



FORT LAUDERDALE/BROWARD EMA
BROWARD HIV HEALTH SERVICES PLANNING COUNCIL
AN ADVISORY BOARD OF THE BROWARD COUNTY BOARD OF COUNTY COMMISSIONERS
200 OAKWOOD LANE, SUITE 100, HOLLYWOOD, FL 33020
(954) 561-9681 • FAX (954) 561-9685

Community Empowerment Committee Meeting

Tuesday, August 5, 2025 – 3:00PM to 5:00PM

LOCATION: Broward Regional Health Planning Council

Click Below to Join the meeting via Microsoft Teams

[Join the meeting now](#)

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MDQzOGU3M2MtMmRIYi00NDYyLWI4MmYtZjRINDc3NjczYmZj%40thread.v2/0?context=%7b%22Tid%22%3a%220dd42165-bf27-4e00-9f50-1f4dff8a73f8%22%2c%22Oid%22%3a%22df400b73-e09f-4638-a7b6-0750be4ecb25%22%7d

Meeting ID: 251 647 749 804

Passcode: mo6kk7Bd

This meeting is audio and video recorded.

Chair: Shawn Tinsley • Vice Chair: Edna Chery-Davis

Purpose

HIVPC Bylaws: The Committee shall inform and solicit the participation of individuals with HIV/AIDS in the planning, priority setting, and resource allocation processes. This Committee serves as a bridge between the Council and people with HIV in Broward. It encourages the involvement of individuals living with and affected by HIV/AIDS in the Council process.

HRSA Requirements: RWHAP's planning councils/bodies are unique because they are legislatively required and involve significant community input in decision-making about how funds will be used. HRSA encourages RWHAP recipients to *leverage community outreach and education efforts to increase participation in planning processes.* (RWHAP Part A Planning Council Primer)

The quorum for this meeting is 7

AGENDA

ORDER OF BUSINESS

- I. Call to Order/Establishment of Quorum
- II. Welcome from the Chair
 - a. Meeting Ground Rules
 - b. Statement of Sunshine
 - c. Introductions & Abstentions
 - d. Moment of Silence
- III. **ACTION:** Approval of the Agenda for August 5, 2025
- IV. **ACTION:** Approval of Minutes from July 1, 2025 (**Handout A**)
- V. Public Comment

- VI. Standard Committee Items:
 - a. Review of the Committee Workplan (**Handout B**)
- VII. Old Business:
 - a. **Planning:** Aging Gracefully - Tuesday, September 23, 2025, 10:00 AM to 1:00 PM)
 - i. General Event Updates
 - ii. Member Sign Up/Volunteer for Event
 - 1. **Shift 1:** Set Up & Table (Sign In) - 9:00AM to 10:30AM
 - 2. **Shift 2:** Table - 10:30AM 12:30PM
 - 3. **Shift 3:** Table & Breakdown - 12:30PM to 2:00PM
 - iii. Partnering Organizations
 - 1. Confirmed: Community Rightful Center, The PRIDE Center, Florida Department of Health, and Broward House, Ryan White Part A Office/EHE, Hallandale Senior Center, and Pompano Beach Senior Activity Center
- VIII. Discussion Items
 - a. **Action Item:** Aging Gracefully Evaluation Survey (**Handout C**)
 - b. **Action Item:** Review and approve Community Empowerment Committee Policies & Procedures (**Handout D1, D2**)
- IX. New Business:
 - a. **Invite:** Quality Network Meeting - Wednesday, August 13, from 9:00AM to 10:15AM; *CQM Health Planner* (**Handout E**)

Workplan Activity 2.2: Distribute promotional literature - physically and electronically - to the community on an ongoing basis.
 - b. **Invite:** Mix, Mingle, & Learn: Interactive Table Talk – Thursday, August 14, 2025 from 5:30PM to 7:30PM (**Handout F**)

Workplan Activity 2.2: Distribute promotional literature - physically and electronically - to the community on an ongoing basis.

Workplan Activity 2.4: Partner with HIV stakeholders to engage in community events on an ongoing basis.
- X. Recipient Report
- XI. Public Comment
- XII. Data Request
- XIII. Next Meeting Date:
 - **Tuesday, October 7, 2025 @ 3:00 PM**
 - **Location: Broward Regional Health Planning Council & Microsoft Teams.**
- IX. Agenda Items for Next Meeting:
 - Review and assess the survey results from the *Aging Gracefully* event held on September 23, 2025.
- X. Announcements
- XI. Adjournment

For a detailed discussion on any of the above items, please refer to the minutes available at:

[HIV Planning Council Website](https://browardhivpc.org/#)
<https://browardhivpc.org/#>

Please complete your [meeting evaluation](#).

Three Guiding Principles of the Broward County HIV Health Services Planning Council

• [Linkage to Care](#) • [Retention in Care](#) • [Viral Load Suppression](#) •

Vision: To ensure the delivery of high-quality, comprehensive HIV/AIDS services to low-income and uninsured Broward County residents living with HIV, by providing a targeted, coordinated, cost-effective, sustainable, and client-centered system of care.

Mission: We direct and coordinate an effective response to the HIV epidemic in Broward County to ensure high-quality, comprehensive care that positively impacts the health of individuals at all stages of illness. In so doing, we: (1) Foster the substantive involvement of the HIV-affected communities in assuring consumer satisfaction, identifying priority needs, and planning a responsive system of care, (2) Support local control of planning and service delivery, and build partnerships among service providers, community organizations, and federal, state, and municipal governments, (3) Monitor and report progress within the HIV continuum of care to ensure fiscal responsibility and increase community support and commitment.



Broward County Board of County Commissioners

Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Robert McKinzie • Nan H. Rich • Tim Ryan
• Hazelle P. Rogers • Michael Udine

[Broward County Website](#)



August 2025

Broward HIV Health Services Planning Council Calendar



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
All events listed on this calendar are free and open to the public. Meeting dates and times are subject to change. Please contact support staff at hivpc@brhpc.org or (954) 561-9681 ext. 1244/1343. Visit HIV Health Service Planning Council for updates.						
					1 Medical Case Management Network Meeting (CQM) 2:30PM-3:45PM	2
3	4	5 Community Empowerment Committee Meeting (CEC) 3:00PM- 5:00PM Location: BRHPC/MS Teams	6	7 System of Care Committee Meeting (SOC) 9:30AM – 11:30AM Location: BRHPC/MS Teams	8	9
10	11	12 PSRA/SOC Listening Tour Session #2 6:00PM-8:00PM Location: African American Research Library and Cultural Center	13 Quality Network Meeting (CQM) 9:00AM-10:15AM <u>Minority AIDS Initiative Subcommittee Meeting</u> 2:00PM – 4:00PM Location: BRHPC/MS Teams	14	15	16
17	18 Quality Management Meeting (QMC) 12:30PM- 2:30PM Location: BRHPC/MS Teams	19	20 CHANGE THE PATTERN Southern HIV/AIDS Awareness Day	21 Priority Setting and Resource Allocation Committee 9:30AM – 11:30AM Location: BRHPC/MS Teams Executive Committee Meeting 12:45PM – 2:45PM Location: BRHPC/MS Teams	22	23
24	25	26	27	28 HIV Planning Council Meeting 9:30AM – 11:30AM Locations: BRHPC/MS Teams	29	30

Version 04/28/21 Information on this calendar is subject to change.



August 2025



Broward HIV Health Services Planning Council Calendar

All events listed on this calendar are free and open to the public. Meeting dates and times are subject to change. Unless otherwise noted, meetings will be held via WebEx. Please contact support staff at hivpc@brhpc.org or (954) 561-9681 ext. 1292 or 1343. Visit [HIV Health Service Planning Council](https://www.broward.org/health-services/planning-council) for updates.

TODOS ESTAN BIENVENIDOS!	ALL ARE WELCOME!	BON VINI!
A menos que se anote de forma diferente en el calendario, todas las reuniones se realizarán en: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 Para confirmar información acerca de la reunión de Consejo de Planeación HIV, o confirmar la reserva de servicios especiales tales como: Traducción Inglés a Español o a Criollo (Haitiano), servicios para discapacitados en visión o audición, por favor llame con 48 horas de antelación para que puedan hacerse los arreglos necesarios.	Unless otherwise noted on the calendar, all meetings are held at: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 To confirm HIV Planning Council meeting information, or reserve special needs services such as Translation from English to Spanish or Creole, or are hearing or visually impaired, please call 48 hours in advance so that arrangements can be made for you.	Sòf si yo ta ekri yon lòt bagay nan almanak-la, tout rankont-yo ap fèt: Location: Broward Regional Health Planning Council (BRHPC): 200 Oakwood Lane, Suite #100, Hollywood, FL 33020 Pou konfime enfòmasyon ou resewva sou rankont Konsèy Planifikasyon HIV-a, oswa pou rezève sèvis pou bezwen Espesyal tankou: Tradiksyon angle an panyòl oswa kreyòl; oswa, si ou gen pwoblèm wè oswa tande, rele 48 tè alavans pou yo ka fè aranjman pou ou.

HIVPC Committee Descriptions

HIV Health Services Planning Council (HIVPC) - Monitors, evaluates, and continuously improves systematically the quality and appropriateness of HIV care and services provided to all patients receiving Part A and MAI-funded services.

Executive Committee - Sets agenda for Council meetings, addresses conflict of interest issues, reviews attendance reports, oversees the planning activities established in the Comprehensive Plan, oversees committee work plans, reviews committee recommendations, ratifies recommendations for removal for cause, and addresses unresolved grievance issues.

Priority Setting Resource Allocation (PSRA) Committee - Recommends priorities and allocation of Ryan White Part A funds. Facilitates the Priority Setting and Resource Allocation Process to include the review of appropriate data (service utilization, epidemiological data). Develops, reviews, and monitors eligibility, service definitions, as well as language on 'how best to meet the need.

Quality Management Committee (QMC) - Ensures highest quality HIV medical care and support services for PLWHA by developing client and system-based outcomes and indicators. Provides oversight of standards of care, develops scopes of service for program evaluation studies, assesses client satisfaction, and provides QM staff/client training/education.

Membership/Council Development Committee (MCDC) - Recruits and screens applications based on objective criteria for appointment to the Council in order to ensure demographic requirements of the Council are maintained according to the Ryan White Treatment and Modernization Act. Presents recommendations to the Council. Institutes orientation and training programs for new and incumbent members.

Community Empowerment Committee (CEC) - Encourages the participation of individuals infected and affected with HIV/AIDS in the planning, priority-setting and resource-allocation processes. Function as a primary level of appeal for unresolved grievances relative to the Council's decisions regarding Ryan White Part A funding.

System of Care (SOC) Committee - Evaluates the system of care and analyzes the impact of local, state, and federal policy and legislative issues impacting PLWHA in the Broward County EMA. Plans and addresses coordinated care across diverse groups by engaging community resources to eliminate disparities in access to services.



FORT LAUDERDALE/BROWARD EMA
BROWARD HIV HEALTH SERVICES PLANNING COUNCIL
AN ADVISORY BOARD OF THE BROWARD COUNTY BOARD OF COUNTY COMMISSIONERS
200 OAKWOOD LANE, SUITE 100, HOLLYWOOD, FL 33020
(954) 561-9681 • FAX (954) 561-9685

Community Empowerment Committee

Tuesday, July 1, 2025 – 3:00PM

Location: Broward Regional Health Planning Council and Virtual Meeting via Microsoft Teams

DRAFT MINUTES

CEC Members Present: R. Bhrangger, E. Davis, W. Marcoviche, S. Tinsley, L. Robertson, H. Franks, E. Chery-Davis, E. Dudelzak, R. Shore, K. Hayes

Members Absent: P. Madadi, N. Tyler

Ryan White Part A Recipient Staff Present: R. Pena, T. Thompson

Florida Department of Health: Q. Cowen, C. Therancy

Planning Council Support Staff Present: S. Isidore, M. Lacroix, G. Berkeley Martinez, J. Beal, D. Cestaro-Seifer

Guests Present: O. Desinor, T. Adeagbo, D. Robertson, M. Anyan

Call to Order, Welcome from the Chair & Public Record Requirements

The CEC Chair called the meeting to order at **3:08 PM**. The CEC Chair welcomed all meeting attendees who were present. Attendees were notified that the CEC meeting is based on Florida's "Government-in-the-Sunshine" Law and meets reporting requirements, including the recording of minutes. In addition, it was stated that the acknowledgment of HIV status is not required but is subject to public record if it is disclosed. Introductions were made by the CEC Chair, Committee members, Recipient Staff, PCS & CQM Staff, and guests by roll call, and a moment of silence was observed.

Public Comment

The Public Comment portion of the meeting is intended to give the public a chance to express opinions about items on the meeting agenda or to raise other matters about HIV/AIDS and services in Broward County. There were no public comments.

Meeting Approvals

The approval for the July 1, 2025 agenda of the Community Empowerment Committee meeting agenda was proposed by **R. Bhrangger** which was then seconded by **E. Davis** and passed unanimously.

The approval for the minutes of the June 3, 2025 meeting was proposed by **W. Marcoviche**. The motion was seconded by **H. Franks** and approved with no further corrections.

Motion #1: R. Bhrangger on behalf of the CEC, moved to approve the Community Empowerment Committee July 3, 2025 agenda. The motion was seconded by E. Davis

and unanimously adopted.

Motion #2: W. Marcoviche on behalf of the CEC, made a motion to approve June 3, 2025, Community Empowerment Committee meeting minutes as presented. The motion was seconded by H. Franks and adopted unanimously.

Public comment.

None.

Standard Committee Items

Review of the Committee Workplan.

Discussion Items

None.

Old Business

- a. **Planning:** Aging Gracefully (September 23, 2025, 10:00 AM – 1:00 PM)
 - i. General Event Updates

PCS staff provided the committee with a brief update on the planning progress for the *Aging Gracefully* event. Updates included confirmation of participating agencies that will table, securing of the event location, and confirmation of guest speaker Rosie Hayes. Additionally, the PCS team is currently working with the Recipient Office to identify a provider for the event.

- ii. Partnering Organizations

1. Confirmed: Community Rightful Center, The PRIDE Center, Florida Department of Health, and Broward House, Ryan White Part A Office/EHE, Hallandale Senior Center, and Pompano Beach Senior Activity Center

- iii. Review Event Flyer

PCS staff reviewed the event flyer with the committee, after which the Chair opened the floor for feedback and suggestions. R. Shore recommended adding "Invite Only" to clarify that the event is not open to the general public. Following a brief discussion, the committee proceeded with a motion.

Motion #3: R. Bhrangger, on behalf of the CEC, moved to approve the Aging Gracefully event flyer with the addition of R. Shore's recommendation to include "Invite Only." The motion was seconded by W. Marcoviche and passed unanimously.

- iv. Review Event Activity: Jeopardy

PCS staff shared that they were unable to locate a suitable Wheel of Fortune template and instead presented an alternative game option—Jeopardy. Staff reviewed each question and corresponding response within the game categories. The committee then offered the following recommendations.

- Category HIV 101 (300 Points) → remove "daily" and change HIV transmission to "getting HIV"
- Category HIV 101 (400 Points) → change HIV transmission to "getting HIV"
- Category Broward County (300 Points) → update to "is known for" and change scenic views to "intracoastal views"

Following the recommendations the committee made a motion.

Motion #4: R. Bhrangger, on behalf of the CEC, made a motion to approve the Aging Gracefully Jeopardy questions as amended with the committee's recommendations. The motion was seconded by W. Marcoviche and carried unanimously.

New Business

None.

Recipient's Report

None.

Public Comment

The Public Comment portion of the meeting is intended to give the public a chance to express opinions about items on the meeting agenda or to raise other matters pertaining to HIV/AIDS and services in Broward County. There were no public comments.

Agenda Items for Next Meeting

- a. Next Meeting Date: August 5, 2025 at 3:00 p.m. LOCATION: Broward Regional Health Planning Council
- b. Agenda Items for Next Meeting
 - To be determined.

Announcements

- **Holy Cross Health's Navigator Network Meeting:** You're invited to join the upcoming meeting on Tuesday, July 8, 2025, from 12:00 PM to 1:00 PM. Guest speaker Teresa Albernas, ARNP, will lead a discussion on mental health and well-being, staff challenges, self-care, and strategies for enhancing client care.
- **Pop-Up Café:** You're invited to attend a vibrant afternoon hosted by Moving Forward Wellness on Saturday, July 26, 2025, from 12:00 PM to 5:00 PM at Wilton Collective (1414 NE 26th St, Wilton Manors, FL 33005). Enjoy refreshing drinks, tasty snacks, games, art-making, live music, and a welcoming space to relax and connect.
- S. Tinsley expressed appreciation to everyone who attended the Sip & Sculpt event in recognition of National HIV Testing Day at the World AIDS Museum. She also extended thanks to those who contributed donations, noting that the event had an excellent turnout.

Adjournment

There being no further business, the meeting was adjourned at **3:45PM**.

CEC Attendance for CY 2025

Count																
	Meeting Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Oct	Nov	Dec	Attendance Letters	
	Meeting Date	7	4	4	8	6	3	1								
1	Bhrangger, R.	X	X	X	X	X	X	X								
2	Dudelzak, E	X	X	X	X	X	A	X								
3	Franks, H.	X	X	X	A	X	X	X								
4	Hayes, Kendra	X	X	X	X	X	X	A								
5	Tinsley, S., Chair	X	X	X	X	X	X	X								
6	Marcoviche, W.	X	X	X	X	X	X	X								
7	Robertson, L.	X	E	E	X	X	X	X								
8	Shore, R.	X	X	X	X	X	E	X								
9	Davis, E.	X	X	X	X	X	X	X								
10	Madadi, P.		N	X	X	X	A	A								
11	Chery-Davis, E., Vice-Chair				N	X	X	X								
12	Tyler, N.					N	A	A								
	Vice-Chair	A							R							
	Quorum = 7	9	8	9	9	11	8	9								

Legend:	
X - present	N - newly appointed
A - absent	Z - resigned
E - excused	C - canceled
NQA - no quorum absent	W - warning letter
NQX - no quorum present	Z - resigned
CX - canceled due to quorum	R - removal letter

Community Empowerment Committee Meeting Minutes – July 1, 2025
Minutes prepared by PCS Staff

Community Empowerment Committee (CEC) Work Plan FY2025-2026															
The work plan is intended to help guide the work of the committee and to assist the Community Empowerment Committee in achieving its objectives in the coming year. For each activity, the time period of activity is highlighted in blue and the completion date is noted with an "X".															
GOAL: Enhance participation in communities throughout the EMA through education/awareness and resource & information sharing by participating in at least 4 community events.															
Objective 1: Increase CEC member knowledge of the Committee's role in the HIVPC and amplify Consumer voice.															
Activities	Responsible Party	Outcomes	Action Steps	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
1.1 Recieve consumer/community feedback at minimum, twice a year.	CEC/Staff/Facilitator	Consumer Involvement	Host events to receive feedback from audiences made up of interested parties (general public, consumers, service providers, etc.) regarding HIV-related topics. Utilize that information to inform CEC's priority rankings and the HIVPC as a whole. Provide any relevant recommendations to PSRA that may inform the PSRA process. Provide any relevant recommendations to MCDC that may inform recruitment and retention strategies.		x										
1.2 Receive presentation on Part A and MAI Service Categories to assist with ranking of core and support service categories.	CEC/Staff	Increased knowledge of Ryan White Program Core and Support Services among CEC members	Receive presentation on Part A utilization and historical trends.		x										
1.3 Priority rank Part A and MAI Service Categories and send recommendations to PSRA annually.	CEC/Staff	Data driven PSRA process	Rank Part A and MAI Service Categories by priority and send recommendations to PSRA as part of the PSRA process.		x	x									
1.4 Educate CEC members on HIVPC & Ryan White Part A.	Recipient/Staff	Increased knowledge of HIVPC & Ryan White Program among CEC members	Provide presentations or links to HRSA Ryan White Part A Webinars regarding topics of interest about the HIV Planning Council, Community Outreach, and Involvement.	x											
Objective 2: Promote education and awareness to affirm support for PWHA															
Activities	Responsible Party	Outcomes	Action Steps	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
2.1 Recommend creation or revision of promotional literature to MCDC as needed.	CEC	Collaboration with MCDC to inform the community about HIVPC	Determine information useful to the community in understanding the role of the HIVPC and revise language and visuals of marketing materials surrounding stigma. Provide this information to MCDC to update or create promotional literature.			x	x								
2.2 Distribute promotional literature - physically and electronically - to the community on an ongoing basis.	CEC/Staff	Increased consumer awareness of HIVPC	CEC will distribute promotional literature at community events, talkback sessions and listening sessions. PCS Staff will distribute HIVPC and HIV-related information to its community listerv.	x	x	x									
2.3 Analyze survey/discussion results from each community event, outreach, training, or community forum.	Staff/CEC	Measure event outcomes	Determine successes and failures of each event. Provide any relevant recommendations to PSRA that may inform the PSRA process. Data: survey results based on demographics, client self identified needs, and learning objectives.			x									
2.4 Partner with HIV stakeholders to engage in community events on an ongoing basis.	CEC	Develop consistent presence at community events	Coordinate with HIV stakeholders (those living with or otherwise affected by HIV) to hold Community Forums during significant HIV awareness days (e.g. National HIV Testing Day, Latino HIV Awareness Day, National Black HIV/AIDS Awareness Day) (Examples of Stakeholder Organizations: BCHPPC, Latinos En Accion, SFAN, etc.).	x		x									
Objective 3: Support communities in efforts to address misconceptions and reduce HIV-related stigma and other stigmas that negatively affect HIV outcomes.Strategy 3.1.4 (2022-2026 Integrated Plan)															
Activities	Responsible Party	Outcomes	Action Steps	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
3.1 Develop and implement education and awareness strategies to increase HIV literacy	CEC	Increased awareness and utilization of services for PWH and Reduce HIV-related health disparities and health inequities	Partner with community organizations to institute stakeholder collaborations to address various HIV-related issues.		x										
Objective 4: Create and promote public leadership opportunities for PWH. Strategy 3.3.1 (Integrated Plan 2022-2026)															
Activities	Responsible Party	Outcomes	Action Steps	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
4.1 Build the capacity of PWH to be meaningfully involved in the planning, delivering, and improvement of RWHAP services.	CEC	Increased PWH on advisory boards, consumer boards, and employed as Peers	Promote programs from the organizations, such as CHAT Target HIV: Meaningful Involvement of People with HIV/AIDS (MIPA); the National Minority AIDS Council's (NMAC) ELEVATE or ESCALATE Programs, or other community partners to address HIV stigma reduction, workforce recruitment, development, and advancement needs for PWH in populations 50+, Young Black Men, T/GNC, and Latinx.			x									

LEGEND: "X" =Action Completed; Blue = Planned

Abbreviations: BCHPPC (Broward County HIV Prevention Planning Council); SFAN (South Florida AIDS Network); PCS (Planning Council Support Staff); T/GNC Transgender and gender nonconforming

Event Feedback from Consumers for Aging Gracefully 2025

1) How satisfied were you with this event?

- | | | |
|---|--------------------------------------|--------------------------------------|
| ☐ Very Dissatisfied | ☐ Very Satisfied | ☐ Neutral |
| ☐ Dissatisfied | ☐ Satisfied | ☐ Not Applicable |

2) The content of the event was informative to me.

- | | | |
|---|--------------------------------------|--------------------------------------|
| ☐ Very Dissatisfied | ☐ Very Satisfied | ☐ Neutral |
| ☐ Dissatisfied | ☐ Satisfied | ☐ Not Applicable |

3) The content of the event was useful to me.

- | | | |
|---|--------------------------------------|--------------------------------------|
| ☐ Very Dissatisfied | ☐ Very Satisfied | ☐ Neutral |
| ☐ Dissatisfied | ☐ Satisfied | ☐ Not Applicable |

4) The event space was comfortable, accessible, and appropriate for my needs.

- | | | |
|---|--------------------------------------|--------------------------------------|
| ☐ Very Dissatisfied | ☐ Very Satisfied | ☐ Neutral |
| ☐ Dissatisfied | ☐ Satisfied | ☐ Not Applicable |

5) The speakers/presenters were well-informed.

- | | | |
|---|--------------------------------------|--------------------------------------|
| ☐ Very Dissatisfied | ☐ Very Satisfied | ☐ Neutral |
| ☐ Dissatisfied | ☐ Satisfied | ☐ Not Applicable |

6) The speakers/presenters were easy to understand.

- | | | |
|---|--------------------------------------|--------------------------------------|
| ☐ Very Dissatisfied | ☐ Very Satisfied | ☐ Neutral |
| ☐ Dissatisfied | ☐ Satisfied | ☐ Not Applicable |

7) Did you learn something new about HIV/AIDS or the HIV/AIDS community?

- | | | |
|---------------------------|--------------------------|--------------------------------------|
| ☐ Yes | ☐ No | ☐ Not Applicable |
|---------------------------|--------------------------|--------------------------------------|

8) If you answered "Yes" to the previous question, please tell us what you learned.

9) Were you given information about Ryan White resources in Broward County?

☐ Yes ☐ No ☐ Not Applicable

10) What age group do you belong to?

☐ Younger than 50 ☐ 60 to 69 ☐ 80 or Older
☐ 50 to 59 ☐ 70 to 79 ☐ Prefer Not to Answer

11) What is your race?

☐ African American or Black ☐ Asian American or Pacific Islander ☐ Other Race
☐ American Indian or Alaska Native ☐ Multi-Racial ☐ Prefer Not to Answer
☐ White

12) What is your ethnicity?

☐ Hispanic/Latino ☐ Not Hispanic/Latino ☐ Prefer Not to Answer

13) What is your sex?

☐ Female ☐ Male ☐ Prefer Not to Answer

14) Do you have any other comments or suggestions that you would like to add (Optional)?

Thank You!

COMMUNITY EMPOWERMENT COMMITTEE (CEC)

Policies and Procedures

Approved 3/23/17

Revised and Updated: _____

I. Purpose

The Community Empowerment Committee (CEC) informs and solicits the participation of individuals living with and affected by HIV in the planning, prioritization, and allocation of resources. This Committee serves as a bridge between the Council and people with HIV in Broward, focusing on engaging and empowering community members. It aims to foster active participation, ensuring that the community's voices are heard and integrated into the Council's initiatives. This Committee works to build strong relationships and promote inclusivity.

II. Policies

A. Community Engagement:

The CEC shall work to inform and empower community members, with a focus on individuals living with HIV, to take part in HIV policy development, planning processes, and oversight activities.

B. Recruitment and Participation:

The Committee shall actively recruit members of the public, especially people with HIV, to participate in the decision-making processes of the Broward County HIV Health Services Planning Council (HIVPC).

C. Dialogue and Understanding:

The CEC shall provide a safe and inclusive forum for community members to discuss HIVPC agenda items and other concerns, fostering better understanding and transparency.

D. Consumer Participation:

The Committee shall develop and recommend policies that promote and sustain consumer participation in all Planning Council activities.

III. Procedures

A. Outreach and Visibility:

The CEC shall use available marketing and communication resources to promote the Council's events, services, and opportunities for involvement.

B. Community Events:

The Committee will organize and host outreach meetings and events in accordance with the approved annual work plan to enhance public engagement and visibility.

C. Partnerships:

The Committee shall collaborate with community organizations and partners to co-host outreach efforts, strengthen community ties, and extend the Council's reach.

D. Consumer Review and Feedback:

The CEC shall review Council-related policies, documents, and procedures to provide input from a consumer perspective, ensuring that all materials reflect the community's voice and experience.

IV. Membership

A. Application Process:

Individuals interested in serving solely as committee members must submit a standing committee application, which requires approval from the CEC Chair and the HIVPC General Body.

B. Representation and Inclusion:

Committee composition should reflect the demographics of Broward County's HIV epidemic, including considerations of race, ethnicity, gender, and self-identified HIV-positive status.

C. Diverse Participation:

Membership shall include Ryan White consumers, stakeholders, and people living with or affected by HIV. This ensures that diverse voices and lived experiences inform the Council's work.

COMMUNITY EMPOWERMENT COMMITTEE

Policies and Procedures

Policies

The Community Empowerment Committee (CEC) shall inform and empower the community, and particularly individuals with HIV disease, to become involved in the decision making of HIV policies and processes, quality assurance programs and grievance procedures with Broward County.

The Committee shall actively recruit and encourage the public, and particularly people with HIV disease, to take a more active role in the decision making process of the Broward County HIV Health Services Planning Council (Council).

The Committee shall provide a forum for the discussion of Council agenda items and items of concern. This will provide an opportunity to gain a better understanding of issues.

The Committee will develop policies to encourage participation of consumers in Council activities.

Procedures

The Committee will utilize available resources to promote and market Council activities and events.

By utilizing the resources, the Committee will host community outreach meetings and community events as outlined in the annual work plan.

The Committee will also collaborate with various community partners to host outreach events and activities to enhance their presence in the community.

The Committee will review, and provide a consumer perspective to the Council on policies, processes, and documents.

Membership

Prospective members of the CEC shall complete a Standing Committee application to be returned to Planning Council Staff or the Committee Chair. Council Committee Chairs shall appoint, with the approval of the Council, the members of each committee. Committee membership should reflect the demographics of the local epidemic and consideration shall be given to race, ethnicity, self-acknowledged HIV-positivity, and gender.

Membership should include Ryan White consumers, community stakeholders and individuals infected and affected by the disease to ensure that diverse consumer input and participation are included in all Planning Council and committee activities.

QUALITY NETWORK IN-PERSON MEETING



PURPOSE



FY25-26 CHECKPOINTS 5 OVERVIEW



PLAN DO STUDY ACT (PDSA) ACTIVITY

LOCATION



THE SALVATION ARMY FORT LAUDERDALE CORPS
100 SW 9th Ave, Fort Lauderdale, FL 33312 - Youth Hall

DATE & TIME



WEDNESDAY, AUGUST 13, 2025
9:00AM to 11:00AM

REGISTER

SCAN QR CODE TO REGISTER



*Light refreshments
will be served*

WHO SHOULD ATTEND?

- Each agency is invited to send up to **three (3)** representatives on their **Agency QIP Team**
- To encourage inclusive and meaningful discussion, agencies are strongly encouraged to send **peers** or **consumers** involved in the agency Quality Improvement Project (QIP) process



Handout F



Holy Cross Health Navigator Network

*Attention Case Managers, Peers,
Navigators, and Eligibility
Specialists!*

*Join us for the next **In-Person
Broward Navigator Network
Meeting** where connections turn
into opportunities, collaboration
fuels impact, and resources drive
lasting change.*

*Whether you're new to the
network or returning for more,
your voice is valued, your insight is
essential, and your presence is
powerful.*

*Don't miss this chance to make a
difference!*

**Thursday, August 14, 2025
5:30pm - 7:30pm**

Holy Cross Dorothy Mangurian
Comprehensive Women's Center
1000 NE 56th St, Fort Lauderdale, FL 33334

Tolulope Adeagbo

Community Linkage and Liaison Coordinator
954-542-1660

Tolulope.Adeagbo@Holy-Cross.com



Mix, Mingle, & Learn

Interactive Table Talk

*Each organization will host its own table,
giving you the chance to learn about each
other's services, ask questions, and
discover how together we support our
community. An interactive experience
that'll allow meaningful connections and
empower you with valuable resources.*



**SCAN BARCODE
TO RSVP**

Dinner Included with RSVP

<https://forms.office.com/r/WXfPYBvqam>



**Holy Cross
Health**

Community Health & Well-Being





HIV HEALTH SERVICES PLANNING COUNCIL MEETING GROUND RULES

1. The Council, its members, and the public recognize and respect the committee process adopted by this Council. The Council, its members, and the public recognize that full discussion and analysis of issues occurs at the committee level rather than at Council meetings.
2. Before a member can make a motion or speak in debate, the member must be recognized by the Chair as having the exclusive right to be heard at that time.
3. All speakers are expected to address the Council in a respectful manner to respect time limits, to speak briefly and to the point, and to stay on agenda. All other persons in attendance should not interrupt the speaker who is recognized by the Chair as having the floor.
4. If the member who made the motion claims the floor and has not already spoken on the question, that member is entitled to be recognized in preference to other members.
5. No person is entitled to the floor a second time in debate on the same item as long as any other person who desires the floor has not spoken on the item.
6. Speakers should restrict comments and debate to the pending question or motion. Speakers must address their remarks to the Chair and maintain a courteous tone. The Chair may impose time limits on debate or discussion to ensure efficient conduct of Council business.
7. Members should not name service providers and/or persons during any discussion unless the service provider or person is identified in the subject of the motion or agenda item. Specific concerns regarding service providers should be directed towards the Grantee, outside of the meeting.
8. Members of the public may only address the Council upon recognition by the Chair. They are subject to the same rules of conduct expected of Council members.
9. No alcohol or drug use (unless prescribed by a licensed physician), is permitted at Council meetings, grantee or support staff offices.
10. No abusive language, threats of violence, or possession of weapons are permitted in Council meetings, grantee or staff offices.
11. Repeated violation of these meeting rules may result in no further recognition of the offending member or attendee by the Chair at that meeting. Any serious breach of conduct which disrupts the Council's meeting may subject the offender to removal from the meeting, administrative or legal process.



CONSEJO DE PLANEACIÓN DE SERVICIOS DE SALUD VIH

REGLAS BÁSICAS DE LA REUNIÓN

1. Los miembros deberán aceptar y respetar el proceso de comité adoptado por este Consejo. Las discusiones y el análisis en pleno de los temas tendrán lugar a nivel de comité y no en las reuniones plenarias del Consejo.
2. Antes de que un miembro pueda iniciar una moción o de que una persona pueda hablar en un debate, el Presidente de la reunión deberá reconocer que él o ella tienen el derecho exclusivo de hablar en ese momento dado.
3. Se espera que todos los ponentes se dirijan al Consejo de una manera respetuosa, que no se interrumpa al ponente con derecho al habla en el momento, que cuando se hable se haga de forma clara y concisa, y que se mantenga la agenda.
4. Si el miembro que inicia una moción no ha hablado todavía y reclama su derecho a hablar sobre un asunto, él/ella tendrán el derecho a que con preferencia se les reconozca.
5. Nadie tendrá derecho a reclamar el habla por una segunda vez, en un debate sobre el mismo tema, cuando otra persona que no ha hablado todavía, desea hacerlo.
6. Los debates deben ceñirse a los asuntos o mociones que estén pendientes. Al hablar, los ponentes deben referirse al Presidente, y mantener un tono cortés.
7. Los miembros del público solo podrán dirigirse al Consejo cuando hayan sido reconocidos por el Presidente de la reunión. Estarán sujetos a las mismas reglas de conducta que se esperan de los miembros del Consejo. Se establecerán límites de tiempo según sea necesario para garantizar que los asuntos del Consejo cursen de manera eficiente.
8. Miembros del público sólo podrán dirigir el Consejo a partir del reconocimiento por el Presidente. Están sujetos a las mismas reglas de conducta que se espera de los miembros del Consejo.
9. No estará permitido el uso de bebidas alcohólicas o de drogas en las reuniones del Consejo y tampoco en las oficinas del personal de soporte y donatarios.
10. No está permitido el uso de lenguaje abusivo, amenazas de violencia y posesión de armas en las reuniones del Consejo ni en las oficinas del personal de soporte y donatarios.
11. La repetida violación de estas reglas básicas dará como resultado que el Presidente de la reunión deje de reconocer al derecho a participación del ofensor o miembro de la audiencia. Cualquier violación de conducta grave, que perturbe la reunión de Consejo, terminará en la remoción del ofensor, de la reunión.



KONSÈY PLANIFIKASYON SÈVIS SANTE POU HIV RÈGLEMAN RANKONT-YO

1. Manm-yo dwe rekonèt epi respekte pwosesis komite-a ke Konsèy-la adopte. Diskisyon ak analiz total pwoblèm-yo fèt nan nivo komite-a; li pa fèt pandan rankont tout Konsèy-la.
2. Anvan yon manm ka fè yon pwopozisyon oswa nenpòt ki moun gen dwa pale pandan yon deba, fòk Prezidan Komite-a bali dwa eskizif pou fè moun tandè-li nan moman sa-a.
3. Yo atann-yo aske tout moun k'ap pale ak Konsèy-la fè-li avèk respè, pou pèsonn pa koupe moun ke Konsèy-la bay dwa pale lapawòl, pou moun k'ap pale-a respekte kantite tan yo ba-li pou pale-a, pou li di sa l'ap di-a rapidman epi avèk presizyon, epi pou li respekte ajanda-a.
4. Si manm ki fè pwopozisyon-an mande pou li pale epi si li poko pale sou keksyon-an deja, li gen priyorite sou lòt manm-yo.
5. Pèsonn moun pa gen dwa pran lapawòl de fwa sou yon menm sijè si gen lòt moun ki poko pale epi ki vle esprime tèt-yo.
6. Deba-a dwe rete sou keksyon oswa pwopozisyon k'ap fèt-la. Moun k'ap pale-a dwe adrese sa l'ap di-a bay Prezidan Komite-a epi pale sou yon ton ki make ak respè.
7. Manm piblik-la dwe pale ak Konsèy-la sèlman si Prezidan Konsèy-la bay-yo lapawòl. Yo dwe respekte menm règleman kondwit avèk manm Konsèy-yo. Lè sa nesesè pou zafè Konsèy-la byen mache, yo gen dwa bay-yo yon limit tan pou yo pale.
8. Manm nan piblik la sèlman pou adrese a konsèy sou rekonèsans sou chèz la. Yo ka tonbe anba menm lòd de kondwit ki te espere nan manm konsèy yo.
9. Itilizasyon alkòl ak dwòg (sòf si se yon doktè lisansye ki preskri-li), entèdi nan rankont Konsèy-la oswa nan biwo estaf sipò-a oswa Resevè-a.
10. Vye langaj, menas vyolans, oswa posèsyon zam entèdi nan rankont Konsèy-la oswa nan biwo estaf-la oswa Resevè-a.
11. Vyolasyon repete règleman rankont-yo ap lakòz yon manm oswa lòt moun k'ap asiste rankont-lan pa kapab patisipe ankò. Nenpòt ki move kondwit serye ki twouble rankont-la ap lakòz yo mete moun-nan deyò.



Acronym List

ACA: The Patient Protection and Affordable Care Act

ADAP: AIDS Drugs Assistance Program

Administration HUD: U.S Department of Housing and Urban Development

IW: Integrated Workgroup

AETC: AIDS Education and Training Center

AHF: AIDS Health Care Foundation

AIDS: Acquired Immuno-Deficiency Syndrome

ART: Antiretroviral Therapy

ARV: Antiretrovirals

BARC: Broward Addiction Recovery Center

BCFHC: Broward Community and Family Health Centers

BH: Behavioral Health

BRHPC: Broward Regional Health Planning Council, Inc.

CBO: Community-Based Organization

CDC: Centers for Disease Control and Prevention

CDTC: Children's Diagnostic and Treatment Center

CEC: Community Empowerment Committee

CIED: Client Intake and Eligibility Determination

CLD: Client Level Data

CQI: Continuous Quality Improvement

CQM: Clinical Quality Management

CTS: Counseling and Testing Site

eHARS: Electronic HIV/AIDS Reporting System

EIHA: Early Intervention of Individuals Living with HIV/AIDS

EFA: Emergency Financial Assistance

EMA: Eligible Metropolitan Area

FDOH: Florida Department of Health

FPL: Federal Poverty Level

FQHC: Federally Qualified Health Center

HAB: HIV/AIDS Bureau

HHS: U.S. Department of Health and Human Services

HICP: Health Insurance Continuation Program

HIV: Human Immunodeficiency Virus

HIV HSSS: HIV Human Services Software System

HIVPC: Broward County HIV Health Services Planning Council

HOPWA: Housing Opportunities for People with AIDS

HRSA: Health Resources Services Administration

IDU: Intravenous Drug User

JLP: Jail Linkage Program

LPAP: Local AIDS Pharmaceutical Assistance Program

MAI: Minority AIDS Initiative

MCDC: Membership/Council Development Committee

MCM: Medical Case Management

MH: Mental Health

MNT: Medical Nutrition Therapy



MOU: Memorandum of Understanding

NBHD: North Broward Hospital District (Broward Health)

NGA: Notice of Grant Award

NHAS: National HIV/AIDS Strategy

NMCM: Non-Medical Case Management

NOFO: Notice of Funding Opportunity

nPEP: Non-Occupational Post Exposure Prophylaxis

NSU: Nova Southeastern University

nPEP: Non-occupational Post-Exposure Prophylaxis

OAHS: Outpatient Ambulatory Health Services

OHC: Oral Health Care

PCN: Policy Clarification Notice

PE: Provide Enterprise

PLWH: People Living with HIV

PLWHA: People Living with HIV/AIDS

PrEP: Pre-Exposure Prophylaxis

PRISM: Patient Reporting Investigating Surveillance System

PROACT: Participate, Retain, Observe, Adhere, Communicate and Teamwork is DOH- Broward's treatment adherence program.

PSRA: Priority Setting & Resource Allocations

QI: Quality Improvement

QIP: Quality Improvement Project

QM: Quality Management

QMC: Quality Management Committee

RSR: Ryan White Services Report

RWHAP: Ryan White HIV/AIDS Program

RWPA: Ryan White Part A

SBHD: South Broward Hospital District (Memorial Healthcare System)

SCHIP: State Children's Health Insurance Program

SDM: Service Delivery Model

SOC: System of Care

SPNS: Special Projects of National Significance

STD/STI: Sexually Transmitted Diseases or Infection

TA: Technical Assistance

TB: Tuberculosis

TGA: Transitional Grant Area

VA: United States Department of Veteran Affairs

VL: Viral Load

VLS: Viral Load Suppression

WICY: Women, Infants, Children, and Youth



Frequently Used Terms

Recipient: Government department designated to administer Ryan White Part A funds and monitor contracts.

Planning Council Support (PCS) Staff/‘Staff’: Provides professional staff support, meeting coordination, and information to the HIVPC, its standing and ad-Hoc Committees, Chair, and Recipient.

Clinical Quality Management (CQM) Support Staff: Provides professional support, meeting coordination, and technical assistance to assist the Recipient through analysis of performance measures and other data with the implementation of activities designed to improve patient care, health outcomes, and patient satisfaction throughout the system of care.

Provider/Sub-Recipient: Agencies contracted to provide HIV Core and Support services to consumers.

Consumer/Client/Patient: A person who is an eligible recipient of services under the Ryan White Act.