



FORT LAUDERDALE/BROWARD EMA
BROWARD HIV HEALTH SERVICES PLANNING COUNCIL
A BOARD OF THE BROWARD COUNTY BOARD OF COMMISSIONERS
200 OAKWOOD LANE, SUITE 100, HOLLYWOOD, FL 33020
(954) 561-9681 • FAX (954) 561-9685

Community Empowerment Committee Meeting

Tuesday, November 4, 2025 – 3:00 PM to 5:00 PM

LOCATION: Broward Regional Health Planning Council

[Click Here to Join the Community Empowerment Committee Meeting](#)

Meeting ID: 251 647 749 804

Passcode: mo6kk7Bd

This meeting is audio and video recorded.

Chair: Shawn Tinsley • Vice Chair: Edna Chery-Davis

Purpose

HIVPC Bylaws: The Committee shall inform and solicit the participation of individuals with HIV/AIDS in the planning, priority setting, and resource allocation processes. This Committee serves as a bridge between the Council and people with HIV in Broward. It encourages the involvement of individuals living with and affected by HIV/AIDS in the Council process.

HRSA Requirements: RWHAP's planning councils/bodies are unique because they are legislatively required and involve significant community input in decision-making about how funds will be used. HRSA encourages RWHAP recipients to *leverage community outreach and education efforts to increase participation in planning processes*. (RWHAP Part A Planning Council Primer)

The quorum for this meeting is 7

AGENDA

ORDER OF BUSINESS

- I. Call to Order/Establishment of Quorum
- II. Welcome from the Chair
 - a. Meeting Ground Rules
 - b. Statement of Sunshine
 - c. Introductions & Abstentions
 - d. Moment of Silence
- III. **ACTION:** Approval of the Agenda for November 4, 2025
- IV. **ACTION:** Approval of Minutes from October 7, 2025 ([Handout A](#))
- V. Public Comment
- VI. Standard Committee Items:
 - a. Review of the FY 2025-2026 Committee Workplan ([Handout B](#))
- VII. Old Business:
 - a. **Update:** World AIDS Day Outreach Events, *Recipient Office*
Tuesday, December 2, 2025, 9:00 AM
Broward County Governmental Center
115 S Andrew Ave, Fort Lauderdale, FL, 33301
 - i. World AIDS Day Proclamation
 - ii. Tabling Opportunity at the Governmental Center
- VIII. Discussion Items
 - a. **Action Item:** Approve Committee Workplan for FY 2026-2027 ([Handout C](#))
- IX. New Business: None.
- X. Recipient Report

- XI. Public Comment
- XII. Data Request
- XIII. Next Meeting Date:
 - **Tuesday, January 6, 2026 @ 3:00 PM**
 - **Location: Broward Regional Health Planning Council & Microsoft Teams.**
- IX. Agenda Items for Next Meeting:
 - To be Determined
- X. Announcements
- XI. Adjournment

For a detailed discussion on any of the above items, please refer to the minutes available at: [HIV Planning Council Website](#)

Please complete your [meeting evaluation](#).

Three Guiding Principles of the Broward County HIV Health Services Planning Council

• [Linkage to Care](#) • [Retention in Care](#) • [Viral Load Suppression](#) •

Vision: To ensure the delivery of high-quality, comprehensive HIV/AIDS services to low-income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care.

Mission: We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high-quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: (1) Foster the substantive involvement of the HIV-affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care, (2) Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments, (3) Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment.



Broward County Board of County Commissioners

Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Robert McKinzie • Nan H. Rich • Tim Ryan • Hazelle P. Rogers • Michael Udine

[Broward County Website](#)



November 2025

Broward HIV Health Services Planning Council Calendar



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	All events listed on this calendar are free and open to the public. Meeting dates and times are subject to change. Please contact support staff at hivpc@brhpc.org or (954) 561-9681 ext. 1244/1343. Visit HIV Health Service Planning Council for updates.					1
2	3	4 Community Empowerment Committee Meeting (CEC) 3:00PM– 5:00PM Location: BRHPC/MS Teams	5	6 System of Care Committee Meeting (SOC) 9:30AM – 11:30AM Location: BRHPC/MS Teams	7 Medical Case Management Network Meeting (CQM) 2:30PM–4:30PM	8
9	10	11  Veterans Day BRHPC Office Closed	12 Minority AIDS Initiative Subcommittee Meeting 2:00PM – 4:00PM Locations: BRHPC/MS Teams	13 Oral Health Network Meeting (CQM) 3:00PM–4:15PM	14	15
16	17 Quality Management Meeting (QMC) 12:30PM– 2:30PM Location: BRHPC/MS Teams	18	19 Quality Network Meeting (CQM) 9:00AM–10:15AM	20 Priority Setting and Resource Allocation Committee Meeting 9:30AM – 11:30AM Location: BRHPC/MS Teams Executive Committee Meeting 12:45PM – 2:45PM Location: BRHPC/MS Teams	21	22
23	24	25	26	27  Happy Thanksgiving BRHPC Office Closed	28  Happy Thanksgiving BRHPC Office Closed	29
30 CAN Community Health World AIDS Day Concert Las Olas Oceanside Park, Ft. Lauderdale 6:00 PM – 9:00 PM						 GET CARE BROWARD TREAT HIV BEAT HIV RYAN WHITE PART A

Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020
 Links are active and lead to meetings or Awareness Day Information. **Information is subject to change.**

Meetings in **RED** are canceled. Meetings in **BLUE** are for the HIV Planning Council Committees. Meetings in **GREEN** are for the Provider Network.
 Holidays and meetings outside of the HIV Planning Council are in **BLACK**.



November 2025



Broward HIV Health Services Planning Council Calendar

All events listed on this calendar are free and open to the public. Meeting dates and times are subject to change. Unless otherwise noted, meetings will be held via WebEx. Please contact support staff at hivpc@brhpc.org or (954) 561-9681 ext. 1292 or 1343. Visit [HIV Health Service Planning Council](https://www.browardhivpc.org) for updates.

TODOS ESTAN BIENVENIDOS!	ALL ARE WELCOME!	BON VINI!
A menos que se anote de forma diferente en el calendario, todas las reuniones se realizarán en: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 Para confirmar información acerca de la reunión de Consejo de Planeación HIV, o confirmar la reserva de servicios especiales tales como: Traducción Inglés a Español o a Criollo (Haitiano), servicios para discapacitados en visión o audición, por favor llame con 48 horas de antelación para que puedan hacerse los arreglos necesarios.	Unless otherwise noted on the calendar, all meetings are held at: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 To confirm HIV Planning Council meeting information, or reserve special needs services such as Translation from English to Spanish or Creole, or are hearing or visually impaired, please call 48 hours in advance so that arrangements can be made for you.	Sòf si yo ta ekri yon lòt bagay nan almanak-la, tout rankont-yo ap fèt: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 Pou konfime enfòmasyon ou resewva sou rankont Konsèy Planifikasyon HIV-a, oswa pou rezève sèvis pou bezwen Espesyal tankou: Tradiksyon angle an panyòl oswa kreyòl; oswa, si ou gen pwoblèm wè oswa tande, rele 48 tè alavans pou yo ka fè aranjman pou ou.

HIVPC Committee Descriptions

HIV Health Services Planning Council (HIVPC) - Monitors, evaluates, and continuously improves systematically the quality and appropriateness of HIV care and services provided to all patients receiving Part A and MAI-funded services.

Executive Committee - Sets agenda for Council meetings, addresses conflict of interest issues, reviews attendance reports, oversees the planning activities established in the Comprehensive Plan, oversees committee work plans, reviews committee recommendations, ratifies recommendations for removal for cause, and addresses unresolved grievance issues.

Priority Setting Resource Allocation (PSRA) Committee - Recommends priorities and allocation of Ryan White Part A funds. Facilitates the Priority Setting and Resource Allocation Process to include the review of appropriate data (service utilization, epidemiological data). Develops, reviews, and monitors eligibility, service definitions, as well as language on 'how best to meet the need.

Quality Management Committee (QMC) - Ensures highest quality HIV medical care and support services for PLWHA by developing client and system-based outcomes and indicators. Provides oversight of standards of care, develops scopes of service for program evaluation studies, assesses client satisfaction, and provides QM staff/client training/education.

Membership/Council Development Committee (MCDC) - Recruits and screens applications based on objective criteria for appointment to the Council in order to ensure demographic requirements of the Council are maintained according to the Ryan White Treatment and Modernization Act. Presents recommendations to the Council. Institutes orientation and training programs for new and incumbent members.

Community Empowerment Committee (CEC) - Encourages the participation of individuals living with and affected by HIV/AIDS in the planning, priority-setting and resource-allocation processes. Function as a primary level of appeal for unresolved grievances relative to the Council's decisions regarding Ryan White Part A funding.

System of Care (SOC) Committee - Evaluates the system of care and analyzes the impact of local, state, and federal policy and legislative issues impacting PLWHA in the Broward County EMA. Plans and addresses coordinated care across diverse groups by engaging community resources to eliminate disparities in access to services.



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(954) 561-9681 • FAX (954) 561-9685

Community Empowerment Committee

Tuesday, October 7, 2025 – 3:00PM

Location: Broward Regional Health Planning Council and Virtual Meeting via Microsoft Teams

DRAFT MINUTES

CEC Members Present: R. Bhrangger, W. Marcoviche, S. Tinsley, E. Chery-Davis, R. Shore, E. Davis, H. Franks, L. Robertson

Members Absent: K. Hayes, N. Tyler

Ryan White Part A Recipient Staff Present: R. Pena, W. Cius, G. James, J. Roy

Ryan White Part B Recipient Staff Present: S. Cook

Florida Department of Health: C. Therancy

Planning Council Support Staff Present: S. Isidore, M. Lacroix, G. Berkeley Martinez, D. Liao

Guests Present: T. Adeagbo, J. Saboe-Rodriguez, H. Bahi, M. DiMaria, D. Robertson

Call to Order, Welcome from the Chair & Public Record Requirements

The CEC Vice-Chair called the meeting to order at **3:01 PM**. The CEC Chair welcomed all meeting attendees who were present. Attendees were notified that the CEC meeting is based on Florida's "Government-in-the-Sunshine" Law and meets reporting requirements, including the recording of minutes. In addition, it was stated that the acknowledgment of HIV status is not required but is subject to public record if it is disclosed. Introductions were made by the CEC Chair, Committee members, Recipient Staff, PCS & CQM Staff, and guests by roll call, and a moment of silence was observed.

Public Comment

The Public Comment portion of the meeting is intended to give the public a chance to express opinions about items on the meeting agenda or to raise other matters about HIV/AIDS and services in Broward County. There were no public comments.

Meeting Approvals

The approval for the October 7, 2025 agenda of the Community Empowerment Committee meeting agenda was proposed by **R. Bhrangger** which was then seconded by **W. Marcoviche** and passed unanimously.

The approval for the minutes of the August 5, 2025 meeting was proposed by **E. Chery-Davis**. The motion was seconded by **E. Davis** and approved with no further corrections.

Motion #1: R. Bhrangger on behalf of the CEC, moved to approve the Community Empowerment Committee October 7, 2025 agenda. The motion was seconded by W. Marcoviche and unanimously adopted.

Motion #2: E. Chery-Davis on behalf of the CEC, made a motion to approve August 5, 2025, Community Empowerment Committee meeting minutes as presented. The motion was seconded by E. Davis and adopted unanimously.

Public comment.

None.

Standard Committee Items

a. Review of the Committee Workplan.

S. Isidore conducted an overview of the workplan, including completed activities and upcoming activities.

Old Business

None.

Discussion Items

i. **Action Item:** Approve Work Plan Activities for FY 2026-2027

S. Tinsley noted that “Salute to Percussions” is not an annual event.

The committee is in favor of participating in Florida AIDS Walk, organizing the Ryan White Consumer Listening Tour, participating in the Ujima Men’s Collective Man Up Festival (first weekend in May 2026), organizing the Aging Gracefully event, and participating in World AIDS Day activities.

E. Chery-Davis recommended holding an event to reach out to women living with HIV. She stated that she would bring more information to the committee at a later time.

Motion #3: E. Davis on behalf of the CEC, made a motion to approve the Work Plan Activities for FY 2026-2027 as presented. The motion was seconded by E. Chery-Davis and adopted unanimously.

New Business

a. **Presentation:** Aging Gracefully Feedback

S. Isidore conducted an overview of the Aging Gracefully Feedback, held in conjunction with [partners]. The event had 57 guests. Guests generally held favorable views of the event. W. Marcoviche noted that the NSU Dental students provides water picks as raffle prizes.

b. **Discussion:** Planning Council Memorial at December HIV General Body Meeting

S. Isidore recommended that the Planning Council dedicate a portion of their December General Body Meeting to commemorating past Planning Council members who have passed away. E. Davis recommended having members speaking about deceased members to the Council.

c. **Action Item:** CAN Community Health World AIDS Day Event: Ft. Lauderdale: CAN Community Health – *No Day but Today*, Sunday, November 30th at Las Olas Park

S. Isidore explained that CAN Community Health invited the Planning Council to participate in their World AIDS Day event. E. Chery-Davis asked for the time of the event, which was not available on the flyer. J. Roy noted that it would cost \$50 to table. The committee was concerned that the money could be better spent elsewhere and declined to participate.

- d. **Discussion:** World AIDS Day Outreach Events, Recipient Office
 - i. World AIDS Day Proclamation

J. Roy explained that the World AIDS Day Proclamation would take place in December and invited the committee to participate. Attendees are asked to wear red.

- ii. Tabling Opportunities

W. Cius invited the committee to tabling at several government buildings in honor of the World AIDS Day Proclamation. He noted that the Recipient Office has been discussing with community members to hold one unified event in Broward County to commemorate World AIDS Day. He invited the community to participate in this event as well, pending the result of these discussions.

R. Shore opposed having one major event because he was concerned that it would not be practical for a large county like Broward. Additionally, he felt that the county's diverse communities should each have their own events. R. Bhrangger noted that in the past, Broward County used to hold one major event each year.

E. Davis asked who would be responsible for organizing such an event. W. Cius answered that it is a collaborative effort between multiple agencies. G. Martinez asked if CEC would be able to table at governmental center during the Proclamation if the Unified Event did not attend. W. Cius answered affirmatively.

W. Marcoviche asked if personal identification would be required in order to attend the World AIDS Day Proclamation. J. Roy answered that ID is required to enter the upstairs chambers but not the lobby, where the tabling will take place.

Motion #4: R. Bhrangger on behalf of the CEC, made a motion for the HIV Health Services Planning Council to participate in the World AIDS Day Proclamation and the tabling opportunity at the Broward County Governmental Center. The motion was seconded by W. Marcoviche and adopted unanimously.

Motion #5: E. Chery-Davis on behalf of the CEC, made a motion for the HIV Health Services Planning Council to participate in the tentative Collaborative Broward County community event should it occur. The motion was seconded by W. Marcoviche and adopted with one opposition.

Recipient's Report

J. Roy stated that the Recipient Office would provide a more in-depth report at the HIVPC General Body meeting.

Public Comment

The Public Comment portion of the meeting is intended to give the public a chance to express opinions about items on the meeting agenda or to raise other matters pertaining to HIV/AIDS and services in Broward County. There were no public comments.

Data Request

None.

Agenda Items for Next Meeting

- a. Next Meeting Date: November 4, 2025, at 3:00 p.m. LOCATION: Broward Regional Health Planning Council
- b. Agenda Items for Next Meeting
 - To be determined.

Announcements

- E. Davis announced her resignation from the HIVPC and CEC due to personal circumstances. The Chair thanked her for her service.
- S. Isidore: Listening Tour Session #3 will be JMonday, October 20, 2025 at Gilda's Club. 4850 W. Prospect Rd Fort Lauderdale, FL 33309.
- L. Robertson: Ujima Men's Collective Gala to be held on October 24-26.
- L. Robertson: October 11, Listening Session with Rep. Cherfilus-McCormick.

CEC Attendance for CY 2025

Adjournment

Count	Absences	Meeting Month	Meeting Date												Attendance Letters
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
			7	4	4	8	6	3	1	5	C	7			
0	1	Bhrangger, R.	X	X	X	X	X	X	X	C	X				
2	2	Franks, H.	X	X	X	A	X	X	X	A	C	X			
2	3	Hayes, Kendra	X	X	X	X	X	X	A	X	C	A			
0	4	Tinsley, S., Chair	X	X	X	X	X	X	X	C	X				
0	5	Marcoviche, W.	X	X	X	X	X	X	X	C	X				
1	6	Robertson, L.	X	E	E	X	X	X	X	A	C	X			
0	7	Shore, R.	X	X	X	X	X	E	X	X	C	X			
	8	Chery-Davis, E., Vice-Chair				N	X	X	X	X	C	X			
	9	Tyler, N.					N	A	A	X	C	A			
10		Bahi, H.										N			
		Wilson, I.,	A	R											
		Madadi, P.	N		X	X	X	A	Z	Z					
		Dudelzak, E	X	X	X	X	X	A	X	Z	Z				
		Davis, E.	X	X	X	X	X	X	X	A	C	X			
		Quorum = 6	9	8	9	9	11	8	9	7	C				

Legend:

X - present	N - newly appointed
A - absent	Z - resigned
E - excused	C - canceled
NQA - no quorum absent	W - warning letter
NQX - no quorum present	Z - resigned
CX - canceled due to quorum	R - removal letter

Handout B

Community Empowerment Committee (CEC) Work Plan FY2025-2026	
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The work plan is intended to help guide the work of the committee and to assist the Community Empowerment Committee in achieving its objectives in the coming year. For each activity, the time period of activity is highlighted in blue and the completion date is noted with an "X".

GOAL: Enhance participation in communities throughout the EMA through education/awareness and resource & information sharing by participating in at least 4 community events.

Objective 1: Increase CEC member knowledge of the Committee's role in the HIVPC and amplify Consumer voice.

[illegible]

Objective 2: Promote education and awareness to affirm support for PWHA

Activities	Responsible Party	Outcomes	Action Steps	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
2.1 Recommend creation or revision of promotional literature to MCDC as needed.	CEC	Collaboration with MCDC to inform the community about HIVPC	Determine information useful to the community in understanding the role of the HIVPC and revise language and visuals of marketing materials surrounding stigma. Provide this information to MCDC to update or create promotional literature.			x	x								
2.2 Distribute promotional literature - physically and electronically - to the community on an ongoing basis.	CEC/Staff	Increased consumer awareness of HIVPC	CEC will distribute promotional literature at community events, talkback sessions and listening sessions. PCS Staff will distribute HIVPC and HIV-related information to its community listserv.	x	x	x				x					
2.3 Analyze survey/discussion results from each community event, outreach, training, or community forum.	Staff/CEC	Measure event outcomes	Determine successes and failures of each event. Provide any relevant recommendations to PSRA that may inform the PSRA process. Data: survey results based on demographics, client self identified needs, and learning objectives.			x					x				
2.4 Partner with HIV stakeholders to engage in community events on an ongoing basis.	CEC	Develop consistent presence at community events	Coordinate with HIV stakeholders (those living with or otherwise affected by HIV) to hold Community Forums during significant HIV awareness days (e.g. National HIV Testing Day, Latino HIV Awareness Day, National Black HIV/AIDS Awareness Day) (Examples of Stakeholder Organizations: BCHPPC, Latinos En Accion, SFAN, etc.).	x		x				x					

Objective 3: Support communities in efforts to address misconceptions and reduce HIV-related stigma and other stigmas that negatively affect HIV outcomes. **Strategy 3.1.4 (2022-2026 Integrated Plan)**

Activities	Responsible Party	Outcomes	Action Steps	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
3.1 Develop and implement education and awareness strategies to increase HIV literacy	CEC	Increased awareness and utilization of services for PWH and Reduce HIV-related health disparities and health inequities	Partner with community organizations to institute stakeholder collaborations to address various HIV-related issues.		x					x					

Objective 4: Create and promote public leadership opportunities for PWH. Strategy 3.3.1 (Integrated Plan 2022-2026)

[illegible]

LEGEND: "X" =Action Completed; Blue = Planned

Abbreviations: BCHPPC (Broward County HIV Prevention Planning Council); SFAN (South Florida AIDS Network); PCS (Planning Council Support Staff); T/GNC Transgender and gender nonconforming



Community Empowerment Committee (CEC) Workplan FY2026-2027

Meeting Time & Frequency: The first Tuesday of the month from 3:00 pm to 5:00 pm

Committee Purpose: The Committee shall inform and solicit the participation of individuals with HIV/AIDS in the planning, priority setting, and resource allocation processes. This Committee serves as a bridge between the Council and people with HIV in Broward. It encourages the involvement of individuals living with and affected by HIV/AIDS in the Council process and promotes integrated planning initiatives.

T =On Target B = Behind Target C = Completed

Activity	Description	Action Steps/Deliverable	Responsible Party	Projected Month	Progress	Notes
Objective 1: Increase CEC member knowledge of the Committee's role in the HIVPC and amplify the consumer voice.						
1.1	Host consumer/community forums/listening sessions.	- Utilize feedback to inform CEC's ranking of Ryan White services and refer results to the PSRA committee. - Utilize feedback to inform recruitment strategies and refer results to the Membership Committee (MCDC).	CEC/PCS Staff	TBD by CEC scheduled events.		
1.2	Enhance CEC members' understanding of community engagement by supporting their development as committee participants.	- PCS staff will provide or coordinate a presentation on community engagement. - PCS staff will provide access to HRSA Ryan White Part A webinars that cover key topics related to the HIV Planning Council, community outreach, and active involvement, as it relates to needs assessments and integrated planning.	PCS staff	March 2026		
1.3	Receive presentation on Part A and MAI Service Categories to assist with ranking of core and support service categories.	- Receive a presentation on Part A service categories. - Receive a presentation on service utilization for the prior fiscal year.	PCS Staff/RW Recipient/ CQM Staff	April 2026		
1.4	Rank RW Part A Core and Support Service Categories	Rank/prioritize RW Part A Core and Support Service Categories as part of the PSRA process.	CEC/PCS Staff	April 2026 – May 2026		

**Objective 2: Promote education and increase awareness to strengthen support for People Living with HIV (PLWH).**

2.1	Ensure consistent distribution of council-approved promotional materials to the community via physical handouts and electronic media.	1. CEC will share promotional materials during community outreach events to raise awareness and engagement. 2. PCS staff will disseminate HIV Planning Council updates and HIV-related resources through the community listserv and social media platforms.	CEC/PCS Staff	Florida AIDS Walk – March 2026 Man Up Festival – May 2026 Aging Gracefully – September 2026 World AIDS Day – December 2026		
2.2	Collaborate with local organizations to partner with community stakeholders to engage in community events..	1. Collaborate with community stakeholders—including individuals living with or affected by HIV, community-based organizations, faith-based groups, healthcare providers, public health agencies, and local residents—to organize events aligned with HIV awareness days and other community initiatives.	CEC/PCS Staff	Florida AIDS Walk – March 2026 Man Up Festival – May 2026 Aging Gracefully – September 2026 World AIDS Day – December 2026		
2.3	Evaluate the impact of community activities to refine strategies and improve outreach effectiveness.	1. Collect feedback from participants and track engagement metrics. 2. Provide relevant recommendations to HIVPC Committees such as PSRA, QMC, or SOC.	CEC/PCS Staff	TBD by CEC scheduled events.		



Objective 3: Promote leadership development and public engagement opportunities for People Living with HIV (PWH).						
3.1	Support the capacity of PWH to be meaningfully involved in the planning, delivery, and improvement of RWHAP services.	1. Highlight the HIV Planning Council (HIVPC) during outreach efforts to raise awareness and encourage community involvement. 2. Share information about HIV advocacy, leadership, and service programs offered by local and national organizations. 3. Promote Peer engagements initiatives, such as the University of South Florida's "Peer Specialist – HIV Online Certification Program," to support leadership development and community empowerment among PWH.	CEC	Ongoing.		

Health Insurance Premium Assistance Program

ACA Insurance Open Enrollment

November 1st – December 15th

for Coverage beginning 1/1

December 16th – January 15th

for Coverage beginning 2/1

Step #1: Enroll In an APPROVED Health Insurance Plan (required)

For assistance with enrolling in Insurance: call 1-844-441-4422 or visit: <https://enroll.brhpc.org>

Step #2: Enroll In Premium Assistance @ Enroll.BRHPC.org (required)

- Clients **MUST** directly enroll in the premium assistance program every year at <https://enroll.brhpc.org> or by calling 1-844-441-4422. Anyone who has not directly enrolled in the program will be **disenrolled** for 2026 and **NO future payments** will be made.
- If you are enrolled in **BlueOptions Platinum** (24J01-05, -08, or -21S) or **Silver** (24J01-03 or -19S), you **MUST choose a NEW PLAN** for 2026 to continue receiving premium assistance.

Step #3: Use CVS Copay Card When You Fill A Prescription (required)

For medication copayment assistance, the call Pharmacy Help Desk at 1-800-364-6331

Step #4: Recertify Eligibility Annually & Don't Let It Expire (required)

If your eligibility expires, your **premium payments will no longer be made** by the program.

For State of Florida Drug Assistance Program eligibility assistance, call 1-844-381-2327.

My health insurance works for me.

I got help
choosing an
affordable plan.

Someone can
help you
enroll, too.



My health insurance works for me.

I compared
my options
and found a
plan that was
less expensive
and still met
my needs.



My health insurance works for me.

My plan was
going to cost
more next year.

I got help finding
an affordable
new plan.



BRHPC

For premium assistance program enrollment or payment questions, contact: Broward Regional Health Planning Council or our enrollment partner, American Exchange at 1-844-441-4422.



HIV HEALTH SERVICES PLANNING COUNCIL MEETING GROUND RULES

1. The Council, its members, and the public recognize and respect the committee process adopted by this Council. The Council, its members, and the public recognize that full discussion and analysis of issues occurs at the committee level rather than at Council meetings.
2. Before a member can make a motion or speak in debate, the member must be recognized by the Chair as having the exclusive right to be heard at that time.
3. All speakers are expected to address the Council in a respectful manner to respect time limits, to speak briefly and to the point, and to stay on agenda. All other persons in attendance should not interrupt the speaker who is recognized by the Chair as having the floor.
4. If the member who made the motion claims the floor and has not already spoken on the question, that member is entitled to be recognized in preference to other members.
5. No person is entitled to the floor a second time in debate on the same item as long as any other person who desires the floor has not spoken on the item.
6. Speakers should restrict comments and debate to the pending question or motion. Speakers must address their remarks to the Chair and maintain a courteous tone. The Chair may impose time limits on debate or discussion to ensure efficient conduct of Council business.
7. Members should not name service providers and/or persons during any discussion unless the service provider or person is identified in the subject of the motion or agenda item. Specific concerns regarding service providers should be directed towards the Grantee, outside of the meeting.
8. Members of the public may only address the Council upon recognition by the Chair. They are subject to the same rules of conduct expected of Council members.
9. No alcohol or drug use (unless prescribed by a licensed physician), is permitted at Council meetings, grantee or support staff offices.
10. No abusive language, threats of violence, or possession of weapons are permitted in Council meetings, grantee or staff offices.
11. Repeated violation of these meeting rules may result in no further recognition of the offending member or attendee by the Chair at that meeting. Any serious breach of conduct which disrupts the Council's meeting may subject the offender to removal from the meeting, administrative or legal process.



CONSEJO DE PLANEACIÓN DE SERVICIOS DE SALUD VIH

REGLAS BÁSICAS DE LA REUNIÓN

1. Los miembros deberán aceptar y respetar el proceso de comité adoptado por este Consejo. Las discusiones y el análisis en pleno de los temas tendrán lugar a nivel de comité y no en las reuniones plenarias del Consejo.
2. Antes de que un miembro pueda iniciar una moción o de que una persona pueda hablar en un debate, el Presidente de la reunión deberá reconocer que él o ella tienen el derecho exclusivo de hablar en ese momento dado.
3. Se espera que todos los ponentes se dirijan al Consejo de una manera respetuosa, que no se interrumpa al ponente con derecho al habla en el momento, que cuando se hable se haga de forma clara y concisa, y que se mantenga la agenda.
4. Si el miembro que inicia una moción no ha hablado todavía y reclama su derecho a hablar sobre un asunto, él/ella tendrán el derecho a que con preferencia se les reconozca.
5. Nadie tendrá derecho a reclamar el habla por una segunda vez, en un debate sobre el mismo tema, cuando otra persona que no ha hablado todavía, desea hacerlo.
6. Los debates deben ceñirse a los asuntos o mociones que estén pendientes. Al hablar, los ponentes deben referirse al Presidente, y mantener un tono cortés.
7. Los miembros del público solo podrán dirigirse al Consejo cuando hayan sido reconocidos por el Presidente de la reunión. Estarán sujetos a las mismas reglas de conducta que se esperan de los miembros del Consejo. Se establecerán límites de tiempo según sea necesario para garantizar que los asuntos del Consejo cursen de manera eficiente.
8. Miembros del público sólo podrán dirigir el Consejo a partir del reconocimiento por el Presidente. Están sujetos a las mismas reglas de conducta que se espera de los miembros del Consejo.
9. No estará permitido el uso de bebidas alcohólicas o de drogas en las reuniones del Consejo y tampoco en las oficinas del personal de soporte y donatarios.
10. No está permitido el uso de lenguaje abusivo, amenazas de violencia y posesión de armas en las reuniones del Consejo ni en las oficinas del personal de soporte y donatarios.
11. La repetida violación de estas reglas básicas dará como resultado que el Presidente de la reunión deje de reconocer al derecho a participación del ofensor o miembro de la audiencia. Cualquier violación de conducta grave, que perturbe la reunión de Consejo, terminará en la remoción del ofensor, de la reunión.



KONSÈY PLANIFIKASYON SÈVIS SANTE POU HIV RÈGLEMAN RANKONT-YO

1. Manm-yo dwe rekonèt epi respekte pwosesis komite-a ke Konsèy-la adopte. Diskisyon ak analiz total pwoblèm-yo fèt nan nivo komite-a; li pa fèt pandan rankont tout Konsèy-la.
2. Anvan yon manm ka fè yon pwopozisyon oswa nenpòt ki moun gen dwa pale pandan yon deba, fòk Prezidan Komite-a bali dwa eskizif pou fè moun tandè-li nan moman sa-a.
3. Yo atann-yo aske tout moun k'ap pale ak Konsèy-la fè-li avèk respè, pou pèsonn pa koupe moun ke Konsèy-la bay dwa pale lapawòl, pou moun k'ap pale-a respekte kantite tan yo ba-li pou pale-a, pou li di sa l'ap di-a rapidman epi avèk presizyon, epi pou li respekte ajanda-a.
4. Si manm ki fè pwopozisyon-an mande pou li pale epi si li poko pale sou keksyon-an deja, li gen priorite sou lòt manm-yo.
5. Pèsonn moun pa gen dwa pran lapawòl de fwa sou yon menm sijè si gen lòt moun ki poko pale epi ki vle esprime tèt-yo.
6. Deba-a dwe rete sou keksyon oswa pwopozisyon k'ap fèt-la. Moun k'ap pale-a dwe adrese sa l'ap di-a bay Prezidan Komite-a epi pale sou yon ton ki make ak respè.
7. Manm piblik-la dwe pale ak Konsèy-la sèlman si Prezidan Konsèy-la bay-yo lapawòl. Yo dwe respekte menm règleman kondwit avèk manm Konsèy-yo. Lè sa nesesè pou zafè Konsèy-la byen mache, yo gen dwa bay-yo yon limit tan pou yo pale.
8. Manm nan piblik la sèlman pou adrese a konsèy sou rekonèsans sou chèz la. Yo ka tonbe anba menm lòd de kondwit ki te espere nan manm konsèy yo.
9. Itilizasyon alkòl ak dwòg (sòf si se yon doktè lisansye ki preskri-li), entèdi nan rankont Konsèy-la oswa nan biwo estaf sipò-a oswa Resevè-a.
10. Vye langaj, menas vyolans, oswa posèsyon zam entèdi nan rankont Konsèy-la oswa nan biwo estaf-la oswa Resevè-a.
11. Vyolasyon repete règleman rankont-yo ap lakòz yon manm oswa lòt moun k'ap asiste rankont-lan pa kapab patisipe ankò. Nenpòt ki move kondwit serye ki twouble rankont-la ap lakòz yo mete moun-nan deyò.



Acronym List

ACA: The Patient Protection and Affordable Care Act

ADAP: AIDS Drugs Assistance Program

Administration HUD: U.S Department of Housing and Urban Development

IW: Integrated Workgroup

AETC: AIDS Education and Training Center

AHF: AIDS Health Care Foundation

AIDS: Acquired Immuno-Deficiency Syndrome

ART: Antiretroviral Therapy

ARV: Antiretrovirals

BARC: Broward Addiction Recovery Center

BCFHC: Broward Community and Family Health Centers

BH: Behavioral Health

BRHPC: Broward Regional Health Planning Council, Inc.

CBO: Community-Based Organization

CDC: Centers for Disease Control and Prevention

CDTC: Children's Diagnostic and Treatment Center

CEC: Community Empowerment Committee

CIED: Client Intake and Eligibility Determination

CLD: Client Level Data

CQI: Continuous Quality Improvement

CQM: Clinical Quality Management

CTS: Counseling and Testing Site

eHARS: Electronic HIV/AIDS Reporting System

EIHA: Early Intervention of Individuals Living with HIV/AIDS

EFA: Emergency Financial Assistance

EMA: Eligible Metropolitan Area

FDOH: Florida Department of Health

FPL: Federal Poverty Level

FQHC: Federally Qualified Health Center

HAB: HIV/AIDS Bureau

HHS: U.S. Department of Health and Human Services

HICP: Health Insurance Continuation Program

HIV: Human Immunodeficiency Virus

HIV HSSS: HIV Human Services Software System

HIVPC: Broward County HIV Health Services Planning Council

HOPWA: Housing Opportunities for People with AIDS

HRSA: Health Resources Services Administration

IDU: Intravenous Drug User

JLP: Jail Linkage Program

LPAP: Local AIDS Pharmaceutical Assistance Program

MAI: Minority AIDS Initiative

MCDC: Membership/Council Development Committee

MCM: Medical Case Management

MH: Mental Health

MNT: Medical Nutrition Therapy



MOU: Memorandum of Understanding

NBHD: North Broward Hospital District (Broward Health)

NGA: Notice of Grant Award

NHAS: National HIV/AIDS Strategy

NMCM: Non-Medical Case Management

NOFO: Notice of Funding Opportunity

nPEP: Non-Occupational Post Exposure Prophylaxis

NSU: Nova Southeastern University

nPEP: Non-occupational Post-Exposure Prophylaxis

OAHS: Outpatient Ambulatory Health Services

OHC: Oral Health Care

PCN: Policy Clarification Notice

PE: Provide Enterprise

PLWH: People Living with HIV

PLWHA: People Living with HIV/AIDS

PrEP: Pre-Exposure Prophylaxis

PRISM: Patient Reporting Investigating Surveillance System

PROACT: Participate, Retain, Observe, Adhere, Communicate and Teamwork is DOH- Broward's treatment adherence program.

PSRA: Priority Setting & Resource Allocations

QI: Quality Improvement

QIP: Quality Improvement Project

QM: Quality Management

QMC: Quality Management Committee

RSR: Ryan White Services Report

RWHAP: Ryan White HIV/AIDS Program

RWPA: Ryan White Part A

SBHD: South Broward Hospital District (Memorial Healthcare System)

SCHIP: State Children's Health Insurance Program

SDM: Service Delivery Model

SOC: System of Care

SPNS: Special Projects of National Significance

STD/STI: Sexually Transmitted Diseases or Infection

TA: Technical Assistance

TB: Tuberculosis

TGA: Transitional Grant Area

VA: United States Department of Veteran Affairs

VL: Viral Load

VLS: Viral Load Suppression

WICY: Women, Infants, Children, and Youth



Frequently Used Terms

Recipient: Government department designated to administer Ryan White Part A funds and monitor contracts.

Planning Council Support (PCS) Staff/‘Staff’: Provides professional staff support, meeting coordination, and information to the HIVPC, its standing and ad-Hoc Committees, Chair, and Recipient.

Clinical Quality Management (CQM) Support Staff: Provides professional support, meeting coordination, and technical assistance to assist the Recipient through analysis of performance measures and other data with the implementation of activities designed to improve patient care, health outcomes, and patient satisfaction throughout the system of care.

Provider/Sub-Recipient: Agencies contracted to provide HIV Core and Support services to consumers.

Consumer/Client/Patient: A person who is an eligible recipient of services under the Ryan White Act.