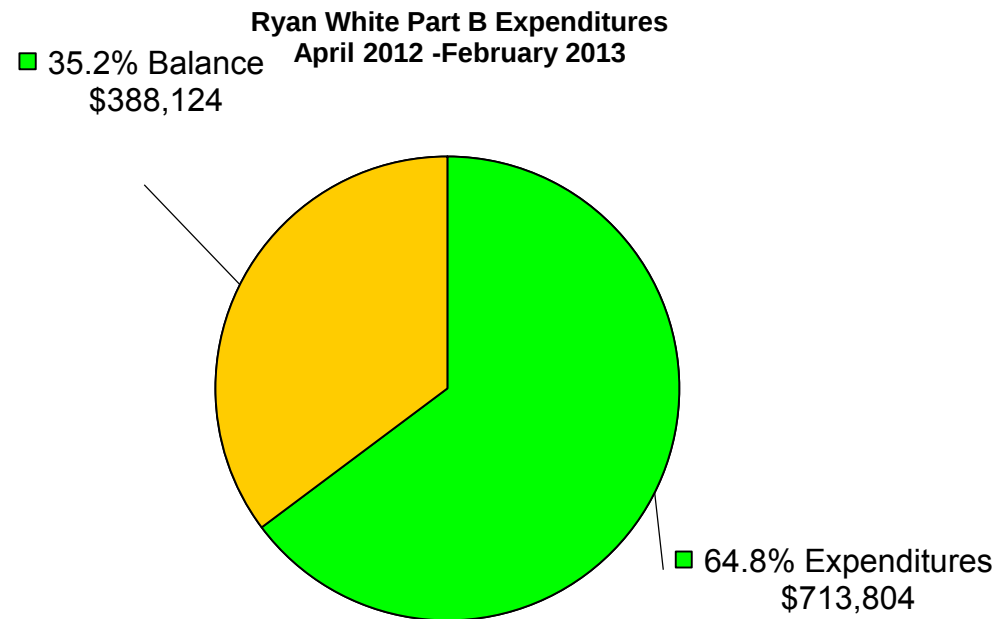
Non-Medical Case Management conducted 863 eligibility interviews in February

Medical Transportation 288 (10 ride) and 389 (31 day) passes distributed in February.

This report reflects all invoices received and paid as of 2/28/2013

**Ryan White Part B
Expenditure Report**

HANDOUT C



Report for Fiscal Year April 2012 thru March 2013